



**BOARD OF TRUSTEES  
AGENDA**

**JULY 24, 2025  
3:30 p.m.**

- I. **CALL TO ORDER**
- II. **ANNOUNCEMENT OF PUBLIC MEETING**
- III. **PLEDGE OF ALLEGIANCE**
- IV. **SWEARING-IN BY MR. JACK SAHRADNIK OF MR. HUNTER MANTZ,  
SELECTED TO SERVE AS THE STUDENT/ALUMNI REPRESENTATIVE  
ON THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES FOR 2025-  
2026, THROUGH JUNE 30, 2026**
- V. **ROLL CALL**
- VI. **RECOMMEND APPROVAL OF MINUTES OF THE JUNE 12, JUNE 30,  
AND JULY 11, 2024, BOARD OF TRUSTEES CLOSED SESSIONS AND  
PUBLIC MEETINGS** ***Bd. Action***
- VII. **PRESENTATIONS/COMMENDATIONS**

VIII. **PUBLIC COMMENTS (prior to committee reports)**IX. **COMMITTEES**A. **Finance Committee (Mr. Frank Dupignac, Chairperson)**

*(Ms. Sara Winchester, Executive Vice President of Finance  
And Administration)*

1. **Recommend approval of business/finance actions as presented (Exhibit A)**

**Bd. Action**

B. **Bylaw, Policy, and Curriculum Committee**

**(Mrs. Joanne Pehlivanian, Chairperson)**

*(Dr. Eileen Garcia, Vice President of Academic Affairs)*

1. **Recommend approval of bylaw, policy, and curriculum actions as presented (Exhibit B)**

**Bd. Action**

C. **Buildings and Grounds Committee**

**(Mr. Steven Zabarsky, Chairperson)**

*(Mr. James Calamia, Assistant Vice President of Facilities)*

1. **Recommend approval of buildings and grounds items as presented (Exhibit C)**

**Bd. Action**

D. **Personnel Committee (Mr. Stephan Leone, Chairperson)**

*(Ms. Sara Winchester, Executive Vice President of Finance  
and Administration)*

1. **Recommend approval of personnel actions as presented**

**Bd. Action**

X. **MISCELLANEOUS**

- A. **Recommend adoption of a resolution providing for a closed meeting to be held on Thursday, September 4, 2025, at 3:00 p.m. for the purpose of discussing personnel action, collective bargaining, and pending and anticipated litigation, the results of which will be released to the public when the need for confidentiality no longer exists.** **Bd. Action**

XI. **PRESIDENT'S REPORT**XII. **NEXT MEETINGS OF THE BOARD OF TRUSTEES ON****THURSDAY, SEPTEMBER 4, 2025**

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| 1. <b>Bylaw, Policy, and Curriculum Committee</b><br>(as needed) | Time: 1:30 p.m.<br>Place: Conference Center                  |
| 2. <b>Finance Committee</b>                                      | Time: 1:30 p.m.<br>Place: Conference Room A and<br>via Webex |
| 3. <b>Buildings and Grounds Committee</b>                        | Time: 2:00 p.m.<br>Place: Conference Center                  |
| 4. <b>Student Experience Committee</b>                           | Time: 2:30 p.m.<br>Place: Conference Room B and<br>via Webex |
| 5. <b>Personnel Committee</b>                                    | Time: 2:30 p.m.<br>Place: Conference Room A and<br>via Webex |

**6. Entire Board**

Time: 3:00 p.m.  
Place: Conference Center and  
via Webex  
Purpose: Caucus Meeting—Personnel,  
Pending Litigation, and  
Collective Bargaining

**7. Entire Board**

Time: 3:30 p.m.  
Place: Conference Center and  
via Webex  
Purpose: **Regular Public Monthly Meeting**

**XIII. PUBLIC COMMENTS**

**XIV. ADJOURNMENT**

This agenda includes all items that are known at this time.



## **BOARD OF TRUSTEES**

### **Regular Meeting**

#### **Minutes**

**June 30, 2025**

<p>The regularly scheduled monthly meeting of the Ocean County College Board of Trustees was called to order at 3:30 p.m. on Monday, June 30, 2025, by Mr. Jerry Dasti, Chair, in room 102 of the Conference Center on the College campus and via Webex. The Pledge of Allegiance was recited by all present.</p>	<p>Call to Order</p>
<p>The announcement of public meeting was made by Mrs. Connie Bello in compliance with the Open Public Meetings Act of 1975. This meeting was announced on June 23, 2025, as required by the New Jersey Open Public Meetings Act, by providing adequate notice to the Asbury Park Press, the Atlantic City Press, the Ocean County Clerk, and the College community. The notice indicated this meeting would also be held via Webex, as per New Jersey Public Law 2020, Chapter 11, approved on March 20, 2020, for public bodies to conduct meetings by electronic means.</p>	<p>Public Meeting Announcement</p>
<p>Those in attendance were Mr. Dasti, Mr. Frank Dupignac, Mr. Stephan Leone, Mr. Lynn Canfield, Mr. Robert Fall, Ms. DiAnne Gove, Ms. Susan Naples, Mr. Steven Zabarsky, Ms. Cheyenne Severin, Mr. Jack Sahradnik, Dr. Pamela Monaco, Executive Vice President Sara Winchester, Vice President Eileen Garcia, Vice President Joseph Konopka, Vice President Gerald Racioppi, Ms. Donna Rosinski-Kauz, Director of Library Services and College Senate Chair, and Mrs. Connie Bello. Also in attendance was Commissioner Jennifer Bacchione.</p>	<p>Attendance</p>
<p>Due to the retirement of Mrs. Linda Novak, Vice-Chair, Mr. Dasti nominated Mr. Zabarsky as the nominee of Vice Chairperson. By motion, Mr. Zabarsky was elected by roll call vote, with an abstention by Mr. Zabarsky.</p>	<p>Election of Vice-Chair</p>
<p>The minutes of the May 29, 2025, Board of Trustees closed session and public meetings were unanimously approved by roll call vote.</p>	<p>Minutes Approved</p>
<p>Upon a request for public comments by Mr. Dasti prior to the committee reports, Dr. David Bordelon, Professor of English and FAOCC President, asked for protections for faculty and staff due to a recent disturbing comment by a student through an anonymous survey regarding a faculty member. The Trustees will review this request with Administration and Dr. Bordelon is hopeful that a mutually agreed upon solution will be reached.</p>	<p>Public Comments</p>

Finance Committee

Mr. Dupignac presented the Finance Agenda, which was approved unanimously as submitted.

- The statement of income and expenditures as of May 31, 2025, was accepted. Income/Expenditures Accepted
- The following contract was awarded: Contract Awarded
  - A maximum of \$155,765 to PJG Property Maintenance, LLC, Marcus Hook, Pennsylvania, for a one-year contract with two additional one-year contract options for grounds and landscape maintenance services from July 1, 2025, through June 30, 2026, at Ocean County College and OCC Manahawkin.
- Resolutions were adopted to award the following contracts: Resolutions Adopted for Contract Awards
  - A maximum of \$30,000 to South Jersey Paper Products, LLC, dba Supplyitall (part of BradyPLUS), Vineland, New Jersey, for a one-year contract for the purchase of campus-wide custodial paper products on an as-needed basis from July 1, 2025, through June 30, 2026, through the Omnia Partners Cooperative Purchasing Program at Ocean County College.
  - A maximum of \$75,000 to Core Mechanical, Inc., Pennsauken, New Jersey, for a one-year contract for heating, ventilation, and air conditioning (HVAC) maintenance services on an as-needed basis from July 1, 2025, through June 30, 2026 at Ocean County College.
  - A maximum of \$25,232.31 to SHI International Corporation, Somerset, New Jersey, for a one-year contract renewal of the campus-wide digital signage software subscription license from July 1, 2025, through June 30, 2026, through the NJEdge.NET Consortium Contract at Ocean County College.
  - A maximum of \$50,000 to Brainfuse, New York, New York, for a one-year contract for real-time, online tutoring services and instructional support on an as-needed basis from July 1, 2025, through June 30, 2026, through the New Jersey Council of County Colleges (NJCCC) Joint Purchasing Consortium at Ocean County College.
  - A maximum of \$33,000 to NJEdge.NET, Newark, New Jersey, for a one-year contract for Virtual/Fractional Chief Information Security Officer Consultation Services from June 1, 2025, through May 31, 2026, at Ocean County College.
  - A maximum of \$315,000 to Dell Marketing, L.P., Round Rock, Texas, for the purchase of Dell computers and parts and supplies for the repair of existing computers from July 1, 2025, through June 30, 2026, on an as-needed basis at Ocean County College.
  - A maximum of \$1,200,000 to School Alliance Insurance Fund (SAIF) through the agency Connor Strong and Buckelew, West Windsor, New Jersey, for the first year of a three-year membership in the School Alliance Insurance Fund for general liability college insurance from July 1, 2025, through June 30, 2026, at Ocean County College.

- A maximum of \$30,245.38 to TurnItIn, LLC, Oakland, California, for a one-year contract renewal for the TurnItIn Plagiarism and Writing Software license from October 1, 2025, through September 30, 2026, through the New Jersey Council of County Colleges (NJCCC) Joint Purchasing Consortium (JPC), at Ocean County College.
- A maximum of \$40,000 to Butler Engineering Associates dba Butler Water Corrections, Hamilton, New Jersey, for a one-year contract for water treatment services from July 1, 2025, through June 30, 2026, at Ocean County College.
- A maximum of \$121,579.76 to Maintenance Connection, LLC, an Accruent Company, Davis, California, for a three-year contract for computerized maintenance management system (CMMS) software from November 23, 2025, through November 22, 2028, for use by the Facilities Department at Ocean County College.
- A maximum of \$100,000 to Conner Strong and Buckelew Companies, LLC, Marlton, New Jersey, for the first year of a three-year contract for professional consulting for insurance broker and risk management services from July 1, 2025, through June 30, 2026, at Ocean County College.
- A maximum of \$49,706 to Prism Color Corporation, Moorestown, New Jersey, for offset printing and mailing services for the FY26 Ocean Views magazine at Ocean County College.
- A maximum of \$120,000 to Consolidus, LLC, Akron, Ohio, for a one-year contract for a professional promotional online storefront from July 1, 2025, through June 30, 2026, for the purchase of OCC-branded items through the New Jersey Council of County Colleges (NJCCC) Joint Purchasing Consortium (JPC) at Ocean County College.
- A maximum of \$50,000 to J. Swanton Fuel Oil Company, Inc., Atlantic Highlands, New Jersey, for a one-year contract for the purchase and delivery of unleaded gasoline and diesel fuel from July 1, 2025, through June 30, 2026, for use on an as-needed basis for the Facilities Department at Ocean County College.
- A maximum of \$18,900 to Roelynn Litho, Inc., Lakewood, New Jersey, for the printing of the annual student handbook for FY26 at Ocean County College.
- A maximum of \$84,992.43 to Blackboard, Inc. (Anthology), Washington, District of Columbia, for a three-year contract renewal for the Blackboard Ally Learning Management System (LMS) Licensing from August 1, 2025, through July 31, 2028, through the New Jersey Council of County Colleges (NJCCC) Joint Purchasing Consortium (JPC) at Ocean County College.
- A maximum of \$25,000 to Johnston G.P., Inc. (JCT Solutions), Springfield, New Jersey, for a one-year contract for the installation, repair, testing, and technical support of the campus-wide local area and wireless networks from July 1, 2025, through June 30, 2026, at Ocean County College.

- A maximum of \$61,860 to JCW, Inc. dba Natural Green Lawn Care and SportCare Synthetic Field Maintenance, Bridgewater, New Jersey, for renovations to the infield and base paths on the baseball field through the Education Services Commission of New Jersey (ESCNJ) Cooperative Contract at Ocean County College.
- A maximum of \$30,000 to Motors and Drives, Inc., Freehold, New Jersey, for the purchase and repair of electric motors, pumps, drives, belts, and pulleys through the Educational Data Services (EDS) Cooperative Contracts at Ocean County College.
- A maximum of \$30,000 to Castle Branch, Inc., Wilmington, North Carolina, for a one-year contract for background screening services of employees and students from July 1, 2025, through June 30, 2026, through the New Jersey Council of County Colleges (NJCCC) Joint Purchasing Consortium (JPC) in the Workforce and Professional Education Allied Health Program at Ocean County College.
- A maximum of \$140,000 to Johnson Controls, Inc., Blackwood, New Jersey, for a two-year contract for chiller maintenance services from July 1, 2025, through June 30, 2027, at Ocean County College.
- A maximum of \$100,000 to Allied Fire and Safety Equipment Company, Inc., Neptune, New Jersey, for a one-year contract for inspection, maintenance, and repair services of fire prevention and fire control equipment from July 1, 2025, through June 30, 2026, at Ocean County College.
- A maximum of \$100,000 to B&H Photo Video Pro Audio, Inc., New York, New York, for a one-year contract for the purchase of audio video equipment and peripherals on an as-needed basis from July 1, 2025, through June 30, 2026, through the Hunterdon County Educational Services Commission (HCESC) Cooperative Contract for use at Ocean County College.
- A maximum of \$25,000 to PIP Printing, Brick, New Jersey, for a one-year agreement for copy and bulk mailing services campus-wide from July 1, 2025, through June 30, 2026, at Ocean County College.
- A maximum of \$25,000 to Economic Modeling, LLC dba Lightcast, Moscow, Idaho, for a one-year renewal of the Lightcast Analyst Software License for Career Coach and Widget Builder from July 1, 2025, through June 30, 2026, through the New Jersey Council of County Colleges (NJCCC) Joint Purchasing Consortium (JPC) at Ocean County College.
- A maximum of \$160,000 to Achieving the Dream, Inc., Silver Spring, Maryland, for a two-year contract for professional consulting services related to college operations with a membership in the Achieving the Dream (ATD) Network from July 1, 2025, through June 30, 2027, at Ocean County College.
- A five-year contract to Barnes & Noble College Booksellers, LLC, Basking Ridge, New Jersey, for Bookstore Retail Solutions from July 1, 2025, through June 30, 2030, through the New Jersey Council of County Colleges (NJCCC) Joint Purchasing Consortium (JPC) at Ocean County College.



- The following qualified pool of vendors for offset printing and signage services to be used on an as-needed basis from July 1, 2025, through June 30, 2026, at Ocean County College:
    - ARC Document Solutions, LLC, Kenilworth, New Jersey
    - Big Mountain Imaging, Philadelphia, Pennsylvania
    - Blackout Custom Packaging, LLC, Newark, New Jersey
    - Gangi Graphics, Brick, New Jersey
    - Hawk Graphics, Inc., Mount Freedom, New Jersey
    - Intellicor Communications, Lancaster, Pennsylvania
    - Market Fuel, LLC, Pleasantville, New Jersey
    - PIP Printing, Brick, New Jersey
    - Prism Color Corporation, Moorestown, New Jersey
    - Roelynn Litho, Inc., Lakewood, New Jersey
    - Signarama, Toms River, New Jersey
    - Spark Creative Group, Collingswood, New Jersey
    - TLC/Shore Life Designs, Waretown, New Jersey
  - The following qualified pool of vendors for Ecological Engineering Related Services providers for various projects at the Barnegat Bay Partnership to be used on an as-needed basis from July 1, 2025, through June 30, 2026, at Ocean County College:
    - ACT Engineers, Inc., Robbinsville, New Jersey
    - Biohabitats, Inc., Baltimore, Maryland
    - Colliers Engineering and Design, Inc., Holmdel, New Jersey
    - Ducks Unlimited, Inc., Dexter, Michigan
    - GEI Consultants, Inc., Mount Laurel, New Jersey
    - Groundwater and Environmental Services, Inc., Wall Township, New Jersey
    - Matrix New World Engineering, Land Surveying and Landscape Architecture, PC, Florham Park, New Jersey
    - Rippled Waters Engineering, LLC, Milford, New Jersey
    - Sovereign Consulting, Inc., Robbinsville, New Jersey
    - Taylor Engineering, Inc., Jacksonville, Florida
  - Resolutions were adopted to award the following contracts through the New Jersey Council of County Colleges (NJCCC) Joint Purchasing Consortium (JPC) with Ocean County College serving as lead agency:
    - For two one-year contract options to TurnItIn, LLC, Oakland, California, from August 25, 2025, through August 24, 2027, for the TurnItIn Plagiarism and Writing Software license.
    - For a two-year contract to the following vendors from July 1, 2025, through June 30, 2027, for Background Check Services:
      - DISA Global Solutions, Inc. dba CastleBranch, Wilmington, North Carolina
      - KENTECH Consulting, Inc., Chicago, Illinois
      - The Orsus Group, Inc., Troy, Michigan
- Resolutions Adopted for NJCCC Purchasing Consortium Contract Award

- For a five-year contract to the following vendors from July 1, 2025, through June 30, 2030, for Bookstore Retail Services:

- Follett Higher Education Group, LLC, Westchester, Illinois
- A Book Company, LLC dba eCampus.com, Lexington, Kentucky
- Barnes & Noble College Booksellers, LLC, Basking Ridge, New Jersey
- Akademos, LLC, Raleigh, North Carolina
- BibliU Campus, Inc., Greenville, Texas

- The following contracts were amended:

#### Contracts Amended

- An additional \$10,000, for a maximum total of \$65,000, to Sign4U Interpreting Service, LLC, Glendora, New Jersey, for additional ASL interpreting services as part of the professional interpreting and captioning services for students with disabilities enrolled in the Spring 2025 semester on an as-needed basis from July 1, 2024, through June 30, 2025, at Ocean County College (contract originally awarded at the July 25, 2024, Board meeting).
- An additional \$7,978.34, for a maximum total of \$19,484.19, to Fisher Scientific, Inc., Hanover Park, Illinois, for additional supplies for the Science Department through the New Jersey Council of County Colleges (NJCCC) Joint Purchasing Consortium (JPC) at Ocean County College (initial contract was under threshold and did not require Board approval).
- An additional \$6,100, for a maximum total of \$18,276.54, to Medline Industries, Inc., Northfield, Illinois, for additional medical supplies for the Nursing Department through the New Jersey Council of County Colleges (NJCCC) Joint Purchasing Consortium (JPC) at Ocean County College (initial contract was under threshold and did not require Board approval).
- An additional \$10,952.08, for a maximum total of \$1,709,295.09, to G Meyer Group, Manasquan, New Jersey, for the installation of soundproof access panels, a new gypsum board, and the modification of a wall of concrete masonry unit blocks as part of the Grunin Center Music Practice Room renovation project at Ocean County College (contract originally awarded at the November 7, 2024, Board meeting).
- An additional \$50,000, for a maximum total of \$75,000, to MCI Communications Services, LLC, dba Verizon Business Services, Lone Tree, Colorado, for increased campus-wide usage of the telecommunications service at Ocean County College (contract originally awarded at the March 28, 2024, Board meeting).
- An additional \$134,283.62, for a maximum total of \$9,271,283.62, to Shorelands Construction, Inc., Monmouth Beach, New Jersey, for storm drain and underground roof leader removal, installation of new structures, pipes, fittings, cleanouts, and concrete restoration, new shut valves on second floor, and full roof replacement of first floor restrooms, as part of the general contractor construction services for the Grunin Center Lobby Expansion project at Ocean County College (contract originally awarded at the January 23, 2025, Board meeting).

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| ➤ The Board extended the lease agreement adopted February 23, 2009, for the subleasing of space on and around the wireless communications tower at Ocean County College.  | Lease Agreement<br>Extended     |
| ➤ The Board adopted a revised resolution for the Consolidated Adult Basic Skills and Integrated English Literacy and Civics Education (Title II) grant from the New Jersey Department of Labor and Workforce Development application. The program provides adult basic education, literacy, and English as a Second Language in order to obtain/retain employment and become self-sufficient; to support adults who desire to complete a secondary school education or industry-valued credentials; and to assist adults who are parents to obtain the skills necessary to become partners in the education of their children. Award amount: \$669,642. Project Director: Ms. Gina Opauski, Director of Community and Workforce Development. Funding period: July 1, 2025, through June 30, 2026. | Revised Resolution<br>Adopted   |
| ➤ The Board authorized an application to apply for a \$589,882 Carl D. Perkins Career and Technical Education Grant from the New Jersey Department of Education for the purpose of developing more fully the academic, career, and technical skills of Ocean County College students through instruction, equipment and supplies, professional development for faculty and students, curriculum assessment and accreditation, with emphasis on those curricula that promote workforce and economic development. Project Manager: Ms. Danielle M. Jones, Program Director, Career and Academic Programs. Funding Period: July 1, 2025, through June 30, 2026.  | Grant Application<br>Authorized |

#### Bylaw, Policy, and Curriculum Committee

Dr. Garcia noted the Bylaw, Policy, and Curriculum Committee met with Senate representatives Professor of English David Bordelon and Ms. Caroline Brittain, Director of Academic Affairs Processes, to review the committee agenda.

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| ➤ The following items, as accepted by the College Senate at its meeting on June 19, 2025, were approved unanimously upon roll call vote:  | College Senate<br>Items Approved              |
| ➤ The Board adopted resolutions to offer new Associate in Applied Science Degree Programs, including exceptions for the programs to exceed 60 credits: <ul style="list-style-type: none"> <li>➤ Associate in Applied Science, Dental Hygiene</li> <li>➤ Associate in Applied Science, Radiography Technology</li> </ul>   | Resolutions Adopted<br>New Degree<br>Programs |
| ➤ New Courses <ul style="list-style-type: none"> <li>➤ CSIT 296, Information Technology Capstone</li> <li>➤ DHYS 000, Dental Hygiene Board Review</li> <li>➤ DHYS 100, Medical Emergencies in Dental Practice</li> <li>➤ DHYS 101, Fundamentals of Dental Hygiene</li> <li>➤ DHYS 103, Oral Embryology and Histology</li> <li>➤ DHYS 105, Anatomy of the Head and Neck</li> <li>➤ DHYS 107, Introduction to Dental Anatomy</li> <li>➤ DHYS 112, Dental Hygiene Practice I</li> <li>➤ DHYS 113, Dental Hygiene Practice II</li> <li>➤ DHYS 114, Nutrition in Dental Health and Disease Prevention</li> </ul> | New Courses                                   |

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| <ul style="list-style-type: none"> <li>➤ DHYS 115, Dental Materials and Techniques for Expanded Functions</li> <li>➤ DHYS 118, Fundamentals of Periodontology</li> <li>➤ DHYS 119, Radiology in Dentistry</li> <li>➤ DHYS 200, Dental Office Management</li> <li>➤ DHYS 201, Pathology, General and Oral</li> <li>➤ DHYS 205, Educational Strategies in Dental Health</li> <li>➤ DHYS 207, Advanced Periodontology</li> <li>➤ DHYS 209, Introduction to Pharmacology</li> <li>➤ DHYS 211, Community Oral Health Initiatives</li> <li>➤ DHYS 212, Dental Hygiene Practice III</li> <li>➤ DHYS 213, Dental Hygiene Practice IV</li> <li>➤ DHYS 219, Techniques in Local Anesthesia and Pain Management</li> <li>➤ DHYS 220, Dental Hygiene Capstone</li> <li>➤ RADT 101, Introduction to Radiography</li> <li>➤ RADT 103, Principals of Radiation Biology</li> <li>➤ RADT 105, Radiation Physics</li> <li>➤ RADT 107, Medical Law and Ethics</li> <li>➤ RADT 108, Image Acquisition and Evaluation</li> <li>➤ RADT 109, Methods of Patient Care</li> <li>➤ RADT 110, Radiographic Procedures I and Lab</li> <li>➤ RADT 111, Radiographic Procedures II and Lab</li> <li>➤ RADT 113, Clinical I</li> <li>➤ RADT 114, Clinical II</li> <li>➤ RADT 115, Clinical III</li> <li>➤ RADT 200, Contrast Media and Pharmacology</li> <li>➤ RADT 201, Advanced Imaging I</li> <li>➤ RADT 202, Advanced Imaging II</li> <li>➤ RADT 205, Quality Assurance</li> <li>➤ RADT 207, Radiographic Pathology</li> <li>➤ RADT 209, Registry Review</li> <li>➤ RADT 210, Radiographic Procedures III and Lab</li> <li>➤ RADT 213, Clinical IV</li> <li>➤ RADT 214, Clinical V</li> <li>➤ STSC 172, Student Success Seminar for the Health Professions</li> </ul> |                                 |
| <ul style="list-style-type: none"> <li>➤ Revised Courses</li> <li>➤ SCIE 129, Travel Seminar: Global Science</li> <li>➤ STSC 150, Student Success Seminar</li> <li>➤ STSC 170, Student Success Seminar for Business Majors</li> <li>➤ STSC 171, Student Success Seminar for Education and Behavioral Science Students</li> </ul>   | Revised Courses                 |
| <ul style="list-style-type: none"> <li>➤ Revised Course with Name Change</li> <li>➤ ENGR 198, Autodesk inventor: 3D Design and Prototyping to 3D CAD Design and Analysis</li> </ul>  | Revised Course with Name Change |

Buildings and Grounds Committee

Due to the retirement of Mrs. Linda Novak, Chair of the Buildings and Grounds Committee, Mr. Dasti nominated Mr. Zabarsky as Committee Chair. By motion, Mr. Zabarsky was unanimously elected by roll call vote.

Election of Chair  
Buildings and  
Grounds

Mr. Zabarsky introduced Mr. James Calamia, Assistant Vice President of Facilities, who provided an update on several ongoing projects, including the Administration Building, Parking Lot #1 Repaving, Russell Building VOTEC Renovation, Grunin Center Lobby Expansion, Grunin Center Music Practice Rooms, Radiography and Dental Hygiene Programs, and summer projects/custodial deep cleaning. The Buildings and Grounds Agenda was then unanimously accepted as submitted upon roll call vote.

Building/Grounds  
Committee Report  
Accepted

Personnel Committee

Mr. Dasti shared the Personnel Report includes three-year contract renewals for Dr. Monaco and Ms. Winchester. Mr. Dasti noted Dr. Monaco began as President under difficult circumstances, which included the Middle States accreditation warning, termination of the Egypt programs, and continued enrollment challenges. The trustees feel Dr. Monaco has persevered through her strong leadership style and stability as President. The trustees have seen more of an openness from students as a direct result of Dr. Monaco's efforts, noting that employees and students are working well with each other and together. The trustees stated they are most happy with Dr. Monaco's performance.

The trustees also commended Ms. Winchester's leadership, which has been instrumental in keeping a balanced budget while dealing with declining enrollment and ever-increasing expenses.

Commissioner Bacchione also commended Dr. Monaco and Ms. Winchester for doing an outstanding job in the community, working on increasing enrollment, keeping OCC affordable, and partnerships with the VOTEC.

Mr. Leone then presented the Personnel Report, which was unanimously approved as amended.

Personnel Report  
Approved

Student Experience Committee

Dr. Racioppi shared the Student Experience Committee, including Ms. Severin and Mr. Hunter Mantz, met and discussed Mr. Mantz's initial experience as a Kean Ocean student and incoming Alumni Trustee for 2025-26. The committee also discussed the potential changes to Pell Grants and development of a message to help students understand those changes, should they go into effect.

Student Experience  
Committee Report

Ms. Ellie Dowek, Student Government President, shared student concerns regarding decrease in funding for the Federal Work Study program. She explained the importance of the program in how it relates to academic success and student retention and asked the trustees and Administration to consider alternative options for work study opportunities, should the funding be reduced or eliminated.

The Board adopted, upon unanimous roll call vote, a resolution to recognize the outstanding dedication and commitment of Ms. Cheyenne Severin during her one-year term as the student/alumni representative on the Board of Trustees during 2024-25. The trustees and Dr. Monaco congratulated Ms. Severin for her participation on the Board, bringing tremendous insight into student needs.

Resolution Adopted to Recognize Service of Ms. Cheyenne Severin

### Miscellaneous

Upon unanimous roll call vote, a resolution was adopted to provide for a closed meeting to be held on July 24, 2025, at 3:00 p.m., for the purpose of discussing personnel action, collective bargaining, and pending and anticipated litigation.

Resolution Adopted for a Closed Meeting June 30, 2025

The following meetings were scheduled:

Meetings Scheduled

<b>Thursday, July 10, 2025</b>	12:00 p.m.	Board Retreat
<b>Thursday, July 24, 2025</b>	1:30 p.m.	Finance Committee
	1:30 p.m.	Bylaw, Policy, and Curriculum Committee
	2:00 p.m.	Buildings and Grounds Committee
	2:30 p.m.	Student Experience Committee
	2:30 p.m.	Personnel Committee
	3:00 p.m.	Closed Session
	3:30 p.m.	Regular Public Monthly Meeting

### President's Report

Dr. Monaco shared the following:

President's Report

- The EOF Newsletter was distributed to the trustees, for a wonderful job highlighting students. She commended Ms. Laura Rickards, Director of Educational Opportunity Fund and C4AE, and the EOF staff.
- Two students, Erin Elizabeth and Matthew Rose, were chosen from over 1,000 applications as two of 40 Education Mental Health Ambassadors for the State of New Jersey to advocate for student mental health support.
- Ms. Jamie Prioli, Director of Access and Disability Services, was named a 2025 Honoree of the New Jersey State Governor's Volunteerism Award in Education, for doing an outstanding job of providing training and awareness initiatives across the State, with a focus on emergency preparedness for individuals with disabilities.
- Ellie Dowek has been appointed and sworn in as Vice-Chair of the New Jersey Higher Education Student Assistance Authority Board.
- Dr. Monaco attended the Achieving the Dream Kickoff as one of nine community college's in this year's cohort. Accompanying her were Dr. Eileen Garcia; Dr. Gerald Racioppi; Dr. Alexa Beshara-Blauth, Executive Director of Institutional Planning; Mr. Mark Westmoreland, College Lecturer II, Philosophy/History; and Ms. Kileen Wilson, College Lecturer II, Mathematics. They met with data coaches and heard from great plenary speakers. The AtD work will provide the framework guiding OCC's strategic planning and the student experience.
- Mr. Kenneth Malagiere, Executive Director, OCC Foundation, and the Foundation Team are to be commended for the 2025 Annual Scholarship Gala, which was a beautiful and successful event.

- Governor Murphy signed the FY 2026 State budget, restoring \$20 million for Community Colleges, including summer Tuition Assistance Grant (TAG) funding. Dr. Aaron Fichtner, President of the New Jersey Council of County Colleges, commended the OCC contingency, especially the students whose testimony was beneficial to the restoration of funding. The trustees asked that a resolution be adopted to include the names of all members of the OCC community who participated in the hearings that contributed to this successful effort.
- Dr. Monaco has been named Honorary Commander of Joint Base McGuire-Dix-Lakehurst. The Induction Ceremony will be held on August 1, 2025.
- Dr. Monaco has been asked to serve as Presidential Representative for NJCAA Region 19.

Dr. Racioppi reported Summer 2025 Enrollment is currently ahead 198 students (+5.2%) and 884 credits (+4.4%). 2025 Fiscal Year Enrollment is ahead 127 students, but down 1,643 credits (-.98%). Fall Enrollment is currently down 177 students (-2.07%), and 1,041 credits (-2.07%). He shared the efforts by the Success Team included contacting all students who were registered for the Spring semester who had not yet registered for Fall and continued calls to all stop-out students, with 5,000 calls remaining. There are four express enrollment days scheduled for July and August and drop-in appointments are always available for prospective students.

Commissioner Bacchione shared her daughter was a recipient of a call from the Success Team. She commended the efforts of the HUB staff for these calls, which are great reminders to students who are in summer-mode and not thinking about school.

Mr. Leone asked if the percentage of students who participate in Early College continue to OCC upon high school graduation. Dr. Racioppi explained that those who receive an Associate Degree would not likely attend OCC after high school graduation. He also shared Early College is not counted in the individual semesters, but is included in with the fiscal year reporting.

Dr. Konopka shared Workforce and Professional Education continues to have success with the Workplace Literacy Grant, having doubled the number of students in the ESL/Language Learning Program. As additional funding options are explored, some new WPE programs that are being considered include offerings in artificial intelligence and technology. Meetings continue with Community Medical Center to provide additional training programs to staff members.

Ms. Donna Rosinski-Kauz, College Senate Chair, thanked all who participated in the recent College Senate meeting, where 51 exhibits were reviewed and approved for submission to the Bylaw, Policy, and Curriculum Committee.

Dr. Joseph Youngblood, III, Chancellor of Kean Global, Kean Ocean, and Strategic Global Initiatives, provided a Kean Ocean update and affirmed President Lamont Repollet's commitment to the Kean Ocean partnership. Mr. Leone expressed the trustees' gratitude for the partnership with Kean University.

Mr. Ken Malagiere, Executive Director, OCC Foundation, reported the following:

- The Fall Scholarship application period will remain open through August 16, 2025.
- The Fund Distribution Committee, chaired by Foundation Board Vice Chair, Casey Yetman-Mundry, approved over \$550,000 in applications at the Foundation's June meeting.

- The Foundation Art Collection received hand-carved ivory artifacts from Native Alaskan and Inuit communities, from the collection of Dr. Marion Talbot and received from the Dennon Museum Center at Northwestern Michigan College. Dr. Marilyn Kralik, Co-Chair of the Foundation Art Committee, is commended for her efforts in receiving this donation.
- The 2025 Annual Scholarship Celebration honoring Ms. Mary Lancaster, OCC Comptroller, the Gia Maione Prima Foundation, and Mr. Philip Zitelli, member of OCC's first graduating class, on June 27, 2025, raised over \$220,000.

The 2025-26 Blauvelt Speaker Series includes:

- New York Times Columnist Maureen Dowd
- Co-Founder of Leaf and Limb Basil Kamu
- NATO's 16<sup>th</sup> Supreme Allied Commander Europe, and best-selling author Retired Admiral James G. Stravitis
- Acclaimed Canadian novelist, poet, literary critic and inventor Margaret Atwood

Upcoming Fall events include:

- Viking 5K, with Kean Ocean on Sunday, September 7, 2025
- SUP the River Paddle Board Race, Saturday, September 13, 2025
- 24<sup>th</sup> Annual Golf Classic at Pine Barrens Golf Club, Tuesday, October 14, 2025

Mr. Dasti noted that the August 28, 2025, Board meeting will be rescheduled to September 4, 2025, and the September 25, 2025, meeting will be held on October 9, 2025.

Upon a request for public comments, additional students addressed the trustees regarding the importance of the Federal Student Worker Program, asking for consideration should funding be cut. The trustees thanked the students for taking the time to come forward.

Public Comments

With no further comments from the Board members or the public, the meeting adjourned at 4:47 p.m.

Adjournment

Respectfully submitted,

Stephan R. Leone  
Secretary

Jodi Heitmann  
Special Assistant, Operations  
Office of the President





## **BOARD OF TRUSTEES Special Meeting**

### **Minutes July 10, 2025**

A meeting/retreat of the Ocean County College Board of Trustees was called to order at 12:18 p.m. on Thursday, July 10, 2025, by Mr. Jerry Dasti, Chair, in Room 102 of the Conference Center on the College campus and via Webex.

Call to Order

The announcement of public meeting was made by Ms. Connie Bello in compliance with the Open Public Meetings Act of 1975. Notice of this meeting was publicized through a resolution adopted at the November 2024 reorganization meeting and distributed as required by law. In addition, a notice was distributed on July 3, 2025, indicating that this meeting would be held via Webex, as provided for by New Jersey Public Law 2020, Chapter 11, approved on March 20, 2020, for public bodies to conduct meetings by electronic means.

Public Meeting  
Announcement

All present recited the Pledge of Allegiance.

Those in attendance were Mr. Dasti, Mr. Frank Dupignac, Mr. Stephan Leone, Mr. Steven Zabarsky, Mr. Lynn Canfield, Mr. Robert Fall, Ms. DiAnne Gove, Mr. Jack Sahradnik, Commissioner Jennifer Bacchione, Dr. Pamela Monaco, and Ms. Connie Bello. Also in attendance were Dr. Alexa Beshara-Blauth, Executive Director, Institutional Planning, and Mr. Hunter Mantz.

Attendance

Dr. Alexa Beshara-Blauth provided a brief history of the Board's self-assessment process since it was initiated in 2016. This year's assessment opened on April 21, 2025, and closed on May 15, 2025. Ten current trustees participated in this year's assessment. Dr. Beshara-Blauth highlighted the following:

- The New Hampshire Center for Non-Profits recommends that all items with a 65 percent or higher rating from the trustees of "strongly agree" or "agree" be identified as strengths. All but one of the 52 statements received 65 percent or more. Dr. Beshara-Blauth reviewed the statements that received 75 percent of "agree" or "strongly agree" responses from the trustees. The New Hampshire Center defines questions receiving 30 percent or more responses in the "disagree" and "strongly disagree" categories as areas for potential development. There were no questions having met this criteria.
- As Dr. Beshara-Blauth presented the results of the assessment, trustees discussed some of the reasons they responded as they did. It was requested that the trustees take the time to review the information presented by Dr. Spilde at the June 12, 2025, Board meeting. The trustees expressed their commitment to this evaluation process.

Dr. Beshara-Blauth provided an overview of OCC's Five-Year Strategic Plan, which has been in development through a collaborative effort involving the College community since August 2024. Following the presentation, the trustees shared several comments and questions:

- Mr. Leone emphasized the importance of greater trustee involvement in the development of the Strategic Plan.
- Trustees expressed the need to understand the outcomes, both successes and shortcomings, of the current Strategic Plan as context for evaluating the proposed plan.
- Mr. Leone requested that trustees be included in upcoming planning meetings. In response, Dr. Beshara-Blauth explained that while formal committee meetings are limited to committee members, trustees are welcome to participate in the Focus Groups.
- Dr. Beshara-Blauth also noted that multiple communications were sent to trustees inviting participation in the process, though traditionally, trustees have not served as members of the planning committees.
- Commissioner Bacchione shared insights from her experience with K–12 school boards, describing how similar processes work in that context.
- Mr. Fall sought clarification on the distinction between administrative responsibilities and Board oversight, expressing a desire to remain respectful of appropriate roles while understanding how the Board can be meaningfully engaged.
- Dr. Monaco affirmed that trustees will have the opportunity to review the proposed plan in full and provide input on the goals, including voicing any concerns about goals they feel may not be appropriate.
- Mr. Zabarsky requested that the trustees revisit the materials presented by Dr. Spilde during the June 12, 2025, Board retreat, noting that the presentation offered valuable insight into trustee roles and responsibilities. Mrs. Bello will email this information to all trustees following the meeting.

Mr. Dasti requested comments or inquiries from members of the public before moving to a closed session, and none were received.

Public Comments

At 1:02 p.m., a resolution was introduced and unanimously adopted by the trustees to move into a closed session to discuss personnel issues. It was estimated that the closed session would be no longer than sixty minutes, after which the public meeting would resume and adjourn.

Resolution Adopted  
for Closed Meeting

At 1:46 p.m., the public meeting resumed. The next meeting of the Board was announced to be Thursday, July 24, 2025, at 3:30 p.m. in the Conference Center, Building 10, and via Webex.

Public Meeting  
Resumed

With no further comments from the Board members or the public, the public meeting adjourned at 1:47 p.m.

Adjournment

Respectfully submitted,

Stephan R. Leone  
Secretary

Jodi Heitmann  
Special Assistant, Operations  
Office of the President