

POLICY

1. A required course in a given curriculum may be substituted by another course where deemed appropriate by the Dean/Department Chairperson.
2. A required course in a given curriculum may be waived by the Dean/Department Chairperson. When the course is waived, an equal number of credits must be earned to meet graduation requirements.
3. A waiver form must be filed with the Office of Admissions & Records by the Dean/Department Chairman.
4. No more than three courses may be waived without the additional approval of the Vice President of Academic Affairs.

ADOPTED: August 26, 1968
Revised: February 25, 1974
Revised: August 25, 1980
Revised: March 28, 1988
Revised: April 22, 1996
Revised: February 28, 2000
Revised: November 20, 2000

REVIEWED: April 23, 1991