

OCEAN COUNTY COLLEGE
OFFICE OF STUDENT LIFE

To: All Club & Organization Presidents & Advisors

From: Don Doran, Vice President of Student Affairs
Jennifer Fazio, Coordinator of Student Activities/Operations
Alison Noone, Coordinator of Student Volunteerism/Programming

Date: September 17, 2009

Subject: **Club Representatives for 2009-10 OCC Student Leadership/Development Program**

Each year, the Office of Student Life Staff coordinates a Student Leadership Development Program for representatives of clubs and organizations. The fundamental goals of this program are as follows:

- I. Development of a Sense of "Team"
- II. Personal Introspection:
 Who Am I?
 Where Am I Going?
 How Will I Get There?
- III. Problem Solving Strategies and Interventions for Ocean County College

This year's program components are:

Saturday, November 21, 2009. . . . Orientation Session to Leadership Program. First Session of Conference - OCC College Center 8:30 a.m.

**Wednesday, Thursday, Friday . . . Leadership Retreat (Location: TBA)
January 13, 14, 15 (Semester Break)**

**Saturday, March 27, 2010 Leadership Follow-Up Session at OCC College Center
8:30 a.m. to 4:00 p.m.**

Your assistance is being requested in order to relate to your club members the following criteria established by the Leadership Committee as the minimum standards for identifying possible participants.

1. Students shall NOT have been in attendance at any previous OCC Leadership Conference.
2. Students must complete an Application/Student Life Profile Form. (See Attached)
(PLEASE ATTEMPT TO IDENTIFY A HIGHER PERCENTAGE OF FIRST YEAR STUDENTS FOR THIS PROGRAM.)
3. Students must be available to attend all three components of this program.

*Note: All participants are required to pay a **\$40.00** fee *prior* to departure on Wednesday, January 13, 2010.

(continued on reverse)

Attached is a copy of the Leadership Program Application/Student Life Profile Form for completion by club members who satisfy the above criteria. (Additional forms can be obtained from the Student Life Office) The **deadline** for submission of the application forms to the Student Life Office is **Friday, November 13**, at 4:00 p.m.

Students must schedule a **fifteen-minute appointment** with Student Life when they submit their profile forms. No one will be permitted to attend the first session on Saturday, November 21, without a personal interview.

Please do not hesitate to contact Don, Jen or Alison if you have any questions. We appreciate your assistance in helping to identify possible participants.

COMPLETION OF THE APPLICATION FORM *DOES NOT* GUARANTEE PARTICIPATION IN THIS YEAR'S LEADERSHIP DEVELOPMENT PROGRAM.

DD:an

Attachment

OCC LEADERSHIP DEVELOPMENT PROGRAM
APPLICATION/STUDENT LIFE PROFILE FORM

Name: _____

Address: _____

Phone #: _____ Student ID# _____

Email address: _____

Indicate Present Status:

_____ Full-Time Student or _____ Part-Time Student
(12 or more credits) (11 or less credits)

_____ # of Credits currently taking?

_____ # of Credits anticipated for Spring, 2010?

_____ # of Credits anticipated for Fall, 2010, (at OCC, if any)?

_____ # of Credits anticipated for Spring, 2011, (at OCC, if any)?

Indicate the Student Clubs/Organization(s) that you are a member of:

List Duties, Activities, Offices in which you are involved with these clubs:

Please indicate your club/organization's most crucial problem:

Why would you like to participate in a Leadership Program? (Continue on back if necessary.)

How did you hear about the program?

Have you been invited to participate in the program before? _____ Yes _____ No

If so, did you complete the program? _____ Yes _____ No

Completed forms must be submitted to the Student Life Office by 4:00 p.m., Friday, November 13, 2009.
Students must schedule a 15-minute appointment with Student Life Staff when they submit their profile form. Completion of this form does not constitute an invitation to participate.