

## Business Administration

### A.S. Degree Program – Catalog Year 2018-2019

The AS in Business Administration is designed for those students desiring to transfer to a baccalaureate program in business. This degree is a broad program of study that provides students with specific skills as well as a general overview of business topics.

### Faculty Contacts/Program Chairs

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### Transfer Information

Students pursuing the Business Administration degree can transfer into majors such as Accounting, Finance, Management, Marketing and Global/International Business. Many colleges offer opportunities for transfer both in and out of state. Admission is competitive and may require specific coursework to be completed prior to applying. Students are encouraged to work closely with OCC business faculty and Advising Transfer Services. Students planning to transfer to a four-year institution in NJ can explore the "Transfer Programs" feature on NJ Transfer.

[www.njtransfer.org](http://www.njtransfer.org)

### Career Information

The Associate of Science Degrees are designed to provide students with the coursework needed to transfer to a four-year institution and pursue a bachelor's degree. The curriculum provides students the knowledge and skills needed to pursue various career pathways, while providing a credential beyond the high school degree. Students are strongly encouraged to consult with OCC business faculty and Career Services as they begin to explore career options. Students can also utilize Career Coach, a resource provided by OCC, to explore degree programs and corresponding careers <https://ocean.emsicc.com/>

### Fundamental Coursework

Pre-Calculus/Calculus\*\*; ECON 151, 152; ACCT 161, 162

**Students are encouraged to keep track of degree requirements by using the "My Progress" screen on Student Planning. Student Planning can be accessed via logging into Ocean Connect.**

## Curriculum

### First Semester

ENGL 151	English I	3 cr.
MATH 161 <u>OR</u>	College Algebra** (or higher)	3-6 cr.
MATH 165		
ECON 151	Macroeconomic Principles	3 cr.
STSC 155	College Success Seminar	3 cr.
_____	Humanities Gen Ed Requirement	<u>3 cr.</u>
		15-18 cr.

### Second Semester

ENGL 152	English II	3 cr.
MATH 191	Pre-Calculus I** (or higher)	3 cr.
BUSN 134	Principles of Marketing	3 cr.
CSIT 123	Integrated Office Software	3 cr.
ECON 152	Microeconomic Principles	<u>3 cr.</u>
		15 cr.

### Third Semester

ACCT 161	Principles of Accounting I	3 cr.
BUSN 251	Business Law I	3 cr.
_____	Humanities or Social Science	
_____	Gen Ed Requirement	3 cr.
_____	Lab Science Gen Ed Requirement	4 cr.
_____	Elective*	<u>3 cr.</u>
		16 cr.

### Fourth Semester

ACCT 162	Principles of Accounting II	3 cr.
BUSN 252	Business Law II	3 cr.
BUSN 271	Principles of Management	3 cr.
COMM 154	Fundamentals of Public Speaking	3 cr.
_____	Social Science Gen Ed Requirement	3 cr.
_____	Elective* (to meet required 64 cr.)	<u>0-3 cr.</u>
		15-18 cr.

**TOTAL CREDITS 64**

Courses satisfying General Education Requirements must be selected from the list of Approved General Education Courses

\* BUSN 131 – Introduction to Business Administration is a recommended elective.

\*\* Most four-year business degree programs require Business Calculus or Calculus as the entry-level math course.