

e-notebook

The who, what, when, where @ OCC



Week of August 15, 2011 Read current and back editions at <http://www.ocean.edu/news/enotebook.htm>



BREAKING NEWS

Save on Insurance

OCC's membership in the NJ Business & Industry Association allows employees to apply for insurance (auto, flood, home, renters, and umbrella) with NJ Manufacturers Insurance Company. On **Friday, September 9** from 10:00 a.m. to 2:00 p.m., a representative from NJ Manufacturers will be outside Human Resources on the ground floor of the Library. Bring your current auto insurance policy declarations page and qualified individuals can get a quote in minutes! NJM staff will be happy to answer your questions about auto, flood, home, renters, and umbrella insurance. Info: 1-800-232-6600 or www.NJM.com.



CAMPUS BRIEFS

Be In It to Win It!

The OCC Foundation is holding a **50/50 Cash Raffle** to benefit its Scholarship Fund. The winning ticket will be drawn at the Foundation's Summer Celebration on **Saturday, August 27**. *Winners need not be present to win.* Only **400** tickets will be sold at **\$100 each**. If all tickets are sold, winners will receive: 1st Prize: 25% - up to \$10,000; 2nd Prize: 15% - up to \$6,000; 3rd Prize: 10% - up to \$4,000. To participate, complete a **Raffle Ticket Request Form** and return it to the Foundation with payment of \$100 or stop by the Foundation Office on the 2nd floor of the Administration Building to buy your ticket in-person. Info: ext. 492.



Changes to P.E.R.S.

For employees enrolled in P.E.R.S. (Public Employees Retirement System), the pension contribution rate will increase from **5.5% to 6.5%** of salary. The increase is effective with the first payroll amount to be paid on or after October 1, 2011. For OCC employees, the deduction will increase on the **October 7** pay date. The second phase of the increase from **6.5% to 7.5%** will be phased in equally over a seven-year period from July 2012 to July 2018, increasing by 0.14% each year as follows (*6.64% July 2012, 6.78% July 2013, 6.92% July 2014 ... ending with 0.16% in July 2018.*). **Note:** The contribution rate also increases the minimum repayment for pension loans and the cost to purchase service credit. Info: Karen Blyskal, ext. 2096 or kblyskal@ocean.edu.



Going Green Just Got Easier

Financial Aid files must be kept for 10 years and with the increase in enrollment, storage space for records was quickly dwindling not to mention the use of reams of paper to make copies for audit compliance. In 2009-2010, all files/documents were scanned and linked on-line via Image Now software. In May 2011, Financial Aid was certified by the State to dispose of hard copies of all imaged documents from 2009 forward. Financial Aid is now able to: 1) offer better service to students by having immediate access to files; 2) keep the need for storage and the costs involved to a minimum; 3) help reduce budgets due to the reduction in the cost of paper, postage, and copying; and 4) reduce OCC's carbon footprint! With this certification, other departments can now apply for a State addendum to image, link, and dispose of their records as well.



NJ Residency Requirement

Effective September 1, the NJ First Act law requires individuals to be residents of NJ in order to hold certain public employee positions. **NOTE: Current OCC employees living outside NJ on Sept. 1 are exempt**, even if their job changes, as long as they remain an employee without a break in service of more than seven days. **Current employees who live in NJ but move out on/after Sept. 1 are not exempt**, unless their position is exempt or they successfully file an appeal based on critical need/hardship. Employees **hired on/after Sept. 1** are required to establish a principal residence in NJ unless their position is exempt. The residency requirement **does not apply** to anyone employed on a temporary or per-semester basis (visiting professor, teacher, lecturer, or researcher). Full/part-time faculty members, research, or administrative staff are **exempt** if their position is listed in an exemption report submitted by OCC to the State by Nov. 1, and Jan. 1, thereafter. **An individual hired on/after Sept. 1** in a position not on the exempt list, who does not live in NJ, and who believes he/she has a critical need to live out of state, or that a move to NJ would constitute a hardship, **may request an exemption** by appealing to the State. The NJ First Act will be incorporated into HR policies/procedures. Info: Karen Blyskal, ext. 2096 or kblyskal@ocean.edu.



Pay as You Go

Fiscal Year 2012 began July 1, 2011. Usually there are 26 pay dates but in FY12 there are 27. **Note:** This will have an impact on how pay is distributed over the fiscal year. The pay dates in FY12 are: July 1, 15, 29 (*July 1 no deduction*); August 12, 26; September 9, 23; October 7, 21; November 4, 18; December 2, 16, 30 (*December 30 deduction*); January 13, 27; February 10, 24; March 9, 23; April 6, 20; May 4, 18; June 1, 15, 29 (*June 29 no deduction*). **Note to Administrators Only:** The annual salary for non-represented and FPA will be divided equally over 27 pays in FY12. In FY11, your pay was divided equally over 26 pay periods. You received your last pay for FY11 on June 17, 2011. Your first pay in July will be for FY12 and will reflect this change. Please be assured that you will be paid your total annual salary in full over the 27 pay periods.



No Idling

As part of NJ DEP's efforts to reduce air pollution, extended idling beyond three minutes is against the law and subject to a minimum fine of \$250. Check out the DEP's web site for more information at <http://www.nj.gov/dep/stopthesoot/sts-idle.htm>. Help reduce the number of unhealthy air quality days in NJ ... local, state, and national air quality may be monitored at <http://airnow.gov/>.



Prevent Heat Illness Outdoors

Each year, heat sickens thousands of workers ... it also kills. To see a short video on OSHA's guidance regarding working in hot environments, click on this link and share with your staff, <http://www.dol.gov/dol/media/webcast/20110426-heat-michaels/index-english.htm>.



Weekly Cafeteria Menus

Have you tried our new food service company, The Restaurant Group? Weekly menu specials will be posted at <http://www.ocean.edu/cruiser.htm>, just click on "OCC Cafeteria Weekly Menu." Food services can be reached at ext. 2255 or foodservice@ocean.edu. Enjoy!



Parking Lot Access

Due to the construction associated with the Combined Heat and Power (CHP) Plant, the Service Road from the Health Science Building up to Lot 3 will be closed. **This will be effective through AUGUST 31.** Lot 3 can be accessed from Lot 2 via the rear Service Road by driving past the Science and Technology.



Summer Session Pay Dates

Faculty teaching during **Summer 2011** will be paid on the following dates: **Twelve Week Session** 8/26; **Post Session**, 8/26, 9/9.



Board Clips

Current and back editions of Board Clips are posted on the web and can be accessed by clicking http://www.ocean.edu/news/Board_Clips.htm.



TRIPPING WITH CPE

All Ages Can Enjoy Unique Bus Excursions

Children under 18 must be accompanied by a parent/guardian. Cost includes bus/lavatory, lunch/dinner as noted, trip leader, tour, and gratuity. Due to traffic/weather conditions, return times are subject to change. Seating is limited. Info: Continuing Education, ext. 404.

TOUR	DAY	DATE	COST
Coastal Excursion II: Historical Tour, Lunch & Winery	Wed	August 24	\$139
Baltimore Inner Harbor & Crab Feast	Wed	September 07	\$145
Amish Food & Farm Tour	Thurs	October 06	\$139
West Point Tour, Lunch at Hotel Thayer & Wine Tour	Tues	October 18	\$139
Overnight Escape to Lancaster	Wed/Thurs	November 2-3	\$369*
(*Note: Price shown is per person, double occupancy/other options are available)			
Bethlehem Experience & Elisabeth von Trapp Concert	Thurs	November 17	\$149
Radio City Christmas Show	Thurs	December 01	\$149
Longwood Gardens Holiday & Yule Tide Buffet	Tues	December 06	\$139
Brooklyn Lights & Cannolis	Thurs	December 15	\$145



WHAT'S HAPPENING!?

Student Life Activities – Info: ext. 348

ATTRACTION	TICKETS	INFO / RESTRICTIONS	COST
Marquee Cinema	Discount	any day, movie out 14 days	\$8.00
Regal Cinema	Super Saver	any day, any movie	\$7.50
AMC Cinema	Gold	any day, any movie	\$7.50
AMC Cinema	Silver	any day, movie out 10 days	\$6.00

ATTRACTION	TICKETS	INFO / RESTRICTIONS	COST
Great Adventure	Daily	Theme Park/Safari	\$30
	Daily	Hurricane Harbor	\$25
	Season Pass	Theme Park/Safari	\$80
	Season Pass	Theme Park/Safari/Hurricane Harbor	\$100

ATTRACTION	TICKETS	INFO / RESTRICTIONS	COST
Casino Pier	Ride Books	10 Rides & Coupons	\$20
Breakwater Beach	Day Pass	All Day Pass	\$20

BUS TRIP	DAY DATE	DEPARTS	RETURNS	LUNCH	COST
Orioles vs. Yankees	Sun Aug 28	9:30 a.m.	After Game	On Own	\$35-\$45



Planetarium – Tickets: \$10 adults, \$8 seniors (60+) & OCC Rewards Card, \$7 children (12 & under) & OCC students (with ID). Info: www.ocean.edu/planet.htm.

SUMMER SHOWS:	DATE	DAY	TIME
Secret of the Cardboard Rocket	Now-Sept 4	Fri	7:00 p.m.
Touching the Edge of the Universe	Now-Sept 4	Tues-Fri	2:30 p.m.
		Fri	8:15 p.m.
		Sat	2:30 p.m.
		Sat	8:15 p.m.
		Sun	2:30 p.m.
		Sun	2:30 p.m.
Kaluoka'hina, the Enchanted Reef	Now-Sept 4	Tues-Fri	11:30 a.m.
		Sat	11:30 a.m.
		Sun	11:30 a.m.
Wonders of the Summer Sky	Now-Sept 4	Tues-Fri	1:00 p.m.
		Sat	1:00 p.m.
		Sat	7:00 p.m.
		Sun	1:00 p.m.
		Sun	1:00 p.m.



Arts & Community Center Theater

Box Office: ext. 500

SERIES	SHOW	TIME	DAY	DATE	COST
MidWeek Jazz	The Vaché Brothers	8:00 p.m.	Wed	Aug 17	\$18 adult/\$15 senior
	The Jazz Lobsters	8:00 p.m.	Wed	Sep 14	\$18 adult/\$15 senior



INTERNATIONAL TRAVEL

Theatre in London Seminar: January 4-16, 2012

See 10-12 plays; take a backstage tour of the Royal National Theatre; join in talk-back sessions with actors/directors/playwrights; enjoy free time for sightseeing, shopping, and museums. **Package includes:** airfare, 11 nights accommodations, full English breakfast daily, theatre tickets, sight-seeing tour, day trip to Stratford-Upon-Avon, most tips, taxes, transfers,

OCC instruction, tuition, and fees. **Not included:** lunch/dinner, personal expenses, cancellation insurance, and items not listed. **Cost:** \$3,600 per person, double occupancy. Out-of-county fee: \$96. Out-of-state fee: \$363. Single supplement: \$650. Cost is based on exchange rate in effect at time of printing. Should the dollar/pound exchange become less favorable, participants may be billed accordingly. Community members participate on a non-credit basis. Students are enrolled for three credits; scholarships are available for OCC students. **Info:** Gary Shaffer, gshaffer@ocean.edu or ext. 2296, and Arthur Waldman, awaldman@ocean.edu or ext. 2108.

Registration Deadline: October 5.



World of the Maya Seminar: January 8-18, 2012

This guided archaeological/cultural journey takes you to impressive and beautiful Maya sites of Mexico's Yucatan Peninsula. With a Maya archaeologist guide, explore major archaeological sites, Spanish colonial towns, traditional Maya villages and markets, meet a practicing Maya

shaman, swim in ancient Maya cenotes, take a boat trip through the most important ecological reserve in the Yucatan, and stay at the white sandy beaches of Playa del Carmen. Participants must be at least 18 years of age. Community members are welcome to participate on a non-credit basis. Students will be enrolled for three college credits; a number of scholarships are available for full-time OCC students. **Package includes:** airfare, 10 nights accommodations, 10 breakfasts/8 lunches/6 dinners, Mexican ground transportation in private air conditioned vans, admission and guided tours, round trip shuttle between OCC/airport, most tips, taxes, OCC instruction, tuition, and fees. **Not included:** personal expenses, tips, and activities, meals, or services not specifically listed. **Cost:** Ocean County residents \$2,623. Out-of-County: \$2,719. Out-of-State: \$2,986. Single supplement: \$420. **Info:** Christine Kitchin, ckitchin@ocean.edu or ext. 2421. **Registration Deadline:** October 31.



YOU CAN QUOTE ME

"If people did not sometimes do silly things, nothing intelligent would ever get done."
Ludwig Wittgenstein, philosopher



HOUSEKEEPING ITEMS

Recipes, Cleaning Tips, & More

Send recipes, fun ideas, or cleaning tips to rdurso@ocean.edu.

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RoseAnn D'Urso, Manager of Promotional Programming
Email submissions to rdurso@ocean.edu