

# e-notebook

The who, what, when, where @ OCC



**Week of July 25, 2011** Read current and back editions at <http://www.ocean.edu/news/enotebook.htm>



## BREAKING NEWS

### Be In It to Win It!

The OCC Foundation is holding a **50/50 Cash Raffle** to benefit its Scholarship Fund. The winning ticket will be drawn at the Foundation's Summer Celebration on **Saturday, August 27**. *Winners need not be present to win.* Only **400** tickets will be sold at **\$100 each**. Three winners will split 50% of the gross proceeds. If all tickets are sold, winners will receive: First Prize: 25% - up to \$10,000; Second Prize: 15% - up to \$6,000; Third Prize: 10% - up to \$4,000. To participate, complete a **Raffle Ticket Request Form** and return it to the Foundation with payment of \$100. One half of a ticket will be completed and entered in the drawing and the other half will be sent to you via inter-office mail. If you prefer, stop by the Foundation Office on the 2nd floor of the Administration Building to buy your ticket in-person. Info: ext. 492.



### Changes to P.E.R.S.

For employees enrolled in P.E.R.S. (Public Employees Retirement System), the pension contribution rate will increase from **5.5% to 6.5%** of salary. The increase in the contribution rate is effective with the first payroll amount to be paid on or after October 1, 2011. For OCC employees, the deduction will increase on the **October 7** pay date. The second phase of the employee contribution increase from **6.5% to 7.5%** will be phased in equally over a seven-year period from July 2012 to July 2018. The contribution rate will increase by 0.14% each year as follows (*6.64% July 2012, 6.78% July 2013, 6.92% July 2014, etc. The final increase in July 2018 will be 0.16%.*). **Note:** The contribution rate will also increase the minimum repayment for pension loans and the cost to purchase service credit. Info: Karen Blyskal, ext. 2096 or [kblyskal@ocean.edu](mailto:kblyskal@ocean.edu).



### Going Green Just Got Easier

The volume of paper that goes through Financial Aid is enormous and all files must be kept for 10 years. With the increase in enrollment, Financial Aid was quickly losing storage space for records and using reams of paper to make copies for audit compliance. In fall 2008, Financial Aid began testing Image Now software to save records electronically. In 2009-2010, all files/documents were scanned and linked on-line. In May 2011, Financial Aid was certified by the State to dispose of hard copies of all imaged documents from 2009 forward. In the last two and a half years, Financial Aid has scanned and linked close to 400,000 documents and is now able to: 1) offer better service to students by having immediate access to files; 2) keep the need for storage and the costs involved to a minimum; 3) help reduce budgets due to the reduction in the cost of paper, postage, and copying; and 4) reduce OCC's carbon footprint! With this certification, other departments can now apply for a State addendum to image, link, and dispose of their records as well.



## NJ Residency Requirement

The NJ First Act law requires individuals to be residents of NJ in order to hold certain public employee positions. The bill becomes **effective September 1, 2011** and will have an impact on OCC employees. 1) **Current** employees living outside NJ on September 1 are **exempt**, even if their job changes, as long as they remain an employee without a break in service of more than seven days. 2) **Current** employees who live in NJ but **move out on or after** September 1, are **not** exempt, unless their position qualifies for inclusion on an exempt list, or unless they successfully file an appeal based on critical need or hardship. 3) Employees **hired** on or after September 1 are required to establish a principal residence in NJ unless their position is on the exempt list. 4) The residency requirement **does not apply** to any person employed on a temporary or per-semester basis such as a visiting professor, teacher, lecturer, or researcher. 5) Full-/part-time members of the faculty, research, or administrative staff will be **exempt** if their position title is included in an exemption report to be submitted by OCC to the State by November 1, 2011, and on January 1, thereafter. 6) **An individual hired** on or after September 1 in a position not on the exempt list, who does not live in NJ and who believes he/she has a critical need to live out of state, or that a move to NJ would constitute a hardship, **may request an exemption** by appealing to a five-member committee to be established by the State. The NJ First Act will be incorporated into Human Resource policies and procedures in the near future. Info: Karen Blyskal, ext. 2096 or [kblyskal@ocean.edu](mailto:kblyskal@ocean.edu).



## Pay As You Go

Fiscal year 2012 began on July 1, 2011. Usually there are 26 pay dates in the fiscal year but in FY12 there will be 27 pay dates. This is an anomaly of the calendar and next year the calendar will return to 26 pay dates. Please note that this will have an impact on how your pay is distributed over the course of the fiscal year. The pay dates in FY 12 are as follows: July 1, 15, 29 (*July 1 will be no deduction\**); August 12, 26; September 9, 23; October 7, 21; November 4, 18; December 2, 16, 30 (*December 30 will be no deduction\**); January 13, 27; February 10, 24; March 9, 23; April 6, 20; May 4, 18; June 1, 15, 29 (*June 29 will be no deduction\**) \*As always, deductions will be taken from 24 pays (not 27). **Note to Administrators Only:** The annual salary for administrators (non-represented and FPA) will be divided equally over 27 pay periods in FY12. This year (FY11) your pay was divided equally over 26 pay periods. You received your last pay for FY11 on June 17, 2011. Your first pay in July will be for FY12 and will reflect this change. Please be assured that you will be paid your total annual salary in full over the 27 pay periods.



## No Idling

Did you know that part of NJ DEP's efforts to reduce air pollution includes a prohibition against idling beyond three minutes? Extended idling is now against the law and subject to a minimum fine of \$250! For more information, check out the DEP's web site at <http://www.nj.gov/dep/stopthesoot/sts-idle.htm>. Help reduce the number of unhealthy air quality days in NJ. Local, state, and national air quality may be monitored at <http://airnow.gov/>.



## Prevent Heat Illness Outdoors

Each year, heat sickens thousands of workers ... heat can also kill. Anyone who works outside in hot weather is at risk. To see a short video on OSHA's guidance regarding working in hot environments, click on this link and share with your staff. <http://www.dol.gov/dol/media/webcast/20110426-heat-michaels/index-english.htm>



## Weekly Cafeteria Menus

Our new food service company, The Restaurant Group, has moved back into the freshly painted cafeteria! Weekly menu specials will be updated and posted at <http://www.ocean.edu/cruiser.htm>. Just click on "OCC Cafeteria Weekly Menu."

There will be a new specials menu each week and many other delicious items for you to enjoy! Food services can be reached at [foodservice@ocean.edu](mailto:foodservice@ocean.edu) or ext. 2255. If you haven't already done so, please introduce yourself to Michael Dunn, head chef, and Bill Muller, president of The Restaurant Group. Enjoy!



## CAMPUS BRIEFS

### Toner Scam

Please remember that there is a toner scam going around. The "scammers" will often call and ask for the make, model, or serial number of your copier or printer using the pretense that they are verifying information. **Do not** give out any information regarding your copiers or printers! Callers could also try to tell you that they are from the "warehouse" and have a special deal or some extra toner, etc. **Do not** give out any information or commit to any toner acceptance. Office Services has received several calls campus wide regarding **Network Imaging** and has been asked to sign off on a fax confirmation for toner. **Do not** sign or return the fax order; remember this is a scam! Please forward all calls and materials from Network Imaging directly to Office Services, ext. 414.



### Parking Lot Access

Due to the construction associated with the Combined Heat and Power (CHP) Plant, the Service Road from the Health Science Building up to Lot 3 will be closed. **This will be effective through AUGUST 31.** Lot 3 will remain open and can be accessed from Lot 2 via the rear Service Road by driving past the Science and Technology buildings into Lot 3.



### Summer Session Pay Dates

Faculty teaching during **Summer 2011** will be paid on the following dates: **Ten Week Session**, 7/29, 8/12; **Twelve Week Session**, 7/29, 8/12, 8/26; **Second Five Week and Six Week Sessions**, 7/29, 8/12; **Post Session**, 8/26, 9/9.



### Twelve-Month Pay Option for Faculty

OCC will begin paying faculty on September 9 for the new fiscal year. Faculty who teach nine or ten months, but who'd like to be paid over a 12-month period, must submit the "Pay Withheld Method" Authorization Form by **Fri, August 12**. Info: Payroll, ext. 2060, 2059 or 2356.



### Board Clips

Current and back editions of Board Clips are posted on the web and can be accessed by clicking [http://www.ocean.edu/news/Board\\_Clips.htm](http://www.ocean.edu/news/Board_Clips.htm).



# WHAT'S HAPPENING!?

Student Life Activities – Info: ext. 348

ATTRACTION	TICKETS	INFO / RESTRICTIONS	COST
Marquee Cinema	Discount	any day, movie out 14 days	\$8.00
Regal Cinema	Super Saver	any day, any movie	\$7.50
AMC Cinema	Gold	any day, any movie	\$7.50
AMC Cinema	Silver	any day, movie out 10 days	\$6.00

ATTRACTION	TICKETS	INFO / RESTRICTIONS	COST
Great Adventure	Daily	Theme Park/Safari	\$30
	Daily	Hurricane Harbor	\$25
	Season Pass	Theme Park/Safari	\$80
	Season Pass	Theme Park/Safari/Hurricane Harbor	\$100

ATTRACTION	TICKETS	INFO / RESTRICTIONS	COST
Casino Pier	Ride Books	10 Rides & Coupons	\$20
Breakwater Beach	Day Pass	All Day Pass	\$20

BUS TRIP	DAY	DATE	DEPARTS	RETURNS	LUNCH	COST
Statue of Liberty/Ellis Island	Sat	July 30	8:30 a.m.	3:30 p.m.	On Own	\$15-\$25
Cap May/Whale Watcher	Fri	Aug 12	7:30 a.m.	5:00 p.m.	On Own	\$25-\$31
Orioles vs. Yankees	Sun	Aug 28	9:30 a.m.	After Game	On Own	\$35-\$45



**Planetarium** – Tickets: \$10 adults, \$8 seniors (60+) & OCC Rewards Card, \$7 children (12 & under) & OCC students (with ID). Info: [www.ocean.edu/planet.htm](http://www.ocean.edu/planet.htm).

SUMMER SHOWS:	DATE	DAY	TIME
Secret of the Cardboard Rocket	Now-Sept 4	Fri	7:00 p.m.
Touching the Edge of the Universe	Now-Sept 4	Tues-Fri	2:30 p.m.
		Fri	8:15 p.m.
		Sat	2:30 p.m.
		Sat	8:15 p.m.
		Sun	2:30 p.m.
Kaluoka'hina, the Enchanted Reef	Now-Sept 4	Tues-Fri	11:30 a.m.
		Sat	11:30 a.m.
		Sun	11:30 a.m.
Wonders of the Summer Sky	Now-Sept 4	Tues-Fri	1:00 p.m.
		Sat	1:00 p.m.
		Sat	7:00 p.m.
		Sun	1:00 p.m.

SPECIAL EVENTS:	DATE	DAY	TIME
Pajama Night	Aug 12	Fri	6:00 p.m.
	Aug 13	Sat	6:00 p.m.
Summer Star Watch (weather permitting)	July 30	Sat	8:30-10:00 p.m.



**Arts & Community Center Gallery** – Open when classes are in session, Mon to Fri, 8:00 a.m. to 10:00 p.m. and Sat, 9:00 a.m. to 12:00 noon, and when events take place in the Theater.

SHOW	DATE	ADMISSION
Artist Arlette Malivernier	July	Free

**Arts & Community Center Theater** – Info: ext. 500

SERIES	SHOW	TIME	DAY	DATE	COST
Premier Performance	The Bikinis, A Musical	8:00 p.m.	Sat	Aug 13	\$28 adult/\$25 senior
		2:00 p.m.	Sun	Aug 14	\$28 adult/\$25 senior

MidWeek Jazz	Al Harrison/Dixieland Band	8:00 p.m.	Wed	Jul 27	\$18 adult/\$15 senior
	The Vaché Brothers	8:00 p.m.	Wed	Aug 17	\$18 adult/\$15 senior
	The Jazz Lobsters	8:00 p.m.	Wed	Sep 14	\$18 adult/\$15 senior



## TRIPPING WITH CPE

### All Ages Can Enjoy Unique Bus Excursions

Children under 18 must be accompanied by a parent/guardian. Cost includes bus/lavatory, lunch/dinner as noted, trip leader, tour, and gratuity. Due to traffic/weather conditions, return times are subject to change. Seating is limited. Info: Continuing Education, ext. 404.

TOUR	DAY	DATE	COST
Coastal Excursion II: Historical Tour, Lunch & Winery	Wed	August 24	\$139
Baltimore Inner Harbor & Crab Feast	Wed	September 07	\$145
Amish Food & Farm Tour	Thurs	October 06	\$139
West Point Tour, Lunch at Hotel Thayer & Wine Tour	Tues	October 18	\$139
Overnight Escape to Lancaster	Wed/Thurs	November 2-3	\$369*
(*Note: Price shown is per person, double occupancy/other options are available)			
Bethlehem Experience & Elisabeth von Trapp Concert	Thurs	November 17	\$149
Radio City Christmas Show	Thurs	December 01	\$149
Longwood Gardens Holiday & Yule Tide Buffet	Tues	December 06	\$139
Brooklyn Lights & Cannolis	Thurs	December 15	\$145



## INTERNATIONAL TRAVEL

### Theatre in London Seminar: January 4-16, 2012

See 10-12 plays; take a backstage tour of the Royal National Theatre; join in talk-back sessions with actors, directors, and playwrights; and enjoy free time for sightseeing, shopping, and museums. Package includes: airfare, 11 nights accommodations, full English breakfast daily, theatre tickets, sightseeing tour, day trip to Stratford-Upon-Avon, most tips, taxes, transfers, OCC instruction, tuition, and fees. Not included: lunch/dinner, personal expenses, cancellation insurance, and items not listed above. Cost: \$3,600 per person, double occupancy. Single supplement: \$650. Out-of-county fee: \$96. Out-of-state fee: \$363. Cost is based on exchange rate in effect at time of printing. Should the dollar/pound exchange become less favorable, participants may be billed accordingly. Community members participate on a non-credit basis. Students are enrolled for three credits; scholarships are available for OCC students. Registration Deadline: October 5, 2011. Info: Gary Shaffer, [gshaffer@ocean.edu](mailto:gshaffer@ocean.edu) or ext. 2296, and Arthur Waldman, [awaldman@ocean.edu](mailto:awaldman@ocean.edu) or ext. 2108.



## YOU CAN QUOTE ME

“Asking is the beginning of receiving. Make sure you don't go to the ocean with a teaspoon. At least take a bucket so the kids won't laugh at you.”

Jim Rohn, speaker/author



## HOUSEKEEPING ITEMS

### Recipes, Cleaning Tips, & More

Send recipes, fun ideas, or cleaning tips to [rdurso@ocean.edu](mailto:rdurso@ocean.edu).

Think you don't have time to clean? Think again! In 15 minutes or less, you can keep your house picture-perfect. Each day, take 15-minutes in the morning and then 15-minutes in the evening tackling one chore: vacuum, sweep, or “Swiffer”; wipe down the bathroom; gather, sort, or fold laundry; dump old items from the refrigerator; do a quick sweep of the house and gather up then put away clutter. You may even find that some chores take less than 15 minutes ... in that case, you can do two! Remember, it's easier to keep a clean house clean than it is to clean a house that is messy and cluttered!

---

Published by the Office of College Advancement  
RoseAnn D'Urso, Manager of Promotional Programming  
Email submissions to [rdurso@ocean.edu](mailto:rdurso@ocean.edu)