

Ocean County College, Toms River, NJ

PERSONNEL  
ACADEMIC  
Compensation & Benefits  
Leaves  
Service Reserve Duty #3136.1

Policy

During the period covered by their contract, those members of the faculty and staff, who are members of the organized reserve of the Army of the United States, United States Naval Reserve, United States Air Force Reserve or United States Marine Corps Reserve or other organizations affiliated therewith, shall be entitled to leave of absence from his respective duty without loss of pay or time on all days on which he shall be engaged in field training. Such leave of absence shall be in addition to the regular vacation allowed such employees.

Employees should make very attempt to schedule their active duty tours at a time when it will not be necessary "to replace them."

Employees with contractual obligations during the time of their tour are requested to inform their immediate supervisor at least four weeks in advance of their active duty tour in order that their responsibilities can be temporarily assigned to another employee.

Employees ordered to duty for field training shall submit a copy of their orders to the President of the College.

AUTHORITY: New Jersey Statue - 38:23-1,  
as amended

ADOPTED: March 25, 1968  
Revised: December 21, 1970