

Ocean County College, Toms River, NJ

PERSONNEL  
ALL EMPLOYEES  
Abusive/Threatening  
Situations #3070

## POLICY

It is the responsibility of all employees of Ocean County College to be pleasant, courteous, and helpful in their service to the college. If an employee is confronted in an abusive manner or perceives and/or is threatened to be subject to physical harm by an individual (co-worker, student, vendor, or visitor to the college), the employee is expected to courteously and expeditiously remove him/herself from the situation. The employee will take action in accordance with procedures supporting this policy.

ADOPTED: April 28, 1980  
Revised: June 24, 2002  
January 30, 2012