



## **BOARD OF TRUSTEES**

### **Public Retreat/Meeting**

#### **Minutes**

**April 13, 2017**

A retreat/meeting of the Ocean County College Board of Trustees was called to order by Mr. Carl V. Thulin, Chair, at 1:05 p.m., on Thursday, April 13, 2017, in the Boardroom of the Administration Building on the College campus.

Call to Order

The announcement of public meeting was made by Mrs. Connie Bello in compliance with the Open Public Meetings Act of 1975. Notice of this meeting was publicized through a resolution adopted at the November 2016 reorganization meeting and distributed as required by law.

Public Meeting  
Announcement

Those in attendance were: Mr. Carl V. Thulin, Mr. Stephan Leone (by phone), Mr. Jerry Dasti (1:15 p.m.), Mr. Frank Dupignac, Mr. Thomas Monahan (by phone), Mrs. Joanne Pehlivanian, Mr. Joseph Teichman (by phone), Ms. Danielle Robleski, Mr. Jack Sahradnik, Dr. Jon Larson, and Executive Vice President Sara Winchester. Ms. Alexa Beshara-Blauth, Executive Director of Institutional Planning, Effectiveness, and Compliance, was also in attendance.

Attendance

#### Finance Committee

Ms. Winchester called the trustees' attention to the recommendation being made to award a contract to RSC Architects for professional architectural consulting services for the new Performing Arts Academy. RSC Architects submitted the lowest bid, has extensive experience working on arts center facilities, and has been determined by the evaluation committee to be highly qualified for this project.

Upon unanimous roll call vote, the following Finance Committee items were approved:

- The following contracts were awarded:
  - For the second year of a two-year agreement to Noresco, LLC, Edison, New Jersey, for professional consulting services to assist Ocean County College, serving as the lead agency for the New Jersey County College Joint Purchasing Consortium, in the procurement of natural gas during the period from July 1, 2017, through June 30, 2018.
  - A maximum of \$898,000 to RSC Architects, Hackensack, New Jersey, for professional architectural consulting services for a new Performing Arts Academy at Ocean County College.

Contracts  
Awarded

➤ The following resolutions were adopted:

- A maximum of \$28,305.92 to Broad USA, Inc., Hackensack, New Jersey, for the fifth year of a five-year agreement for service and maintenance of the Combined Heat and Power Plant Chiller at Ocean County College. Resolutions Adopted for Contract Awards
- A maximum of \$54,600 to America-Mideast Educational and Training Services, Inc., Washington, D.C., for travel services for the Ocean County College Study Abroad Course in Morocco from July 12 through August 1, 2017.

➤ The following contracts were amended:

Contracts Amended

- An additional \$40,000, for a maximum total of \$165,000, to Core Mechanical, Inc. Pennsauken, New Jersey, for HVAC maintenance services at Ocean County College and the Southern Education Center (contract originally awarded at the August 25, 2016, Board meeting).
- An additional \$3,950, for a maximum total of \$22,481, to Entech Engineering, Inc., Reading, Pennsylvania, for professional commissioning services for the Combined Heat and Power Plant at Ocean County College (original contracts awarded on August 5 and December 22, 2016, were under New Jersey Statute threshold and did not require Board approval).

### Discussion Items

Ms. Alexa Beshara-Blauth, Executive Director of Institutional Planning, Effectiveness, and Compliance, shared with the trustees the most recent version of the proposed Ocean County College Mission Statement. Ms. Beshara-Blauth reviewed the extensive opportunities that were made available to the College community to provide input and comments. After one final open College forum on April 25, the Mission Statement will be recommended for formal approval at the April 27 Board meeting.

Proposed OCC Mission Statement

At Dr. Larson's request, Ms. Beshara-Blauth also reviewed the process being undertaken to develop an OCC Transition Plan. She is working closely with Ms. Tracey Donaldson, Assistant Vice President of Human Resources, to identify 20-30 "mission critical" College positions, those that are absolutely essential to achieving the institution's mission. Core competencies will then be developed for each of the positions; eventually training modules will be available through Human Resources for employees who are interested in acquiring those core competencies in order to prepare themselves for the possibility of being considered for upper-level positions. The Board will be kept informed as the development of the plan progresses.

OCC Transition Plan

### Miscellaneous

The Board, at 1:24 p.m., adopted a resolution upon unanimous roll call vote to move into a closed session to discuss personnel matters, collective bargaining, and pending and anticipated litigation, the results of which will be released to the public when the need for confidentiality no longer exists.

Resolution Adopted for Closed Session

The closed session ended and the public meeting resumed at 1:43 p.m.

Public Meeting  
Resumed

The next meetings of the Board are scheduled for:

Meetings  
Scheduled

**Thursday, April 27, 2017**

10:00 a.m.	Finance Committee
10:00 a.m.	Bylaw, Policy, and Curriculum Committee (As Needed)
10:30 a.m.	Buildings and Grounds Committee
10:30 a.m.	Personnel Committee
11:00 a.m.	Closed Session
12:30 p.m.	Regular Monthly Public Meeting

With no further business or comments from the trustees or the public, the meeting adjourned at 1:44 p.m.

Adjournment

Respectfully submitted,

Stephan R. Leone  
Secretary

Connie Bello  
Assistant to the President/  
Secretary to the Board of Trustees