

Business Administration

A.S. Degree Program – Catalog Year 2017-2018

The AS in Business Administration is designed for those students desiring to transfer to a baccalaureate program in business. This degree is a broad program of study that provides students with specific skills as well as a general overview of business topics.

Faculty Contacts/Program Chairs

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Transfer Information

Students pursuing the Business Administration degree can transfer into majors such as Accounting, Finance, Management, Marketing and Global/International Business. Many colleges offer opportunities for transfer both in and out of state. Admission is competitive and may require specific coursework to be completed prior to applying. Students are encouraged to work closely with Business Faculty and Advising Transfer Services. Students planning to transfer to a four-year institution in NJ can explore the "Transfer Programs" feature on NJ Transfer.

www.njtransfer.org

Career Information

Associate of Science Degrees are designed to transfer to a four-year institution, where students will pursue a Bachelor's Degree. Some students pursue the Associate Degree for personal enrichment, and/or for employment purposes, helping to improve qualifications for jobs requiring a credential beyond the high school degree. Students are strongly encouraged to consult with Business Faculty and Career Services as they begin to explore career options. Students can also utilize Career Coach, a resource provided by OCC to help students explore degree programs and corresponding careers.

ocean.emsicareercoach.com

Fundamental Coursework

Pre-Calculus/Calculus**

ECON 151, 152

ACCT 161, 162

Students are encouraged to keep track of degree requirements by using the "My Progress" screen on Student Planning. Student Planning can be accessed via logging into Ocean Connect.

Curriculum

First Semester

ENGL 151	English I	3 cr.
_____	Elective*	3 cr.
MATH 165	College Algebra** (or higher)	3-5 cr.
_____	Humanities Gen Ed Requirement	3 cr.
ECON 151	Macroeconomic Principles	<u>3 cr.</u>
		15-17 cr.

Second Semester

BUSN 134	Principles of Marketing	3 cr.
ENGL 152	English II	3 cr.
MATH 191	Pre-Calculus I** (or higher)	3 cr.
CSIT 123	Integrated Office Software	3 cr.
ECON 152	Microeconomic Principles	<u>3 cr.</u>
		15 cr.

Third Semester

_____	Elective*	3 cr.
BUSN 251	Business Law I	3 cr.
ACCT 161	Principles of Accounting I	3 cr.
_____	Humanities or Social Science	
_____	Gen Ed Requirement	3 cr.
_____	Lab Science Gen Ed Requirement	<u>4 cr.</u>
		16 cr.

Fourth Semester

BUSN 252	Business Law II	3 cr.
_____	Social Science Gen Ed Requirement	3 cr.
ACCT 162	Principles of Accounting II	3 cr.
_____	Elective* (to meet required 64 cr.)	1-3 cr.
COMM 154	Fundamentals of Public Speaking	3 cr.
BUSN 271	Principles of Management	<u>3 cr.</u>
		16-18 cr.

TOTAL CREDITS 64

Courses satisfying General Education Requirements must be selected from the list of Approved General Education Courses

* BUSN 131 – Introduction to Business Administration is a recommended elective.

** Most four-year business degree programs require Business Calculus or Calculus as the entry-level math course.