



**BOARD OF TRUSTEES  
Business/Finance Committee Agenda Items**

**To:** Board of Trustees  
**From:** Office of the President  
**Date:** October 6, 2026

The following Finance Committee items are recommended to the Ocean County College Board of Trustees for approval at its Retreat on **Thursday, October 15, 2026:**

1. Recommend adoption of resolutions to award the following contracts:
  - a. For a seven-month contract for professional athletic training services from October 18, 2026, through May 15, 2027, at Ocean County College **(Exhibit A-1)**
  - b. For the purchase of dental supplies and equipment through the Sourcewell Cooperative Purchasing Program for patient care and student lab courses for the Allied Health Dental Hygiene Program at Ocean County College **(Exhibit A-2)**
2. Recommend that the following contracts be amended:
  - a. An additional \$6,255, for a maximum total of \$54,407.72, to Howard Industries, Inc., Laurel, Mississippi, for additional audio and visual equipment and labor as part of the contract for audio and video equipment for room 104, the Lecture Hall Control Room in the Gateway Building, through the Omnia Partners Cooperative Purchasing Contract at Ocean County College (contract originally awarded at the April 23, 2026, Board meeting) **(Exhibit A-3)**
  - b. An additional \$30,000, for a maximum total of \$125,000, to Carrier Enterprise, East Syracuse, New York, for the continued purchase of HVAC supplies and materials for the remainder of the contract for the procurement of specified heating, ventilation, and air-conditioning (HVAC) supplies and materials on an as-needed basis resulting from severe winter weather conditions at Ocean County College (original contract awarded at the January 29, 2026, Board meeting) **(Exhibit A-4)**

## ***EXHIBIT A-1***

**OCEAN COUNTY COLLEGE**

**RESOLUTION**

**Authorizing a Contract for Athletic Training Services**

**Contract Term: October 18, 2026 - May 15, 2027**

**WHEREAS**, the Board of Trustees of Ocean County College recognizes the need for professional athletic training services at Ocean County College. The services include, but are not limited to, injury prevention, nutrition education, injury evaluation and treatment of injuries, concussion baseline testing, and CPR/First Aid and AED Training for coaches and administrators. The assigned athletic trainer will practice athletic training according to the rules and regulations of the Athletic Training Practice Act of the State of New Jersey; and

**WHEREAS**, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5a.(1) et seq. professional services; and

**WHEREAS**, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

**WHEREAS**, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

**WHEREAS**, Ocean County College wishes to award a required disclosure contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

**NOW THEREFORE, BE IT RESOLVED** by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute an agreement with **Capstone Medical Services, LLC**, 1430 Jersey Avenue, North Brunswick, NJ 08902 in the amount not to exceed **\$80,000.00** for professional athletic training services at Ocean County College.

**RESOLUTION**

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

**Contract for Athletic Training Services**

**Contract Term: October 18, 2026 - May 15, 2027**

**VENDOR:**           **Capstone Medical Services, LLC**  
1430 Jersey Avenue  
North Brunswick, NJ 08902

**ACCOUNT:**       Intercollegiate Athletics / Contract Payment  
FY 2026/2027

**TOTAL:**           **\$80,000.00**  
=====

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2026/2027, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

  
\_\_\_\_\_  
Executive Vice President of Finance and Administration

## ***EXHIBIT A-2***

OCEAN COUNTY COLLEGE

RESOLUTION

**Authorizing a Contract for Purchase of Dental Supplies and Equipment**

**WHEREAS**, the Board of Trustees of Ocean County College has a need to purchase dental supplies for patient care and student lab courses in the Allied Health dental hygiene program, located in the H. Hovnanian Health Sciences Building (Building #102), procured through the Sourcewell Cooperative Purchasing Program; and

**WHEREAS**, Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.11(a) et seq.; a county college may make purchases and contract for services through the use of a nationally-recognized and accepted cooperative purchasing agreement; and

**WHEREAS**, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

**WHEREAS**, Ocean County College wishes to award a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to execute an agreement with **Henry Schein, Inc.**, 135 Duryea Road, Melville, NY 11747 in the amount not to exceed **\$60,000.00** to purchase dental supplies at Ocean County College. This contract will be procured through Sourcewell Cooperative Purchasing Program, Contract # 092623, effective through 11/6/2027.

**RESOLUTION**

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

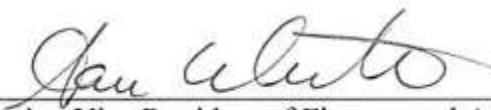
**Contract for Purchase of Dental Supplies and Equipment**

**VENDOR:**           **Henry Schein, Inc.**  
                          135 Duryea Road  
                          Melville, NY 11747

**ACCOUNT:**        Dental Hygiene / Supplies - Instructional  
                          FY 2026/2027

**AMOUNT:**         **\$60,000.00**  
                          =====

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2026/2027 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

  
\_\_\_\_\_  
Executive Vice President of Finance and Administration

## ***EXHIBIT A-3***

OCEAN COUNTY COLLEGE

AMENDMENT

**Authorizing a Contract for Audio/Visual Equipment**

**WHEREAS**, the Board of Trustees of Ocean County College recognizes the need to amend the contract to purchase audio/visual equipment for room 104, the lecture hall control room, in the Gateway Building (#101) at Ocean County College. The original contract in the amount of **\$48,152.72** was awarded at the Board of Trustees meeting on April 23, 2026; and

**WHEREAS**, an additional amount of **\$6,255.00** is needed for additional audio/visual equipment and labor; and

**WHEREAS**, Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.11(a) et seq.; a county college may make purchases and contract for services through the use of a nationally-recognized and accepted cooperative purchasing agreement; and

**WHEREAS**, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

**WHEREAS**, Ocean County College wishes to amend a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to amend the agreement with **Howard Industries, Inc.**, P.O. Box 1590, Laurel, MS 39441 with an additional **\$6,255.00** for a total amount of **\$54,407.72** for additional audio/visual equipment and labor at Ocean County College. This contract will be procured through OMNIA Partners, Contract #01-145; Contract term: 12-1-2022 to 11-30-2026.

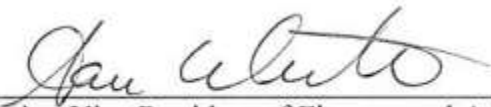
**A M E N D M E N T**

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

**Contract for Audio/Visual Equipment**

|                         |                                                                    |
|-------------------------|--------------------------------------------------------------------|
| <b>VENDOR:</b>          | <b>Howard Industries, Inc</b><br>P.O. Box 1590<br>Laurel, MS 39441 |
| <b>ACCOUNT:</b>         | Media Services / Minor Capital<br>FY 2026/2027                     |
| <b>ORIGINAL AMOUNT:</b> | <b>\$48,152.72</b>                                                 |
| <b>AMENDMENT:</b>       | <b>\$6,255.00</b><br>=====                                         |
| <b>TOTAL AMOUNT:</b>    | <b>\$54,407.72</b>                                                 |

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2026/2027, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

  
\_\_\_\_\_  
Executive Vice President of Finance and Administration

## ***EXHIBIT A-4***

# OCEAN COUNTY COLLEGE

## AMENDMENT

### Award for HVAC Supplies and Materials

**RECOMMENDATION:** Contract award to **Carrier Enterprise**, 5010 Campuswood Drive, East Syracuse, NY 13057 to be amended with an additional **\$30,000.00** for a total amount of **\$125,000.00**. The original contract in the amount not to exceed **\$60,000.00** for the second year contract option for the procurement of specified items priced and discounted catalog heating, ventilation, and air-conditioning (HVAC) supplies and materials for the Facilities Maintenance Department at Ocean County College on an as-needed basis was awarded at the Board of Trustees meeting on January 29, 2026. An amendment in the amount of **\$35,000.00** was awarded at the Board of Trustees meeting on May 28, 2026.

Contract award for the BID items #1, #2, #3, #6, #7, #8, #9, #11, #12, #13, #17, #18, #19, #20, #21, #23, #24, #25, #26, #27, #29, #31, #36, #38, and #39.

Additional funds are needed for the continued purchase of HVAC supplies and materials for the remainder of the contract term.

Said contract to be in accordance with bid specifications and bid requirements of BID #24/25 B-1652 publicly advertised on January 17, 2025, and bids received February 13, 2025.

Contract Term: February 28, 2026 - February 27, 2027 (second year)

|                                   |                                                                  |
|-----------------------------------|------------------------------------------------------------------|
| <b><u>NATURE OF BID:</u></b>      | HVAC Supplies & Materials                                        |
| <b><u>BID ITEMS #1 - #39:</u></b> | Prices for Common HVAC Parts                                     |
| <b><u>SOURCE OF FUNDS:</u></b>    | Maintenance / Supplies - Operation & Maintenance<br>FY 2026/2027 |

**BID SUMMARY**

| Vendor Name |                                                              | Carrier Enterprise Northeast, LLC* |            |                |
|-------------|--------------------------------------------------------------|------------------------------------|------------|----------------|
| Bid Item    |                                                              | Est. Annual Qty                    | Price Each | Extended Price |
| 1           | Belimo Actuator ARX24-MFT                                    | 10                                 | \$ 373.63  | \$ 3,736.30    |
| 2           | Square D Contactor 8910DP32V14                               | 6                                  | \$ 79.88   | \$ 479.28      |
| 3           | Flow Switch MMFS254                                          | 4                                  | \$ 241.20  | \$ 964.80      |
| 4           | Controller MH-PUL4024S                                       | 2                                  | No Bid     | N/A            |
| 5           | Florida Heat Pump Compressor 105-430                         | 3                                  | No Bid     | N/A            |
| 6           | Rib Relay enclosed relay 10 amp, DP, DT 24V AC/DC            | 24                                 | \$ 31.13   | \$ 747.12      |
| 7           | Duct Sensor ACI A/CP-D-8"                                    | 3                                  | \$ 20.65   | \$ 61.95       |
| 8           | Temp Sensor ACI A/20K-R20                                    | 3                                  | \$ 25.46   | \$ 76.38       |
| 9           | Temp Sensor ACI A/20K-SP                                     | 3                                  | \$ 18.10   | \$ 54.30       |
| 10          | Spyder Unitary Controller PUL6438S                           | 12                                 | No Bid     | N/A            |
| 11          | Actuator MH-V 4055A 1098                                     | 2                                  | \$ 803.68  | \$ 1,607.36    |
| 12          | York Circuit Board S1-031-00880-001                          | 2                                  | \$ 216.10  | \$ 432.20      |
| 13          | Trane Pressure Control CNT01317                              | 2                                  | \$ 31.65   | \$ 63.30       |
| 14          | Telaire CO2 Sensor 8041                                      | 6                                  | No Bid     | N/A            |
| 15          | Output Module LS 540-731                                     | 4                                  | No Bid     | N/A            |
| 16          | Thermistor Strap-on Sensor A/20K-SGD                         | 6                                  | No Bid     | N/A            |
| 17          | Veris Current Relay H-608                                    | 12                                 | \$ 42.73   | \$ 512.76      |
| 18          | Furnase Contactor 42BF35AJR                                  | 10                                 | \$ 94.65   | \$ 946.50      |
| 19          | Valve 3/4" 4.9 CV 2-way, V5862A2070                          | 4                                  | \$ 84.68   | \$ 338.72      |
| 20          | Valve 3/4" 4.9 CV 2-way, V5852A2072                          | 4                                  | \$ 80.64   | \$ 322.56      |
| 21          | Valve 3/4" 4.9 CV 2-way, Sweat SPST NC #V8043E1012           | 4                                  | \$ 111.16  | \$ 444.64      |
| 22          | Kele Differential Pressure Transmitter DPA-M-5-20            | 6                                  | No Bid     | N/A            |
| 23          | Duct Sensor 10K-CP A/CP-D0-12"                               | 6                                  | \$ 19.58   | \$ 117.48      |
| 24          | Actuator 24Volt, 2-10v DC, 90 sec, 12VA, ML7425B3012         | 4                                  | \$ 619.83  | \$ 2,479.32    |
| 25          | Actuator 24Volt, 2-10v DC, NSR 95 sec, 5VA, MN7505A2001      | 4                                  | \$ 186.38  | \$ 745.52      |
| 26          | A.O. Smith Flow Switch Blocked Flue Switch Kit, 9005680205   | 2                                  | \$ 279.81  | \$ 559.62      |
| 27          | Outside Air, 2% RH, Combo, Thermistor/RTD #A/RH2-20K-0       | 4                                  | \$ 196.86  | \$ 787.44      |
| 28          | Unitary BAC net 6 UI, 4 DI, 3 AO, 8 DO #PUB6438S             | 6                                  | No Bid     | N/A            |
| 29          | AOP-Transducer 545-113                                       | 4                                  | \$ 266.59  | \$ 1,066.36    |
| 30          | Honeywell NDIO Board                                         | 12                                 | No Bid     | N/A            |
| 31          | Trane Refrigeration Circuit Board MOD 02573                  | 4                                  | 309.26     | \$ 1,237.04    |
| 32          | Seimens Powermite 599 Series Valves 8-13 PSI Spring Range    | 5                                  | No Bid     | N/A            |
| 33          | Seimens Powermite 599 Series Actuators 8-13 PSI Spring Range | 5                                  | No Bid     | N/A            |
| 34          | DeversiTech Relay DP, DT, 24 Coil Volt                       | 20                                 | No Bid     | N/A            |
| 35          | Rib Relay communicating relay RIBTW2401SB-LN                 | 10                                 | No Bid     | N/A            |
| 36          | Honeywell Platinum 1000 Discharge Sensor C7046D1008          | 4                                  | \$ 86.96   | \$ 347.84      |
| 37          | Honeywell JACE controller WEB-600E-0                         | 10                                 | No Bid     | N/A            |
| 38          | Honeywell Actuator 24volt, AC #VC6934ZZ11/U                  | 6                                  | \$ 128.44  | \$ 770.64      |
| 39          | Honeywell Outdoor Air Sensor - T775-SENS -OAT                | 2                                  | \$ 82.65   | \$ 165.30      |

\*Recommended Vendor

The following is a list of vendors who received the bid. Vendors in **bold-type** submitted bids.

|                                |                                    |
|--------------------------------|------------------------------------|
| ACI Manufacturing              | International Filter Manufacturing |
| ASPEN Refrigerants             | Koch Filter                        |
| BBR Printers                   | Love Your Life Health Solutions    |
| Bristol Industrial Corporation | Pure Flow Global                   |
| BuildCentral Inc               | School Wholesale Supplies LLC      |
| BZ Traders                     | Shay Enterprise                    |
| <b>Carrier Enterprise</b>      | Smartprocure Inc                   |
| DASH Industries, LLC           | Southland Industries               |
| Deltek                         | SupplyHouse LLC                    |
| EDWARD R WOODS CO INC          | Veteran Industrial Suppliers LLC   |
| FILTER SERVICES OF INDIANA     | VETERAN LEGACY LLC                 |
| Filterbuy Incorporated         | VISUAL                             |
| Filterbuy, Inc.                | xiaoma                             |
| Grydale Solutions Pty Ltd      |                                    |