

OCEAN COUNTY COLLEGE

732-255-0400

Check List

How to Get Your Tech Prep College Credits

- 1) Fill out application for Ocean County College
- 2) Enroll at Ocean County College with a major in the same program in which you expect to gain college credits
- 3) Get Credit by Exam Form from Admissions in the Administration Building
- 4) Fill out form with name and number of college level course for which you are eligible to test or receive portfolio review, making sure the form is complete and accurate
- 5) Pay fee in Accounting, top floor of Administration Building
- 6) Take form to Dean of the area where you will be applying for college credit

Subject area	Dean	Building
Computer Aided Drafting Environmental Science	Ms. Linda Canobbio Acting Dean of the School of Mathematics, Science & Technology Mr. Yehla Elmogahzy Assistant Dean of the School of Mathematics, Science & Technology	Hiering Science Building, Room 135 (732) 255-0400 (Ext. 366) Kable Russell Building, Room 112 (732) 255-0400 (Ext. 2158)
Visual Communications Audio Recording Digital Mass Media	Dr. Maysa Hayward Acting Dean of the School of Language and the Arts Mr. Robert Kleinschmidt Assistant Dean of the School of Language and the Arts	Kable-Russell Building, Room 214 (732) 255-0400 (Ext. 2176) Arts & Community Center Building, Room B102 (732) 255-0400 (Ext. 2190)
Administrative Office Management Business Administration Business Studies with a concentration in 1.) Accounting 2.) Management 3.) Marketing Criminal Justice Education & Training Fire Science Health & Human Performance Law & Public Safety Medical Assistant Small Business Management	Mr. Benny Castillo Acting Dean of the School of Social Science and Human Services Mr. Dean LaBollita Assistant Dean of the School of Social Science and Human Services Ms. Colleen Manzati Assistant Dean of the School of Social Science and Human Services for Nursing	Instructional Building, Room 304 (732) 255-0400 (Ext. 2211) Instructional Building, Room 314 (732) 255-0400 (Ext. 2422) Nursing Building Room 101 732-255-0400 (Ext. 486)

- 7) Dean will assign a professor for you.
- 8) Make an appointment with the professor for test or portfolio review.
- 9) Obtain grade from professor of pass or fail.
- 10) If pass, credits will be awarded according to articulation agreement.

These steps are the student's responsibility