

Alternate Route Teacher Certification Information Sheet

Glossary

DOE: New Jersey Department of Education

Provisional Teacher Program (PTP): The combination of training, support and evaluation required by the state of New Jersey for first year teachers.

Certificate of Eligibility (CE): Allows the holder to seek employment as a teacher. This is NOT a teaching license. See steps below for obtaining a Certificate of Eligibility.

Provisional License: One-year license that allows the holder to begin working in the classroom and legalizes employment. See steps below for obtaining a Provisional License.

Standard License: The permanent credential that allows the holder to serve without condition in all New Jersey schools. See below for more information on obtaining the Standard License.

Current Regulations for the Alternate Route to Teacher Licensing

Individuals desiring to obtain a teaching license in New Jersey and who have not completed a state approved college teacher training program may obtain a **Provisional License** through an Alternate Route program.

Applying for a Provisional License

Certificate of Eligibility (CE)

The path to Provisional Licensing begins with a **Certificate of Eligibility**. These Certificates provide the opportunity to seek employment, but are **NOT teaching licenses**. The following requirements apply:

- Must currently have a Bachelor's (or Master's) degree. A cumulative grade point average of at least 2.75 when a 4.0 equals an A grade is required.
- Secondary School candidates (N-12) must have a major in the subject teaching field (e.g., Biology, English, Mathematics).
- Applicants for New Jersey licensure in subject teaching fields must pass the appropriate PRAXIS II Subject Assessment test(s) or NTE Programs Specialty Area test. The tests are required for all applicants including those applicants who are licensed in other states. Certain teaching fields are exempt.

Obtaining a CE

1. Complete Application for Licensure
2. Request official transcripts(s) of all college credits. A transcript is official if it contains the signature of the registrar or designated official, the seal of the college or university and the degree conferred, if applicable.
3. Mail the above documents with required fees to the county office of education in which you live.

4. Take the PRAXIS II Subject Assessment test(s) or NTE Programs Specialty Area test. Scores are automatically sent to the NJDOE.
5. The appropriate **Certificate of Eligibility (CE)** will be issued upon receipt of an official passing PRAXIS II/NTE score.

Obtaining a Provisional License

1. Once the CE is issued, seek employment with a public school or approved nonpublic school.
2. Accept offer of employment from the district/school.
3. Hiring district registers the employment to the Office of Professional Development.
4. NJDOE issues the Provisional License.

Education and supervision requirements for alternate route teachers

1. Work for 34 weeks under the provisional license while the district or school provides mentoring, supervision, and three evaluations (two formative and a final summative).
2. Attend program of formal instruction approved by the NJDOE.
3. Pay mentoring and instruction fees.

Obtaining a Standard License

1. Successfully complete the year of teaching under the alternate route regulations, including school recommendation for licensure.
2. Submit an Application for Licensure with the appropriate fee to the NJDOE.