



PRESIDENT'S REPORT

Jon H. Larson, Ph.D.

TO: Members, OCC Board of Trustees

FROM: Jon H. Larson, Ph.D.
President

SUBJECT: Items of Interest for the July 22, 2013, Board Meeting

DATE: July 17, 2013

Middle States Self-Study Report

The first full edited draft of the Ocean County College 2014 Institutional Self-Study Report has been distributed to the trustees and is currently posted on **Campus Cruiser** (on the *My Ocean* tab under **Announcements**) for review by the entire College community. All OCC employees are invited to review the report, reading in detail those parts of it that relate to their own work assignments, and to send any suggestions for additions, deletions, corrections, or changes to Ms. Janet Hubbs, Assistant to the President for Institutional Quality and Co-Chair of the Self-Study Steering Committee, at jhubbs@ocean.edu, as soon as possible, but not later than September 20.

If anyone wishes to discuss the report or has any questions about it, five meeting times have been scheduled for this purpose, as follows:

Date	Time	Location
Monday, August 19	12:00-2:00 p.m.	Conference Rooms A and B, College Center
Tuesday, August 27	3:30-5:30 p.m.	Conference Rooms A and B, College Center
Thursday, August 29 (Colloquium)	2:00-3:00 p.m.	Black Box Theatre Arts and Community Center
Monday, September 9	3:30-5:30 p.m.	Room 203 Bartlett Hall
Tuesday, September 17	12:00-2:00 p.m.	Conference Rooms A and B, College Center

Appreciation is expressed to the Self-Study Co-Chairs, Ms. Hubbs and Ms. Carolyn Lafferty, Associate Vice President of Academic Affairs, as well as to the members of the Self-Study Steering Committee and the many individuals from throughout the College who contributed to this report.

Finance and Administration Update

- ♦ **Adjunct Faculty Training and Orientation** – The first New Employee Orientation for Adjunct Faculty was held on Monday, July 8, at 5:00 p.m. The purpose of the orientation is to share with the adjuncts important information about the College while, at the same time, to demonstrate the valuable role they play at the College.

Five adjunct faculty attended the July 8 session, and the feedback was extremely positive. This adjunct orientation program will be ongoing; a second session is already scheduled for August 8 at 5:00 p.m.

- ♦ **Electronic Employment Contracts** - Electronic employment contracts were implemented for all full-time employees last month. This month, they were implemented for adjunct faculty teaching for this Fall 2013 semester and beyond. It was difficult in the past to maintain the necessary paperwork for over 400 adjuncts; the electronic process is a great efficiency for both Human Resources and Academic Affairs.
- ♦ **New Student Open House and Financial Aid Workshop** - On Saturday, July 13, an estimated 120 guests (students and parents) attended the Open House and Financial Aid Workshop, which included 43 prospective high school senior students. In light of the fact that this was the first time an Open House was held in the summer and on a Saturday, the response was quite good. More events of this nature are planned for the future.
- ♦ **The Ocean County Fair** - The Admissions Office staffed the OCC table at the Ocean County Fair held from July 9 to 14 at the Robert J. Miller Air Park.
- ♦ **Congratulations to Ocean County High School Graduates** – For the first time, personalized “Congratulations” graduation cards were mailed to all OCC applicants who recently graduated from high school. On Monday, July 8, the College mailed 2,924 cards to graduates.
- ♦ **New Internship Program** - In a unique collaboration between Academic Affairs, Information Technology, and Ellucian, an internship program has been established to allow talented computer science students to receive Ellucian training and hands-on programming experience. Successful graduates may have the opportunity to permanently join the College or Ellucian staff upon completion of the internship.

Academic Affairs established a new course section of INTR 290-CSIT, Internship in Computer Studies, with Professor Mary Burke as the Academic Advisor. Two

students are enrolled in this course, and each student will spend 125 hours in the program. The interns were coached on data security, privacy, and protection.

It is important to note that throughout the program the students are working in an educational environment delivered by Ellucian with mockup data. We are pleased with the results of the first internship program of this kind, and we believe both interns will be good candidates for permanent positions.

Academic Affairs Update

- ♦ For the last 22 years, Professor of Science Duane Grembowicz has been nominating OCC students for the Michael D. Vena Memorial MUAA Scholarship donated by the Municipal Utilities Authorities Association of Ocean County. A \$1,000 scholarship is awarded at the OCC Awards Ceremony to two OCC graduates transferring to four-year colleges or universities and majoring in Environmental Sciences or directly related fields. Over the years, Professor Grembowicz has not only continued to support our students in many ways both inside and outside the classroom, he has also kept in contact with many of the scholarship recipients.

I have asked Professor Grembowicz to attend Monday's meeting to report on a few of the award recipients and the activities in which they have been engaged as well as to accept our commendation for his long and dedicated service to our students and our College.

- ♦ In order to continue cultivating a culture of student success, the Fall 2013 Colloquium will showcase effective classroom practices. The Colloquium program will be distributed to you at Monday's meeting.

The theme of the Colloquium is Teaching Strategies Leading to Student Success. The day will include 10 roundtable discussions led by faculty to showcase new and innovative teaching strategies on such topics as Student Conferencing, Learning Tools Serving Multiple Modalities, Expanding the Classroom with Social Media, and Utilizing Community Connections.

The Colloquium will take place in the Arts and Community Center Theatre on Thursday, August 29. Following a continental breakfast at 8:00 a.m., my State-of-the-College Address will begin at 9:00 a.m.

Instruction

- ♦ e-Learning – Mr. Jeff Harmon, Director of e-Learning, reported that the number of e-Learning credit hours offered in the Summer Ten-Week Session has increased by 244, for a total of 3,353 credit hours, up from 3,109 credit hours in 2012. During this session, e-Learning courses represent 94 percent of all offerings. It is interesting to note that there has been a 9.2 percent increase in the number of out-of-County

students in the Ten-Week Session this summer as compared to 2012, and a 19.2 percent increase since 2011.

- ♦ **Continuing and Professional Education (CPE)** – Ms. Pat Fenn, Executive Director of e-Learning and CPE, and her staff have been very busy with the implementation of grant responsibilities, the Summer Camp Program, and traditional programming:
- ♦ **Recovery NJ Network Grant** - As part of the Recovery Grant, Ms. Mary Ellen Clark, Assistant Commissioner, New Jersey Department of Labor and Workforce Development, and Ms. Patricia Leahey, Deputy Director of the Ocean County Private Investment Council (PIC) and Coordinator of the Ocean County Workforce Investment Board, will be visiting with Dr. Larson on July 25. The purpose of this meeting will to discuss and review OCC's participation in the Recovery NJ Grant and other New Jersey and County programs. OCC offers many certificate programs funded by PIC. The College is also heavily involved in administering the Unemployment Education Program (Reemployment and Eligibility Assessment Program) for the State. In June, the College billed New Jersey \$13,000 for training services rendered under this grant.

Mr. Michael Forcella, Director of the Recovery Grant, has been actively sponsoring seminars and information sessions for businesses and the public who have been impacted by Super Storm Sandy through the loss of employment or income. Under this grant, OCC is sponsoring grant-required training sessions provided by the Federal Emergency Management Agency (FEMA) and credentialing seminars for Energy Efficient Building practices. These sessions provide a forum to explain the process for advising throughout the State for job opportunities for displaced workers.

- ♦ **Summer Camp Program** – Ms. Kathleen Calabrese, Interim Community Programs Administrator, has been providing the leadership to make CPE's Summer Camp Program both a community service and a positive revenue source for the College. OCC's *Kids on Campus* offers 119 various camps ranging in areas of art, science, language, sports, engineering, computers, theater, digital arts, music, mind building, and all around summer fun. Currently only in the second week of camps, there are 1,100 children enrolled. Enrollment is expected to reach 1,500 campers in the next seven weeks.
- ♦ **Academic Outreach and School Relations** – Ms. Eileen Schilling, Executive Director of Academic Outreach and School Relations, has been very successful in expanding the College's online articulation agreements with four-year institutions to ensure a seamless transition to other online degree programs. Articulated partnerships are being expanded with upper division institutions that offer fully compatible online baccalaureate degrees.

More specifically, Ms. Schilling has been working closely with Excelsior College, the University of Maryland University College, Southern New Hampshire University, College of Online and Continuing Education, Penn State World Campus, and American Public University to develop specific articulation agreements to benefit our students and to expand the options available to them after they complete their degrees at OCC.

- ♦ **CPE Open House** - CPE is hosting a Fall Open House on Wednesday, August 14, from 6:00 to 8:00 p.m. in the Solar Lounge of the College Center. Attendees will have an opportunity to meet the instructors, learn about Career Track training and certificate programs, hear student success stories, and ask questions about education and career opportunities. They will also receive assistance with registration and payment options. CPE courses are offered in both the traditional classroom setting and as online programs.

OCC Security

Mr. Bob Kumpf, Director of Campus Security, has coordinated with Toms River Police Chief Michael Mastronardy to conduct a series of “active shooter” drills by the Toms River Police Department on the OCC campus throughout the summer. The drills will take place in the temporarily vacated Nursing Building. It is anticipated that, by the end of the summer, a vast majority of the Toms River police will have been on the OCC campus, making them more familiar with the College and its facilities.

This continued partnership with the Toms River Police Department is another example of Mr. Kumpf's proactive endeavors to ensure that the College is prepared, secure, and safe.

Career, Employment, and Counseling Services

Dr. Kathryn Pandolpho, Director of Career, Employment, and Counseling Services, will provide an update on Monday on the outcomes of the three grant-funded programs being administered by her area:

- ♦ **Adults Back @ College** – This program has been funded for three years by the New Jersey Department of Education; funding will end on June 30, 2014. The goal of this program was to recruit former OCC students who earned more than half of their credits for graduation and who had a satisfactory grade point average.
 - ♦ Total students registered for classes in the three years of the program: 124
 - ♦ Number of graduates for all years: 43
- ♦ **Student Support Services** – Funded since Fall 2010 by the U.S. Department of Education, the program provides comprehensive services to academically at-risk students (first generation, low income, and/or disabled).

- ♦ Total number of participants: 172 (127 this year)
 - ♦ Number of graduates: 34
 - ♦ Number graduated and transferred to four-year schools: 14
 - ♦ Number transferred without graduating: 6
 - ♦ Number on President's List: 23 (current academic year)
 - ♦ Number in Phi Theta Kappa: 6 (current academic year)
- ♦ **Displaced Homemakers Program – Funded by the Division on Women, New Jersey Department of Children and Families, this program provides comprehensive services to women who are moving to economic self-sufficiency because of a death, disability, separation, or divorce. The following are current program year statistics, July 1, 2012, to June 30, 2013:**
- ♦ Number of new clients: 50
 - ♦ Number of continuing clients: 41
 - ♦ Number of clients served this year: 91
 - ♦ Number of clients in college: 19 (15 OCC; 2 Kean-Ocean; 1 Stockton; 1 Georgian Court)
 - ♦ Number of graduates: 4 (2 OCC; 1 Stockton; 1 Kean-Ocean); 2 more graduates by December 2013
 - ♦ Number of clients in Phi Theta Kappa: 4
 - ♦ Number in EOF Honor Society: 1
 - ♦ GED completion at OCC Continuing Education: 2
 - ♦ Anticipated number of students enrolled at OCC in Fall 2013: 20

The Displaced Homemakers Program has been recognized by the State as an exemplary program. This current fiscal year, the program has been awarded an additional \$60,000 to provide services to 90 new clients (an increase of 48 new clients).

Ocean County College's Academy for Lifelong Learning

The OCC Academy for Lifelong Learning has partnered with Harrogate, a senior retirement community in Lakewood, to present Senior Scholars, an informative and enlightening three-day seminar, at Harrogate's premier community. The program will be held July 22 through July 24. Ocean County College is providing the program lecturers, who are:

- ♦ Dr. Maysa Hayward, Dean of e-Learning – The Present Middle East, Challenges and the Case of Egypt
- ♦ Dr. Ali Botein-Furrevig, Associate Professor of English and Literature - Heart of the Stranger: A Portrait of Lakewood's Orthodox Community
- ♦ Mr. John Knight, Grant Project Director - What is Health Information Technology? How Does It Affect You?

- ♦ **Ms. Donna Parsons, Instructor of Information Technology – Social Media, the Good, the Bad, the Ugly**

Harrogate is offering refreshments and a gift for each participant.

Harrogate continues to support The Academy for Lifelong Learning; it has provided sponsorship for the Senior Living Expo and the Senior Citizens Art Exhibit. OCC's goal is to have 100% of Harrogate's residents as Academy members. Future plans include developing intergeneration programs to connect OCC's students to the senior population.

The Senior Scholars 2013 program will be distributed to you at Monday's meeting by Ms. Joanne Padrone, Director of Resource Development.

Top 100 Associate Degree Producers

***Community College Week*, a national publication covering community, technical, and junior colleges since 1988, has once again named Ocean County College in its Special Edition listing of the Top 100 Associate Degree Producers in the nation.**

The data used for this study is collected by the National Center for Education Statistics through the Integrated Postsecondary Education Data Set (IPEDS) completion surveys. Included in the analysis are institutions within the nation that are regionally accredited by agencies recognized by the U.S. Department of Education.

Based on the data collected for the 2011-2012 academic year, Ocean County College placed 47th on the list of institutions awarding associate degrees in Liberal Arts and Sciences, General Studies, and Humanities, having conferred 1,122 degrees in these general education disciplines.

OCC Community and Arts Center

This summer's Community and Arts Center program includes several impressive offerings, as noted in the 2013 brochure, *Joining Community and Theatre*:

- ♦ **The 25th Annual Putnam County Spelling Bee, presented by the Ocean County College Repertory Theatre**
- ♦ **Young Frankenstein, presented by Exit 82, a Toms River Theatre Company**
- ♦ **Midweek Jazz, bringing acclaimed artists playing classic jazz and swing**

In addition, VETRO in Concert is being presented on Saturday, October 5, which is a vocal group created by tenors Christopher Macchio and Elio Scaccio.

Tickets for all of these performances may be purchased online at tickets.ocean.edu.

Dates to Remember

- ♦ **Saturday, August 24, at 6:00 p.m. - The Ocean County College Foundation 2013 Scholarship Celebration** will take place in the **Health and Human Performance Center**. The event chair is **Mr. Kenneth J. Malagiere**. The theme this year is **“East Meets West...the Gateway to Giving!”** **InvestorsBank** is again the major sponsor of the event. All proceeds from the Celebration will benefit the Foundation’s endowment to support student scholarships.
- ♦ **Friday, September 13, 12:00 noon – A Board of Trustees Retreat** is scheduled in the Boardroom.
- ♦ **Thursday, September 19, 6:00 p.m. – The Dedication Ceremony for the Gateway Building** will celebrate the very successful partnership between **Kean University** and **Ocean County College**. Tours of this new, beautiful facility will be offered.