



PRESIDENT'S REPORT

Jon H. Larson, Ph.D.

TO: Members, OCC Board of Trustees

FROM: Jon H. Larson, Ph.D.
President

SUBJECT: Items of Interest for the **July 22, 2013, Board Meeting**

DATE: July 17, 2013

Middle States Self-Study Report

The **first full edited draft** of the **Ocean County College 2014 Institutional Self-Study Report** has been distributed to the trustees and is currently **posted** on **Campus Cruiser** (on the *My Ocean* tab under **Announcements**) for **review** by the entire **College community**. All **OCC employees** are invited to **review** the **report**, reading in detail those parts of it that relate to their own work assignments, and to **send** any **suggestions** for **additions, deletions, corrections, or changes** to **Ms. Janet Hubbs, Assistant to the President for Institutional Quality and Co-Chair of the Self-Study Steering Committee**, at jhubbs@ocean.edu, as soon as possible, but **not later than September 20**.

If anyone wishes to **discuss** the **report** or has any **questions** about it, **five meeting times** have been scheduled for this purpose, as follows:

Date	Time	Location
Monday, August 19	12:00-2:00 p.m.	Conference Rooms A and B, College Center
Tuesday, August 27	3:30-5:30 p.m.	Conference Rooms A and B, College Center
Thursday, August 29 (Colloquium)	2:00-3:00 p.m.	Black Box Theatre Arts and Community Center
Monday, September 9	3:30-5:30 p.m.	Room 203 Bartlett Hall
Tuesday, September 17	12:00-2:00 p.m.	Conference Rooms A and B, College Center

Appreciation is expressed to the **Self-Study Co-Chairs, Ms. Hubbs and Ms. Carolyn Lafferty, Associate Vice President of Academic Affairs**, as well as to the members of the **Self-Study Steering Committee** and the **many individuals** from throughout the College who **contributed** to this **report**.



PRESIDENT'S REPORT

Jon H. Larson, Ph.D.

Finance and Administration Update

- ◆ **Adjunct Faculty Training and Orientation** – The **first New Employee Orientation for Adjunct Faculty** was held on **Monday, July 8, at 5:00 p.m.** The **purpose** of the **orientation** is to share with the adjuncts **important information** about the College while, at the same time, to demonstrate the **valuable role** they play at the College.

Five adjunct faculty attended the **July 8 session**, and the **feedback** was **extremely positive**. This **adjunct orientation program** will be **ongoing**; a **second session** is already scheduled for **August 8 at 5:00 p.m.**

- ◆ **Electronic Employment Contracts** - **Electronic employment contracts** were implemented for **all full-time employees** last month. This month, they were implemented for **adjunct faculty teaching** for this **Fall 2013 semester** and beyond. It was **difficult** in the past to maintain the necessary **paperwork** for over **400 adjuncts**; the **electronic process** is a **great efficiency** for both **Human Resources** and **Academic Affairs**.
- ◆ **New Student Open House and Financial Aid Workshop** - On **Saturday, July 13**, an estimated **120 guests (students and parents)** attended the **Open House and Financial Aid Workshop**, which included **43 prospective high school senior students**. In light of the fact that this was the **first time** an **Open House** was held in the **summer** and on a **Saturday**, the **response** was **quite good**. **More events** of this nature are planned for the **future**.
- ◆ **The Ocean County Fair** - The **Admissions Office** staffed the **OCC table** at the **Ocean County Fair** held from **July 9 to 14** at the **Robert J. Miller Air Park**.
- ◆ **Congratulations to Ocean County High School Graduates** – For the **first time**, personalized **“Congratulations” graduation cards** were **mailed** to all **OCC applicants** who **recently graduated** from **high school**. On **Monday, July 8**, the College mailed **2,924 cards** to **graduates**.
- ◆ **New Internship Program** - In a **unique collaboration** between **Academic Affairs, Information Technology, and Ellucian**, an **internship program** has been established to allow talented **computer science students** to receive **Ellucian training** and **hands-on programming experience**. **Successful graduates** may have the **opportunity** to permanently **join the College** or **Ellucian** staff upon **completion** of the **internship**.

Academic Affairs established a new **course section** of **INTR 290-CSIT, Internship in Computer Studies**, with **Professor Mary Burke** as the **Academic Advisor**. **Two students** are **enrolled** in this



PRESIDENT'S REPORT

Jon H. Larson, Ph.D.

course, and **each student** will spend **125 hours** in the **program**. The **interns** were coached on **data security, privacy, and protection**.

It is important to note that throughout the program the **students** are **working** in an **educational environment** delivered by **Ellucian** with **mockup data**. We are **pleased** with the **results** of the **first internship program** of **this kind**, and we believe **both interns** will be **good candidates** for **permanent positions**.

Academic Affairs Update

- ◆ For the last **22 years**, **Professor of Science Duane Grembowicz** has been **nominating OCC students** for the **Michael D. Vena Memorial MUAA Scholarship** donated by the **Municipal Utilities Authorities Association of Ocean County**. A **\$1,000 scholarship** is awarded at the **OCC Awards Ceremony** to **two OCC graduates** transferring to **four-year colleges** or **universities** and majoring in **Environmental Sciences** or **directly related fields**. Over the years, **Professor Grembowicz** has not only continued to **support** our students in many ways both **inside** and **outside** the **classroom**, he has also kept in **contact** with **many** of the **scholarship recipients**.

I have asked **Professor Grembowicz** to attend **Monday's meeting** to report on a few of the **award recipients** and the **activities** in which they have been **engaged** as well as to accept our **commendation** for his **long** and **dedicated service** to our **students** and our **College**.

- ◆ In order to **continue cultivating** a **culture** of **student success**, the **Fall 2013 Colloquium** will showcase **effective classroom practices**. The **Colloquium program** will be distributed to you at **Monday's meeting**.

The **theme** of the **Colloquium** is **Teaching Strategies Leading to Student Success**. The day will include **10 roundtable discussions** led by **faculty** to showcase **new** and **innovative teaching strategies** on such topics as **Student Conferencing, Learning Tools Serving Multiple Modalities, Expanding the Classroom with Social Media, and Utilizing Community Connections**.

The **Colloquium** will take place in the **Arts and Community Center Theatre** on **Thursday, August 29**. Following a continental **breakfast** at **8:00 a.m.**, my **State-of-the-College Address** will begin at **9:00 a.m.**

Instruction

- ◆ **e-Learning** – **Mr. Jeff Harmon, Director of e-Learning**, reported that the number of **e-Learning credit hours** offered in the **Summer Ten-Week Session** has increased by **244**, for a total of **3,353**



PRESIDENT'S REPORT

Jon H. Larson, Ph.D.

credit hours, up from **3,109 credit hours** in **2012**. During this session, **e-Learning courses** represent **94 percent** of all offerings. It is interesting to note that there has been a **9.2 percent increase** in the number of **out-of-County students** in the **Ten-Week Session** this summer as compared to **2012**, and a **19.2 percent increase** since **2011**.

- ◆ **Continuing and Professional Education (CPE) – Ms. Pat Fenn, Executive Director of e-Learning and CPE**, and her staff have been **very busy** with the implementation of **grant responsibilities**, the **Summer Camp Program**, and **traditional programming**:
- ◆ **Recovery NJ Network Grant** - As part of the **Recovery Grant**, **Ms. Mary Ellen Clark, Assistant Commissioner, New Jersey Department of Labor and Workforce Development**, and **Ms. Patricia Leahey, Deputy Director of the Ocean County Private Investment Council (PIC) and Coordinator of the Ocean County Workforce Investment Board**, will be visiting with **Dr. Larson** on **July 25**. The purpose of this meeting will to discuss and review **OCC's participation** in the **Recovery NJ Grant** and other **New Jersey and County programs**. **OCC** offers many **certificate programs** funded by **PIC**. The College is also heavily involved in **administering the Unemployment Education Program (Reemployment and Eligibility Assessment Program)** for the State. In **June**, the College **billed New Jersey \$13,000** for **training services** rendered under this grant.

Mr. Michael Forcella, Director of the Recovery Grant, has been actively sponsoring **seminars** and **information sessions** for **businesses** and the **public** who have been **impacted** by **Super Storm Sandy** through the **loss of employment or income**. Under this grant, **OCC** is sponsoring **grant-required training sessions** provided by the **Federal Emergency Management Agency (FEMA)** and **credentialing seminars** for **Energy Efficient Building practices**. These sessions provide a **forum** to explain the process for **advising** throughout the State for **job opportunities** for **displaced workers**.

- ◆ **Summer Camp Program – Ms. Kathleen Calabrese, Interim Community Programs Administrator**, has been providing the **leadership** to make **CPE's Summer Camp Program** both a **community service** and a positive **revenue source** for the College. **OCC's Kids on Campus** offers **119 various camps** ranging in areas of **art, science, language, sports, engineering, computers, theater, digital arts, music, mind building**, and all around **summer fun**. Currently only in the **second week of camps**, there are **1,100 children** enrolled. Enrollment is expected to reach **1,500 campers** in the **next seven weeks**.
- ◆ **Academic Outreach and School Relations – Ms. Eileen Schilling, Executive Director of Academic Outreach and School Relations**, has been very successful in **expanding** the College's **online articulation agreements** with **four-year institutions** to ensure a **seamless transition** to



PRESIDENT'S REPORT

Jon H. Larson, Ph.D.

other online degree programs. **Articulated partnerships** are being **expanded** with **upper division institutions** that offer fully **compatible online baccalaureate degrees**.

More specifically, **Ms. Schilling** has been **working closely** with **Excelsior College, the University of Maryland University College, Southern New Hampshire University, College of Online and Continuing Education, Penn State World Campus, and American Public University** to develop specific **articulation agreements** to benefit our students and to **expand the options** available to them after they complete their degrees at OCC.

- ◆ **CPE Open House** - CPE is hosting a **Fall Open House** on **Wednesday, August 14**, from **6:00 to 8:00 p.m.** in the **Solar Lounge** of the **College Center**. Attendees will have an opportunity to **meet the instructors**, learn about **Career Track training** and **certificate programs**, hear **student success stories**, and ask questions about **education** and **career opportunities**. They will also receive **assistance** with **registration** and **payment options**. **CPE courses** are offered in both the **traditional classroom setting** and as **online programs**.

OCC Security

Mr. Bob Kumpf, Director of Campus Security, has **coordinated** with **Toms River Police Chief Michael Mastronardy** to conduct a series of **“active shooter” drills** by the **Toms River Police Department** on the **OCC campus** throughout the **summer**. The drills will take place in the temporarily vacated **Nursing Building**. It is anticipated that, by the end of the summer, a **vast majority** of the **Toms River police** will have been on the **OCC campus**, making them **more familiar** with the **College** and its **facilities**.

This **continued partnership** with the **Toms River Police Department** is another **example** of **Mr. Kumpf’s proactive endeavors** to ensure that the **College** is **prepared, secure, and safe**.

Career, Employment, and Counseling Services

Dr. Kathryn Pandolpho, Director of Career, Employment, and Counseling Services, will provide an **update** on **Monday** on the **outcomes** of the **three grant-funded programs** being administered by her area:

- ◆ **Adults Back @ College** – This program has been **funded** for **three years** by the **New Jersey Department of Education**; funding will **end** on **June 30, 2014**. The **goal** of this program was to **recruit former OCC students** who earned **more than half** of their **credits** for **graduation** and who had a **satisfactory grade point average**.



PRESIDENT'S REPORT

Jon H. Larson, Ph.D.

- ◆ Total students **registered for classes** in the **three years** of the program: **124**
- ◆ Number of **graduates** for all years: **43**

- ◆ **Student Support Services – Funded** since **Fall 2010** by the **U.S. Department of Education**, the program provides **comprehensive services** to **academically at-risk students** (**first generation, low income, and/or disabled**).

- ◆ Total number of **participants**: **172 (127 this year)**
- ◆ Number of **graduates**: **34**
- ◆ Number **graduated and transferred** to **four-year schools**: **14**
- ◆ Number **transferred without graduating**: **6**
- ◆ Number on **President's List**: **23 (current academic year)**
- ◆ Number in **Phi Theta Kappa**: **6 (current academic year)**

- ◆ **Displaced Homemakers Program – Funded** by the **Division on Women, New Jersey Department of Children and Families**, this program provides **comprehensive services** to **women** who are moving to **economic self-sufficiency** because of a death, disability, separation, or divorce. The following are current program year statistics, **July 1, 2012, to June 30, 2013**:
 - ◆ Number of **new clients**: **50**
 - ◆ Number of **continuing clients**: **41**
 - ◆ Number of **clients served this year**: **91**
 - ◆ Number of **clients in college**: **19** (15 OCC; 2 Kean-Ocean; 1 Stockton; 1 Georgian Court)
 - ◆ Number of **graduates**: **4** (2 OCC; 1 Stockton; 1 Kean-Ocean); 2 more graduates by December 2013
 - ◆ Number of clients in **Phi Theta Kappa**: **4**
 - ◆ Number in **EOF Honor Society**: **1**
 - ◆ **GED completion** at OCC Continuing Education: **2**
 - ◆ Anticipated number of students **enrolled at OCC in Fall 2013**: **20**

The **Displaced Homemakers Program** has been **recognized** by the **State** as an **exemplary program**. This current fiscal year, the program has been awarded an **additional \$60,000** to provide services to **90 new clients** (an increase of **48 new clients**).

Ocean County College's Academy for Lifelong Learning

The **OCC Academy for Lifelong Learning** has **partnered** with **Harrogate**, a **senior retirement community** in **Lakewood**, to present **Senior Scholars**, an **informative and enlightening three-day**



PRESIDENT'S REPORT

Jon H. Larson, Ph.D.

seminar, at Harrogate's premier community. The **program** will be held **July 22 through July 24**. Ocean County College is providing the **program lecturers**, who are:

- ◆ **Dr. Maysa Hayward, Dean of e-Learning – The Present Middle East, Challenges and the Case of Egypt**
- ◆ **Dr. Ali Botein-Furrevig, Associate Professor of English and Literature - Heart of the Stranger: A Portrait of Lakewood's Orthodox Community**
- ◆ **Mr. John Knight, Grant Project Director - What is Health Information Technology? How Does It Affect You?**
- ◆ **Ms. Donna Parsons, Instructor of Information Technology – Social Media, the Good, the Bad, the Ugly**

Harrogate is offering **refreshments** and a **gift** for each **participant**.

Harrogate continues to **support The Academy for Lifelong Learning**; it has provided **sponsorship** for the **Senior Living Expo** and the **Senior Citizens Art Exhibit**. OCC's goal is to have **100%** of Harrogate's residents as **Academy members**. Future plans include **developing intergeneration programs** to **connect OCC's students** to the **senior population**.

The **Senior Scholars 2013 program** will be **distributed** to you at **Monday's meeting** by **Ms. Joanne Padrone, Director of Resource Development**.

Top 100 Associate Degree Producers

Community College Week, a **national publication** covering **community, technical, and junior colleges** since **1988**, has once again named **Ocean County College** in its **Special Edition** listing of the **Top 100 Associate Degree Producers** in the **nation**.

The **data** used for this **study** is collected by the **National Center for Education Statistics** through the **Integrated Postsecondary Education Data Set (IPEDS)** completion **surveys**. Included in the **analysis** are **institutions** within the **nation** that are **regionally accredited** by **agencies** recognized by the **U.S. Department of Education**.

Based on the **data** collected for the **2011-2012 academic year**, **Ocean County College** placed **47th** on the list of institutions awarding **associate degrees** in **Liberal Arts and Sciences, General Studies, and Humanities**, having conferred **1,122 degrees** in these **general education disciplines**.



PRESIDENT'S REPORT

Jon H. Larson, Ph.D.

OCC Community and Arts Center

This summer's Community and Arts Center program includes several **impressive offerings**, as noted in the **2013 brochure, Joining Community and Theatre**:

- ◆ **The 25th Annual Putnam County Spelling Bee**, presented by the **Ocean County College Repertory Theatre**
- ◆ **Young Frankenstein**, presented by **Exit 82, a Toms River Theatre Company**
- ◆ **Midweek Jazz**, bringing **acclaimed artists** playing **classic jazz and swing**

In addition, **VETRO in Concert** is being presented on **Saturday, October 5**, which is a **vocal group** created by **tenors Christopher Macchio and Elio Scaccio**.

Tickets for all of these **performances** may be **purchased online** at **tickets.ocean.edu**.

Dates to Remember

- ◆ **Saturday, August 24, at 6:00 p.m.** - The **Ocean County College Foundation 2013 Scholarship Celebration** will take place in the **Health and Human Performance Center**. The **event chair** is **Mr. Kenneth J. Malagiere**. The **theme** this year is **"East Meets West...the Gateway to Giving!"** **InvestorsBank** is again the **major sponsor** of the event. All **proceeds** from the Celebration will **benefit the Foundation's endowment** to support **student scholarships**.
- ◆ **Friday, September 13, 12:00 noon** – A **Board of Trustees Retreat** is scheduled in the Boardroom.
- ◆ **Thursday, September 19, 6:00 p.m.** – The **Dedication Ceremony** for the **Gateway Building** will celebrate the **very successful partnership** between **Kean University** and **Ocean County College**. **Tours** of this **new, beautiful facility** will be **offered**.