

EXHIBIT A



**BOARD OF TRUSTEES
Business/Finance Committee Agenda Items**

To: Board of Trustees
From: Office of the President
Date: March 19, 2026

The following Finance Committee items are recommended to the Ocean County College Board of Trustees for approval at its meeting on **Thursday, March 26, 2026:**

1. Recommend acceptance of the statement of income and expenditures as of February 28, 2026 (**Exhibit A-1**)

Prior to taking action on the revision to Policy #5300, Tuition and Fees, in accordance with New Jersey Statute 19A:3B-6, the Board of Trustees will conduct a public hearing for those members of the College community who wish to testify.

2. Recommend revision of Policy #5300, Students, Tuition and Fees (**Exhibit A-2**)
3. Recommend approval of the Ocean County College FY 2027 budget (**Exhibit A-3**)
4. Recommend that the following contracts be awarded:
 - a. For the third-year contract option with one additional one-year contract option for food service management and catering services from July 1, 2026, through June 30, 2027, at Ocean County College. (**Exhibit A-4**)
 - b. For a one-year contract with a second-year contract option for automatic door maintenance, replacement, and repair services on an as-needed basis from July 1, 2026, through June 30, 2027, at Ocean County College (**Exhibit A-5**)

- c. For professional general contractor construction services for the Allied Health Dental and Radiography Program Renovation Project in the H. Hovnanian Health Sciences Building at Ocean County College (**Exhibit A-6**)
 - d. For professional architectural and engineering services for the replacement of several windows in the Library at Ocean County College (**Exhibit A-7**)
 - e. For professional architectural and engineering services for the replacement of the stairway leading to Door M and, if feasible, the installation of an ADA-compliant ramp to the Health and Human Performance Center and the installation of an ADA-compliant ramp providing access to the Conference Center from the adjoining parking lot at Ocean County College (**Exhibit A-8**)
 - f. For the second-year contract option for inspection, repair, maintenance, and related activities for the Electronic Access Control and Video Surveillance Systems from July 1, 2026, through June 30, 2027, for use by the Security Department at Ocean County College (**Exhibit A-9**)
5. Recommend adoption of resolutions to award the following contracts:
- a. For the purchase of dental supplies through the Sourcewell Cooperative Purchasing Program for patient care and student lab courses for the Allied Health Dental Hygiene Program at Ocean County College (**Exhibit A-10**)
 - b. For the purchase of various percussion instruments through the TIPS Cooperative Contract for the School of Humanities and Fine Arts at Ocean County College (**Exhibit A-11**)
6. Recommend that the following contracts be amended:
- a. An additional \$680, for a maximum total of \$62,680, to Automated Building Controls, Neptune, New Jersey, to update their Building Management Software (BMS) to the latest version as part of the second-year contract option for the operation and maintenance of the energy management system and certified tridium controls service from July 1, 2025, through June 30, 2026, at Ocean County College (contract originally awarded at the April 24, 2025, Board meeting) (**Exhibit A-12**)
 - b. An additional \$25,000, for a maximum total of \$65,000, to Butler Engineering Associates dba Butler Water Corrections, Hamilton, New Jersey, for additional water treatment services for the remainder of the fiscal year at Ocean County College (contract originally awarded at the June 30, 2025, Board meeting) (**Exhibit A-13**)

- c. An additional \$25,000, for a maximum total of \$60,000, to Wawa, Inc., Wawa, Pennsylvania, for the purchase of additional Wawa gift cards for student assistance through grant-funded programs from July 1, 2025, through June 30, 2026, for the remainder of the fiscal year at Ocean County College (contract originally awarded at the September 4, 2025, Board meeting) **(Exhibit A-14)**
 - d. An additional \$16,028.70, for a maximum total of \$30,271.20, to Data Recognition Corporation, Maple Grove, Minnesota, to purchase TABE CLAS-E booklets, answer sheets, resource guides, folios, and manuals for ESL students enrolled in the Adult Education, Civics and Workforce Preparations Program (AECWP) at Ocean County College (initial contract was under threshold and did not require Board approval) **(Exhibit A-15)**
 - e. An additional \$3,650, for a maximum total of \$18,650, to Tri-County Termite and Pest Control, Carney's Point, New Jersey, for additional college-wide pest control services for the remainder of the fiscal year at Ocean County College (initial contract was under threshold and did not require Board approval) **(Exhibit A-16)**
7. Recommend adoption of a resolution authorizing participation in the NJ Cooperative Purchasing Alliance (CK04) a Cooperative Pricing System offered by the County of Bergen **(Exhibit A-17)**
 8. Recommend adoption of a resolution to amend to the FY26 budget application in the amount of \$589,882 for the Strengthening Career and Technical Education for the 21st Century Act, otherwise known as Perkins V, from the New Jersey Department of Education (NJDOE) for the 2025-2026 academic year. The purpose of this grant application is for receiving funds for developing more fully the academic, career, and technical skills of Ocean County College students through instruction, providing equipment and supplies, offering professional development for faculty and students, and curriculum assessment and accreditation, with an emphasis on curricula promoting workforce education and economic development. Project Manager: Ms. Danielle M. Jones, Program Director, Career and Academic Programs. Project Period: July 1, 2025, through June 30, 2026.

EXHIBIT A-1

EXHIBIT A-1
OCEAN COUNTY COLLEGE
 STATEMENT OF CURRENT EXPENDITURES FY 2025-2026
 For the Period Ending February 28, 2026

	ACTUAL	ENCUMBRANCES	TOTAL	FY2025-2026 BUDGET	OVER (UNDER) BUDGET	% BUDGET
REVENUE:						
Tuition & Fees	37,828,943		37,828,943	38,861,051	(1,032,108)	97.34%
State Appropriation	6,732,621		6,732,621	10,100,528	(3,367,907)	66.66%
County Appropriation	9,361,980		9,361,980	18,723,958	(9,361,978)	50.00%
Miscellaneous	2,227,197		2,227,197	2,913,346	(686,149)	76.45%
Fund Balance	-		-	986,645	(986,645)	0.00%
Total Revenue:	56,150,740		56,150,740	71,585,528	(15,434,788)	78.44%
EXPENDITURES:						
Instruction	14,270,860	99,691	14,370,551	23,310,990	(8,940,439)	61.65%
Academic Support	7,132,299	209,678	7,341,978	11,768,006	(4,426,028)	62.39%
Student Services	5,310,158	45,873	5,356,031	8,656,186	(3,300,155)	61.88%
Institutional Support	9,665,645	1,049,266	10,714,912	14,574,096	(3,859,184)	73.52%
Plant Maint-Opr.	6,848,340	1,276,651	8,124,991	10,931,250	(2,806,259)	74.33%
Scholarships	1,517,839	-	1,517,839	1,345,000	172,839	112.85%
Debt Service	-	-	-	1,000,000	(1,000,000)	0.00%
Total Expenditures:	44,745,142	2,681,159	47,426,301	71,585,528	(24,159,227)	66.25%

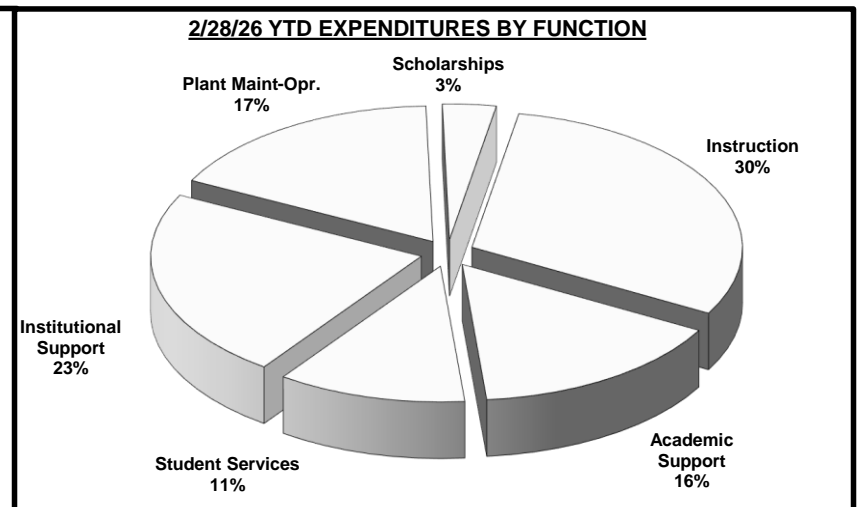
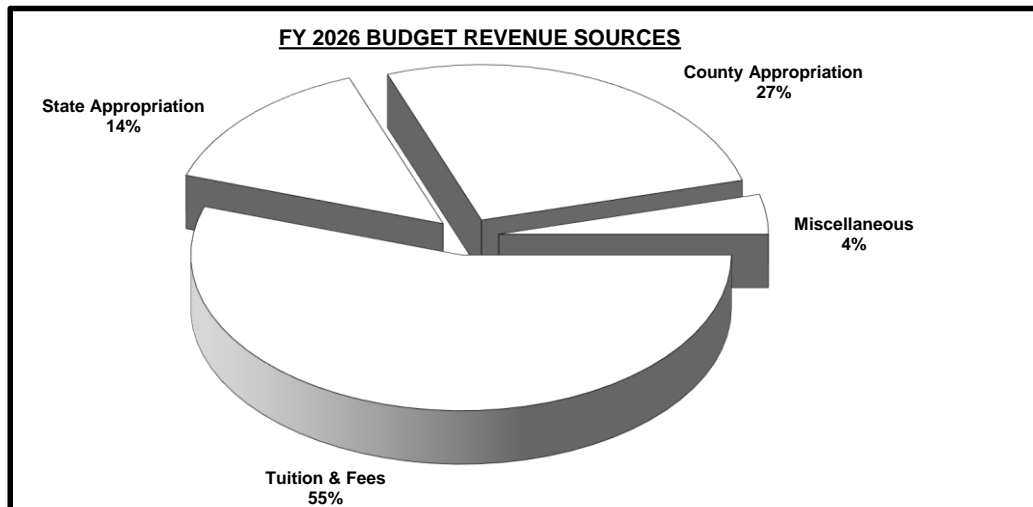


EXHIBIT A-2

POLICY

1. Public Hearing

Prior to adoption of the college's tuition/fee schedule, the Board of Trustees shall conduct a public hearing so that an opportunity to be heard will be afforded those members of the college community who wish to address the proposed tuition/fee revisions. The public hearing may be scheduled to occur during a previously scheduled public meeting of the Board of Trustees. Not less than seven days in advance of the public hearing the Secretary of the Board shall provide notice of the hearing by posting announcements on the College's website, and by posting announcement via broadcast.

2. Schedule of Tuition and Fees

The tuition and fee rates for credit courses applicable to all students are set forth on the attached schedule effective as of the date indicated. In order to recover costs not paid for by appropriations from Ocean County, out-of-county students not enrolled under chargeback certification are required to pay higher tuition charges; out-of-state students pay even higher tuition charges in order to recover costs not paid for by appropriations from Ocean County and the State of New Jersey.

3. Course Fees

A course fee as listed on the attached schedule will apply to certain designated courses. Course fees also appear in the college catalog at the conclusion of the applicable course descriptions. Courses that are delivered in high schools or other off-campus locations may not be subject to course fees if the host institution is providing materials or services that support the course.

4. Ocean County Senior Citizen Tuition Rate

Eligible Ocean County senior residents (see Policy #5325 for eligibility criteria) may enroll in college credit courses at a reduced rate tuition as shown on the attached schedule. Senior residents shall pay course fees.

5. Active Duty Military, Veteran, and Dependent Tuition Rate and National Guard Tuition Waiver

Active Duty Military, eligible Veteran students, and their dependents will be charged the Ocean County Resident Tuition Rate regardless of their permanent address provided they supply proper, verified documentation to the college. The in-county tuition rate will remain in effect until the degree is completed. Qualifying members of the NJ National Guard and their surviving spouses and children will be permitted to enroll in any college credit course without payment of tuition charges. Students enrolled under this waiver must adhere to eligibility criteria established by the New Jersey National Guard Tuition Waiver Program and will be required to pay related course fees.

6. Civilian Employees Working on NJ Military Installations

GS (general schedule), contract, and NAF (non-appropriated funds) employees working on a NJ military installation will be charged the Ocean County Resident Tuition Rate regardless of their permanent address provided they supply appropriate documentation of their employment status to the college.

7. Tuition Waiver for Eligible Unemployed Individuals

Pursuant to N.J.S.A. 18A:64-13.1 et seq. or 18A:64A-23.1, the State of New Jersey created a program to allow certain unemployed individuals to attend a public institution of higher education in the state of New Jersey tuition-free on a space-available basis. Individuals must obtain certification from the One-Stop Career Center within the New Jersey Department of Labor and Workforce Development indicating that they qualify for this benefit. Additionally, individuals must verify their past presence in the labor market for at least two years and their unemployed status or receipt of a layoff notice as proof of eligibility or an Employability Development Plan from the Division of

POLICY (Cont'd)

Employment Services. Program participants are required to apply for financial aid via a completed Free Application for Federal Student Aid (FAFSA). The waiver will apply to the portion of tuition which is not covered by financial aid. Program participants will be required to pay applicable fees. Students are only eligible to register for classes beginning with the day before the start of the term up through the Add/Drop period on a space-available basis. Students cannot register before or after this date, and no overloads are allowed.

8. Volunteer Fire, First Aid, and Rescue Squad Tuition Waiver

Eligible volunteer fire, first aid, and rescue squad volunteers, dependent children, and spouses (see Policy #5345 for eligibility criteria) will be permitted to enroll on a space available basis in any college credit course and receive up to \$600 in tuition credit per year, not to exceed \$2,400 for the member, children, and spouse collectively over a four-year period. Students enrolled under this waiver shall pay course fees.

9. Eligible High School and Bridge Program Students

Eligible currently enrolled high school students and Bridge Program students (see Policy #5122 for admission criteria and Policy #5327 for eligibility criteria) may enroll in college credit courses and receive a Board of Trustees scholarship award as shown on the attached schedule.

10. Employees of Partner Employers

Ocean County College enters into partnerships with employers whereby OCC provides specialized support and assistance to employees who enroll in OCC courses. When deemed appropriate, the agreements may specify that the employees of the partner employer are eligible for the OCC in-county tuition and fee rates regardless of residency.

Tuition and Fee Schedules are shown on attached Schedules.

SCHEDULE OF TUITION AND FEES

TUITION AND FEES PER CREDIT - Effective Fall 2026⁴

Ocean County Residents

Tuition per credit..... \$ ~~206.00~~ 216

Out-of-County Residents

Tuition per credit..... \$ ~~220.00~~ 230

Out-of-State Residents

Tuition per credit..... \$ ~~298.00~~ 312

Eligible High School ~~and~~ Bridge Students (Books Not Included)

Tuition per credit..... \$ ~~186.00~~ 196

Trustee Discount \$ ~~60.00~~ 63

Total per credit \$ ~~126.00~~ 133

Eligible Ocean County Senior Citizens

Tuition per credit..... \$ ~~146.00~~ 153

APPLICABLE TUITION WAIVERS (UP TO 15 CR.) AND COURSE FEES APPLY TO THE FOLLOWING PROGRAMS:

Eligible High School ~~and~~ Bridge Students (Books Included)

Tuition per credit..... \$ ~~206.00~~ 216

Trustee Discount..... ~~60.00~~ 63

Total per credit \$ ~~146.00~~ 153

Eligible New Jersey National Guard Members/
Surviving Spouses/Surviving Children

Tuition (above 16 cr.) per credit..... \$ ~~206.00~~ 216

Eligible Volunteer Fire, First Aid, and Rescue Squad Members/Spouses/Children

Tuition Credit up to \$600.00 per year (July 1 - June 30) to a maximum of \$2,400.00 for the member, children, and spouse collectively over a four-year period.

OTHER FEES

1. Security Office

All parking violation fees will be collected by the Cashiers Office.

Vehicle Violation Ticket \$15.00/25.00/250.00

A \$15.00 vehicle violation ticket will be issued for the following vehicular violations:

1. Occupying more than one space
2. Parking in Faculty/Staff areas
3. Parking in a non-designated area

A \$25.00 ticket will be issued for the following violations:

1. Parking in a "No Parking" zone
2. Blocking or impeding traffic

A \$250.00 ticket will be issued for the following violation

- ~~4.~~ 1. Parking in a handicapped space without a handicap permit

~~2.~~ 2. Office of Student Life Emergency Loan Overdue Fees

The following penalties will be assessed to students who are delinquent in payment of the Office of Student Life Emergency Loans:

14-20 days overdue.....\$ 5.00

21 or more days overdue\$10.00

3. Return Check Fee for any College Payment.....\$25.00

SCHEDULE OF TUITION AND FEES (Cont'd)

4. Tuition Payment Plan – \$30.00
The college provides an interest free payment plan for qualified students.

5. Testing Fees
Testing Fees will be approved by the Executive Vice President of Finance and posted on the public website.

6. Course Fees

Code	Fee	Code	Fee	Code	Fee
1	\$26.00	4	\$ 66.00	7	Online Courses - \$105.00
2	\$37.00	5	\$145.00 \$150	8	Nursing Only - \$ \$3,850 \$3,950
3	\$ 48.00	6	\$120.00	9	
				10	International Fee – TBD for each seminar

Adopted: December 12, 1994
Revised: April 22, 1996
Revised: June 23, 1998
Revised: May 24, 1999
Revised: January 25, 2000
Revised: November 5, 2001
Revised: May 28, 2002
Revised: November 10, 2003
Revised: September 27, 2004
Revised: January 27, 2006
Revised: August 28, 2006
Revised: March 26, 2007
Revised: April 27, 2009
Revised: July 25, 2011
Revised: January 27, 2014
Revised: January 26, 2017
Revised: April 26, 2018
Revised: January 23, 2020
Revised: February 24, 2022
Revised: February 22, 2024

Revised: February 27, 1995
Revised: June 24, 1996
Revised: January 25, 1999
Revised: September 27, 1999
Revised: June 26, 2000
Revised: January 25, 2002
Revised: June 24, 2002
Revised: January 29, 2004
Revised: January 24, 2005
Revised: April 26, 2006
Revised: December 11, 2006
Revised: January 28, 2008
Revised: January 25, 2010
Revised: January 30, 2012
Revised: January 26, 2015
Revised: November 2, 2017
Revised: January 24, 2019
Revised: April 7, 2020
Revised: March 16, 2023
Revised: February 27, 2025

Revised: February 26, 1996
Revised: April 28, 1997
Revised: March 22, 1999
Revised: November 4, 1999
Revised: January 22, 2001
Revised: April 15, 2002
Revised: February 24, 2003
Revised: May 4, 2004
Revised: April 25, 2005
Revised: June 26, 2006
Revised: January 22, 2007
Revised: March 24, 2008
Revised: March 28, 2011
Revised: March 22, 2013
Revised: February 29, 2016
Revised: January 25, 2018
Revised: September 26, 2019
Revised: February 25, 2021
Revised: June 29, 2023
Revised: March 26, 2026

EXHIBIT A-3



Ocean County College
FY 26/27 Budget Request
March 26, 2026

To: Dr. Pamela Monaco, President
 From: Sara Winchester, Executive Vice President of Finance and Administration
 Date: March 26, 2026
 Re: Fiscal Year 2026-2027 Operating Budget Request

Enclosed is Ocean County College's Operating Budget Request for fiscal year July 1, 2026 to June 30, 2027.

The overall budget is predicated on anticipated revenues in the amount of \$73,794,400. Compared to the operating budget for FY2025-2026, the primary changes to our revenue sources are expected to be as follows:

Enrollment	Flat to FY26 projected
Tuition	\$10.00 increase for In-County (+5%)
	\$10.00 increase for Out-of-County (+5%)
	\$14.00 increase for Out-of-State (+5%)
Course Fees	Nursing Fee increase from \$3,850 to \$3,950
County of Ocean	4% increase
State of New Jersey	\$100,000 decrease
Fund Balance Allocation	\$0 (compared to \$986,645 in FY2026)

On the expenditure side, overall expenses have increased by \$1,821,132. This reflects projected operating cost increases including employee salaries, software maintenance contracts and utilities. Health premiums in the NJSHBP traditional plans increased 30-35% in January, 2026. The budget incorporates the President's Restructuring Plan which was approved by the Board of Trustees in February 2026. The plan includes a reduction of twenty-two active positions, shifting of numerous roles from full time to part time and a consolidation of leadership as well as a variety of other cost cutting measures.

Subject to the OCC Board of Trustee's approval, this budget will next be presented to the Ocean County Board of School Estimate later in the year.

Summary of Tuition & Fee Recommendations
Board of Trustees, March 26, 2026

	FY2023	FY2024	FY2025	FY2026	Proposed FY2027
In-County Tuition	\$ 175.00	\$ 180.00	\$ 189.00	\$ 206.00	\$ 216.00
Out-of-County	\$ 193.00	\$ 198.00	\$ 202.00	\$ 220.00	\$ 230.00
Out-of-State	\$ 270.00	\$ 270.00	\$ 275.00	\$ 298.00	\$ 312.00

Nursing Course Fee \$100 increase from \$3,850 to \$3,950

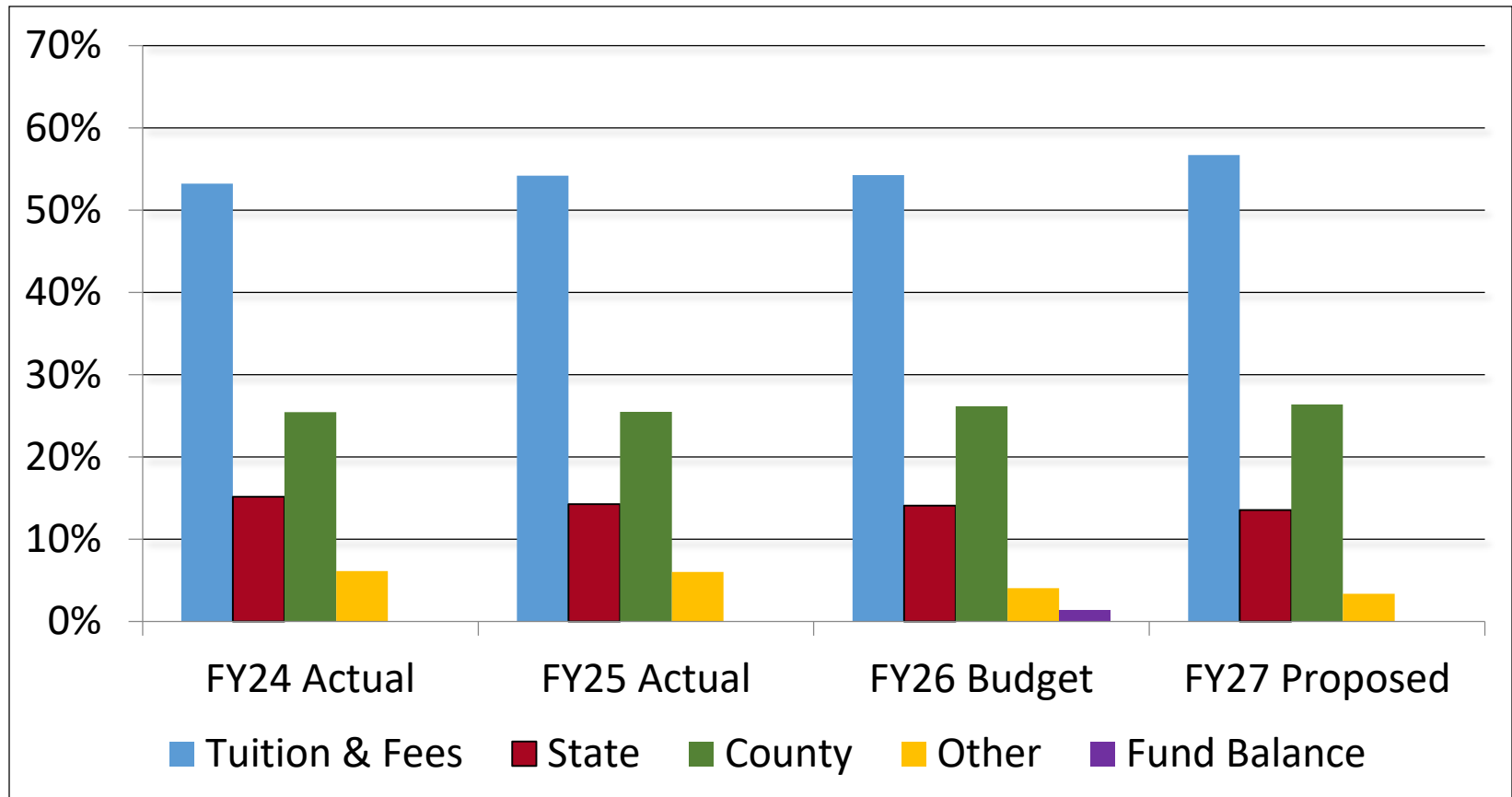
Course Fees Code 5 increase from \$145 to \$150 (science & technology)

Enrollment	FY2023	FY2024	FY2025	Projected FY2026	Proposed FY2027
On Campus Credits	114,260	113,580	107,377	103,174	103,174
e-Learning Credits	49,013	53,949	58,732	59,613	59,613
Total Credits	163,273	167,529	166,109	162,787	162,787

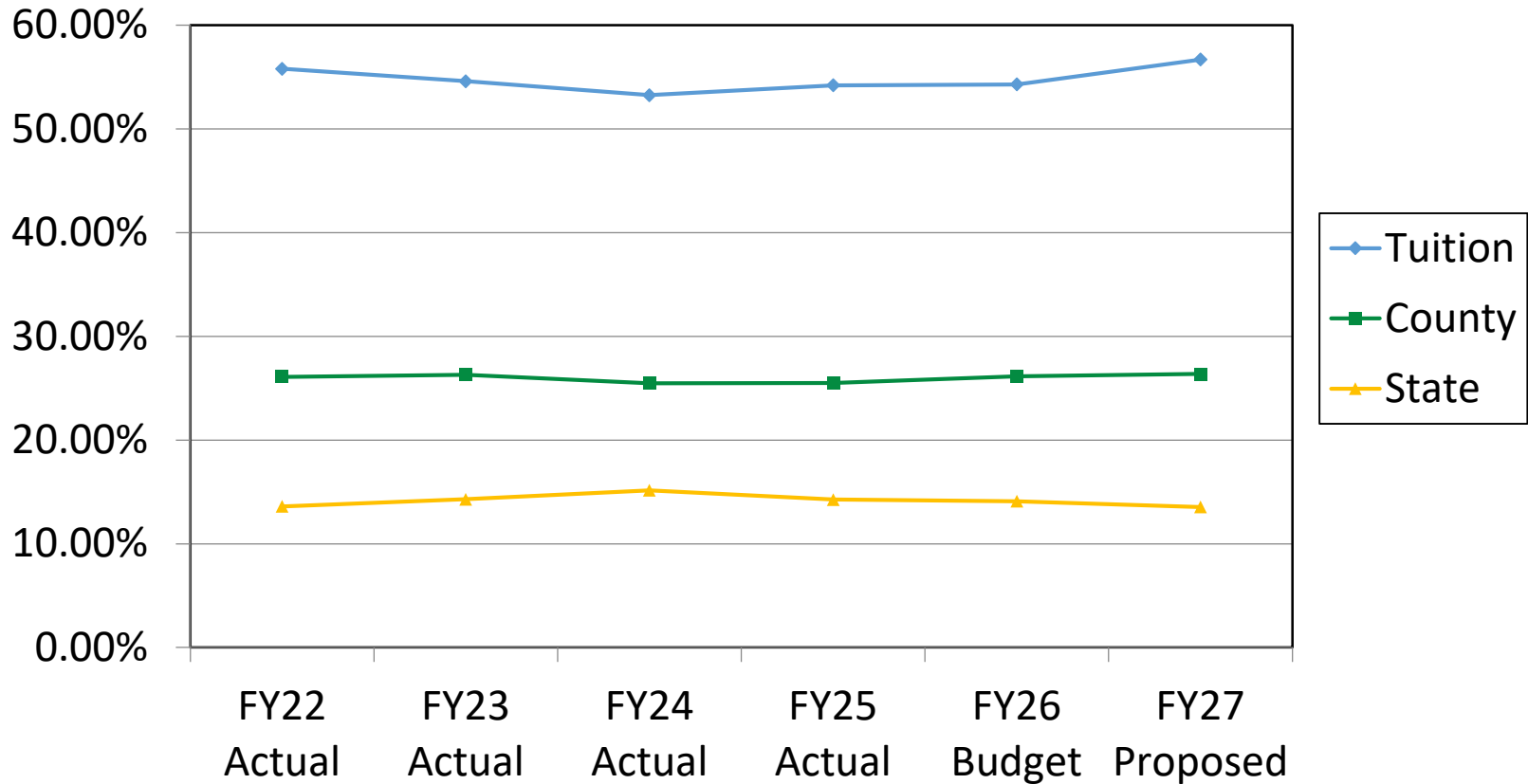
Ocean County College
Current Operating Revenues

	Actual FY23-24	Actual FY24-25	Revised FY25-26	Proposed FY26-27	Increase (Decrease)
Tuition - Full and Part-time:					
In-County	26,887,587	27,451,913	28,076,037	30,235,366	2,159,329
Out of County	2,026,362	2,398,224	2,366,225	2,626,064	259,839
Out of State	2,008,080	2,100,645	2,027,862	2,297,303	269,441
Subtotal Tuition	30,922,029	31,950,781	32,470,124	35,158,733	2,688,609
Fees:					
E-Learning Fee	1,644,450	1,815,150	1,906,086	1,906,086	-
Course	3,060,899	3,163,256	3,435,053	3,530,053	95,000
Subtotal Fees:	4,705,349	4,978,406	5,341,139	5,436,139	95,000
Total Credit Tuition & Fees	35,627,378	36,929,187	37,811,263	40,594,872	2,783,609
Non-Credit	593,832	1,338,058	1,049,788	1,250,084	200,296
Total Tuition & Fees	36,221,210	38,267,245	38,861,051	41,844,956	2,983,905
State Support	10,307,660	10,065,399	10,100,528	10,000,528	(100,000)
County Support					
General Operations	17,218,896	17,907,652	18,623,958	19,368,916	744,958
Nursing Program Support	100,000	100,000	100,000	100,000	-
Total County Support	17,318,896	18,007,652	18,723,958	19,468,916	744,958
Other Income					
CCDG Implementation Grant	260,194	295,579	133,346	-	(133,346)
Foundation contract	284,269	297,479	285,000	285,000	-
Miscellaneous	1,959,372	1,691,187	1,500,000	1,500,000	-
Bookstore	182,785	169,517	175,000	175,000	-
Total Other Income	2,686,621	2,453,762	2,093,346	1,960,000	(133,346)
Total Operating Revenue:	66,534,387	68,794,058	69,778,883	73,274,400	3,495,517
Interest	813,771	741,856	700,000	400,000	(300,000)
Realized Gain	61,761	103,285	120,000	120,000	-
Unrealized Gain	610,493	954,264	-	-	-
Total Revenue	68,020,412	70,593,462	70,598,883	73,794,400	3,195,517
Fund Balance			986,645		(986,645)
Total	68,020,412	70,593,462	71,585,528	73,794,400	2,208,872

Ocean County College FY26/27 Budget Request Operating Revenue Source Percentages



Three Main Sources of Revenue



The County of Ocean Provides Additional Capital Support Not Reflected in the Operating Budget

ANNUAL BUDGET REQUEST 2026-2027
EXPENDITURES BY FUNCTION AND CATEGORY

Function	Actual FY 24-25	Budget FY 25-26	Proposed Budget FY 26-27	One Yr. % Increase (Decrease)	% of Budget
Instruction	21,820,653	23,310,990	23,799,270	2.1%	32.3%
Academic Support	10,715,438	11,768,006	10,992,146	-6.6%	14.9%
Sub Total Academic	32,536,091	35,078,996	34,791,416	-0.8%	47.1%
Student Services	7,896,845	8,656,186	9,381,339	8.4%	12.7%
Institutional Support	15,801,961	14,574,096	15,920,242	9.2%	21.6%
Operation & Maint. of Plant	10,197,060	10,931,250	10,985,479	0.5%	14.9%
Scholarships & Fellowships	1,321,337	1,345,000	1,715,924	27.6%	2.3%
Debt Service	1,000,000	1,000,000	1,000,000	0.0%	1.4%
Total Function	68,753,294	71,585,528	73,794,400	3.1%	100.0%
Category					
Personnel	33,593,484	34,762,984	33,965,434	-2.3%	46.0%
Staff/Fringe Benefits	12,360,891	14,241,199	15,329,194	7.6%	20.8%
Sub Total - Compensation	45,954,375	49,004,183	49,294,628	0.6%	66.8%
Operating	21,798,919	21,581,345	23,499,772	8.9%	31.8%
Debt Service	1,000,000	1,000,000	1,000,000	0.0%	1.4%
Total Category	68,753,294	71,585,528	73,794,400	3.1%	100.0%

Ocean County College FY27 Budget Request Total Student FTE

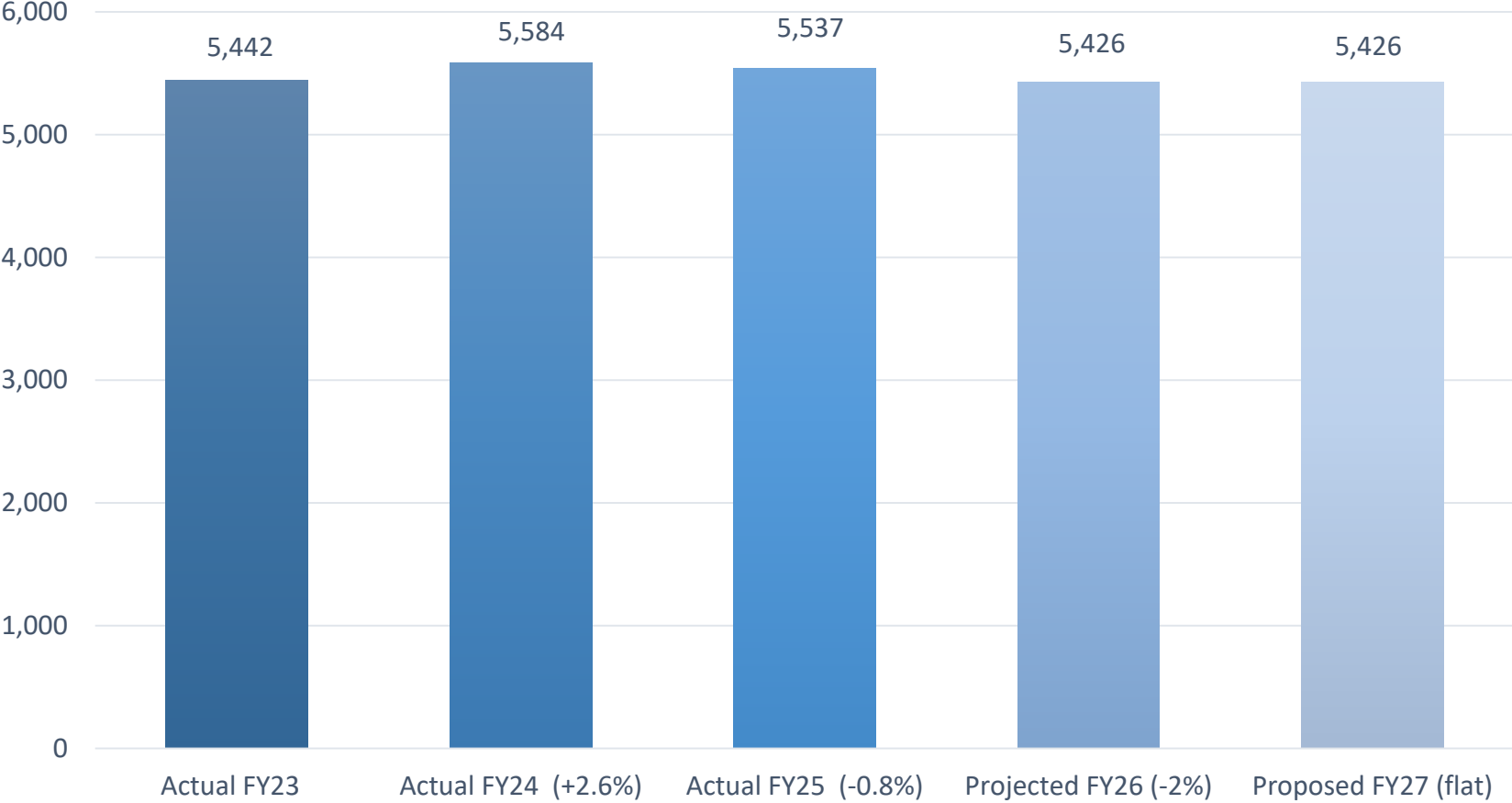


EXHIBIT A-4

OCEAN COUNTY COLLEGE

AWARD for Food and Catering Services at Ocean County College

RECOMMENDATION: Contract award to **Pomptonian Food Service**, 155 Passaic Avenue, Fairfield, NJ 07004 for the third year contract option with one additional one-year contract option for food services at Ocean County College.

Contract award to aforementioned vendor in the amount not to exceed **\$150,000.00** for campus-wide catering services during the one-year contract option.

Said contracts to be in accordance with specifications and requirements of RFP 23/24 R-1572 publicly advertised on April 26, 2024 and proposals received on May 22, 2024.

Contract Term: July 1, 2026 - June 30, 2027 (third year)

NATURE OF RFP: Food and Catering Services

ACCOUNT: College-Wide
FY 2026/2027

The following is a list of vendors who received the bid. Vendors in **bold-type** submitted bids.

- | | |
|-----------------------------------|-----------------------------------|
| Aloha Inc | North America Procurement Council |
| Cambridge LTD | Nu-Tea Company |
| Communications | ONE TECH SOL LLC |
| Deltek, Inc. | Penn Jersey Paper |
| Dining Partnership Group LLC | Pomptonian Food Service |
| Elysium Food Group | PWXPress |
| Four Seasons Diner LLC & Catering | sam infotech |
| JAGA | Universal Coffee Corp. |
| Metz Culinary Management | VISUAL |

EXHIBIT A-5

OCEAN COUNTY COLLEGE

AWARD for Automatic Door Services

RECOMMENDATION: Contract award to **Miner, Ltd**, 11827 Tech Comm Road, Suite 115, San Antonio, TX 78233 in the amount not to exceed **\$60,750.00** for a one-year contract with a second year contract option to provide all materials, equipment, and labor necessary for automatic door maintenance, repair, and replacement services as needed at Ocean County College.

Said contract to be in accordance with bid specifications and requirements of BID #25/26 B-1727 publicly advertised on February 11, 2026 and bids received on March 18, 2026.

Contract Term: July 1, 2026 to June 30, 2027 (first year)

NATURE OF BID: Automatic Door Maintenance, Repair, and Replacement

BID ITEM #1: Hourly Rate, Mechanic (Regular)

BID ITEM #2: Hourly Rate, Mechanic (Overtime)

BID ITEM #3: Hourly Rate, Mechanic (Holiday)

BID ITEM #4: Material Markup

SOURCE OF FUNDS: Business Division / Building Repairs and Maintenance
FY 2026/2027

BID SUMMARY

Bidder's Name	Automatics Unlimited, Inc.		Miner Ltd.*	
	Hourly rate	Total	Hourly rate	Total
BID ITEM #1: Regular Rate	\$ 195.00	\$ 39,000.00	\$ 160.00	\$ 32,000.00
BID ITEM #2: Overtime	\$ 260.00	\$ 18,200.00	\$ 195.00	\$ 13,650.00
BID ITEM #3: Holiday Rate	\$ 260.00	\$ 10,400.00	\$ 225.00	\$ 9,000.00
Subtotal for Estimate Labor		\$ 67,600.00		\$ 54,650.00
BID ITEM #4: Material Markup		100%		22%
Material Sub-Total		\$ 10,000.00		\$ 6,100.00
TOTAL		\$ 77,600.00		\$ 60,750.00

*Recommended Vendor

The following is a list of vendors who received the bid. Vendors in **bold-type** submitted bids.

A & D United Doors Inc

Automatics Unlimited

BBR Printers

BDG Architects

BuildCentral Inc

CJIS GROUP

Deltek

Dodge Data and Analytics

Eccotrol LLC

Gov Alpha Inc

Miner Ltd

Pinnacle Built LLC

Propagent

SevenOutsource

Smartprocure Inc

VISUAL

Wind River Finders LLC

EXHIBIT A-6

OCEAN COUNTY COLLEGE

AWARD for Renovations for New Allied Health Programs

RECOMMENDATION: Contract award to **Shorelands Construction, Inc.**, 7 Columbus Drive, Monmouth Beach, NJ 07750 in the amount not to exceed **\$4,610,000.00** for renovations to the H. Hovnanian Health Sciences Building (Building #102) at Ocean County College, which will accommodate the new dental hygiene and radiography Allied Health programs by creating state-of-the-art, functional, and technologically advanced learning spaces suitable for the aforesaid programs.

Said contract to be in accordance with bid specifications and requirements of BID #25/26 B-1726 publicly advertised on February 6, 2026 and bids received on March 17, 2026.

NATURE OF BID: Renovations to Health Sciences Building

BID ITEM #1: Base Bid Amount

SOURCE OF FUNDS: Business Division / Building Repairs & Maintenance
FY 2025/2026

BID SUMMARY

Vendor	Total
Shorelands Construction, Inc.*	\$ 4,610,000.00
GPC, Inc.	\$ 4,795,000.00
Newport Construction Company	\$ 4,877,000.00
T.N. Ward Company	\$ 4,884,500.00
Santorini Construction	\$ 4,999,000.00

*Recommended Vendor

The following is a list of vendors who received the bid. Vendors in **bold-type** submitted bids.

BBR Printers	Johnson and Urban, LLC
BDG Architects	KHS&S Contractors
Beach Electric Co Inc	M&M Construction Company, Inc
Blackridge Research & consulting	Mod Reach, LLC
Branch Associates Construction Inc	Newport Construction
BuildCentral Inc	Old Forge Builders
CJIS GROUP	Pharos Enterprises
Clemens Construction Company	Propagent
CME Associates	PsychPlus
Constructconnect	PWXPress
Construction Information Systems	re
Deltek	Santorini Construction Inc
Dodge Data Analytics	Seawolf Construction
DRG Architects	Shorelands Construction
Eccotrol LLC	Skanska - SIS
eRepublic, Inc.	Smartprocure Inc
Federal Government Advisors	SMBA Construction LLC
G Meyer Group	T. N. Ward Company
GovBright	The Bennett Company, Inc.
GovGuide	Thermo Electron North America LLC
GPC, Inc.	VISUAL
H & S Construction and Mechanical	Wallace Bros., Inc.
Hall Building Corp.	Weatherby Construction
Hall Construction Co. Inc.	West End KB-LLC
IMETCO	White Rock Corporation
JCT Solutions	

EXHIBIT A-7

OCEAN COUNTY COLLEGE

AWARD for Engineering Services for Window Replacement

RECOMMENDATION: Contract award to **BKP Architects**, 1525 Locust Street, 5th Floor, Philadelphia, PA 19102 in the amount not to exceed **\$19,200.00** for professional architectural and engineering services for replacement of certain windows on the south and east facing sides and the tower of the Library (Building #3) at Ocean County College. The existing windows, installed in 1994, are leaking throughout areas of the building and need to be replaced.

Said contract to be in accordance with specifications and requirements of RFP #25/26 R-1728 issued on February 13, 2026 and proposals received on March 17, 2026. The Requests for Proposals were sent to firms from the Professional Qualified Architectural and Engineering Pool, RFQ 25/26 Q-1700, approved at the Board of Trustees meeting on September 4, 2025.

NATURE OF RFP: Architect & Engineering Services

ACCOUNT: Business Division / Building Repairs & Maintenance
FY 2025/2026

Proposals were evaluated by the College on the basis of the most advantageous submission, all relevant factors considered. The evaluation considered:

1. Experience and distinction in the field;
2. Knowledge of the College and the subject matter addressed under the RFQ;
3. Availability to accommodate the requirements of the College; and

PROPOSAL SUMMARY

Vendor	Total
BKP Architects*	\$ 19,200.00
Clarke Caton Hintz, PC	\$ 18,900.00
SSP Architects	\$ 26,900.00

*Recommended vendor

The following is a list of vendors who received the RFP. Vendors in **bold-type** submitted proposals.

- BKP Architects**
- Clarke Caton Hintz
- CME Architects
- SSP Architects**

EXHIBIT A-8

OCEAN COUNTY COLLEGE

AWARD for Engineering Services for Stairs & ADA Ramp

RECOMMENDATION: Contract award to **BDG Architects, LLP**, 155 Village Boulevard, Princeton, NJ 08540 in the amount not to exceed **\$26,815.00** for professional architectural and engineering services for replacement of the stairway leading to door M of the Health & Human Performance Center (Building #29), including, if possible, an ADA-compliant ramp and also for installation of an ADA-compliant ramp providing access to the Conference Center (Building #10) from the adjoining small parking lot at Ocean County College. The current stairs leading to door M of #29 are dilapidated.

Said contract to be in accordance with specifications and requirements of RFP #25/26 R-1729 issued on February 13, 2026 and proposals received on March 17, 2026. The Requests for Proposals were sent to firms from the Professional Qualified Architectural and Engineering Pool, RFQ 25/26 Q-1700, approved at the Board of Trustees meeting on September 4, 2025.

NATURE OF RFP: Architect & Engineering Services

ACCOUNT: Business Division / Building Repairs & Maintenance
FY 2025/2026

PROPOSAL SUMMARY

Vendor	Total
BDG Architects*	\$ 26,815.00
Colliers Engineering & Design	\$ 134,330.00
Clarke Caton Hintz, PC	\$ 44,500.00

*Recommended vendor

The following is a list of vendors who received the RFP. Vendors in **bold-type** submitted proposals.

- BDG Architects
- Clarke Caton Hintz**
- CME Architects
- Colliers Engineering**
- H2M Architects & Engineers
- SSP Architects
- T&M Associates

EXHIBIT A-9

OCEAN COUNTY COLLEGE

AWARD for Electronic Security Systems Services

RECOMMENDATION: Contract award to **Integrated Systems & Services, Inc.**, 541 Industrial Way West, Suite B, Eatontown, NJ 07724 in the amount not to exceed **\$70,058.00** for BID Items #1-7 for the second year contract option to provide inspection, repair, maintenance, and related activities for the electronic access control and video surveillance systems, as-needed, at Ocean County College.

Said contract to be in accordance with bid specifications and requirements of BID #25/26 B-1659 publicly advertised on April 8, 2025 and bids received on May 14, 2025.

Contract Term: July 1, 2026 to June 30, 2027 (second year)

<u>NATURE OF BID:</u>	Services for Electronic Security Systems
<u>BID ITEM #1:</u>	Hourly Labor Rate, Maintenance/Service Tech
	A. Regular rate
	B. Overtime rate (after hours & weekends)
	C. Holiday rate
<u>BID ITEM #2:</u>	Hourly Labor Rate, Programmer
	A. Regular rate
	B. Overtime rate (after hours & weekends)
	C. Holiday rate
<u>BID ITEM #3:</u>	Axis Materials Mark-up or Discount
<u>BID ITEM #4:</u>	Genetec Licensing Mark-up or Discount
<u>BID ITEM #5:</u>	Software House Materials/License Mark-up or Discount
<u>BID ITEM #6:</u>	Altronix Mark-up or Discount
<u>BID ITEM #7:</u>	HID Mark-up or Discount
<u>SOURCE OF FUNDS:</u>	Security / Service - Maintenance FY 2026/2027

BID SUMMARY

Vendor Name	Integrated Systems & Services*		
Year 2	Multiplier	Rate	Estimated Totals
Bid Item #1 - Maintenance/Service			
A. Regular Rate	80	\$ 161.00	\$ 12,880.00
B. Overtime		\$ 241.50	
C. Holiday Rate		\$ 322.00	
Bid Item #2 - Programmer			
A. Regular Rate	48	\$ 161.00	\$ 7,728.00
B. Overtime		\$ 241.50	
C. Holiday Rate		\$ 322.00	
Bid Item #3 - Axis Materials Mark-up	\$ 25,000.00	15%	\$ 28,750.00
Bid Item #4 - Genetec Licensing Mark-up	\$ 5,000.00	15%	\$ 5,750.00
Bid Item #5 - Software House	\$ 5,000.00	15%	\$ 5,750.00
Bid Item #6 - Altronix Mark-up	\$ 6,000.00	15%	\$ 6,900.00
Bid Item #7 - HID Mark-up	\$ 2,000.00	15%	\$ 2,300.00
Total	\$		70,058.00

*Recommended Vendor

The following is a list of vendors who received the bid. Vendors in **bold-type** submitted bids.

Admiral Integration	NV5 Consultants Inc.
Advanced Electronic Security	On-Site Security
BBR Printers	PWXPress
Berry Solutions Group	Reliable Communications Systems Intl.
Blackridge Research & consulting	Securitas Technology
BuildCentral Inc	Sentinel Consulting, LLC
CelPlan Technologies	Servexo
CJIS GROUP	SevenOutsource
Construction Bid Source	SHI
Deltek	Sino Technology Solutions
Dodge Data and Analytics	Sonitrol Security Systems of Central New Jersey
E-LOGIC, INC.	T & T Security Services LLC
Eastern Datacomm	The Protection Bureau (Pavion)
eRepublic, Inc.	The Rose Report
ESS	Transact Campus, Inc.
everon solutions	Van Cleve & Associates
Fox Tech Sol LLC	VIAAS Inc
Gtech	VigilanteX
Hirsch	VISUAL
Integrated Systems & Services, Inc.	vPrime Tech Inc
Legai BUild	Waypoint Networks LLC
Millennium Communications Group Inc.	xiaoma
Monitronics	

EXHIBIT A-10

OCEAN COUNTY COLLEGE

RESOLUTION

Authorizing a Contract for Purchase of Dental Supplies

WHEREAS, the Board of Trustees of Ocean County College has a need to purchase dental supplies for patient care and student lab courses in the Allied Health dental hygiene program, located in the H. Hovnanian Health Sciences Building (Building #102), procured through the Sourcewell Cooperative Purchasing Program; and

WHEREAS, this purchase is funded through the Delta Dental of New Jersey Foundation, Inc., whose mission is to improve access to dental care for underserved and vulnerable populations, advance oral health education, and support community-based initiatives that promote preventive dental health; and

WHEREAS, Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.11(a) et seq.; a county college may make purchases and contract for services through the use of a nationally-recognized and accepted cooperative purchasing agreement; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, Ocean County College wishes to award a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to execute an agreement with **Henry Schein, Inc.**, 135 Duryea Road, Melville, NY 11747 in the amount not to exceed **\$60,000.00** to purchase dental supplies at Ocean County College. This contract will be procured through Sourcewell Cooperative Purchasing Program, Contract # 092623, effective through 11/6/2027.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Purchase of Dental Supplies

VENDOR: **Henry Schein, Inc.**
 135 Duryea Road
 Melville, NY 11747

ACCOUNT: Dental Hygiene Delta Dental / Supplies - Instructional
 FY 2025/2026

AMOUNT: **\$60,000.00**
 =====

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2025/2026 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

EXHIBIT A-11

OCEAN COUNTY COLLEGE

RESOLUTION

Authorizing a Contract for Musical Instruments

WHEREAS, the Board of Trustees of Ocean County College recognizes the need to purchase various percussion instruments for the School of Humanities & Fine Arts at Ocean County College. This purchase will be procured through TIPS Cooperative Contract #240302; and

WHEREAS, Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.11(a) et seq.; a county college may make purchases and contract for services through the use of a nationally-recognized and accepted cooperative purchasing agreement; and

WHEREAS, Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, Ocean County College wishes to award a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute an agreement with **Steve Weiss Music**, 2324 Wyandotte Road, Willow Grove, PA 19090 in the amount not to exceed **\$21,900.00** to purchase various percussion instruments at Ocean County College. This purchase will be procured through TIPS Cooperative Contract #240302, effective through 5-31-2027.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Musical Instruments

VENDOR: Steve Weiss Music
2324 Wyandotte Road
Willow Grove, PA 19090

ACCOUNT: Humanities & Fine Arts / Minor Capital - Designate
FY 2025/2026

TOTAL: \$21,900.00
=====

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2025/2026, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

EXHIBIT A-12

OCEAN COUNTY COLLEGE

AMENDMENT

AWARD for Energy Management Systems (EMS) Operation and Certified Tridium Controls Service

RECOMMENDATION: Contract awards in the amount not to exceed **\$62,000.00** to be amended with an additional **\$680.00** for a total amount of **\$62,680.00** for the second year contract options for Energy Management Systems (EMS) Operation and Certified Tridium Controls Service at Ocean County College. The original contracts were awarded at the Board of Trustees Meeting on April 24, 2025 to **Automated Building Controls (\$3,500.00)**, **AME Inc. (\$17,900.00)**, and **Unitemp Mechanical Degrees, LLC (\$40,600.00)**.

Additional funds to **Automated Building Controls** are needed to update their Building Management Software (BMS) to the latest version.

Said contracts to be in accordance with bid specifications and requirements of BID #23/24 B-1570 publicly advertised on April 15, 2024 and bids received on May 23, 2024.

Contract Term: July 1, 2025 to June 30, 2026 (second year)

NATURE OF BID: Energy Management Systems (EMS) Operation and Certified Tridium Controls Service

BID ITEM #1: Trane BAS

BID ITEM #2: Carrier BAS

BID ITEM #3: Andover BAS

BID ITEM #4: Johnson BAS

BID ITEM #5: Siemens Apogee BAS

BID ITEM #6: Honeywell

BID ITEM #7: Certified Tridium Controls Service

SOURCE OF FUNDS: Maintenance / Service - Maintenance
FY 2025/2026

EXHIBIT A-13

OCEAN COUNTY COLLEGE

AMENDMENT

Authorizing a Contract for Water Treatment Services

Contract Term: July 1, 2025 - June 30, 2026

WHEREAS, the Board of Trustees of Ocean County College recognizes the need to amend the contract for water treatment services at Ocean County College. The original contract in the amount of **\$40,000.00** was awarded at the Board of Trustees meeting on June 30, 2025; and

WHEREAS, an additional amount of **\$25,000.00** is needed for additional water treatment services for the remainder of the fiscal year; and

WHEREAS, Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A. 18A:64A-25.9.a. County college purchases through State agency; procedure. Any county college, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefor, may purchase any materials, supplies, goods, services or equipment pursuant to a contract or contracts for such materials, supplies, goods, services or equipment entered into on behalf of the State by the Division of Purchase and Property; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, Ocean County College wishes to amend a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to amend the agreement with **Butler Engineering Associates dba Butler Water Corrections**, 43 Hovey Avenue, Hamilton, NJ 08610 with an additional **\$25,000.00** for a total amount of **\$65,000.00** for water treatment services at Ocean County College.
2. This contract is awarded without public bidding as a purchase through the State Division of Purchase and Property in accordance with the provisions of the County College Contracts Law (18A:64A-25.9a) **Butler Engineering Associates dba Butler Water Corrections**, State Contract #22-GNSV1-39218, effective through 3/31/27.

A M E N D M E N T

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Water Treatment Services

Contract Term: July 1, 2025 - June 30, 2026

VENDOR: **Butler Engineering Associates dba Butler Water Corrections**
43 Hovey Avenue
Hamilton, NJ 08610

ACCOUNT: Maintenance / Service - Maintenance
FY 2025/2026

ORIGINAL AMOUNT: **\$40,000.00**

AMENDMENT: **\$25,000.00**

=====

TOTAL AMOUNT: **\$65,000.00**

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2025/2026 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

EXHIBIT A-14

OCEAN COUNTY COLLEGE

AMENDMENT

Authorizing a Contract for Bulk Purchases of Gift Cards

Contract Term: July 1, 2025 - June 30, 2026

WHEREAS, the Board of Trustees of Ocean County College has a need to amend the contract for purchase gift cards for student assistance through grant funded programs, including: Hunger-Free Campus, the Fund for the Improvement of Postsecondary Education (FIPSE), Displaced Homemakers, and the NJ Community College Opportunity Grant at Ocean County College. The original contract in the amount of **\$35,000.00** was awarded at the Board of Trustees meeting on September 4, 2025; and

WHEREAS, an additional **\$25,000.00** is needed for additional gift card purchases for the remainder of the fiscal year; and

WHEREAS, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5a.(7) et seq. Food supplies and services including food supplies and management contracts for student centers, dining rooms and cafeterias; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies that it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit the vendor from making any reportable contributions through the term of the contract; and

WHEREAS, Ocean County College wishes to amend a required disclosure contract without the need for public bidding in compliance with the provisions of the Ocean County Contracts Law, N.J.S.A. 18A:65A-25.1 et seq., and the provisions of N.J.A.C 5:34-8.2 vendor aggregation rules.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to amend the agreement with **Wawa, Inc.**, 260 W. Baltimore Pike, Wawa, PA 19063 with an additional **\$25,000.00** for a total amount of **\$60,000.00** for gift card bulk purchases for the fiscal year 2025/2026 at Ocean County College.

A M E N D M E N T

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Bulk Purchases of Gift Cards

Contract Term: July 1, 2025 - June 30, 2026

VENDOR: **Wawa, Inc.**
260 W. Baltimore Pike
Wawa, PA 19063

ACCOUNT: Campus Wide
FY 2025/2026

ORIGINAL AMOUNT: **\$35,000.00**

AMENDMENT: **\$25,000.00**

TOTAL AMOUNT: **\$60,000.00**

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2025/2026 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

EXHIBIT A-15

**OCEAN COUNTY COLLEGE
RESOLUTION
Authorizing a Contract for Study Materials for ESL Students
Contract Term: July 1, 2025 - June 30, 2026**

WHEREAS, contracts in the amount of **\$13,042.50** (BPO #12347) and **\$1,200.00** (PO #28220) have been awarded to **Data Recognition Corporation**, 13490 Bass Lake Rd, Maple Grove, MN 55311, to purchase TABE CLAS-E booklets, answer sheets, resource guides, folios, and manuals for ESL students enrolled in the Adult Education, Civics and Workforce Preparations Program (AECWP) at Ocean County College; and

WHEREAS, the initial contract, being under threshold, did not require Board of Trustees approval; and

WHEREAS, an additional amount of **\$16,028.70** is needed additional materials for the remainder of the fiscal year. This purchase is funded by the State of New Jersey Department of Labor and Workforce Development for Consolidated Adult Basic Skills (Title II Grant); and

WHEREAS, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A.18A:64A-25.5a(6) Textbooks, copyrighted materials, student produced publications and services incidental thereto, library materials including without limitation books, periodicals, newspapers, documents, pamphlets, photographs, reproductions, microfilms, pictorial or graphic works, musical scores, maps, charts, globes, sound recordings, slides, films, filmstrips, video and magnetic tapes, other printed or published matter and audiovisual and other materials of a similar nature, necessary binding or rebinding of library materials and specialized library services; and

WHEREAS, Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

WHEREAS, Ocean County College wishes to award a required disclosure contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to amend the agreement with **Data Recognition Corporation**, 13490 Bass Lake Rd, Maple Grove, MN 55311 with an additional **\$16,028.70** for a total amount of **\$30,271.20** to purchase TABE CLAS-E booklets, answer sheets, resource guides, folios, and manuals for ESL students enrolled in the Adult Education, Civics and Workforce Preparations Program (AECWP) at Ocean County College.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Study Materials for ESL Students

Contract Term: July 1, 2025 - June 30, 2026

VENDOR:	Data Recognition Corporation 13490 Bass Lake Rd Maple Grove, MN 55311
ACCOUNT:	TITLE II AECWP Grant / Testing Material FY 2025/2026
ORIGINAL AMOUNTS:	\$14,242.50
AGGREGATE AMOUNT:	\$16,028.70
TOTAL AMOUNT:	\$30,271.20

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2025/2026, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

EXHIBIT A-16

**OCEAN COUNTY COLLEGE
RESOLUTION
Authorizing a Contract for College Grounds Pest Control
Contract Term: July 1, 2025 - June 30, 2026**

WHEREAS, a contract in the amount of **\$15,000.00** (BPO #12284) has been awarded to **Tri-County Termite & Pest Control**, 189 Delaware Ave, Carney’s Point, NJ 08069, for college-wide pest control services as needed; and

WHEREAS, the initial contract, being under threshold, did not require Board of Trustees approval; and

WHEREAS, an additional amount of **\$3,650.00** is needed additional pest control services for the remainder of the fiscal year; and

WHEREAS, Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A. 18A:64A-25.9.a. County college purchases through State agency; procedure. Any county college, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefor, may purchase any materials, supplies, goods, services or equipment pursuant to a contract or contracts for such materials, supplies, goods, services or equipment entered into on behalf of the State by the Division of Purchase and Property; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, Ocean County College wishes to amend a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to amend the agreement with **Tri-County Termite & Pest Control**, 189 Delaware Ave, Carney’s Point, NJ 08069 with an additional **\$3,650.00** for a total amount of **\$18,650.00** for college-wide pest control services as needed at Ocean County College.
2. This contract is awarded without public bidding as a purchase through the State Division of Purchase and Property in accordance with the provisions of the County College Contracts Law (18A:64A-

25.9a) **Tri-County Termite & Pest Control**, State Contract #18-GNSV1-00359.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for College Grounds Pest Control

Contract Term: July 1, 2025 - June 30, 2026

VENDOR: **Tri-County Termite & Pest Control**
189 Delaware Ave
Carney’s Point, NJ 08069

ACCOUNT: Grounds / Service - Grounds
FY 2025/2026

ORIGINAL AMOUNT: **\$15,000.00**

AGGREGATE AMOUNT: **\$3,650.00**

TOTAL AMOUNT: **\$18,650.00**

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2025/2026 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

EXHIBIT A-17

OCEAN COUNTY COLLEGE

RESOLUTION

Cooperative Purchasing

WHEREAS, the Board of Trustees of Ocean County College authorizes participation in the NJ Cooperative Purchasing Alliance (CK04), a Cooperative Pricing System offered by the County of Bergen; and

WHEREAS, Ocean County College desires to join this cooperative for the purpose of participating in the advantageous pricing offered by contract, awarded through the cooperative; and

WHEREAS, cooperative purchasing is permitted under N.J.S.A. 18A:64A-25.11, Contents of agreement (a) Such agreement shall set forth the categories of work, materials or supplies to be purchased, the manner of advertising for bids and of awarding of contracts, the method of payment by each participating county college, municipality or county and other matters deemed necessary to carry out the purposes of the agreement; and

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The aforesaid recitals are incorporated therein as though fully set forth at length.
2. The Board of Trustees hereby authorizes the Executive Vice President of Finance and Administration or their appointed designee to execute any and all documents and take any and all actions necessary to complete and realize the intent and purpose of this resolution.
3. This resolution shall take effect immediately, March 26, 2026.