



## BOARD OF TRUSTEES

### AGENDA

August 23, 2010  
12:30 p.m.

- I. CALL TO ORDER
- II. ANNOUNCEMENT OF PUBLIC MEETING
- III. ROLL CALL
- IV. RECOMMEND APPROVAL OF MINUTES OF THE JULY 26, 2010,  
BOARD OF TRUSTEES PUBLIC AND CLOSED SESSION MEETINGS *Bd. Action*
- V. COMMENDATIONS/PRESENTATIONS
- VI. COMMITTEES
  - A. Finance Committee (Mr. Dasti, Chairperson)  
*(Ms. Winchester, Vice President of Finance)*
    1. Recommend approval of business/finance actions as presented (Exhibit A) *Bd. Action*

B. **Bylaw, Policy, and Curriculum Committee (Mr. Monahan, Chairperson)**  
*(Mr. Strada, Acting Vice President of Academic Affairs)*

1. Recommend approval of bylaw, policy, and curriculum actions as presented (Exhibit B) **Bd. Action**

C. **Buildings and Grounds Committee (Mrs. Novak, Chairperson)**  
*(Dr. Parrish, Vice President of Planning and Administration)*

1. Recommend approval of buildings and grounds items as presented (Exhibit C) **Bd. Action**

D. **Personnel Committee (Mr. Leone, Chairperson)**  
*(Ms. Winchester, Vice President of Finance)*

1. Recommend approval of personnel actions as presented **Bd. Action**

VII. **PRESIDENT'S REPORT**

VIII. **MISCELLANEOUS**

- A. **Recommend adoption of a resolution providing for a closed meeting to be held on Monday, September 27, 2010, at 11:00 a.m. for the purpose of discussing personnel action, collective bargaining, and pending and anticipated litigation, the results of which will be released to the public when the need for confidentiality no longer exists** **Bd. Action**

B. Next meetings of the Board of Trustees on

**Monday, September 27, 2010**

- |  |  |
|--|--|
| 1. <b>Finance Committee</b>                                      | Time: 9:30 a.m.<br>Place: Business Conference Room   |
| 2. <b>Bylaw, Policy, and Curriculum Committee</b><br>(as needed) | Time: 10:00 a.m.<br>Place: Academic Affairs Office   |
| 3. <b>Buildings and Grounds Committee</b>                        | Time: 10:15 a.m.<br>Place: Business Conference Room  |
| 4. <b>Personnel Committee</b>                                    | Time: 10:30 a.m.<br>Place: President's Office  |
| 5. <b>Entire Board</b>   | Time: 11:00 a.m.<br>Place: Boardroom<br>Purpose: Caucus Meeting—Personnel, Pending Litigation, and Collective Bargaining |
| 6. <b>Entire Board</b>   | Time: 12:30 p.m.<br>Place: Boardroom<br>Purpose: Regular Public Monthly Meeting  |

IX. Adjournment

This agenda includes all items that are known at this time.



## BOARD OF TRUSTEES

### Regular Meeting

### Minutes

July 26, 2010

The regularly scheduled monthly meeting of the Ocean County College Board of Trustees was called to order on Monday, July 26, 2010, by Mr. Carl V. Thulin, Chair, at 12:35 p.m. in the Boardroom of the Administration Building on the college campus.

Call to Order

The announcement of public meeting was made by Mrs. Connie Bello in compliance with the Open Public Meetings Act of 1975.

Public Meeting  
Announcement

Those in attendance were: Mr. Carl V. Thulin, Mrs. Linda Novak, Mr. Jerry Dasti, Dr. Bruce Greenfield, Mr. Robert Fall, Mr. Stephan Leone, Mr. Warren Wolf, Mr. Harvey York, Mr. Steven Spino, Mr. Jack Sahradnik, Dr. Jon Larson, Executive Vice President Jim McGinty, Vice Presidents Tara Kelly, Richard Parrish, and Sara Winchester, and Interim Vice President Richard Strada.

Attendance

The minutes of the June 28 and July 16, 2010, Board of Trustees closed sessions and public meetings were approved by separate majority roll call votes, with the following abstentions:

Minutes  
Approved

- ◆ Mr. Dasti abstained from voting on the June 28, 2010, Board meeting minutes.
- ◆ Mrs. Novak and Dr. Greenfield abstained from voting on the July 16, 2010, meeting minutes.

Mr. Sahradnik administered the oath of office to Mr. Steven Spino, who was selected to serve as the student/alumni representative on the Ocean County Board of Trustees for 2010-2011, through June 30, 2011. Ms. Jen Fazio, Director of Student Life, noted that Mr. Spino was selected by the Student Life Committee for this important role because of his effective participation in many activities while a student. The trustees welcomed Mr. Spino to the Board.

Swearing-In  
of Mr. Steven  
Spino

Mr. Ilene Cohen, Director of Athletics, introduced Mr. Richard Maier, who was selected as the 2010 Region XIX Robert Zifchak Male Student-Athlete of the Year. Mr. Maier was an excellent student and athlete during his two years at Ocean County College, maintaining a 3.76 grade point average and being named an All-American by the NJCAA for his performance at the Swimming and Diving National Championships in 2009 and 2010.

Commendations

Ms. Jennifer Nelson could not be a today's meeting, but Ms. Cohen spoke of her recognition as the 2010 Region XIX John Stauff Female Student-Athlete of the year. She, too, excelled in academics and athletics. She graduated with a 4.0 grade point average, earning Academic All-Region and All-Conference honors, and was named an NJCAA and Cross Country Coaches Association Academic All-American. In addition, Ms. Nelson won the 2009 NJCAA National Championship Cross Country Meet and was selected for the 1<sup>st</sup> Team All-Region.

Also introduced Mr. David Kalash, who was selected to receive a Rawlings Gold Glove Award, which is considered the benchmark of excellence and performance on the diamond in Major League Baseball. Mr. Kalash was recognized for his outstanding play; in 26 games, he did not commit any errors and had a perfect 1.000 fielding percentage. Mr. Kalash is the second player in Ocean County College history to receive this prestigious award.

Dr. Larson and the trustees extended their heartiest congratulations to these students for their exceptional achievements.

Ms. Karin Smith, Administrative Assistant for Arts and Humanities, was commended for completion of the requirements for the Associate in Science Degree in General Studies from Ocean County College.

Employee Recognition

Finance Committee

The Board approved, upon unanimous roll call vote, the following recommendations from the Finance Committee:

- ◆ The statement of income and expenditures as of June 30, 2010, was accepted.
- ◆ The following contracts were awarded:
  - ◆ A maximum of \$62,700 to JRD Construction, Inc., Farmingdale, New Jersey, for renovations to the Nursing Building at Ocean County College.
  - ◆ A maximum of \$218,175 to Marlin Construction, Jackson, New Jersey, for emergency repairs to the Ric-Wel underground piping at Ocean County College.
- ◆ Resolutions were adopted to award the following contracts:
  - ◆ A maximum of \$54,101 to EBSCO Subscription Services, Tinton Falls, New Jersey, for the purchase of miscellaneous Library periodical subscriptions for Ocean County College.
  - ◆ A maximum of \$75,000 to Baker and Taylor, Charlotte, North Carolina, for the purchase of Library books for Ocean County College.

Income/  
Expenditures  
Approved

Contracts  
Awarded

Resolutions  
Adopted for  
Contract Awards

- ◆ A maximum of \$30,000 to Carpet Showcase, Bridgewater, New Jersey, for the repair and replacement of carpet at Ocean County College.
- ◆ A maximum of \$20,000 to Career Development Institute, North Brunswick, New Jersey, for educational services for an Animal Cruelty Investigators course to be offered by Continuing and Professional Education at Ocean County College.
- ◆ A maximum of \$20,000 to Jan Communications, Pennsauken, New Jersey, for the purchase and repair of two-way radios and miscellaneous communications items at Ocean County College.
- ◆ A maximum of \$40,000 to the Township of Toms River, Toms River, New Jersey, for police coverage as needed at Ocean County College.
- ◆ A maximum of \$57,331.50 to William Paterson University, Wayne, New Jersey, for the purchase of Internet databases through VALE Consortium for Ocean County College.
- ◆ A maximum of \$102,536.55 to Dimension Data, Charlotte, North Carolina, for voice and data maintenance support during 2010-2011 at Ocean County College.
- ◆ A maximum of \$40,560 to Sibilina Construction Services, Point Pleasant, New Jersey, for professional project consultant services for the Facilities Department at Ocean County College.
- ◆ The following contracts were amended:
- ◆ An additional \$21,651, for a maximum total of \$4,176,786, to Gingerelli Brothers, Inc., Toms River, New Jersey, for additional modifications to the sprinkler system, additional fire alarm device, blackout shades, new locking hardware for main entrance, renovations to Theatre, and door replacements at Theatre roof access as part of the renovation to the Arts and Community Center (contract originally awarded at the June 22, 2009, Board meeting).
- ◆ An additional \$74,200, for a maximum total of \$955,640, to Blackney Hayes Architects, Philadelphia, Pennsylvania, for a change order for additional architectural, civil, electrical, structural, HVAC, and telephone/data work as part of the architectural and engineering professional services for the Gateway Building (contract originally awarded at the July 27, 2009, Board meeting).
- ◆ An additional \$12,807.85, for a maximum total of \$9,838,461.18, to Wallace Contracting, Point Pleasant, New Jersey, for a change order to insulate the

Contracts  
Amended

exterior wall, framing and sheetrock, spackle, paint, and install wall base as part of the construction/renovation of the Arts and Community Center (contract originally awarded at the August 27, 2007, Board meeting).

- ◆ An additional \$14,000, for a maximum total of \$54,730, to Cambridge Construction Management, Somerville, New Jersey, for additional utility tie-ins for 16 buildings on campus as part of the construction management services for the Combined Heat and Power Plant at Ocean County College (contract originally awarded at the March 22, 2010, Board meeting).
- ◆ An additional \$10,000, for a maximum total of \$40,000, to Ground Force, Inc., Toms River, New Jersey, for completion of additional lawn care services, through June 30, 2010, as part of the first year of a two-year agreement (contract originally awarded at the April 27, 2009, Board meeting).
- ◆ The one bid received for the purchase of Combined Heat and Power Plant items was rejected due to the bid being over budget. Bid Proposal Rejected
- ◆ The recommendation to award a contract for a new main entrance, lakefront sign was withdrawn from the agenda. No action was taken on this item. Contract Recommendations Withdrawn
- ◆ Also withdrawn from the agenda was the recommendation to reject all Requests for Qualifications for the following projects:
  - ◆ For on-call professional construction management consultant services at Ocean County College.
  - ◆ For various professionals of record for architectural, engineering, and commissioning services at Ocean County College.

#### Bylaw, Policy, and Curriculum Committee

Upon the recommendation of the Bylaw, Policy, and Curriculum Committee, the Board unanimously approved the following upon roll call vote:

- ◆ The following items, as accepted by the College Senate at its meeting on June 16, 2010, were approved: College Senate Items Approved
  - ◆ New Courses
    - ◆ ARTS 206, American Art
    - ◆ ENSL 002, ESL Elementary English II
    - ◆ ENSL 003, ESL Elementary English III
    - ◆ HEHP 188, Introduction to Nutrition

- ◆ Revised Course
  - ◆ NURS 275, Contemporary Nursing
- ◆ The following policies were revised:
  - ◆ Policy #2120, Administration, Organization, Lines of Responsibility
  - ◆ Policy #3075, Personnel, All Employees, Students, and the Public, Control of Smoking (Exhibit B-7)
  - ◆ Policy #3115, Personnel, Academic, Full-Time Faculty Tenure
- ◆ The Board temporarily suspended Policy #3074, Alcohol- and Drug-Free Workplace, and Policy #5246.1, Campus Life, Drugs, during the hours of the following Ocean County College events, which will be held on campus:
  - ◆ The Planetarium Donor Reception on August 20, 2010
  - ◆ The Barnegat Bay Sailing Hall of Fame Induction Ceremony on October 2, 2010

Policies #2120, #3075, and #3115 Revised

Policies #3074 and #5246.1 Temporarily Suspended

Buildings and Grounds Committee

Dr. Parrish reported that the Arts and Community Center is near completion, so the Fall Colloquium will be held in the new Theatre. Also, the College received DEP approval to move ahead with the Mill Creek Sailing Center project.

Upon unanimous roll call vote, the Facilities Engineering and Operations Status Report for June 30, 2010, was accepted.

Facilities Engineering Report Accepted

Personnel Committee

Upon unanimous roll call vote, the Personnel Report was approved as recommended by the Personnel Committee.

Personnel Report Approved

President's Report

Dr. Larson reminded the trustees of upcoming events:

President's Report

- ◆ The "Reach for the Stars" Donor Reception will be held on Friday, August 20, at 5:00 p.m. in the Planetarium Lobby.
- ◆ The Planetarium Ribbon-Cutting Ceremony is scheduled to take place on Monday, August 23, immediately following the Board meeting.
- ◆ The Barnegat Bay Sailing Hall of Fame Induction Ceremony will be held on Saturday, October 2, at 6:00 p.m. in the College Gymnasium.

Dr. Ali Botein-Furrevig, Assistant Professor of English and Literature, wrote a book, "Heart of the Stranger, A Portrait of Lakewood's Orthodox Community," which explores the history, beliefs, and sacred texts of Judaism and explains the customs, laws, and traditions that define Orthodox Jews and their community. Dr. Larson will invite Dr. Botein-Furrevig to be at the August Board meeting to talk about her book.

Miscellaneous

Upon unanimous roll call vote, a resolution was adopted to provide for a closed meeting to be held on Monday, August 23, 2010, at 11:00 a.m. for the purpose of discussing personnel action, collective bargaining, and pending and anticipated litigation.

Resolution  
Adopted for  
Closed Meeting –  
August 23, 2010

The following meetings were scheduled:

Meetings  
Scheduled

<b>Monday, August 23, 2010</b>	9:30 a.m.	Finance Committee
	10:15 a.m.	Buildings and Grounds Committee
	10:00 a.m.	Bylaw, Policy, and Curriculum Committee (As Needed)
	10:30 a.m.	Personnel Committee
	12:30 p.m.	Regular Public Meeting

There being no further business to conduct, the meeting adjourned at 1:00 p.m.

Adjournment

Respectfully submitted,

Bruce Greenfield, Ed.D.  
Secretary

Connie Bello  
Recording Secretary