



BOARD OF TRUSTEES

Regular Meeting

Minutes

April 25, 2016

The regularly scheduled monthly meeting of the Ocean County College Board of Trustees was called to order at 12:31 p.m. on Monday, April 25, 2016, by Mr. Carl V. Thulin, Chair, in the Boardroom of the Administration Building on the College campus.

Call to Order

The announcement of public meeting was made by Mrs. Connie Bello in compliance with the Open Public Meetings Act of 1975. Notice of this meeting was publicized through a resolution adopted at the November 2015 reorganization meeting and distributed as required by law.

Public Meeting
Announcement

Those in attendance were Mr. Carl V. Thulin, Mr. Stephan Leone, Mr. Jerry Dasti, Mr. Frank Dupignac, Mr. Thomas Monahan, Mrs. Joanne Pehlivanian, Mr. Mordechai Grubin, Mr. Jack Sahradnik, Dr. Jon Larson, and Executive Vice President Sara Winchester.

Attendance

The minutes of the March 28, 2016, and April 15, 2016, closed session and public meetings were approved, with abstentions from Mr. Dupignac.

Board of Trustees
Minutes Approved

Presentations

Dr. William Rickert, Professor of Mathematics, introduced Phi Theta Kappa, Tau Iota Chapter President, Katarzyna Wac, Nick Del Riccio, Vice President of Leadership, and Brianna Badami, Vice President of Administration, who attended the Combined Regional and International Phi Theta Kappa Annual Convention held at the National Harbor, Maryland, from April 7 to April 10, 2016.

Presentations

The Tau Iota Chapter was recognized once again as a Five-Star Chapter, which is the highest level of achievement possible for a chapter of Phi Theta Kappa. Katarzyna and Brianna were inducted into the Regional Hall of Honor for Chapter Officers; Steven Jones was named Distinguished Chapter Member for the entire Middle States Region; and Tau Iota received first place in the Fellowship Chapter Cheer competition for its video, which was shared at today's meeting. Katarzyna and Brianna will represent Ocean County College at Phi Theta Kappa Day in Trenton on May 5, 2016.

Dr. Larson congratulated the students on their achievements and commended Dr. Rickert for having received a recognition award for serving forty years as a Phi Theta Kappa Chapter Advisor.

Dr. Norma Betz, Vice President of Student Affairs, introduced Ms. Laura Rickards, Director, Educational Opportunity Fund (EOF) and Center for Access and Equality, who explained that each year the State recognizes the highest achieving EOF students at the EOF Graduate Achievement Awards. This year, OCC nominated and qualified 16 students who were recognized on April 8, 2016, at Monmouth University for earning Academic Achievement and Outstanding Academic Achievement Awards, as determined by GPA, as well as one student who received the Outstanding Achievement Award, presented to the student who best exemplifies the spirit and intent of the EOF program. Ms. Rickards introduced several of the students who received awards: Keshia Asante, Terry Asante, Kevin Campos, Janelle George, Klever Goracy, and Cameron Scarano, all of whom spoke to the Board about their positive experiences in the program.

Dr. Betz introduced Mr. A.J. Trump, Director of Athletics, who discussed the Spring Break trip to Myrtle Beach, South Carolina, for the Men’s Baseball and Women’s Softball teams. Mr. Trump thanked the OCC Foundation for sponsoring a large portion of the cost of the trip and explained that, after the Foundation’s support and fundraising efforts by both teams, only 15% in player contribution was required. Both teams had the opportunity to play NJCAA Division II and III clubs, as well as several from four-year schools. Mr. Trump introduced Softball team members Ashley Hussey and April Szymczyk, who thanked the Board and the Foundation for their support. Mr. Trump also announced that Softball coach, Mr. Bob Mazanec, earned his 200th victory during the trip.

Finance Committee

Upon unanimous roll call vote, the following Finance Committee items were accepted:

- The statement of income and expenditures as of March 31, 2016, was accepted. Income/Expenditures Accepted
- The following contracts were awarded: Contracts Awarded
 - A maximum of \$65,000 to Marlee Contractors, LLC, Hammonton, New Jersey, for the first year of a two-year contract for professional boiler and burner maintenance service at Ocean County College.
 - A maximum of \$18,902 to Products Unlimited, Inc., Justin, Texas, for the purchase of refurbished IV pumps for use in the Nursing Program at Ocean County College.
 - A maximum of \$14,700,000 to Hessert Construction Group, LLC, Marlton, New Jersey, for the construction of the new Health Sciences Building at Ocean County College.
 - A maximum of \$61,830 to NV5-Northeast, Inc., Rahway, New Jersey, for construction testing for the new Health Sciences Building at Ocean County College.

- Resolutions were adopted to award the following contracts: Resolutions
Adopted for
Contract Awards
 - A maximum of \$23,501.50 to Chester Technical Services, Inc., North Branford, Connecticut, for the purchase of Virtuoso American Sign Language (ASL) hardware and software for the ASL Program at Ocean County College.
 - A maximum of \$150,000 plus reimbursement of actual travel and meeting requirements to G. Marketing and Consulting, Greenwood Village, Colorado, for professional marketing and retention consulting services at Ocean County College.
 - A maximum of \$500,000 to NCS Pearson, Inc., d/b/a Pearson Education, Inc., Bloomington, Minnesota, for technical support services for e-Learning courses at Ocean County College.

- The following contracts were amended: Contracts
Amended
 - An additional \$60,000, for a maximum total of \$392,000, to Spiezle Architectural Group, Trenton, New Jersey, for modifications for the new Performing Arts Academy High School Building and the design of an addition to the existing Grunin Center as it relates to the 2016 Facilities Master Plan at Ocean County College (contract originally awarded at the March 24, 2014, Board meeting).
 - An additional \$27,777, for a maximum total of \$120,882, to Custom Care Services, Inc., Wall, New Jersey, for grounds landscape maintenance services at the Gateway Building and labor for spring cleanup at Ocean County College (contract originally awarded at the May 4, 2015, Board meeting).
 - An additional \$78.65, for a maximum total of \$28,004.04, to Gale Group, Inc., Farmington Hills, Michigan, for the purchase of global issues and database subscriptions for use in the Library at Ocean County College (contract originally awarded at the July 27, 2015, Board meeting).

- The Board authorized an application to apply for a \$377,358 grant from the State of New Jersey, Department of Education, to fund a project entitled, "Math and Science Partnerships Grant Program." Project Period: July 1, 2016, through June 30, 2017. Project Manager: Mr. Neil Schiller, Associate Professor of Engineering. Grant Application
Authorized

Bylaw, Policy, and Curriculum Committee

The Board, upon unanimous roll call vote, approved the following recommendation from the Bylaw, Policy, and Curriculum Committee:

- The Board approved a revision to the Ocean County College 2016-17 Academic Calendar. Revision to
Academic Calendar
Approved

- The Board approved the temporary suspension of Policy #3074, Alcohol- and Drug-Free Workplace, and Policy #5246.1, Campus Life, Drugs, during the hours of the following special events to be held at Ocean County College:
 - The 2016 Athletics Hall of Fame Induction Ceremony on Wednesday, June 29, 2016
 - The 6th Barnegat Bay Sailing Hall of Fame Induction Ceremony on Saturday, October 1, 2016

Policies Suspended

Buildings and Grounds Committee

The Buildings and Grounds Committee Report for April 25, 2016, was approved, with an abstention from Mr. Leone.

Building/Grounds Report Accepted

Mr. Matthew Kennedy, Assistant Vice President of Facilities, reported that the timeline for the new Health Sciences Building, for which the general contract was approved today, has an estimated fall 2018 move-in date. This new facility will provide the unique opportunity to expand the Nursing program.

Personnel Committee

Mr. Leone, Chair, presented the Personnel Report, calling attention to the 2016-17 salary increases for non-affiliated employees, which was unanimously approved upon roll call vote.

Personnel Report Approved

Miscellaneous

Upon unanimous roll call vote, a resolution was adopted to provide for a closed meeting to be held on Monday, May 23, 2016, at 11:00 a.m. for the purpose of discussing personnel action, collective bargaining, and pending and anticipated litigation.

Resolution Adopted for Closed Meeting - May 23, 2016

The following additional Board retreats were scheduled for 12:00 noon in the Boardroom of the Administration Building, upon unanimous roll call vote:

Meetings Scheduled

- Friday, May 13, 2016
- Friday, June 10, 2016
- Friday, July 15, 2016
- Friday, August 12, 2016
- Friday, September 9, 2016

President's Report

Dr. Betz introduced Dr. Kate Pandolpho, Director of Career, Employment, and Personal Counseling, and Ms. Eileen Burdge, Community Services Specialist. Ms. Burdge updated the Board on the success of the Displaced Homemakers Program. The program has assisted 730 women since its inception. Awarded to OCC in 2007, the Displaced Homemakers

President's Report

Program is available to both men and women who have not worked in the labor force for a substantial number of years. Ms. Burdge introduced Ms. Patty Cannon, who explained how the program helped better prepare her for the job market.

Dr. Larson introduced a recommendation to adopt a resolution proclaiming May 2016 as Displaced Homemakers Awareness Month at Ocean County College. The resolution was adopted upon unanimous roll call vote.

Resolution
Adopted to
Proclaim May
2016 as Displaced
Homemakers
Awareness Month

Dr. Larson introduced Mr. Frank Iannone, Director of College Safety and Security. Mr. Iannone thanked the Board for the opportunity to join the College and looks forward to working with his staff and the College community.

Ms. Jan Kirsten, Executive Director of College Relations, updated the Board on the affordability campaign which was discussed at the November 2, 2015, Board meeting. She explained the campaign has launched on social media, radio stations, and cable television. Should the campaign prove successful, it will be expanded to additional markets.

Dr. Steve Kubow, Acting Associate Vice President of Kean Ocean, reported that the planning process for the June 19, 2016, ten-year anniversary of the Kean Ocean partnership is underway. He also passed along Dr. Farahi's gratitude for the partnership.

Public Comments

Dr. David Bordelon, Associate Professor of English and Literature and President of the Faculty Association, discussed the current search for Provost/Vice President of Learning Enterprises. Dr. Bordelon requested that the search include individuals with a background in classroom teaching and cited the experience of Dr. Carol Brown, Interim Vice President of Academic Affairs, as the motivation for this request. Dr. Bordelon also suggested that the College reinstate evaluations of senior administrators by faculty. Dr. Larson responded that the current search for Provost will include an emphasis on classroom experience.

Ms. Heather Barberi, Executive Director of the Ocean County College Foundation, shared with the Board that the Foundation awarded over \$600,000 in scholarships for the 2015-16 academic year. Ms. Barberi extended an invitation to the 2016 Scholarship Celebration, which is a main source of fundraising for these scholarships, to be held on Saturday, June 11, 2016, at 6:00 p.m. in the Jon and Judith Larson Student Center.

Dr. Ali Botein-Furrevig, Associate Professor of English and Literature and Director of the Ocean County College Center for Holocaust, Genocide, and Human Rights Education, introduced the upcoming Holocaust Remembrance Week Program beginning on Monday, May 2, 2016. All activities are open to the public.

Miscellaneous

The following meetings were scheduled:

Meetings
Scheduled

Monday, May 23, 2016

10:00 a.m.	Finance Committee
10:00 a.m.	Bylaw, Policy, and Curriculum Committee (As Needed)
10:30 a.m.	Buildings and Grounds Committee
10:30 a.m.	Personnel Committee
11:00 a.m.	Closed Session
12:30 p.m.	Regular Monthly Public Meeting

With no further comments from the Board members or the public, the meeting adjourned at 1:18 p.m.

Adjournment

Respectfully submitted,

Stephan R. Leone
Secretary

Connie Bello
Secretary to the Board of Trustees