

POLICY

Leave up to four business days will be allowed and paid by the College in the case of death in an employee's immediate family. The immediate family is defined as spouse, children, stepchildren, grandchildren, sons-in-law, daughters-in-law, parents, grandparents, grandparents-in-law, substitute parents, parents-in-law, siblings, sibling-in-law, and guardians.

In instances where the specifics of this policy are at variance with the terms and conditions of a collective bargaining agreement, the terms and conditions of such relevant agreement shall take precedence.

ADOPTED: February 28, 1966

Revised: November 28, 1977

Revised: December 10, 1984 (Number changed from 3345 to 3011) Reviewed: November 27, 1990

Revised: May 22, 1995

Revised: April 29, 2002