

**Substitute
School Nurse/Teacher
Training Seminar**
March 13, 2010

**Course Number SRED-126-01
Registration Form**

Name _____
Address _____
City _____
State _____ Zip _____
Daytime Tel. _____
Email (Required) _____
Birthdate (Required) _____

Tuition
\$90.00

*Make checks payable to
Ocean County College*

Visa/MC/AmExp No.

Signature _____

Exp. Date _____

Fax: (732) 255-0475

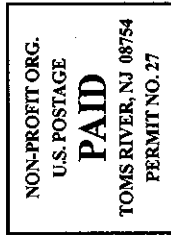
Return this registration form and workshop fee to
Ocean County College • School Relations
PO Box 2001 • College Dr.
Toms River, NJ • 08754-2001

For more information, call (732) 255-0477

CANCELLATION POLICY

All courses are subject to cancellation as a result of insufficient enrollment. All fees refunded by mail.
CANCELLATION BY STUDENT: Registrants cancelling their enrollment in writing (regular mail or fax - no email or phone calls accepted) 7 days prior to the start date of a course will receive a full refund. No refunds will be issued for withdrawal from a course later than 7 days before the start date of the course. No student substitution allowed.
There will be a \$25 charge for a returned check.

OCEAN COUNTY COLLEGE
School Relations
PO Box 2001 • College Drive
Toms River, NJ 08754-2001
Address Service Requested



You Could Be A
**Certified
Substitute
School Nurse/Teacher!**
MARCH 13, 2010



**OCEAN
COUNTY COLLEGE**

School Relations
PO Box 2001 • College Drive
Toms River, NJ 08754-2001
(732) 255-0477

Substitute School Nurse/Teacher Training Seminar

Ocean County College's Faculty Development Institute (FDI), in cooperation with the school districts in Ocean County, offers a seven-hour training seminar to prepare and certify substitute school nurse/teachers, as well as to offer a refresher in-service program for substitute school nurse/teachers currently employed by local school districts.

How do I qualify to be a School Nurse/Substitute Teacher?

- Current RN License
- U.S. Citizen
- Attain a minimum of 60 college credits

- Successfully undergo a criminal background check
- Provide evidence of negative Mantoux (TB) test

What will the training cover?

- Employing successful nursing and classroom techniques, procedures & skills
 - Cultivating positive first impressions
 - Gaining and sustaining appropriate rapport with students
 - Clearly articulating doctors' orders and procedures
 - Making efficient use of patient contact time
- and other topics...

What Are the Advantages of Completing the Training Seminar?

- Learning classroom survival skills
- Updating clinical skills
- Completing the state required paperwork (7 hour course)

Ocean County College Toms River Campus

Nursing Building, Room N 105

Seminar Date

Saturday, March 13, 2010

8:00 am to 4:00 pm

Register by March 5, 2010

Lunch on your own.

State-Required Fees

- State application fee \$125 (Separate certified check or money order)
- Electronic Fingerprinting \$70.25 (Appointment necessary. Details mailed to participants with registration information.)
- DOE Handling Fee \$7 (Certified check or money order)

Other Requirements

- Proof of negative Mantoux test (TB)
- Official transcript in sealed envelope.
- Copy of current valid RN License.

(Material and Book included)

OCC Tuition \$90

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