

# ***EXHIBIT A***

## EXHIBIT A



### **BOARD OF TRUSTEES Business/Finance Committee Agenda Items**

**To:** Board of Trustees  
**From:** Office of the President  
**Date:** July 17, 2025

The following Finance Committee items are recommended to the Ocean County College Board of Trustees for approval at its meeting on **Thursday, July 24, 2025**:

1. Recommend acceptance of the statement of income and expenditures as of June 30, 2025 **(Exhibit A-1)**
2. Recommend that the following contract be awarded:
  - a. For upgrades to the audio infrastructure in the Grunin Center theater at Ocean County College. **(Exhibit A-2)**
3. Recommend adoption of resolutions to award the following contracts:
  - a. For a one-year contract for professional generator preventative maintenance and repair services from July 1, 2025, through June 30, 2026, at Ocean County College. **(Exhibit A-3)**
  - b. For a one-year contract for the purchase of miscellaneous journal, magazine, newspaper, dissertation, database, and periodical subscriptions through ProQuest Holdings, LLC, from July 1, 2025, through June 30, 2026, for use in the Library at Ocean County College. **(Exhibit A-4)**

- c. For a one-year contract for the purchase of miscellaneous books and database subscriptions through West Publishing Corporation (Thompson Reuters) from July 1, 2025, through June 30, 2026, for use in the Library at Ocean County College. **(Exhibit A-5)**
- d. For a one-year contract for the purchase of miscellaneous magazine, database, and periodical subscriptions through EBSCO Information Services from July 1, 2025, through June 30, 2026, for use in the Library at Ocean County College. **(Exhibit A-6)**
- e. For a one-year contract for the maintenance license renewal of document imaging Perceptive Content/Image Now software from October 1, 2025, through September 30, 2026, for use at Ocean County College **(Exhibit A-7)**
- f. For a one-year contract for the purchase of audio video computer equipment and peripherals on an as-needed basis from July 1, 2025, through June 30, 2026, through the Educational Services Commission of New Jersey (ESCNJ) Cooperative Contract for use at Ocean County College **(Exhibit A-8)**
- g. For a one-year contract for telephonic counseling services per the Madison Holleran Suicide Prevention Act for the Employee Assistance Program, the services of a part-time therapist for the Counseling Center, and for psychiatric evaluation and medication management services for students from July 1, 2025, through June 30, 2026, at Ocean County College. **(Exhibit A-9)**
- h. For a one-year contract for the purchase of miscellaneous eBooks and Internet database subscriptions through Cengage Learning, Inc., from July 1, 2025, through June 30, 2026, for use in the Library at Ocean County College. **(Exhibit A-10)**
- i. For a one-year contract for elevator repair and maintenance services from July 1, 2025, through June 30, 2026, through the Ocean County Cooperative Contract at Ocean County College **(Exhibit A-11)**
- j. For a fifteen-month contract for renewal of the CourseLeaf Curriculum and Catalog Software from September 9, 2025, through December 10, 2026, for use at Ocean County College **(Exhibit A-12)**
- k. For a one-year contract renewal of the integrated Human Resources Information System to manage onboarding/offboarding, performance, learning and talent from August 30, 2025, through August 29, 2026, at Ocean County College **(Exhibit A-13)**

- l. For a one-year contract for the purchase of miscellaneous internet database subscriptions and service fees through NJEdge.NET, from July 1, 2025, through June 30, 2026, through the Virtual Academic Library Environment (VALE) Consortium for use in the Library at Ocean County College. **(Exhibit A-14)**
  - m. For a one-year contract for the purchase and maintenance of communications equipment on an as-needed basis from July 1, 2025, through June 30, 2026, through the Hunterdon County Educational Services Commission (HCESC) Cooperative Contract for the Security Department at Ocean County College **(Exhibit A-15)**
  - n. For a fifteen-month contract for employment counseling services for participants in the Work Readiness Assistance Program (WRAP) and the Connect & Learn: Work First New Jersey (WFNJ) Digital Literacy Program from July 1, 2025, through September 30, 2026, funded through the Work Readiness Assistance Program (WRAP) Grant at Ocean County College **(Exhibit A-16)**
  - o. For travel services for a three-day tour to Boston for students offered from April 10 to 12, 2026, by Ocean County College **(Exhibit A-17)**
  - p. For a one-year contract for hotel accommodations from July 1, 2025, through June 30, 2026, for guest performers visiting at Ocean County College **(Exhibit A-18)**
  - q. For a one-year contract for the purchase of various hardware, software and technology services on an as-needed basis from July 1, 2025, through June 30, 2026, through the NJEdge Consortium Contract at Ocean County College **(Exhibit A-19)**
  - r. For a three-year, ten-month contract for the Adobe Creative Cloud Video Editing software license and Adobe Sign from September 27, 2025, through July 14, 2029, at Ocean County College **(Exhibit A-20)**
4. Recommend that the following contracts be amended:
- a. An additional \$7,652, for a maximum total of \$69,512, to JCW, Inc. dba Natural Green Lawn Care and SportCare Synthetic Field Maintenance, Bridgewater, New Jersey, to provide annual maintenance for the turf soccer field and to cover an increase in the cost of renovations to the infield and base paths for the baseball field renovation project to include prevailing wage requirements through the Education Services Commission of New Jersey (ESCNJ) Cooperative Contract at Ocean County College (contract originally awarded at the June 30, 2025, Board meeting) **(Exhibit A-21)**

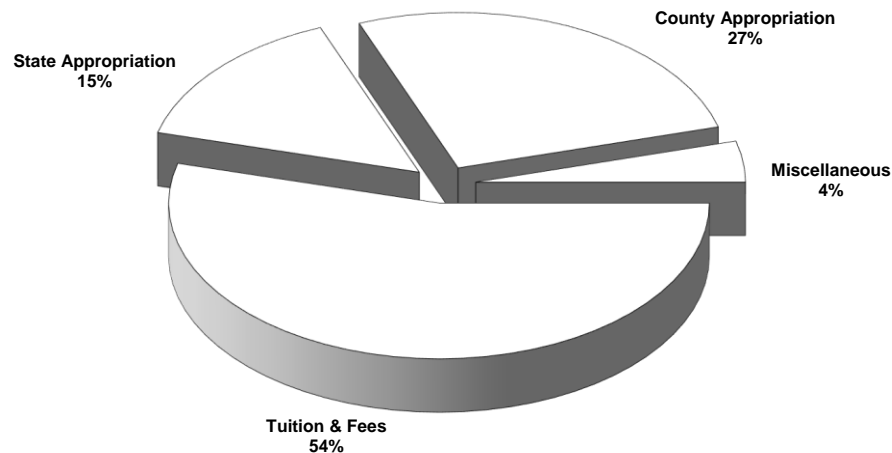
- b. An additional \$19,119.64, for a maximum total of \$10,306,819.64, to Newport Construction Management Corporation, Pennsauken, New Jersey, for an excavation of existing primary electrical lines as part of the general contractor construction services for a new Administration Building at Ocean County College (contract originally awarded at the January 23, 2025, Board meeting (**Exhibit A-22**))
- 6. Recommend adoption of a revised resolution for the Consolidated Adult Basic Skills and Integrated English Literacy and Civics Education (Title II) grant from the New Jersey Department of Labor and Workforce Development application. The program provides adult basic education, literacy, and English as a Second Language in order to obtain/retain employment and become self-sufficient; to support adults who desire to complete a secondary school education or industry-valued credentials; and to assist adults who are parents to obtain the skills necessary to become partners in the education of their children. Project period: July 1, 2025, through June 30, 2026. Award amount: \$846,027. Project Director: Ms. Gina Opauski, Director of Community and Workforce Development.

## ***EXHIBIT A-1***

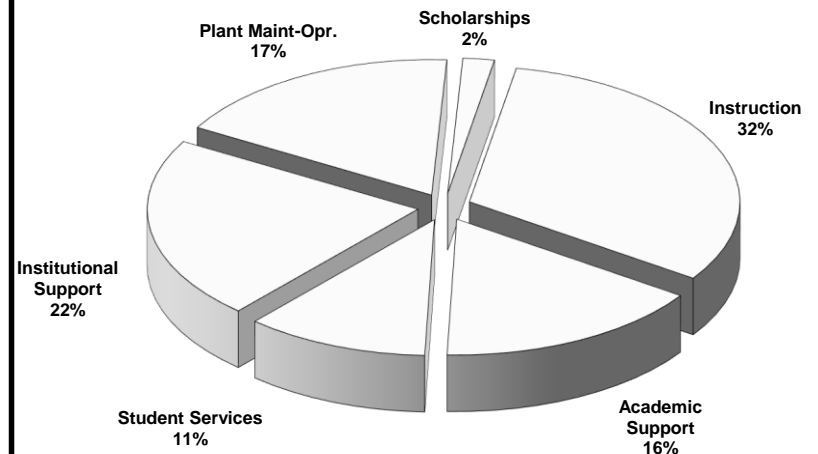
EXHIBIT A-1  
**OCEAN COUNTY COLLEGE**  
 STATEMENT OF CURRENT EXPENDITURES FY 2024-2025  
For the Period Ending June 30, 2025

	ACTUAL	ENCUMBRANCES	TOTAL	FY2024-2025 BUDGET	OVER (UNDER) BUDGET	% BUDGET
REVENUE:						
Tuition & Fees	38,197,155		38,197,155	36,485,886	1,711,269	104.69%
State Appropriation	10,065,399		10,065,399	10,065,399	0	100.00%
County Appropriation	18,007,652		18,007,652	18,007,652	0	100.00%
Miscellaneous	3,700,870		3,700,870	2,870,000	830,870	128.95%
Fund Balance	-		-	1,235,000	(1,235,000)	0.00%
<b>Total Revenue:</b>	<b>69,971,076</b>		<b>69,971,076</b>	<b>68,663,937</b>	<b>1,307,139</b>	<b>101.90%</b>
EXPENDITURES:						
Instruction	22,270,491	54,489	22,324,980	23,262,918	(937,938)	95.97%
Academic Support	11,182,390	103,632	11,286,022	12,110,029	(824,007)	93.20%
Student Services	7,691,721	19,393	7,711,113	7,880,762	(169,649)	97.85%
Institutional Support	15,168,559	149,260	15,317,819	13,428,000	1,889,819	114.07%
Plant Maint-Opr.	11,962,763	403,220	12,365,983	10,279,028	2,086,955	120.30%
Scholarships	1,321,337	-	1,321,337	1,203,200	118,137	109.82%
Debt Service	500,000	-	500,000	500,000	0	0.00%
<b>Total Expenditures:</b>	<b>70,097,261</b>	<b>729,994</b>	<b>70,827,255</b>	<b>68,663,937</b>	<b>2,163,318</b>	<b>103.15%</b>

**FY 2025 BUDGET REVENUE SOURCES**



**06/30/25 YTD EXPENDITURES BY FUNCTION**



## ***EXHIBIT A-2***



## OCEAN COUNTY COLLEGE

### AWARD for Grunin Main Stage Audio Upgrades

**RECOMMENDATION:** Contract award to **Coskey Electronic Systems, LLC**, 656 Georges Road, North Brunswick, NJ 08902 in the amount not to exceed **\$110,037.00** for upgrades to the audio infrastructure in the Grunin Center theater. The purpose of the audio upgrade project is to raise the level of the theater's infrastructure to be consistent with what performers and artists request in their contracts and riders, as well as to provide a more enhanced experience for theater attendees.

Said contract to be in accordance with bid specifications and requirements of BID #25/26 B-1673 publicly advertised on June 27, 2025 and bids received on July 15, 2025.

**NATURE OF BID:** Theater Audio Infrastructure Upgrades

**BID ITEM #1:** Base Bid Amount

**BID ITEM #2:** Add Alternate #1

**SOURCE OF FUNDS:** Fine Arts Administration / Minor Capital  
FY 2025/2026

### **BID SUMMARY**

Vendor Name	Generations Services Inc.	Coskey Electronic Systems, LLC*	Alpine East Electric LLC
<b>As Specified or Equivalent</b>	As Specified	<b>As Specified</b>	As Specified
<b>Bid Item #1 - Base Bid</b>	\$ 125,543.97	<b>\$ 101,492.00</b>	\$ 229,000.00
<b>As Specified or Equivalent</b>	As Specified	<b>As Specified</b>	As Specified
<b>Bid Item #2 - Add Alternate #1</b>	\$ 18,546.57	<b>\$ 8,545.00</b>	\$ 23,100.00
<b>Total (Bid Items #1 &amp; 2)</b>	\$ 144,090.54	<b>\$ 110,037.00</b>	\$ 252,100.00

\*Recommended Vendor

The following is a list of vendors who received the bid. Vendors in **bold-type** submitted bids.

AKJOHNSTON

**alpineeastelectric llc**

BBR Printers

Blackridge Research & consulting

BuildCentral Inc

CDW Government LLC

CJIS GROUP

Construction Information Systems

**Coskey Electronic Systems**

Deltek

Dodge Data & Analytics

Drill Construction

E-LOGIC, INC.

eRepublic, Inc.

**Generations Services**

Gtech

Howard Technology Solutions

Illuminated Integration, LLC.

INA DISPLAY

Legai BUild

Mvation Worldwide Inc

Nerds Inc

SevenOutsource

Sound Productions, LLC

VISUAL

Visual Sound Inc.

website design

WPS | Washington Professional Systems

## ***EXHIBIT A-3***

OCEAN COUNTY COLLEGE

RESOLUTION

**Authorizing a Contract for Generator Preventative and Maintenance Services**

**Contract Term: July 1, 2025 - June 30, 2026**

**WHEREAS**, the Board of Trustees of Ocean County College has a need for preventative and maintenance services for generators at Ocean County College; and

**WHEREAS**, Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A. 18A:64A-25.9.a. County college purchases through State agency; procedure. Any county college, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefor, may purchase any materials, supplies, goods, services or equipment pursuant to a contract or contracts for such materials, supplies, goods, services or equipment entered into on behalf of the State by the Division of Purchase and Property; and

**WHEREAS**, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

**WHEREAS**, Ocean County College wishes to award a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute an agreement with **FM Generator, Inc.**, PO Box 528, Canton, MA 02021 in the amount not to exceed **\$32,000.00** for preventative and maintenance services for generators at Ocean County College.
2. This contract is awarded without public bidding as a purchase through the State Division of Purchase and Property in accordance with the provisions of the County College Contracts Law (18A:64A-25.9a) **FM Generator, Inc.**, State Contract #20-GNSV2-01163, Term: 6-1-2020 to 5-31-2026.

**RESOLUTION**

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

**Contract for Generator Preventative and Maintenance Services**

**Contract Term: July 1, 2025 - June 30, 2026**

**VENDOR:** **FM Generator, Inc.**  
PO Box 528  
Canton, MA 02021

**ACCOUNT:** Maintenance / Service - Maintenance  
FY 2025/2026

**AMOUNT:** **\$32,000.00**  
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I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2025/2026 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

  
\_\_\_\_\_  
Executive Vice President of Finance and Administration

## ***EXHIBIT A-4***

OCEAN COUNTY COLLEGE

RESOLUTION

**Authorizing a Contract for a ProQuest Library Database Subscription**

**Contract Term: July 1, 2025 - June 30, 2026**

**WHEREAS**, the Board of Trustees of Ocean County College has a need to renew a ProQuest Library Database subscription that provides access to thousands of journals, magazines, newspapers, dissertations, and other publications to students, faculty, and staff at Ocean County College; and

**WHEREAS**, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5(a)(6) textbooks, copyrighter materials, student produced publications and services incidental thereto, library materials including without limitation books, periodicals, newspapers, documents, pamphlets, photographs, reproductions, microfilms, pictorial or graphic works, musical scores, maps, charts, globes, sound recordings, slides, films, filmstrips, video and magnetic tapes, other printed or published matter and audiovisual and other materials of a similar nature, necessary binding or rebinding of library materials and specialized library services; and

**WHEREAS**, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

**WHEREAS**, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

**WHEREAS**, Ocean County College wishes to award a required disclosure contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute a twelve-month agreement with **ProQuest Holdings LLC**, 789 E. Eisenhower Parkway, Boston, MA 02210 in the amount not to exceed **\$23,348.29** to renew

a Proquest Library Database subscription at Ocean County College.

**RESOLUTION**

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

**Contract for a ProQuest Library Database Subscription**

**Contract Term: July 1, 2025 - June 30, 2026**

<b>VENDOR:</b>	<b>ProQuest Holdings LLC</b> 789 E. Eisenhower Parkway Ann Arbor, MI 48106
<b>ACCOUNT:</b>	Library / Subscriptions - CD Rom Library FY 2025/2026
<b>TOTAL:</b>	<b>\$23,348.29</b> =====

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2025/2026 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

  
\_\_\_\_\_  
Executive Vice President of Finance and Administration



## ***EXHIBIT A-5***

## OCEAN COUNTY COLLEGE

## RESOLUTION

**Authorizing a Contract for Databases and Books  
Contract Term: July 1, 2025 - June 30, 2026**

**WHEREAS**, the Board of Trustees of Ocean County College has a need to renew the contract for the purchase of databases and books for the library at Ocean County College; and

**WHEREAS**, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5(a)(6) textbooks, copyrighter materials, student produced publications and services incidental thereto, library materials including without limitation books, periodicals, newspapers, documents, pamphlets, photographs, reproductions, microfilms, pictorial or graphic works, musical scores, maps, charts, globes, sound recordings, slides, films, filmstrips, video and magnetic tapes, other printed or published matter and audiovisual and other materials of a similar nature, necessary binding or rebinding of library materials and specialized library services; and

**WHEREAS**, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

**WHEREAS**, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

**WHEREAS**, Ocean County College wishes to award a required disclosure contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute a twelve-month agreement with **West Publishing Corporation (Thomson Reuters)**, 620 Opperman Drive, Eagan, MN 55123 in the amount not to exceed **\$36,400.00** to renew the contract for the purchase of databases and books for the library at Ocean County College.

**RESOLUTION**

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION  
AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN  
COUNTY COLLEGE BOARD OF TRUSTEES.

**Contract for Databases and Books**

**Contract Term: July 1, 2025 - June 30, 2026**

**VENDOR:**                      **West Publishing Corporation (Thomson Reuters)**  
620 Opperman Drive  
Eagan, MN 55123

**ACCOUNT:**                      Library / Library Books  
FY 2025/2026

**TOTAL:**                         **\$36,400.00**  
=====

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2025/2026 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

  
\_\_\_\_\_  
Executive Vice President of Finance and Administration

## ***EXHIBIT A-6***

OCEAN COUNTY COLLEGE

RESOLUTION

**Authorizing a Contract for Subscriptions to Magazines, Databases, and Periodicals**

**Contract Term: July 1, 2025 - June 30, 2026**

**WHEREAS**, the Board of Trustees of Ocean County College has a need to renew subscriptions to magazines, databases, and periodicals for the library at Ocean County College; and

**WHEREAS**, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5(a)(6) textbooks, copyrighted materials, student produced publications and services incidental thereto, library materials including without limitation books, periodicals, newspapers, documents, pamphlets, photographs, reproductions, microfilms, pictorial or graphic works, musical scores, maps, charts, globes, sound recordings, slides, films, filmstrips, video and magnetic tapes, other printed or published matter and audiovisual and other materials of a similar nature, necessary binding or rebinding of library materials and specialized library services; and

**WHEREAS**, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

**WHEREAS**, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

**WHEREAS**, Ocean County College wishes to award a required disclosure contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute a twelve-month agreement with **EBSCO Information Services**, PO Box 2543 Birmingham, AL 35202 in the amount not to exceed **\$55,000.00** to renew subscriptions to magazines, databases, and periodicals for the library at Ocean

County College.

**RESOLUTION**

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

**Contract for Subscriptions to Magazines, Databases, and Periodicals**

**Contract Term: July 1, 2025 - June 30, 2026**

**VENDOR:** **EBSCO Information Services**  
PO Box 2543  
Birmingham, AL 35202

**ACCOUNT:** Library / Periodicals & Pamphlets - Library  
FY 2025/2026

**TOTAL:** **\$55,000.00**  
=====

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2025/2026, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

  
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Executive Vice President of Finance and Administration

## ***EXHIBIT A-7***

**OCEAN COUNTY COLLEGE**

**RESOLUTION**

**Authorizing a Contract for Renewal of Maintenance License for Document Imaging**

**Contract Term: October 1, 2025 - September 30, 2026**

**WHEREAS**, the Board of Trustees of Ocean County College recognizes the need to renew the maintenance license for document imaging (Perceptive Content/Image Now Software) at Ocean County College; and

**WHEREAS**, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5a(19), providing goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for the hardware; and

**WHEREAS**, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

**WHEREAS**, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

**WHEREAS**, Ocean County College wishes to award a required disclosure contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to execute a twelve-month agreement with **Hyland LLC**, 8900 Renner Boulevard, Lenexa, KS 62219 in the amount not to exceed **\$48,381.68** to renew the maintenance license for document imaging (Perceptive Content/Image Now Software) at Ocean County College.



**R E S O L U T I O N**

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

**Contract for Renewal of Maintenance License for Document Imaging**

**Contract Term: October 1, 2025 - September 30, 2026**

<b>VENDOR:</b>	<b>Hyland LLC</b> 8900 Renner Boulevard Lenexa, KS 66219
<b>ACCOUNT:</b>	Information Technology / Software Maintenance FY 2025/2026
<b>TOTAL:</b>	<b>\$48,381.68</b> =====

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2025/2026 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

  
\_\_\_\_\_  
Executive Vice President of Finance and Administration

## ***EXHIBIT A-8***

**OCEAN COUNTY COLLEGE**

**RESOLUTION**

**Authorizing a Contract for Audio Video, Computer Equipment, and Peripherals**

**Contract Term: July 1, 2025 - June 30, 2026**

**WHEREAS**, the Board of Trustees of Ocean County College recognizes the need to purchase Audio Video, Computer Equipment, and Peripherals on an as-needed basis campus-wide at Ocean County College. This purchase will be procured through Educational Services Commission of New Jersey (ESCNJ) Cooperative contract ESCNJ/AEPA-22G; and

**WHEREAS**, Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.10 et seq.; joint purchases by county colleges, municipalities or counties; authority; and permits purchases to be made through such a cooperative; and

**WHEREAS**, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

**WHEREAS**, Ocean County College wishes to award a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

I. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute a twelve-month agreement with **CDW Government, Inc.**, 230 N. Milwaukee Avenue, Vernon Hills, IL 60061 in the amount not to exceed **\$40,000.00** to purchase Audio Video, Computer Equipment, and Peripherals on an as-needed basis campus-wide at Ocean County College. This contract will be procured through Educational Services Commission of New Jersey (ESCNJ) Cooperative contract ESCNJ/AEPA-22G.

**RESOLUTION**

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

**Contract for Audio Video, Computer Equipment, and Peripherals**

**Contract Term: July 1, 2025 - June 30, 2026**

**VENDOR:** CDW Government, Inc.  
230 N. Milwaukee Avenue  
Vernon Hills, IL 60061

**ACCOUNT:** Campus-Wide / Audio Video, Computer Equipment  
FY 2025/2026

**AMOUNT:** **\$40,000.00**  
=====

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2025/2026 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

  
\_\_\_\_\_  
Executive Vice President of Finance and Administration

## ***EXHIBIT A-9***

OCEAN COUNTY COLLEGE

RESOLUTION

Authorizing a Contract for Counseling Services

Contract Term: July 1, 2025 - June 30, 2026

**WHEREAS**, the Board of Trustees of Ocean County College has a need to renew the contract for counseling services, including for the Employee Assistance Program, for telephonic counseling services per the Madison Holleran Suicide Prevention Act, for the services of a part-time therapist for the college's Counseling Center, and for psychiatric evaluation and medication management services for students; and

**WHEREAS**, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5a. (15) et seq. professional consulting services; and

**WHEREAS**, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

**WHEREAS**, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies that it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit the vendor from making any reportable contributions through the term of the contract; and

**WHEREAS**, Ocean County College wishes to award a required disclosure contract without the need for public bidding in compliance with the provisions of the Ocean County Contracts Law, N.J.S.A. 18A:65A-25.1 et seq., and the provisions of N.J.A.C 5:34-8.2 vendor aggregation rules.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute an agreement with **Preferred Behavioral Health of NJ, Inc.**, 700 Airport Road, PO Box 2036, Lakewood, NJ 08701 in the amount not to exceed **\$60,000.00** for counseling services.

**RESOLUTION**

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

**Contract for Counseling Services**

**Contract Term: July 1, 2025 - June 30, 2026**

**VENDOR:** Preferred Behavioral Health of NJ, Inc.  
700 Airport Road, PO Box 2036  
Lakewood, NJ 08701

**ACCOUNT:** Counseling Center / Contract Payment  
Human Resources / Employee Assistance Program  
OSHE Mental Health / Fees - Consultants  
FY 2025/2026

**TOTAL:** not to exceed \$60,000.00  
=====

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2025/2026, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

  
\_\_\_\_\_  
Executive Vice President of Finance and Administration

## ***EXHIBIT A-10***



## OCEAN COUNTY COLLEGE

## RESOLUTION

**Authorizing a Contract for eBooks and Database Subscriptions****Contract Term: July 1, 2025 - June 30, 2026**

**WHEREAS**, the Board of Trustees of Ocean County College has a need to purchase eBooks and database subscriptions for the Library at Ocean County College; and

**WHEREAS**, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5(a)(6) textbooks, copyrighter materials, student produced publications and services incidental thereto, library materials including without limitation books, periodicals, newspapers, documents, pamphlets, photographs, reproductions, microfilms, pictorial or graphic works, musical scores, maps, charts, globes, sound recordings, slides, films, filmstrips, video and magnetic tapes, other printed or published matter and audiovisual and other materials of a similar nature, necessary binding or rebinding of library materials and specialized library services; and

**WHEREAS**, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

**WHEREAS**, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

**WHEREAS**, Ocean County College wishes to award a required disclosure contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute a twelve-month agreement with **Cengage Learning, Inc.**, 20 Channel Center, Boston, MA 02210 in the amount not to exceed **\$45,000.00** for the purchase of eBooks and database subscriptions for the Library at Ocean County College.

**RESOLUTION**

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

**Contract for eBooks and Database Subscriptions**

**Contract Term: July 1, 2025 - June 30, 2026**

**VENDOR:** Cengage Learning, Inc.  
20 Channel Center  
Boston, MA 02210

**ACCOUNT:** Library / Subscriptions  
FY 2025/2026

**TOTAL:** **\$45,000.00**  
=====

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2025/2026 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

  
\_\_\_\_\_  
Executive Vice President of Finance and Administration

## ***EXHIBIT A-11***

**OCEAN COUNTY COLLEGE**

**RESOLUTION**

**Authorizing a Contract for Elevator Repair and Maintenance Services**

**Contract Term: July 1, 2025 - June 30, 2026**

**WHEREAS**, the Board of Trustees of Ocean County College recognizes the need for elevator repair and maintenance services at Ocean County College; and

**WHEREAS**, Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.10 et seq.; joint purchases by county colleges, municipalities or counties; authority; and permits purchases to be made through such a cooperative; and

**WHEREAS**, Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

**WHEREAS**, Ocean County College wishes to award a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

**NOW THEREFORE, BE IT RESOLVED** by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the college to enter into and execute an agreement with **Atlas Elevator, Inc.**, 529 North Main Street, Barnegat, NJ 08005 in the amount not to exceed **\$60,000.00** for elevator repair and maintenance services at Ocean County College. This contract will be procured through Ocean County Cooperative contract #B2024-103, Contract Term 7-17-2024 to 7-16-2026.

**RESOLUTION**

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

**Contract for Elevator Repair and Maintenance Services**

**Contract Term: July 1, 2025 - June 30, 2026**

**VENDOR:**                      **Atlas Elevator, Inc.**  
529 North Main Street  
Barnegat, NJ 08005

**ACCOUNT:**                      Maintenance / Building Equipment & Repairs Maintenance  
FY 2025/2026

**AMOUNT:**                      **\$60,000.00**  
=====

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2025/2026 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

  
\_\_\_\_\_  
Executive Vice President of Finance and Administration

## ***EXHIBIT A-12***

**OCEAN COUNTY COLLEGE**

**RESOLUTION**

**Authorizing a Contract for CourseLeaf Curriculum & Catalog Software**

**Contract Term: September 9, 2025 - December 10, 2026**

**WHEREAS**, the Board of Trustees of Ocean County College recognizes a need to renew Courseleaf Curriculum and Catalog software at Ocean County College; and

**WHEREAS**, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5(a) (19), providing goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for the hardware; and

**WHEREAS**, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

**WHEREAS**, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies that it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit the vendor from making any reportable contributions through the term of the contract; and

**WHEREAS**, Ocean County College wishes to award a required disclosure contract without the need for public bidding in compliance with the provisions of the Ocean County Contracts Law, N.J.S.A. 18A:65A-25.1 et seq., and the provisions of N.J.A.C 5:34-8.2 vendor aggregation rules.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute an agreement with **Leepfrog Technologies, Inc.**, 2451 Oakdale Boulevard, Suite 100, Coralville, IA 52241 in the amount not to exceed **\$28,000.00** to renew Courseleaf Curriculum and Catalog software at Ocean County College.

**RESOLUTION**

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

**Contract for CourseLeaf Curriculum & Catalog Software**

**Contract Term: September 9, 2025 - December 10, 2026**

**VENDOR:** **Leepfrog Technologies, Inc.**  
2451 Oakdale Boulevard, Suite 100  
Coralville, IA 52241

**ACCOUNT:** Information Technology / Software Maintenance  
FY 2025/2026

**TOTAL AMOUNT:** **\$28,000.00**  
=====

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2025/2026, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

  
\_\_\_\_\_  
Executive Vice President of Finance and Administration



## ***EXHIBIT A-13***

**OCEAN COUNTY COLLEGE****RESOLUTION****Authorizing a Contract for Human Resources Information System****Contract Term: August 30, 2025 - August 29, 2026**

**WHEREAS**, the Board of Trustees of Ocean County College recognizes the need to renew the contract for the licensing and acquisition of an integrated system for managing onboarding/offboarding, performance, learning, and talent (recruiting, position descriptions) at Ocean County College; and

**WHEREAS**, Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5(a)(19), providing goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for the hardware; and

**WHEREAS**, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

**WHEREAS**, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies that it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit the vendor from making any reportable contributions through the term of the contract; and

**WHEREAS**, Ocean County College wishes to award a required disclosure contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute an agreement with **GovernmentJobs.com d/b/a NEOED**, 300 Continental Boulevard, Suite 565, El Segundo, CA 90245, in the amount not to exceed **\$80,423.35** to renew the contract for the licensing and acquisition of an integrated system for managing onboarding/offboarding, performance, learning, and talent (recruiting, position descriptions) at Ocean County College.

**RESOLUTION**

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND  
ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A  
CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

**Contract for Human Resources Information System**

**Contract Term: August 30, 2025 - August 29, 2026**

**VENDOR:**                   **GovernmentJobs.com d/b/a NEOED**  
300 Continental Boulevard, Suite 565  
El Segundo, CA 90245

**ACCOUNT:**               Human Resources / Contract Payment  
FY 2025/2026

**TOTAL:**                   **\$80,423.35**  
=====

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for FY 2025/2026 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

  
\_\_\_\_\_  
Executive Vice President of Finance and Administration

## ***EXHIBIT A-14***

OCEAN COUNTY COLLEGE

RESOLUTION

**Authorizing a Contract for Internet Database Subscription and Service Fees  
Contract Term: July 1, 2025 - June 30, 2026**

**WHEREAS**, the Board of Trustees of Ocean County College recognizes the need to renew internet database subscriptions and pay service fees through the Virtual Academic Library Environment (VALE) Consortium for the Library at Ocean County College; and

**WHEREAS**, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions N.J.S.A.18A:64A-25.10, joint purchases by county colleges, municipalities or counties; authority, permits purchases to be made through such a consortium; and

**WHEREAS**, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Vice President of Finance; and

**WHEREAS**, Ocean County College wishes to award a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute a twelve-month agreement with **NJEdge.NET**, 218 Central Avenue, Newark, NJ 07102 in the amount not to exceed **\$103,387.20** for internet database subscriptions and service fees through VALE Consortium for the Library at Ocean County College.

**RESOLUTION**

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

**Contract for Internet Database Subscriptions and Service Fees**

**Contract Term: July 1, 2025 - June 30, 2026**

**VENDOR:** NJEdge.NET  
218 Central Avenue  
Newark, NJ 07102

**ACCOUNT:** Library / Subscriptions - CD Rom Library  
FY 2025/2026

**TOTAL:** **\$103,387.20**  
=====

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2025/2026, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

  
\_\_\_\_\_  
Executive Vice President of Finance and Administration

## ***EXHIBIT A-15***

**OCEAN COUNTY COLLEGE**

**RESOLUTION**

**Authorizing a Contract for Communications Equipment for Security**

**Contract Term: July 1, 2025 - June 30, 2026**

**WHEREAS**, the Board of Trustees of Ocean County College recognizes the need to purchase communications equipment on an as-needed basis for the Department of Campus Safety and Security at Ocean County College. This purchase will be procured through Hunterdon County Educational Services Commission (HCESC) Cooperative contract # HCESC-CAT-22-09; and

**WHEREAS**, Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.10 et seq.; joint purchases by county colleges, municipalities or counties; authority; and permits purchases to be made through such a cooperative; and

**WHEREAS**, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

**WHEREAS**, Ocean County College wishes to award a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute a twelve-month agreement with **Philip M. Casciano Associates, Inc. dba PMC Associates**, 8 Crown Plaza, Suite 106, Hazlet, NJ 07730 in the amount not to exceed **\$25,000.00** to purchase communication equipment on an as-needed basis for Security at Ocean County College. This contract will be procured through Hunterdon County Educational Services Commission (HCESC) Cooperative contract # HCESC-CAT-22-09.



**RESOLUTION**

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

**Contract for Communications Equipment for Security**

**Contract Term: July 1, 2025 - June 30, 2026**

**VENDOR:**                **Philip M. Casciano Associates, Inc. dba PMC Associates**  
8 Crown Plaza, Suite 106  
Hazlet, NJ 07730

**ACCOUNT:**            Security / Supplies - Communications  
FY 2025/2026

**AMOUNT:**            **\$25,000.00**  
=====

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2025/2026 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

  
\_\_\_\_\_  
Executive Vice President of Finance and Administration

## ***EXHIBIT A-16***

# OCEAN COUNTY COLLEGE

## RESOLUTION

### Authorizing a Contract for Counseling Services for Employment

**Contract Term: July 1, 2025 - September 30, 2026**

**WHEREAS**, the Board of Trustees of Ocean County College has a need for counseling services for participants in the Work Readiness Assistance Program (WRAP) and the Connect & Learn: Work First New Jersey (WFNJ) Digital Literacy Program. Services include mentoring and leadership development, job readiness and life skills training, and digital literacy training, and job placement assistance; and

**WHEREAS**, these services are funded through the Work Readiness Assistance Program (WRAP) grant awarded from the Ocean County Department of Human Services, Workforce Development Board, for the Workforce and Professional Education Department at Ocean County College and also through the Digital Equity Training awarded through the New Jersey Department of Labor; and

**WHEREAS**, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5a.(15) et seq. professional consulting services; and

**WHEREAS**, the Executive Vice President of Finance of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance; and

**WHEREAS**, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

**WHEREAS**, Ocean County College wishes to award a required disclosure contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

**NOW THEREFORE, BE IT RESOLVED** by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the college to execute an agreement with **Waters & Sims Employment Services, Inc.**, 135 Monmouth Street, Red Bank, NJ 07701 in the amount not to exceed **\$140,000.00** counseling services for participants in the Work Readiness Assistance Program (WRAP) and the Connect & Learn: Work First New Jersey (WFNJ) Digital Literacy Program at Ocean County College.

## R E S O L U T I O N

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION  
AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN  
COUNTY COLLEGE BOARD OF TRUSTEES.

**Contract for Counseling Services for Employment**

**Contract Term: July 1, 2025 - September 30, 2026**

<b>VENDOR:</b>	<b>Water &amp; Sims Employment Services, Inc.</b> 135 Monmouth Street Red Bank, NJ 07701
<b>ACCOUNT:</b>	Work Related Activity Grant / Fees - Consultants Digital Equity Grant / Fees - Consultants FY 2025/2026
<b>AMOUNT:</b>	<b>\$140,000.00</b> =====

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for FY 2025/2026 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

  
 \_\_\_\_\_  
 Executive Vice President of Finance and Administration

## ***EXHIBIT A-17***

## OCEAN COUNTY COLLEGE

## RESOLUTION

**Authorizing a Contract for Travel Services, Boston  
April 10, 2026 - April 12, 2026**

**WHEREAS**, the Board of Trustees of Ocean County College recognizes the need for travel services for a three day tour scheduled to take place in Boston from April 10 to April 12, 2026. Participants will tour the Museum of Fine Arts, New England Aquarium, Fenway Park, and various historical locations in Boston and the surrounding area; and

**WHEREAS**, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5a(17) et seq., contracts employing funds created by student activities fees charged to students or otherwise raised by students, not under the direct control of the college and expended by student organizations; and

**WHEREAS**, Ocean County College will pay the vendor in advance on behalf of the trip participants and the trip participants will pay the full cost of the trip individually to Ocean County College. Cost per participant as well as payment and refund practices have been determined in advance to ensure no cost to the College; and

**WHEREAS**, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

**WHEREAS**, Ocean County College wishes to award a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

**NOW THEREFORE, BE IT RESOLVED** by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute an agreement with **Gerber Tours, Inc.**, 214 3rd Street, Mineola, NY 11501 in the amount not to exceed **\$43,050.00** (see attached Table A) for travel services for a three day Boston tour for students of Ocean County College.

**RESOLUTION**

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

**Contract for Travel Services, Boston  
April 10, 2026 - April 12, 2026**

**VENDOR:**           **Gerber Tours, Inc.**  
214 3rd Street  
Mineola, NY 11501

**ACCOUNT:**       Conventions & Conferences / Student Clubs & Activities  
FY 2025/2026

**TOTAL AMOUNT: \$43,050.00**

=====

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2025/2026, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

  
\_\_\_\_\_  
Executive Vice President of Finance and Administration

**TABLE A**

<b>Vendor</b>	<b>Description of Services</b>	<b>Cost for 50 Participants</b>
Gerber Tours, Inc.	Package includes lodging, tour guides, transportation, meals, and 1 professional tour guide for 3 days	\$43,050.00
Total Cost per Participant		\$861.00
Student Life Contribution		\$2,352.00
Foundation Contribution		\$15,000.00
Total Out-of-Pocket Cost per Participant		<b>\$513.96</b>



## ***EXHIBIT A-18***

**OCEAN COUNTY COLLEGE**

**RESOLUTION**

**Authorizing a Contract for Hotel Accommodations for Guests**

**Contract Term: July 1, 2025 - June 30, 2026**

**WHEREAS**, the Board of Trustees of Ocean County College recognizes the need to provide local hotel accommodations for performers visiting Ocean County College for Grunin Center and Student Life events, as well as miscellaneous speakers as needed; and

**WHEREAS**, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.3(a) et seq., any purchase, contract or agreement for the performance of any work or the furnishing or hiring of materials or supplies, the cost or price of which, together with any sums expended for the performance of any work or services in connection with the same project or the furnishing of similar materials or supplies during the same fiscal year, paid with or out of college funds, does not exceed the total sum of \$44,900.00; and

**WHEREAS**, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

**WHEREAS**, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies that it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit the vendor from making any reportable contributions through the term of the contract; and

**WHEREAS**, Ocean County College wishes to award a required disclosure contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute an agreement with **TR Lodging Realty, LLC dba Days Hotel Toms River**, 290 Route 37 East, Toms River, NJ 08753, in the amount not to exceed **\$25,000.00** to provide local hotel accommodations for performers visiting Ocean County College.

**RESOLUTION**

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND  
ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A  
CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

**Contract for Hotel Accommodations for Guests**

**Contract Term: July 1, 2025 - June 30, 2026**

**VENDOR:** **TR Lodging Realty, LLC dba Days Hotel Toms River**  
290 Route 37 East  
Toms River, NJ 08753

**ACCOUNT:** Repertory Theater / Production  
Grunin Educational Programs / Travel - Artists  
Fine Arts Administration / Travel - Artists  
Student Activities Board / Student Clubs & Activities  
FY 2025/2026

**TOTAL:** **not to exceed \$25,000.00**  
=====

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for FY 2025/2026 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

  
\_\_\_\_\_  
Executive Vice President of Finance and Administration

## ***EXHIBIT A-19***

OCEAN COUNTY COLLEGE

RESOLUTION

**Authorizing a Contract for Technology Hardware, Software, and Services**

**Contract Term: July 1, 2025 - June 30, 2026**

**WHEREAS**, the Board of Trustees at Ocean County College recognizes the need to purchase various miscellaneous hardware, software, and technology services on an as-needed basis campus-wide at Ocean County College. This purchase will be procured through NJEdge.NET Consortium; and

**WHEREAS**, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions N.J.S.A.18A:64A-25.10, joint purchases by county colleges, municipalities or counties; authority, permits purchases to be made through such a consortium; and

**WHEREAS**, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

**WHEREAS**, Ocean County College wishes to award a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute an agreement with **SHI International Corp.**, 290 Davidson Avenue, Somerset, NJ 08873 in the amount not to exceed **\$30,000.00** to purchase various miscellaneous hardware, software, and technology services on an as-needed basis campus-wide at Ocean County College. This contract will be procured through NJEdge Consortium Contract #: 269EMCPS-21-001-EM-SHI.

**RESOLUTION**

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

**Contract for Technology Hardware, Software, and Services**

**Contract Term: July 1, 2025 - June 30, 2026**

**VENDOR:** **SHI International Corp.**  
290 Davidson Avenue  
Somerset, NJ 08873

**ACCOUNT:** Campus-wide  
FY 2025/2026

**AMOUNT:** **\$30,000.00**  
=====

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2025/2026 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

  
\_\_\_\_\_  
Executive Vice President of Finance and Administration

## ***EXHIBIT A-20***

OCEAN COUNTY COLLEGE

RESOLUTION

**Authorizing a Contract for Adobe Creative Cloud Software and Adobe Sign**

**Contract Term: September 27, 2025 - July 14, 2029**

**WHEREAS**, the Board of Trustees of Ocean County College recognizes the need to renew the license for Adobe Creative Cloud photo and video editing software for students and Adobe Sign for paperless document signing at Ocean County College; and

**WHEREAS**, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5(a) (19), providing goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for the hardware; and

**WHEREAS**, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

**WHEREAS**, Ocean County College wishes to award a fair and open disclosure contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute a three year, ten month agreement with **GovConnection, Inc.**, 732 Milford Road, Merrimack, NH 03054 in the amount not to exceed **\$169,775.28** for Adobe Creative Cloud software and Adobe Sign at Ocean County College.



**RESOLUTION**

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

**Contract for Adobe Creative Cloud Software**

**Contract Term: September 27, 2025 - July 14, 2029**

**VENDOR:** GovConnection, Inc.  
732 Milford Road  
Merrimack, NH 03054

**ACCOUNT:** Information Technology / Software Maintenance  
FY 2025/2026

**AMOUNT:** **\$169,775.28**  
=====

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2025/2026 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

  
\_\_\_\_\_  
Executive Vice President of Finance and Administration

## ***EXHIBIT A-21***

## OCEAN COUNTY COLLEGE

## AMENDMENT

**Authorizing a Contract for Infield Renovation for Baseball Field**

**WHEREAS**, the Board of Trustees of Ocean County College recognizes the need to amend the contract to perform renovations on the baseball field at Ocean County College, renovating the infield and basepaths. The original contract in the amount of **\$61,860.00** was awarded at the Board of Trustees meeting on June 30, 2025; and

**WHEREAS**, an additional **\$7,652.00** is needed to provide annual maintenance for the turf soccer field and to cover an increase in the cost of the baseball field renovation needed due to the previous estimate from the vendor not taking into account prevailing wage requirements; and

**WHEREAS**, Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.10 et seq.; joint purchases by county colleges, municipalities or counties; authority; and permits purchases to be made through such a cooperative; and

**WHEREAS**, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

**WHEREAS**, Ocean County College wishes to amend a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to amend the agreement with **JCW, Inc. dba Natural Green Lawn Care and SportCare Synthetic Field Maintenance**, 795 East Main Street, Bridgewater, NJ 08807 with an additional **\$7,652.00** for a total amount of **\$69,512.00** to provide annual maintenance for the turf soccer field and to cover an increase in the cost of the baseball field renovation needed due to the previous estimate from the vendor not taking into account prevailing wage requirements. This purchase will be procured through ESCNJ (Education Services Commission of New Jersey) Cooperative contract Bid #ESCNJ 22/23-37.

**A M E N D M E N T**

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

**Contract for Infield Renovation for Baseball Field**

**VENDOR:** JCW, Inc. dba Natural Green Lawn Care and SportCare  
Synthetic Field Maintenance  
795 East Main Street  
Bridgewater, NJ 08807

**ACCOUNT:** Maintenance / Service - Maintenance  
FY 2025/2026

**ORIGINAL AMOUNT:** \$61,860.00

**AMENDMENT:** \$7,652.00  
=====

**TOTAL AMOUNT:** \$69,512.00

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2025/2026 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

  
\_\_\_\_\_  
Executive Vice President of Finance and Administration

## ***EXHIBIT A-22***

# OCEAN COUNTY COLLEGE

## AMENDMENT

### AWARD for New Administration Building

**RECOMMENDATION:** Contract award to **Newport Construction Management Corporation**, 5032 Marlton Pike, Pennsauken, NJ 08109 to be amended with an additional **\$19,119.64** for a total amount of **\$10,306,819.64**. The original contract in the amount of **\$10,287,700.00** for the construction of a two story, 18,000 ft<sup>2</sup> administration building with associated site improvements and utilities was awarded at the Board of Trustees Meeting on January 23, 2025.

Additional funds are needed for Allowance Usage (AU) Authorization #1 - **\$19,119.64** for an excavation of existing primary electrical lines needed to properly plan for the relocation of said lines. Several primary electrical lines were found within the proposed footprint of the building during the general contractor's preliminary work using ground penetrating radar. When these lines were originally installed, the College's campus master utility plan, which was used for the architectural design of the building, was not updated to reflect their presence.

Said contract to be in accordance with bid specifications and requirements of BID #24/25 B-1643 publicly advertised on November 27, 2024 and bids received on January 8, 2025.

**NATURE OF BID:** Construction of a New Administration Building

**BID ITEM #1:** Base Bid Amount

**SOURCE OF FUNDS:** New Administration Building / Construction  
FY 2025/2026

### **BID SUMMARY**

<b>Vendor Name</b>	<b>Bid Item #1 - Base Bid Amount</b>
Massett Building Company	\$ 12,975,259.00
Ernest Bock & Sons, Inc.	\$ 10,625,000.00
Shorelands Construction, Inc.	\$ 11,710,000.00
Hall Building Corp.	\$ 10,950,000.00
Epic Management, Inc.	\$ 10,743,000.00
The Bennett Company, Inc.	\$ 11,680,000.00
Grafas Painting Contractors, Inc.	\$ 10,890,000.00
M&M Construction Company, Inc.	\$ 10,890,000.00
<b>Newport Construction Management Corporation*</b>	<b>\$ 10,287,700.00</b>

\*Recommended Vendor