

Ocean County College, Toms River, NJ

PAYROLL
Pay Period
Bi-Weekly Payroll #4312

POLICY

A normal pay period consists of ten working days commencing on a Friday and ending on the second subsequent Thursday.

Pay checks shall be distributed on the Friday immediately after the end of the pay period. All employees shall be paid by check.

Exceptions to this general rule apply to adjunct faculty members, who are paid twice a semester, and overload/stipend employees or overtime worked by regular employees, shall be paid in accordance to Policies and Procedures #3045 and #4314 at certain designated times of the school year.

ADOPTED: September 26, 1966
Revised: June 4, 1979