

POLICY

1. To qualify as a candidate for the degree of Associate in Arts, Associate in Science, or Associate in Applied Science, a student must have the following:
 - a. A minimum of 64 hours of non-remedial credit which must include all courses required in the curriculum elected by the student.

Minimum requirements as indicated below:

Associate in Arts Degree

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| 9 cr. | Communication |
| 6 cr. | History |
| 9 cr. | Humanities |
| 3 cr. | Diversity [May count as another general education requirement] |
| 6 cr. | Social Science |
| 12 cr. | Mathematics (3-8 cr.) / Science (3-8 cr.) / Technology (0-4 cr.) Students must select at least one math course, one lab science course, and one technology course and must complete the 12 cr. requirement with any math, science, or technology course from the current List of Approved General Education Courses, which resides in the Office of Academic Affairs. Students may attempt to “test out” of the technology requirement. If they succeed, they must take additional credits in math, science, or technology from the List of Approved General Education Courses. |
| 2-3 cr. | OCC Requirement: Any course from the List of Approved General Education Courses, ACAD 155: Student Success, or any HEHP course. |
| <u>16-17 cr.</u> | Elective Courses |
| 64 cr. | TOTAL CREDITS (45 General Education Credits) |

Associate in Science Degree

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| 6 cr. | Communication |
| 3 cr. | Humanities |
| 3 cr. | Social Science |
| 3 cr. | Additional Humanities or Social Science |
| 9 cr. | Mathematics (3-8 cr.) / Science (3-8 cr.) / Technology (0-4 cr.) Students must select one math course, one lab science course, and one technology course from the current List of Approved General Education Courses, which resides in the Office of Academic Affairs. Students may attempt to “test out” of the technology requirement. If they succeed, they must take additional credits in math, science, or technology from the List of Approved General Education Courses. |
| 6 cr. | Additional General Education Credit [from the categories above] |
| 2-3 cr. | OCC Requirement: Any course from the List of Approved General Education Courses, ACAD 155: Student Success, or any HEHP course. |

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| 18 cr. | Department Concentration |
| <u>13-14 cr.</u> | Elective Courses |
| 64 cr. | TOTAL CREDITS (30 General Education Credits) |

Associate in Applied Science Degree

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| 6 cr. | Communication |
| 3 cr. | Humanities or Social Science |
| 3 cr. | Mathematics – Science – Technology Students must select any math, science, or technology course from the current List of Approved General Education Courses, which resides in the Office of Academic Affairs. |
| 8 cr. | Additional General Education Credit [from the categories above] |
| 2-3 cr. | OCC Requirement: Any course from the List of Approved General Education Courses, ACAD 155: Student Success, or any HEHP course. |
| <u>41-42 cr.</u> | Program-Specific Requirements |
| 64 cr. | TOTAL CREDITS (20 General Education Credits) |

- c. Waiver of courses requires that an equivalent number of credits must be completed to meet graduation requirements.
2. To qualify as a candidate for an Associate degree, a student must have earned at least 64 semester hours of non-remedial credit, or as specified otherwise for certain curricula, and accrued sufficient grade points for a cumulative grade point average of 2.00 (average grade of "C").
3.
 - a. As long as the maximum allowable of 32 transfer credit hours is not exceeded, a student who has matriculated at another accredited institution may transfer back to Ocean County College a maximum of 9 credit hours for the purpose of completing his/her degree requirements. Under circumstances totally beyond the control of the student concerned, the maximum allowable may be exceeded by petitioning the Academic Standards Committee which could approve up to 24 credit hours to be transferred back to meet degree requirements.
 - b. Service personnel on active duty and their dependents must meet all College degree Requirements with the following exceptions:
 - (1) A minimum of 24 semester hours of the 64 required must be earned through attendance of classes at Ocean County College.
 - (2) These 24 semester hours may be earned at any time during the student's candidacy for a degree.
4. Candidates must file an application for candidacy on a form provided by the Registrar not later than March 1st of the year in which they expect to graduate.
5. Candidates are not required to be present at the scheduled commencement ceremony. However, candidates who wish to obtain their degrees in absentia may pick up their diplomas in the Office of Admissions and Records.

6. A candidate whose final cumulative grade point average is 3.50 or higher will be graduated with honors based on the following:

- 3.50 - 3.79 cum laude (with honors)
- 3.80 - 3.89 magna cum laude (with high honors)
- 3.90 - 4.00 summa cum laude (with highest honors)

A student graduating with honors will receive an emblem on the diploma, indicating the honors category. The appropriate honors distinction shall also be shown on the student's official college transcript.

7. Normally only one degree will be conferred upon a student at the annual commencement. Exceptions must be approved by the Academic Standards Committee.
8. All specific courses required for the second degree must be completed without repeating any previous courses in which credit was earned. Neither will any courses judged to be at a lower academic level than those previously completed be used toward the second degree.
9. No less than 18 additional credit hours, including those required, must be earned beyond the number established for the initial degree.
10. The prescribed procedure will be followed in filing an application for a second degree.
11. Additional degrees beyond the second normally will not be granted. Exceptions must be approved by the Academic Standards Committee.

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