

**POLICY**

1. Public Hearing

Prior to adoption of the college's tuition/fee schedule the Board of Trustees shall conduct a public hearing so that an opportunity to be heard will be afforded those members of the college community who wish to address the proposed tuition/fee revisions. The public hearing may be scheduled to occur during a previously scheduled public meeting of the Board of Trustees. Not less than seven days in advance of the public hearing the Secretary of the Board shall provide notice of the hearing by posting announcements on bulletin boards in college buildings, by publicizing in the OCC Viking News (when possible), and/or by forwarding an interoffice memo to college employees.

2. Schedule of Tuition and Fees

The tuition and fee rates for credit courses applicable to all students are set forth on the attached schedule effective as of the date indicated. In order to recover costs not paid for by appropriations from Ocean County, out-of-county students not enrolled under chargeback certification are required to pay higher tuition charges; out-of-state students pay even higher tuition charges in order to recover costs not paid for by appropriations from Ocean County and the State of New Jersey.

3. College/Student Fee

This fee is established as a per credit charge and partially covers expenses that include student government, student clubs and organizations, student publications, student social activities, student health services, counseling services, transfer and placement services, financial aid services, admissions and records services, and intercollegiate athletics. Out-of-county, out-of-state, and out-of-country students pay the same college/student fee as county residents. Students enrolling for New Jersey Virtual Community College distance education courses are exempt from this fee for each NJVCC distance education course.

4. Course Fees

A course fee as listed on the attached schedule will be required of all students enrolled in certain designated courses. Fee categories appear in the college catalog at the conclusion of the applicable course descriptions. Students enrolling for New Jersey Virtual Community College distance education courses are exempt from this fee for each NJVCC distance education course.

5. Ocean County Senior Citizen Tuition Rate

Eligible Ocean County senior residents (see policy 5325 for eligibility criteria) may enroll in any college credit course on a space available basis at a reduced rate tuition as shown on the attached schedule. Senior residents shall pay course fees, and other required fees as provided in the approved schedule of tuition and fees, except for the college/student fee.

6. National Guard Tuition Waiver

Eligible NJ National Guard and their surviving spouses and children (see policy 5335 for eligibility criteria) will be permitted to enroll in any college credit course (not to exceed 15 credits per semester) without payment of tuition charges. However, students enrolled under this waiver will be required to pay all college/student fees, course fees, late fees and other fees listed on the schedule of tuition and fees.

7. Tuition Waiver for Eligible Participants in Job Training Programs

Eligible New Jersey Job Training Program Participants (see policy 5340 for eligibility criteria) will be entitled to waiver of payment of that portion of tuition from the program which is not covered by financial aid. The program participant will be required to pay all other applicable fees.

**POLICY (Cont'd)**

8. Volunteer Fire, First Aid and Rescue Squad Tuition Waiver  
Eligible volunteer fire, first aid and rescue squad volunteers, dependent children and spouse (see policy 5345 for eligibility criteria) will be permitted to enroll on a space available basis, in any college credit course and receive up to \$600 in tuition credit per year, not to exceed \$2,400 for the member, children and spouse collectively over a four-year period. Students enrolled under this waiver shall pay all college/student fees, course fees, late fees and other fees listed on the schedule of tuition and fees.
9. International Education Schedule of Tuition and Fees  
The current tuition and fee rates applicable for international education courses and programs are set forth on the attached schedule.
10. Ocean County Academy for Lifelong Learning Students  
Eligible Ocean County Academy for Lifelong Learning students (see policy 5326 for eligibility criteria) may enroll in college credit courses at a reduced tuition rate as shown on the attached schedule. Eligible students shall pay no college/student fees.
11. Eligible Ocean County High School Students  
Eligible currently enrolled Ocean County high school students (see policy 5122 for admission criteria and policy 5327 for eligibility criteria) may enroll in college credit courses and receive a Board of Trustees scholarship award as shown on the attached schedule. Eligible high school students shall pay no college/student fees.

Revision Dates for Tuition and Fee Schedules are shown on attached Schedules.

Adopted: December 12, 1994  
Revised: May 24, 1999  
Revised: September 27, 1999  
Revised: November 5, 2001  
Revised February 25, 2002

**POLICY (Cont'd)**

TUITION AND FEES PER CREDIT - Effective Summer 2010

Ocean County Residents

Tuition per credit .....	\$ 94.00
College/student fee per credit.....	17.00
Technology fee .....	<u>11.00</u>
Total per credit.....	\$ 122.00

Out-of-County Residents

Tuition per credit .....	\$ 126.00
College/student fee per credit.....	17.00
Technology fee .....	<u>11.00</u>
Total per credit.....	\$ 154.00

Out-of-state residents

Tuition per credit .....	\$ 206.00
College/student fee per credit.....	17.00
Technology fee .....	<u>11.00</u>
Total per credit.....	\$ 234.00

Distance Education Courses

Tuition per credit .....	\$ 94.00
College/student fee per credit.....	17.00
Technology fee .....	<u>11.00</u>
Total per credit.....	\$ 122.00

Eligible Ocean County Silver Edge Senior Citizens

Tuition per credit .....	\$ 44.00
College/student fee per credit.....	0.00
Technology fee .....	<u>11.00</u>
Total per credit.....	\$ 55.00

Eligible Ocean County HS Jump Start Students (1-6 Credits), 12th Grade Initiative Students (1-11 Credits)

Tuition per credit .....	\$ 94.00
College/student fee per credit.....	0.00
Technology fee .....	11.00
Trustee Discount .....	<u>\$-39.00</u>
Total per credit .....	\$ 66.00

Eligible New Jersey National Guard Members/  
Surviving Spouse/Surviving Children

Tuition (up to 15 cr.).....	\$ 0.00
College/student fee per credit.....	17.00
Total per credit.....	\$ 28.00

Ocean County High School Early Admission Students  
(12 or more credits)

See Ocean County Resident Rate

Tuition (above 15 cr.) per cr. ....	\$ 94.00
College/student fee per credit.....	17.00
Technology fee .....	<u>11.00</u>
Total per credit above 15.....	\$ 122.00

Eligible New Jersey Job Training Program Participants

Tuition per credit .....	\$ 0.00
College/Student fee per credit .....	0.00
Technology fee .....	<u>11.00</u>
Total per credit.....	\$ 11.00

Eligible Volunteer Fire, First Aid and Rescue Squad Members/Spouse/Children

Tuition Credit up to \$600.00 per year (July 1 - June 30) to a maximum of \$2,400 for the member, children and spouse collectively over a four-year period.

College/student fee per credit.....	\$ 17.00
Technology fee .....	<u>11.00</u>
Total per credit	\$ 28.00(within above limits)

OTHER FEES

- Tuition Deposit (Nursing Students Only)..... \$200.00  
 A nonrefundable deposit is required of newly accepted nursing students.

**POLICY (Cont'd)**

2. Graduation and Certificate Fee

A graduation fee is due at the time of application for graduation..... \$25.00  
 A cap & gown fee is charged to those students who plan to attend graduation ..... 42.00  
 A document preparation fee is charged students receiving certificates..... \$10.00

3. Security Office

All parking violation fees will be collected by the Cashiers Office.

Vehicle Violation Ticket:..... \$15.00 /25.00/100.00

A \$15.00 vehicle violation ticket will be issued for the following vehicular violations:

1. Parking without a permit
2. Occupying more than one space
3. Parking in Faculty/Staff areas
4. Parking in a non-designated area

A \$25.00 ticket will be issued for the following violations:

1. Parking in a "No Parking" zone
2. Blocking or impeding traffic

A \$ 100.00 ticket will be issued for the following violation Effective 3/25/08:

1. Parking in handicapped space without permit

4. Office of Student Life Emergency Loan Overdue Fees

The following penalties will be assessed to students who are delinquent in payment of the Office of Student Life Emergency Loans:

14-20 days overdue ..... \$ 5.00  
 21 or more days overdue ..... \$10.00

5. Return Check Fee for any College Payment..... \$25.00

6. A \$20.00 registration fee is charged to all students for each registration term..... \$20.00

7. Post Registration Charge..... \$25.00

All students are expected to comply with the schedule of registration as published in the college calendar. Post registration generally will be permitted during the first three days of classes for those who failed to do so during the regular registration period and a \$25.00 service fee will be charged.

8. Tuition Payment Plan..... \$30.00 (6-11 credits), \$50.00 (12+ credits)

The college provides a payment plan for qualified students. A late payment or missed payment will incur a \$20.00 charge. Collection and/or attorney fees may also be charged.

9. Career Mobility Option Charges

a. Medical Course Technician Option

Credit by Practical Examination Fee: ..... \$250.00  
 plus mileage reimbursement for faculty travel

b. Nursing - Profile Examination..... \$ 50.00  
 Challenges

Written exam (\$25.00 or same as #10)  
 Clinical Exam ..... \$180.00/day  
 Lab Practicum Exam..... \$ 75.00

**POLICY (Cont'd)**

10. Credit by Examination Fee.  
\$50.00 for 1<sup>st</sup> credit plus \$25.00 for each additional credit

11. Testing Center Fees (per test)
- A. College Level Examination Program (CLEP) .....\$15.00
  - B. Defense Activity for Non-Traditional Education Support (DANTES) ..... 35.00
  - C. Thomas Edison State College Tests ..... 25.00
  - D. Accuplacer Tests and for each subtest challenged..... 5.00
  - E. Independent Study/Distance Learning ..... 30.00  
A fee charged to non-OCC students to proctor independent study/distance learning course tests.
  - F. Computer Literacy Test ..... 15.00
  - G. TEAS Nursing Examination..... 30.00
  - H. Licensing Examination/Business Examination (3 hours)..... 45.00  
Every hour after 3 hours ..... 10.00

12. Course Fee

Code	Fee	Code	Fee	Code	Fee
1	\$10.00	4	\$ 75.00	7	\$750.00
2	\$ 25.00	5	\$125.00	8	\$1,000.00
3	\$ 50.00	6	\$300.00	9	\$1,500.00 [Nursing ONLY]
Distance Learning (DL) Sections Only					\$100.00
The DL fee will be applied to a maximum of three courses Per term.					
On-site, on-line (OSOL) hybrid course fee					\$ 50.00

13. Student Insurance

In accordance with NJ State Law, full-time students will be charged for health insurance unless the student can show proof of health coverage. Insurance for part-time students is offered to students as an option. Rates include a \$1.00 Administration Fee.

Date of Coverage	Cost Per Full-time Student	Cost Per Part-time Student
<b><u>Summer Terms</u></b>		
5/19/10 – 9/01/10	\$14.50	\$30.50
5/18/11 – 9/01/11	\$14.50	\$30.50
<b><u>Full-Year</u></b>		
9/01/09 – 9/01/10	\$26.00	\$52.00
9/01/10 – 9/01/11	\$26.00	\$52.00
<b><u>Spring Session</u></b>		
1/23/10 – 9/01/10	19.50	\$42.00
1/21/11 – 9/01/11	\$19.50	\$42.00

**POLICY (Cont'd)**

Adopted: December 12, 1994  
Revised: April 22, 1996  
Revised: June 23, 1998  
Revised: May 24, 1999  
Revised: January 25, 2000  
Revised: November 5, 2001  
Revised: May 28, 2002  
Revised: November 10, 2003  
Revised: September 27, 2004  
Revised: January 27, 2006  
Revised: August 28, 2006  
Revised: March 26, 2007  
Revised: April 27, 2009

Revised: February 27, 1995  
Revised: June 24, 1996  
Revised: January 25, 1999  
Revised: September 27, 1999  
Revised: June 26, 2000  
Revised: January 25, 2002  
Revised: June 24, 2002  
Revised: January 29, 2004  
Revised: January 24, 2005  
Revised: April 26, 2006  
Revised: December 11, 2006  
Revised: January 28, 2008  
Revised: January 25, 2010

Revised: February 26, 1996  
Revised: April 28, 1997  
Revised: March 22, 1999  
Revised: November 4, 1999  
Revised: January 22, 2001  
Revised: April 15, 2002  
Revised: February 24, 2003  
Revised: May 4, 2004  
Revised: April 25, 2005  
Revised: June 26, 2006  
Revised: January 22, 2007  
Revised: March 24, 2008

**POLICY (Cont'd)**

**SCHEDULE OF TUITION AND FEES – INTERNATIONAL EDUCATION**

Tel Dor Israel: ANTH 250 (3 Credits) Summer July 5-25

Ocean County Residents

Tuition .....	\$276.00
College/Student Fee .....	51.00
Registration Fee.....	20.00
Technology Fee .....	33.00
Program Costs*/Course Fee.....	4687.00
Total Program Costs .....	\$5067.00

Out-of-County

Tuition .....	\$378.00
College/Student Fee .....	51.00
Registration Fee.....	20.00
Technology Fee .....	33.00
Program Costs*/Course Fee.....	4687.00
Total Program Costs .....	\$5169.00

Out of State/Out of Country

Tuition .....	\$618.00
College/Student Fee .....	51.00
Registration Fee.....	20.00
Technology Fee .....	33.00
Program Costs*/Course Fee.....	4687.00
Total Program Costs .....	\$5409.00

Senior Citizens

Tuition .....	\$120.00
College/Student Fee .....	0
Registration Fee.....	20.00
Technology Fee .....	33.00
Program Costs*/Course Fee.....	4687.00
Total Program Costs .....	\$4860.00

\*Inflation, currency fluctuation, and other factors may result in an adjustment to the Program Costs without notice

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|-----------------------------|----------------------------|-----------------------------|
| Adopted December 12, 1994   | Revised: February 27, 1995 | Revised: June 26, 1995      |
| Revised: February 26, 1996  | Revised: April 22, 1996    | Revised: September 24, 1996 |
| Revised: August 25, 1997    | Revised: June 23, 1998     | Revised: December 7, 1998   |
| Revised: June 28, 1999      | Revised: January 25, 2000  | Revised: April 24, 2000     |
| Revised: June 26, 2000      | Revised: January 22, 2001  | Revised: May 29, 2001       |
| Revised: August 27, 2001    | Revised: November 5, 2001  | Revised: May 28, 2002       |
| Revised: September 23, 2002 | Revised: November 4, 2002  | Revised: December 9, 2002   |
| Revised: March 24, 2003     | Revised: April 29, 2003    | Revised: June 23, 2003      |
| Revised: August 25, 2003    | Revised: November 10, 2003 | Revised: February 23, 2004  |
| Revised: March 29, 2004     | Revised: May 4, 2004       | Revised: June 28, 2004      |
| Revised: November 1, 2004   | Revised: January 24, 2005  | Revised: April 25, 2005     |
| Revised: June 27, 2005      | Revised: August 22, 2005   | Revised: December 12, 2005  |
| Revised: February 13, 2006  | Revised: February 27, 2006 | Revised: June 26, 2006      |
| Revised: August 28, 2006    | Revised: June 18, 2007     | Revised: July 28, 2008      |
| Revised: February 23, 2009  |                            |                             |