

OCEAN COUNTY COLLEGE  
*OFFICE OF STUDENT LIFE*

To: All Club & Organization Presidents & Advisors

From: Don Doran, Vice President of Student Affairs  
Jennifer Fazio, Director of Student Life  
Alison Noone, Coordinator of Student Programming

Date: September 30, 2011

Subject: **Club Representatives for 2011-12 OCC Student Leadership/Development Program**

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Each year, the Student Life Office coordinates a Student Leadership Development Program for representatives of clubs and organizations. The fundamental goals of this program are as follows:

- I. Development of a Sense of "Team"
- II. Personal Introspection:
  - Who Am I?
  - Where Am I Going?
  - How Will I Get There?
- III. Problem Solving Strategies and Interventions for Ocean County College

This year's program components are:

**Saturday, November 19, 2011. . . . Orientation Session to Leadership Program. First Session  
OCC College Center, 8:30 a.m.**

**Wednesday, Thursday, Friday . . . . . Leadership Retreat (Location: TBA)  
January 11, 12, 13, 2012 (Semester Break)**

**Monday, March 12, 2012 (Spring Break) . . . . . Leadership Follow-Up Session  
OCC College Center, 8:30 a.m.**

Your assistance is being requested in order to relate to your club members the following criteria established by the Leadership Committee as the minimum standards for identifying possible participants.

1. Students shall NOT have been in attendance at any previous OCC Leadership Conference.
2. Students must complete an Application/Student Life Profile Form. (See Attached)  
**(PLEASE ATTEMPT TO IDENTIFY A HIGHER PERCENTAGE OF FIRST YEAR STUDENTS FOR THIS PROGRAM.)**
3. Students must be available to attend all three components of this program.

\*Note: All participants are required to pay a **\$40.00** fee *prior* to departure on Wednesday, January 11, 2012.

**(continued on reverse)**

Attached is a copy of the Leadership Program Application/Student Life Profile Form for completion by club members who satisfy the above criteria. (Additional forms can be obtained from the Student Life Office) The **deadline** for submission of the application forms to the Student Life Office is **Friday, November 4**, at 4:00 p.m.

Students will be contacted to schedule a **fifteen-minute appointment** with Student Life when they submit their profile forms.  
*No one will be permitted to attend the first session on Saturday, November 19, without a personal interview.*

Please do not hesitate to contact Don, Jen or Alison if you have any questions. We appreciate your assistance in helping to identify possible participants.

*COMPLETION OF THE APPLICATION FORM **DOES NOT** GUARANTEE PARTICIPATION IN THE LEADERSHIP DEVELOPMENT PROGRAM.*

DD:JF

Attachment

**OCC LEADERSHIP DEVELOPMENT PROGRAM APPLICATION**  
**STUDENT LIFE PROFILE FORM**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone #: \_\_\_\_\_ Student ID# \_\_\_\_\_

Email Address: \_\_\_\_\_

Indicate Present Status:

\_\_\_\_\_ Full-Time Student    or    \_\_\_\_\_ Part-Time Student  
(12 or more credits)                      (11 or less credits)  
\_\_\_\_\_ # of Credits currently taking?

\_\_\_\_\_ # of Credits anticipated for Spring, 2012?

\_\_\_\_\_ # of Credits anticipated for Fall, 2012, (at OCC, if any)?

\_\_\_\_\_ # of Credits anticipated for Spring, 2013, (at OCC, if any)?

Indicate the on campus Student Clubs/Organization(s) that you are a member of:

\_\_\_\_\_

List Duties, Activities, Offices in which you are involved with these clubs:

\_\_\_\_\_

\_\_\_\_\_

Please indicate your club/organization's most crucial problem:

\_\_\_\_\_

Why would you like to participate in a Leadership Program? (Continue on back if necessary.)

\_\_\_\_\_

\_\_\_\_\_

How did you hear about the program?

\_\_\_\_\_

Have you been invited to participate in the program before? \_\_\_\_\_ Yes \_\_\_\_\_ No

If so, did you complete the program? \_\_\_\_\_ Yes \_\_\_\_\_ No

**Completed forms must be submitted to the Student Life Office by 4:00 p.m., Friday, November 4, 2011.**

***Students will be contacted to schedule a mandatory 15-minute appointment with Student Life Staff regarding the program.***

***Completion of this form does not constitute an invitation to participate in the program.***