

May 2026

FINANCE COMMITTEE

Contact Executive Vice President Sara Winchester x2062 for specific information

The following was accepted:

- The statement of income and expenditures as of April 30, 2026.

The following contracts were awarded:

- For a one-year contract with a second-year contract option for professional boiler burner maintenance services from July 1, 2026, through June 30, 2027, on an as-needed basis at Ocean County College
- For a one-year contract with a second-year contract option for chiller maintenance services from July 1, 2026, through June 30, 2027, at Ocean County College
- For a one-year contract with a second-year contract option for professional plumbing services from July 1, 2026, through June 30, 2027, at Ocean County College.
- For a one-year contract with a second-year contract option for water treatment services from July 1, 2026, through June 30, 2027, at Ocean County College
- For a one-year contract with a second-year contract option for landscape irrigation system maintenance services and repairs from July 1, 2026, through June 30, 2027, at Ocean County College
- For upgrades to the ADA-compliant exterior doors of the Library Building at Ocean County College
- For the replacement of several exterior windows in the Library Building at Ocean County College
- For a one-year contract with a second-year contract option for professional auditing services from July 1, 2026, through June 30, 2027, at Ocean County College
- For one-year contract with a second-year contract option for professional electrician services from July 1, 2026, through June 30, 2027, on an as-needed basis at Ocean County College.
- For a one-year contract with a second-year contract option for inspection, maintenance, and repair services of fire prevention and fire control equipment from July 1, 2026, through June 30, 2027, at Ocean County College.

The following resolutions were adopted:

- For a one-year contract renewal of the campus-wide digital signage software subscription license from July 1, 2026, through June 30, 2027, through the NJEdge.NET Consortium Contract at Ocean County College
- For a one-year contract renewal for Help Desk support services from July 1, 2026, through June 30, 2027, through the NJEdge.NET Consortium Contract for the Office of Information Technology at Ocean County College
- For a one-year contract renewal of the integrated Human Resources Information System to manage onboarding/offboarding, performance, learning and talent from August 30, 2026, through August 29,

2027, at Ocean County College

- For a one-year contract for professional legal services, special labor counsel, from July 1, 2026, through June 30, 2027, at Ocean County College
- For a one-year contract for hardware support for production servers in the datacenter from June 1, 2026, through May 31, 2027, at Ocean County College
- For a one-year contract for Background Check Services from July 1, 2026, through June 30, 2027, for the Nursing Department through the TIPS Cooperative Contract at Ocean County College
- For a thirty-eight-month contract for the renewal of the Cisco SmartNet maintenance agreement from May 1, 2026, through June 30, 2029, at Ocean County College
- For a one-year renewal of the Lightcast Analyst Software License for Career Coach and Widget Builder from July 1, 2026, through June 30, 2027, through the New Jersey Council of County Colleges (NJCCC) Joint Purchasing Consortium (JPC) at Ocean County College
- For a one-year contract for heating, ventilation, and air conditioning (HVAC) maintenance services on an as-needed basis from July 1, 2026, through June 30, 2027, at Ocean County College
- For a one-year contract for professional Radiography Program Consultant Services from May 28, 2026, through May 27, 2027, for the Radiography Program at Ocean County College
- For the purchase of wireless microphones and related technology through the OMNIA Partners Cooperative Purchasing Contract for use at Ocean County College
- For a one-year contract for the purchase of miscellaneous supplies, tools, materials, and custodial supplies from July 1, 2026, through June 30, 2027, on an as-needed basis at Ocean County College
- For a three-year renewal of the Cisco Managed Services Contract to monitor, protect, and respond to digital threats from July 1, 2026, through June 30, 2029, through the National Cooperative Purchasing Alliance (NCPA) an Omnia Partners Company, for use by the Office of Information Technology at Ocean County College.
- For a one-year contract for solid waste and recycling collection from July 1, 2026, through June 30, 2027, through the Ocean County Cooperative Contract at Ocean County College.
- For a three-year contract for academic dental management software from July 1, 2026, through June 30, 2029, for the Dental Hygiene Program at Ocean County College
- For a three-year contract for the renewal of the Cisco Security Network subscription from July 5, 2026, through July 4, 2029, for use by the Office of Information Technology at Ocean County College
- For a one-year contract for the purchase of Apple computers and peripherals from July 1, 2026, through June 30, 2027, on an as-needed basis through the PEPPM Cooperative Purchasing Contract at Ocean County College
- For a one-year contract for the purchase of electrical supplies from July 1, 2026, through June 30, 2027, on an as-needed basis at Ocean County College.
- For a one-year contract for the purchase and repair of electric motors, pumps, drives, belts, and pulleys from July 1, 2026, through June 30, 2027, on an as-needed basis through the Educational Data Services (EDS) Cooperative Contract at Ocean County College
- For a one-year agreement for e-commerce and student financial services from July 1, 2026, through June 30, 2027, through the New Jersey Council of County Colleges (NJCCC) Joint Purchasing Consortium (JPC) at Ocean County College
- For a one-year contract for the purchase of power supplies and campus-wide printer and maintenance services from July 1, 2026, through June 30, 2027, through the National Cooperative Purchasing Alliance (NCPA) for the Office of Information Technology at Ocean County College

- For the second-year contract option for testing exams and study guide materials from July 1, 2026, through June 30, 2027, through the New Jersey Council of County Colleges (NJCCC) Joint Purchasing Consortium (JPC) at Ocean County College

Resolutions to award the following contracts were adopted:

- For a one-year contract from July 1, 2026, through June 30, 2027, for the purchase of testing exams and study guide materials
- For the purchase of a 2026 Ford Super Duty pickup truck for use by the Facilities Department at Ocean County College
- For the purchase of a 2026 Ford Utility Interceptor base vehicle for use by the Department of Campus Safety and Security at Ocean County College
- For the purchase of replacement handheld radio transmitters for use by the Facilities Department at Ocean County College
- For the purchase of various facilities and maintenance equipment for use at Ocean County College
- For the purchase of various lawn and grounds equipment for use at Ocean County College
- For the purchase of audio video equipment and peripherals for an upgrade to the TV Studio and various campus-wide classrooms and labs through the Hunterdon County Educational Services Commission (HCESC) Cooperative Contract at Ocean County College
- For the purchase of a 2026 Ram ProMaster cargo van for use by the Facilities Department at Ocean County College

The following was rescinded:

- The second-year contract option awarded at the June 30, 2025, Board meeting, to Achieving the Dream, Inc., Silver Spring, Maryland, due to a reassessment of institutional priorities and a determination that continuation of the service is no longer aligned with the College's current operational and strategic needs

The following was amended:

- a. An additional \$35,000, for a maximum total of \$95,000, to Carrier Enterprise, East Syracuse, New York, for the procurement of specified heating, ventilation, and air-conditioning (HVAC) supplies and materials on an as-needed basis resulting from severe winter weather conditions at Ocean County College (original contract awarded at the January 29, 2026, Board meeting)
- b. An additional \$625, for a maximum total of \$208,458, to High Energy Electrical Testing, Inc., a Resa Power Company, Farmingdale, New Jersey, for additional charges associated with the rental of a temporary emergency transformer caused by delays in the permanent transformer for the Gateway Building at Ocean County College (contract originally awarded at the February 26, 2026, Board meeting)
- c. An additional \$5,000, for a maximum total of \$80,000, to Core Mechanical, Inc., Pennsauken, New Jersey, for additional heating, ventilation, and air conditioning (HVAC) maintenance services on an as-needed basis for the remainder of the fiscal year at Ocean County College (contract originally awarded at the June 30, 2025, Board meeting)
- d. An additional \$6,416, for a maximum total of \$23,916, to SHI International Corporation, Somerset, New Jersey, for an additional twenty (20) hours of support services for the Omnisia Horizon Project from June 30, 2025, through June 29, 2027, through the NJEdge.NET Consortium Contract at Ocean County College (contract originally awarded at the June 30, 2025, Board meeting)
- e. An additional \$3,500, for a maximum total of \$33,500, to South Jersey Paper Products, LLC, dba

Supplytall (part of BradyPLUS), Vineland, New Jersey, for additional purchases for the remainder of the fiscal year as part of the contract for campus-wide custodial paper products from July 1, 2025, through June 30, 2026, on an as-needed basis through the OMNIA Partners Cooperative Purchasing Program at Ocean County College (contract originally awarded at the June 30, 2025, Board meeting)

- f. An additional \$5,000, for a maximum total of \$23,650, to Tri-County Termite and Pest Control, Carney's Point, New Jersey, for additional pest control services for the remainder of the fiscal year from July 1, 2025, through June 30, 2026, at Ocean County College (contract originally awarded at the March 26, 2026, Board meeting)
- g. An additional \$10,000, for a maximum total of \$160,000, to Pomptonian Food Services, Fairfield, New Jersey, for additional campus-wide catering services for the remainder of the fiscal year at Ocean County College (contract originally awarded at the June 27, 2024, Board meeting)
- h. An additional \$18,820, for a maximum total of \$53,820, to Colliers Engineering and Design, Inc., Holmdel, New Jersey, for additional construction testing and inspection services for the new Administration Building project at Ocean County College (contract originally awarded at the November 6, 2025, Board meeting)
- i. An additional \$1,246.70, for a maximum total of \$17,871.57, to Laerdal Medical Corporation, Wappingers Falls, New York, for an additional five (5) Laerdal Blood Pressure Cuff Assemblies through the Sourcewell Cooperative Purchasing Program for the Office of Workforce and Professional Education Department at Ocean County College (initial contract was under threshold and did not require Board approval)
- j. An additional \$100,000, for a maximum total of \$415,000, to Dell Marketing, LP, Round Rock, Texas, for the purchase of additional Dell computers and the purchase of parts and supplies for the repair of existing computers for the remainder of the fiscal year from July 1, 2025, through June 30, 2026, at Ocean County College (contract originally awarded at the June 30, 2025, Board meeting)

BUILDING AND GROUNDS COMMITTEE

Contact Associate Vice President James Calamia x2066 for specific information

Approved:

- The acceptance of the Facilities Engineering and Operations Status Report for May 28, 2026.

BYLAW, POLICY, AND CURRICULUM COMMITTEE

Contact Dean Catherine Mancuso x2429 for specific information

Approved:

- a. Revised Policy
 - a. Policy #2310, Administration, Administrative Operations, Policy/Procedure Approval Process
- b. Rescinded Policy
 - a. Policy #2328, Administration, Administrative Operations, Public Accommodation

PERSONNEL COMMITTEE

Contact Executive Vice President Sara Winchester x2062 for specific information.

New Hire Employment

Adjunct Faculty

First Name	Last Name	Position	Start Date
Gay	Huggins-Dickey	Adjunct Assistant Professor, Student Success	7/13/26
Harsha	Perera	Adjunct Assistant Professor, e-Learning-Physics	6/3/26

College Lecturer II

First Name	Last Name	Position	Start Date
Frank	Malatino	College Lecturer II - Physics	8/3/26

Non-Affiliated Administrator

First Name	Last Name	Position	Start Date
Michael	Hagerty	Grants Development Coordinator (PT)	6/8/26
Heather	Richman	Student Support Coordinator	6/8/26
Valerie	Peabody	Student Accounts Specialist (PT)	6/8/26

Non-Affiliated Hourly

First Name	Last Name	Position	Start Date
Spencer	Barile	Professional Tutor I (PT)	6/8/26
Theresa	Cardillo	Sr. Test Administrator Technician (PT)	6/8/26
Jamie	Crewe	Professional Tutor I (PT)	6/8/26
Casey	Pellegrino	Adult Transition Program Coordinator	6/1/26*

*Temporary position until 6/30/26 due to grant non-renewal.

On-Call

First Name	Last Name	Position	Start Date
Nicholas	Calabrese	Planetarium Operator (On-Call)	6/8/26
Tara	Covert	Planetarium Cashier (On-Call)	6/8/26
Kimberly	Hurley	Academic Advisor I (On-Call)	6/8/26
Haley	Miller	Theater Technician (On-Call)	6/8/26
Jessica	Pace	Theater Technician (On-Call)	6/8/26

Professional

First Name	Last Name	Position	Start Date
Sarah	Audate	Workforce & Professional Education Instructor II	6/8/26
Bryan	Hatton	Workforce & Professional Education Instructor II	6/8/26
Robinson	Kiiera	Workforce & Professional Education Instructor II	8/3/26

Jessica	Policastro	Workforce & Professional Education Instructor II	6/8/26
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Change in Primary Position

Non-Affiliated Hourly

First Name	Last Name	From	To	Eff. Date
Errol	Beutell	Theater Technician (OnCall)	Technical Production Coordinator (PT)	6/8/26
Michael	Pantermarakis	Building Maintenance Technician (OnCall)	Facilities Support Technician	6/8/26

Resignations

Adjunct Faculty

First Name	Last Name	Position	Eff. Date
Kurt	Kauffman	Adjunct Assistant Professor, Engineering	5/7/26

Non-Affiliated Administrator

First Name	Last Name	Position	Eff. Date
Linda	Simmons	Director of Nursing Skills & Simulation Center	6/30/26

Support Staff Association

First Name	Last Name	Position	Eff. Date
Stephen	Flanagan	Security Officer I	5/13/26

Additional Duty Assignment

- Margaret Harris, P/T Teacher- Humanities, as Workforce Education Customized Training Instructor I, effective 6/1/26.
- Jason Holland, Planetarium Cashier (On-Call), as Professional Tutor II (On-Call), effective 6/8/26.
- Connor Sampson, Academic Administrator School of STEM, as P/T Teacher - Computer Science, effective 6/8/26.
- Casey Pellegrino, Adult Transition Program Coordinator, as Workforce Support Specialist (P/T), effective 6/1/26 to 06/30/26.
- Approved facility supervisors as On-Call Services Supervisor.

Employee Name	Job Title
James Cranmer	Assistant Director of Maintenance & Systems
James Thompson	Supervisor of HVAC
Keith Kramer	Assistant Project Manager
Kevin Wright	Supervisor of Custodial and Landscape Services
Leonard Mannino	Director of Building Maintenance

Stipend

- Yessika Garcia-Guzman, Assistant Vice President of Financial Aid and Student Services, for absorbing project work for the NJ Council of Community Colleges Pathway Initiatives, effective 3/13/26 to 6/30/26.
- Zakir Mirza, Program Manager for the SCC5 Training Grant, for absorbing project work for the NJ Council of Community Colleges Pathway Initiatives, effective 3/13/26 to 6/30/26.
- Approval of stipend (3%) for Vandana Saini, Dean of STEM, for absorbing work for the
- NJ Council of Community Colleges Pathway Initiatives, effective 4/13/26 to 6/30/26.

Additional Miscellaneous

Approval of Program Chair Assignments for FAOCC AY27	HR EXHIBIT A
Approval of Adjunct Promotions AY27	HR EXHIBIT B
Approval of Memorandum of Understanding with Faculty Association of OCC	HR EXHIBIT C

Reorganization Actions

Change in Primary Position

Non-Affiliated Administrator

First Name	Last Name	From	To	Eff. Date
John	Preusse	Academic Affairs Technician	Academic Affairs Coordinator	7/1/26
Sherry	Shearer	Executive Assistant, Vice President of Workforce & Professional Development	Interim Assistant Director, Workforce Operations	4/1/26
Alyssa	Tipton	Talent & Organizational Development Coordinator	Assistant Director of Talent & HR Systems	7/1/26
Caroline	Brittain	Director of Academic Affairs Processes	Sr. Academic Analyst	7/1/26
Cara	Muscio	Associate Director, Planetarium	Director, Planetarium	7/1/26
Joseph	Rua	Assistant Director of Institutional Research	Director of Data & Decision Support	7/1/26
Alexa	Beshara-Blauth	Executive Director of Institutional Planning, Effectiveness, & Compliance	Assistant Vice President of Strategic Initiatives	7/1/26
Catherine	Mancuso	Dean of Academic Affairs Processes & Faculty Development	Assistant Vice President of Academic Affairs	7/1/26

**Inclusive of Annual Increase*

Support Staff Association

First Name	Last Name	From	To	Eff. Date
Maria	Galindo	Administrative Assistant I, Career Services	Administrative Assistant I, Ocean County Achievement Center	6/1/26

Miscellaneous:

Salary Adjustment

- Approval of salary adjustment for Lisa Daly, Associate Director of Institutional Effectiveness, effective 7/1/26.
- Approval of salary adjustment for James Marshall, Executive Director of Curriculum & Academic Assessment, effective 7/1/26.
- Approval of salary adjustment for Jon Ross, Director of Custodial & Landscape Services, effective 7/1/26.
- Approval of salary adjustment for Kimberly Dippolito, Manager of Facilities Support Services, effective 7/1/26.
- Approval of salary adjustment for Laura Westmoreland, Assistant Director of Operations & Production, effective 7/1/26.
- Approval of salary adjustment for Jessica Zawerczuk, Assistant Director of Marketing & Sales, effective 7/1/26.
- Approval of salary adjustment for Jaclyn Wood, Assistant Director of Education & Community Engagement, effective 7/1/26.
- Approval of salary adjustment for Cara Dubitsky, Executive Director of Human Resources, effective 7/1/26.

Stipend

- Approval of stipend for Mary Granahan, Television Production Director, for oversight and work performed due to the supervisory vacancy of the College Relations department effective 5/26/26 until 7/31/26, or until the Assistant Vice President of Marketing & Communications position is filled.
- Approval of stipend for Laura Wingler, Lead Instructional Designer, for oversight of the Instructional Design Unit effective 5/13/26 until 7/31/26, or until the Director of the Center for Teaching & Learning position is filled.

Title Change

Recommend approval of title change for Bridget Everett, Coordinator of Academic Affairs Processes, to Executive Assistant of Academic Affairs effective 7/1/26.

PRESIDENTS REPORT

[Dr. Monaco's May 28, 2026 Report to the Board of Trustees](#)