

POLICY

1. All students are expected to register on the dates specified in the College Calendar or as scheduled for pre-registration by the Director of Admissions and Records.
2. No courses may be scheduled after the specified late registration period without the explicit approval of the instructor and/or the department administrator.
3. Declarations to "audit" a course must be filed by the student with the instructor and the Office of Admissions and Records prior to the end of the late registration period.
4. A student may not repeat for credit a course in which he has received a grade of A, B+, B, or C+, C; and no course may be repeated more than once, except by appeal to the Academic Standards Committee.
5. Students may register for no more than 18 semester hours in the fall or spring semester except by recommendation of their faculty advisor and approval of the Vice President of Academic Affairs or his/her representative. Students may register for no more than 11 semester hours in the first five-week summer session or in a combination of the second five-week and the six-week summer session except by recommendation of the Vice President of Academic Affairs or his/her representative.
6. Students who are on academic probation for the current semester may not pre-register or register for the next semester with more semester hours than the limit of their probation, until removed from probation by the Academic Standards Committee. When notified of clearance, such students may add courses to their semester hour load to a limit of 18 semester hours.
7. Any student withdrawing from at least 50% of registered classes for three successive semesters will be considered to be making insufficient academic progress and must be approved by the Academic Standards Committee for continued enrollment.

ADOPTED: August 26, 1968

Revised: June 26, 1972

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