

# ***EXHIBIT C***



**BOARD OF TRUSTEES  
Buildings and Grounds Committee Agenda Items**

**To:** Board of Trustees

**From:** Office of the President

**Date:** March 19, 2029

The following Buildings and Grounds Committee item is recommended to the Ocean County College Board of Trustees for approval at its meeting on **Thursday, March 26, 2026:**

1. Recommend acceptance of the Buildings and Grounds Committee Report for March 26, 2026 (**Exhibit C-1**)

***EXHIBIT C-1***

## Ocean County College Board of Trustees Buildings and Grounds Committee Agenda March 26, 2026

### FACILITIES MANAGEMENT AND CONSTRUCTION PROJECTS

LOCATION / PROJECT	LATEST PROJECT UPDATES														
<b>CONSTRUCTION PROJECTS</b>															
<b>NEW ADMINISTRATION BUILDING</b>	<p>The new Administration Building construction documents were posted for general contractors bidding and awarded to Newport Construction Management Corporation. The project is expected to have an 18-month construction period and move-in date.</p> <p>Estimated time frame to completion:</p> <table border="1" style="width: 100%; border-collapse: collapse; margin: 5px 0;"> <thead> <tr style="background-color: #d9e1f2;"> <th style="width: 70%;">Process</th> <th style="width: 30%;">Est. Completion Date</th> </tr> </thead> <tbody> <tr> <td>Design development</td> <td>June 28, 2024</td> </tr> <tr> <td>Construction specifications</td> <td>October 12, 2024</td> </tr> <tr> <td>GC bid release, review &amp; award</td> <td>January 23, 2025</td> </tr> <tr> <td>Begin construction</td> <td>October 16, 2025</td> </tr> <tr> <td>Complete construction</td> <td>February 16, 2027</td> </tr> <tr> <td>Punchlist/Occupy</td> <td>March 16, 2027</td> </tr> </tbody> </table> <p>The Project Labor Agreement (PLA) was fully executed on March 12, 2025, and the general contractor kickoff meeting was held on March 28, 2025. Newport has received permits from the Township, two primary electrical lines that were discovered have been relocated out of the footprint of the building, sitework, footings and foundation installation is now underway.</p>	Process	Est. Completion Date	Design development	June 28, 2024	Construction specifications	October 12, 2024	GC bid release, review & award	January 23, 2025	Begin construction	October 16, 2025	Complete construction	February 16, 2027	Punchlist/Occupy	March 16, 2027
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<b>GRUNIN CENTER – LOBBY EXTENSION</b>	<p>The project consists of two phases: Renovation to the existing first and second floor lobbies and an addition containing an art gallery, box office, open area to accommodate standing room for 450 persons, a warming pantry and restroom facilities. The Renovation phase of the project is completed and was opened to the public for the first performance on September 12, 2025. Sitework has begun on the addition portion of the project with concrete footings and foundation walls being poured. The addition is scheduled for completion in Summer 2026.</p>														

LOCATION / PROJECT	LATEST PROJECT UPDATES
<p><b>PARKING LOT #1</b></p>	<p>Parking Lot #1 has been updated and repaved. An additional ADA compliant parking lot was created near the Gateway Building (#101). The projects included lighting, landscaping, striping, underground pipe repairs, signage, pedestrian access in Lot #3, a feasibility study on solar panels, and the installation of EV (electric vehicle) charging stations. The College awarded the engineering bid to French &amp; Parrello and the general contractor bid to Earle Asphalt Company. Parking Lot construction and striping was completed at the end of August. The charging stations have been installed, JCP&amp;L has installed a new pole and is going to be supplying power to the site in the upcoming weeks. Callboxes are currently being installed throughout campus.</p>

<p><b>PROGRAMMING &amp; DESIGN – In Progress</b></p>	
<p><b>ALLIED HEALTH – RADIOGRAPHY AND DENTAL HYGIENE PROGRAMS</b></p>	<p>The College has decided to offer new Dental Hygiene and Radiography programs to the community. An A/E RFP has been posted to provide programming and all architectural, engineering, and other services related to design and construction for these two programs. The College received proposals and recommended RSC Architects for the award. The project kickoff meeting was held on January 15, 2025. Programming and schematic design is complete. Final construction drawings have been reviewed and revised, and the project has been publicly posted for general contractor bid.</p>
<p><b>PLANETARIUM RENOVATION</b></p>	<p>The College has determined that the Robert J. Novins Planetarium Building (#13) requires renovations to modernize the facilities and provide enhanced engagement and educational offerings for the campus population, K-12 students, and the public, without increasing the square footage of the existing building. The goal is to elevate its status as a Planetarium with limited programming and educational opportunities to a unique science learning center serving Ocean County College and the surrounding Jersey Shore region. A conceptual plan has been created by KSS Architects and the College issued an A/E RFP to provide programming and all architectural, engineering, and other services related to design and construction of the renovation. BKP Architects has been awarded the project and a kickoff meeting will be scheduled at a later date.</p>
<p><b>FACILITIES MASTER PLAN</b></p>	<p>Colliers Engineering &amp; Design has been awarded to update the Facilities Master Plan. The plan was last updated in 2016. The update will focus on 6-key deliverables, plus a final plan and presentation.</p> <ol style="list-style-type: none"> <li>1. Comprehensive Building Analysis – (6) Oldest buildings and Student Center kitchen</li> <li>2. Building Structural Condition Assessment (17) buildings</li> <li>3. 2016 Master Plan update – Chapter 2 Campus Development</li> <li>4. Planning for future growth</li> <li>5. Continuity of operations</li> <li>6. Sustainability – Including solar panel study</li> </ol>

<b>PROGRAMMING &amp; DESIGN – In Progress</b>	
	The Collier team has submitted a final plan that is being reviewed by Facilities. Collier will present a summary of the Facilities Master Plan at the March Buildings and Grounds committee and Board meetings.
<b>PLANETARIUM DOME ROOF REPLACEMENT</b>	The Planetarium dome roof is out of warranty and has leaks in spite of several attempts to repair/patch. Clarke, Caton, Hintz has been awarded the architectural bid to create the upper dome roof replacement drawings and specifications and provide construction administration during the project. A kickoff meeting was held on November 3, 2025, and construction documents have been developed and publicly posted for general contractor bid. Safeway Contracting, Inc., has been awarded the project and a kickoff meeting will be scheduled once all required paperwork is received.
<b>HIERING SCIENCE BLDG/ LECTURE HALL RENOVATION</b>	The Hierung Science Building’s Lecture Hall renovation is complete.
<b>INFORMATION TECHNOLOGY/HIERING SCIENCE BLDGS ROOF REPLACEMENT &amp; REPAIR</b>	The Information Technology Building (#23) located on the campus of Ocean County College needs the roof replaced, as it is past its useful life and is starting to deteriorate and leak. Furthermore, a portion of the roof at the William T. Hierung Science Building (#27) has a consistent leak where the roof meets a vertical brick wall section and needs to be permanently repaired. The College has posted an RFP seeking professional A/E services to provide construction documents, bid assistance and construction administration for the roof replacement at Building #23 and the leak correction at Building #27.
<b>LIBRARY BUIDING #3 WINDOW REPLACEMENT</b>	The Library Building (#3) located on the campus of Ocean County College needs windows replaced in certain areas of the building. The current windows are past its useful life and are starting to deteriorate and leak. As such, the College seeks these issues to be remedied by replacing windows in portions of the building. The College seeks professional A/E services to provide construction documents, bid assistance and construction administration for the window replacement at Building #3. Upon design completion, the College will issue the bid to general contractors to perform the work.
<b>HEALTH &amp; HUMAN PERFORMANCE CENTER #29 STAIR REPLACEMENT &amp; CONFERENCE CENTER #10 ADA RAMP</b>	Ocean County College has determined that two improvements to areas regarding access to buildings and pathways on campus are required. The existing concrete stairway at Building 29 leading to Door M is dilapidated and needs to be replaced. Also, an ADA ramp must be installed to access the Building #10 Door B from the small parking lot next to the building. The College seeks professional A/E services to provide construction documents, bid assistance and construction administration for the items listed in this RFP. Upon design completion, the College will issue the bid to general contractors to perform the work.