

EXHIBIT A



**BOARD OF TRUSTEES
Business/Finance Committee Agenda Items**

To: Board of Trustees
From: Office of the President
Date: July 19, 2018

The following Finance Committee items are recommended to the Ocean County College Board of Trustees for approval at its meeting on **Thursday, July 26, 2018**:

1. Recommend acceptance of the statement of income and expenditures as of June 30, 2018 (**Exhibit A-1**)
2. Recommend that the following contracts be awarded:
 - a. For professional construction testing and inspection services for the new Performing Arts Academy at Ocean County College (**Exhibit A-2**)
 - b. For the first year with a second year contract option for professional asbestos removal and mold remediation on an as-needed basis at Ocean County College (**Exhibit A-3**)
 - c. For the second year of an optional two-year contract for the inspection and service of fire prevention and fire control equipment at Ocean County College (**Exhibit A-4**)
 - d. For the first year with a second year contract option for media placement agency services at Ocean County College (**Exhibit A-5**)

3. Recommend adoption of resolutions to award the following contracts:
 - a. For the purchase of medical and laboratory supplies and equipment through the New Jersey College Joint Purchasing Consortium for use by the Facilities, Nursing, Science, and Continuing Education Departments at Ocean County College **(Exhibit A-6)**
 - b. For one-year contract for planned maintenance and inspection services for the refrigeration of Office of Information Technology equipment at Ocean County College **(Exhibit A-7)**
 - c. For the purchase of photography equipment and supplies for use at Ocean County College **(Exhibit A-8)**
4. Recommend that the following contracts be amended:
 - a. An additional \$20,000, for a maximum total of \$101,119, to Integrated Systems and Services, Inc., Eatontown, New Jersey, for additional labor and material costs to the Electronic Access Control System for use by the Security Department at Ocean County College (contract originally awarded at the January 25, 2018, Board meeting) **(Exhibit A-9)**
 - b. An additional \$35,000, for a maximum total of \$160,000, to Success Communications Group, Parsippany, New Jersey, for additional advertising campaigns associated with the Thomas Edison State University and Kean Ocean partnerships (contract originally awarded at the June 29, 2017, Board meeting) **(Exhibit A-10)**
 - c. An additional \$47,818.35, for a maximum total of \$978,618.35, to RSC Architects, Hackensack, New Jersey, for additional architectural services for the Performing Arts Academy Building at Ocean County College (contract originally awarded at the April 13, 2017, Board meeting) **(Exhibit A-11)**
5. Recommend adoption of a resolution to authorize the appropriate College officials to enter into and execute an agreement for International Higher Education Support Services from July 12, 2018, through July 11, 2020 **(Exhibit A-12 to be distributed at meeting)**

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 - a. For the purchase of medical and laboratory supplies and equipment through the New Jersey College Joint Purchasing Consortium for use by the Facilities, Nursing, Science, and Continuing Education Departments at Ocean County College (**Exhibit A-6**)
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5. Recommend adoption of a resolution to authorize the appropriate College officials to enter into and execute an agreement for International Higher Education Support Services from July 12, 2018, through July 11, 2020 (**Exhibit A-12**)

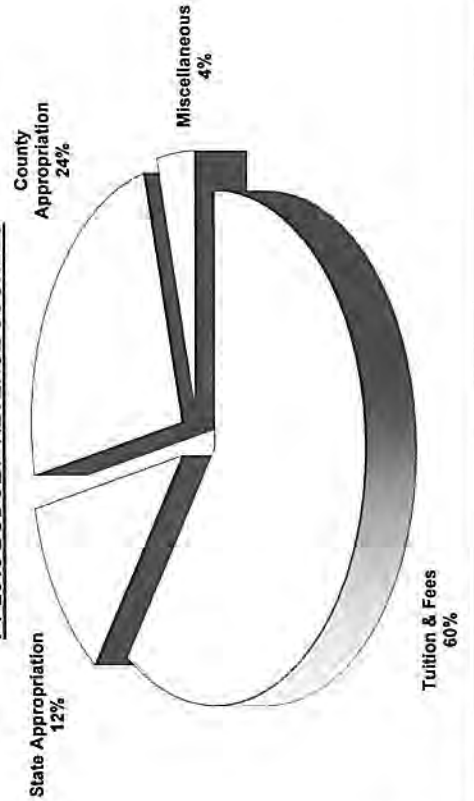
6. Recommend authorization to apply for a \$441,612 Carl D. Perkins Career and Technical Education Grant from the New Jersey Department of Education for the purpose of developing more fully the academic, career, and technical skills of Ocean County College students through instruction, equipment and supplies, professional development for faculty and students, curriculum assessment and accreditation, with emphasis on those curricula that promote workforce and economic development. Project Manager: Ms. Susan O'Connor, Director of Curriculum Management. Funding Period: July 1, 2018, through June 30, 2019.

EXHIBIT A-1

EXHIBIT A
OCEAN COUNTY COLLEGE
STATEMENT OF CURRENT EXPENDITURES FY 2017-2018
For the Period Ending June 2018

	ACTUAL	ENCUMBRANCES	TOTAL	FY2017-2018 BUDGET	(OVER) UNDER BUDGET	% BUDGET
REVENUE:						
Tuition & Fees	38,201,454		38,201,454	37,579,127	(622,327)	101.66%
State Appropriation	7,558,889		7,558,889	7,414,713	(144,176)	101.94%
County Appropriation	15,247,264		15,247,264	15,247,264	0	100.00%
Miscellaneous	2,484,555		2,484,555	2,536,245	51,690	97.96%
Total Revenue:	63,492,162		63,492,162	62,777,349	(714,813)	101.14%
EXPENDITURES:						
Instruction	17,381,458	163,020	17,544,479	19,251,197	1,706,718	91.13%
Academic Support	10,493,364	326,998	10,820,362	11,500,238	679,876	94.09%
Student Services	5,630,700	24,345	5,655,045	6,105,927	450,882	92.62%
Institutional Support	12,696,956	600,793	13,297,748	14,947,985	1,650,237	88.96%
Plant Maint-Opr.	9,037,032	647,544	9,684,575	10,562,002	877,427	91.69%
Scholarships	503,301	0	503,301	410,000	(93,301)	122.76%
Capital Transfers	4,806,970	0	4,806,970	0	(4,806,970)	
Total Expenditures:	60,549,781	1,762,700	62,312,481	62,777,349	464,868	99.26%

FY 2018 BUDGET REVENUE SOURCES



06/30/18 YTD EXPENDITURES BY FUNCTION

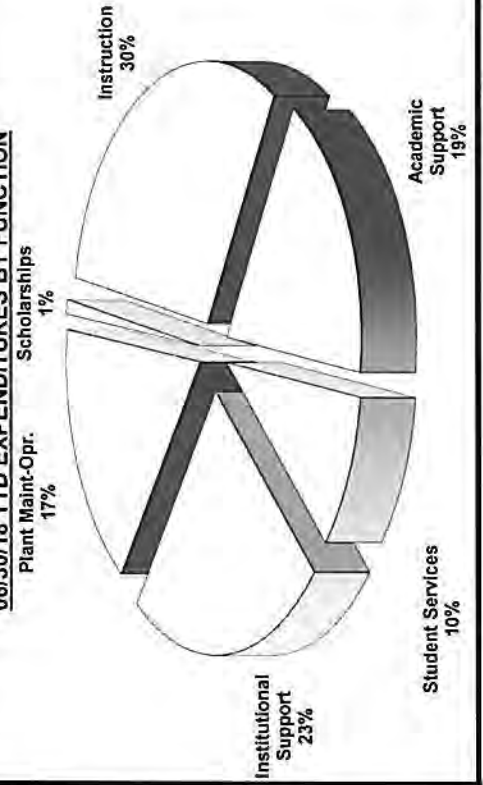


EXHIBIT A-2

OCEAN COUNTY COLLEGE

AWARD for Construction Testing and Inspection Services

RECOMMENDATION: Contract award to **Craig Testing Laboratories, Inc.**, 5439 Harding Highway, Mays Landing, NJ, 08330 in the amount not to exceed: **\$71,735.00** for Construction Testing and Inspection Services for the new Performing Arts Academy Building project at Ocean County College.

Said contract to be in accordance with bid specifications and requirements of BID #19-241 publicly advertised on June 22, 2018 and bids received July 10, 2018.

NATURE OF BID: Construction Testing and Inspection Services

BID ITEM #1: Earthwork
BID ITEM #2: Concrete
BID ITEM #3: Reinforcing Steel
BID ITEM #4: Structural Steel
BID ITEM #5: Masonry
BID ITEM #6: Total Testing and Inspection Fees

SOURCE OF FUNDS: Capital Account / Performing Arts Academy
 FY 2018/2019

BID SUMMARY

Bidder	Subtotal Bid Item:					TOTAL
	#1	#2	#3	#4	#5	
Craig Testing Laboratories, Inc.*	\$ 24,150.00	\$ 23,770.00	\$ 11,570.00	\$ 10,225.00	\$ 2,020.00	\$ 71,735.00
NV5, Inc.	\$ 24,220.00	\$ 21,840.00	\$ 9,735.00	\$ 14,950.00	\$ 2,545.00	\$ 73,290.00
ATC Group Services, LLC	\$ 28,530.00	\$ 26,340.00	\$ 10,260.00	\$ 18,100.00	\$ 2,880.00	\$ 86,110.00
MT Operating of NJ, LLC	\$ 30,525.00	\$ 30,650.00	\$ 12,275.00	\$ 12,625.00	\$ 2,650.00	\$ 88,725.00
Pennoni Associates, Inc.						NO BID

*Recommended Vendor

The following is a list of vendors who received the bid: Vendors in **bold-type** submitted bids.

5D's Inc. MEP Commissioning Solutions
 A&J Enterprise
ATC Group Services LLC
 Bruker Daltonics Inc.
 Canaan Engenharia
 CBC Engineers and Associates
 Construct Connect
Craig Testing Laboratories, Inc.
 Dodge Data & Analytics
 EntramCorp
 Eppendorf
 Forensic Analytical Laboratories, Inc.
 Geo-Technology Associates
 Global Industrial
 H2M Associates, Inc.
 HDR Engineering
 IMS
Intertek-MT Group
 JPCL Engineering, LLC.
 Lakeshore Learning Materials
 Lippincott Jacobs
 Louis Berger U.S., Inc.
 Maser Consulting P.A.
 North American Procurement Council
NV5
Pennoni
 Piedmont Geotechnical Consultants
 Signature Coatings & Waterproofing, LLC
 StateSurgicalSupply.com
 TMDE Calibration Labs, Inc.

EXHIBIT A-3

OCEAN COUNTY COLLEGE

AWARD for Environmental Services

RECOMMENDATION: Contract award to **Lew Corporation**, 181 US Hwy 46, Mine Hill, NJ 07803 in the amount not to exceed: **\$20,000.00** for a one year contract with a second year contract option for Environmental Services for the removal of asbestos-containing materials and mold remediation on an as-needed basis at Ocean County College.

Said contract to be in accordance with bid specifications and requirements of BID #18/19 B-220 publicly advertised on June 16, 2018 and bids received July 3, 2018.

Contract Term: July 1, 2018 – June 30, 2019 (first year)

NATURE OF BID: Environmental Services

YEAR 1: All Items to include prices for 1-250, 251-500, 501-1,000 and 1,000+ per Square Foot (SF) or Linear Foot (LF)

BASE BID A: (Items 1-7) Removal of Asbestos-Containing Material as Needed

ITEM #1: VAT floor tile with mastic – SF

ITEM #2: Floor tile under carpet flooring with mastic - SF

ITEM #3: Roofing materials and mastic - SF

ITEM #4: Pipe insulation including elbows - LF

ITEM #5: Wall joint compound (dry/sheet rock walls) - SF

ITEM #6: Pipe insulation (including elbows using glove & bag procedure) – LF

ITEM #7: Door/window frame caulking, putty and glazing - LF

BASE BID B: (Items 1-2) Mold Remediation as Needed

ITEM #1: Price per square foot

ITEM #2: Price per linear foot

ITEM #3: % Mark up for miscellaneous work on an as-needed basis for unknown costs

SOURCE OF FUNDS: Maintenance / Service-Maintenance
FY 2018/2019

BID SUMMARY

Bidder's Name	Nari Construction	Plymouth Environmental	Lew Corporation	Savic Construction	Jupiter Environmental
	BASE BID A - NOT CONSIDERED FOR AWARD				
BASE BID A: YEAR 1 - ASBESTOS					
Item #1 1-250 SF VAT Floor		\$ 300.00	\$ 23.00	\$ 180.00	\$ 40.00
251-500 SF		\$ 20.00	\$ 18.00	\$ 8.00	\$ 22.00
501-1000 SF		\$ 25.00	\$ 14.00	\$ 4.80	\$ 17.00
1000 + SF		\$ 30.00	\$ 9.00	\$ 4.40	\$ 10.00
Total	\$ -	\$ 375.00	\$ 64.00	\$ 197.20	\$ 89.00
Item #2 1-250 SF Floor Tile		\$ 400.00	\$ 25.00	\$ 180.00	\$ 41.00
251-500 SF		\$ 30.00	\$ 21.00	\$ 9.00	\$ 22.00
501-1000 SF		\$ 35.00	\$ 16.00	\$ 5.80	\$ 18.00
1000 + SF		\$ 45.00	\$ 11.00	\$ 5.40	\$ 11.00
Total	\$ -	\$ 510.00	\$ 73.00	\$ 200.20	\$ 92.00
Item #3 1-250 SF Roofing Materials		\$ 650.00	\$ 21.00	\$ 250.00	\$ 40.00
251-500 SF		\$ 25.00	\$ 17.00	\$ 12.00	\$ 20.00
501-1000 SF		\$ 20.00	\$ 14.00	\$ 10.00	\$ 17.00
1000 + SF		\$ 15.00	\$ 10.00	\$ 8.00	\$ 9.00
Total	\$ -	\$ 710.00	\$ 62.00	\$ 280.00	\$ 86.00
Item #4 1-250 LF Pipe Insulation		\$ 1,500.00	\$ 46.00	\$ 240.00	\$ 170.00
251-500 LF		\$ 250.00	\$ 40.00	\$ 120.00	\$ 45.00
501-1000 LF		\$ 285.00	\$ 34.00	\$ 90.00	\$ 40.00
1000 + LF		\$ 200.00	\$ 28.00	\$ 60.00	\$ 30.00
Total	\$ -	\$ 2,235.00	\$ 148.00	\$ 510.00	\$ 285.00
Item #5 1-250 SF Wall Joint		\$ 500.00	\$ 23.00	\$ 700.00	\$ 65.00
251-500 SF		\$ 75.00	\$ 19.00	\$ 24.00	\$ 25.00
501-1000 SF		\$ 65.00	\$ 16.00	\$ 22.00	\$ 20.00
1000 + SF		\$ 55.00	\$ 13.00	\$ 16.00	\$ 17.00
Total	\$ -	\$ 695.00	\$ 71.00	\$ 762.00	\$ 127.00
Item #6 1-250 LF Pipe Insulation (Glove & Bag)		\$ 1,500.00	\$ 52.00	\$ 250.00	\$ 240.00
251-500 LF		\$ 250.00	\$ 46.00	\$ 180.00	\$ 45.00
501-1000 LF		\$ 285.00	\$ 40.00	\$ 130.00	\$ 40.00
1000 + LF		\$ 200.00	\$ 34.00	\$ 100.00	\$ 30.00
Total	\$ -	\$ 2,235.00	\$ 172.00	\$ 660.00	\$ 355.00
Item #7 1-250 LF Door/Window Frame		\$ 350.00	\$ 21.00	\$ 150.00	\$ 40.00
251-500 LF		\$ 30.00	\$ 19.00	\$ 18.00	\$ 25.00
501-1000 LF		\$ 25.00	\$ 18.00	\$ 17.00	\$ 15.00
1000 + LF		\$ 20.00	\$ 14.00	\$ 15.00	\$ 12.00
Total	\$ -	\$ 425.00	\$ 72.00	\$ 200.00	\$ 92.00
% MARKUP	Not Considered	25%	20%	30%	15%
BASE BID A: YEAR 1 SUBTOTAL	Bid Fee Sheet Incomplete	\$ 7,190.00	\$ 662.00	\$ 2,809.40	\$ 1,126.00
BASE BID B: YEAR 1 - MOLD					
Item #1 1-250 SF Square Foot	\$ 36.00	\$ 500.00	\$ 15.00	\$ 150.00	\$ 50.00
251-500 SF	\$ 32.00	\$ 45.00	\$ 14.00	\$ 8.00	\$ 30.00
501-1000 SF	\$ 28.00	\$ 35.00	\$ 13.00	\$ 4.50	\$ 15.00
1000 + SF	\$ 24.00	\$ 25.00	\$ 12.00	\$ 4.00	\$ 12.00
Total	\$ 120.00	\$ 605.00	\$ 54.00	\$ 166.50	\$ 107.00
AS READ & RECORDED	\$ 120.00	\$ 605.00	\$ 54.00	\$ 166.50	\$ 107.00
Item #2 1-250 LF Linear Foot	\$ 42.00	\$ 500.00	\$ 15.00	\$ 100.00	\$ 40.00
251-500 LF	\$ 38.00	\$ 45.00	\$ 14.00	\$ 90.00	\$ 25.00
501-1000 LF	\$ 34.00	\$ 35.00	\$ 13.00	\$ 80.00	\$ 15.00
1000 + LF	\$ 30.00	\$ 25.00	\$ 12.00	\$ 70.00	\$ 10.00
Total	\$ 144.00	\$ 605.00	\$ 54.00	\$ 340.00	\$ 90.00
AS READ & RECORDED	\$ 144.00	\$ 605.00	\$ 54.00	\$ 340.00	\$ 90.00
% MARKUP		25%	20%	50%	15%
BASE BID B: YEAR 1 SUBTOTAL	\$ 264.00	\$ 1,210.00	\$ 108.00	\$ 506.50	\$ 197.00

*Recommended Vendor

The following is a list of vendors who received the bid: Vendors in **bold-type** submitted bids.

A&J Enterprise
 ADEP Group
 AKRF
 AllRisk Property Damage Experts
 ATC Group Services LLC
 B & G Restoration, Inc.
 Blue Box Air LLC
 Brinkerhoff Environmental Services
 Broadbent & Associates, Inc.
 Canaan Engenharia
 CHA Consulting, Inc.
 Construct Connect
 Dodge Data & Analytics
 East Coast Haz Mat Removal, Inc.
 Encore Contracting Services, Inc.
 EntramCorp
 Environmental Land Services, Inc
 fdgfg
 Forensic Analytical Laboratories, Inc.
 Four Strong Builders, Inc.
 Greenwood Abatement, Inc.
 GSM Roofing Co.
 H2M Associates, Inc.
 HAKS Engineers Architects & Land Surveyors
 IRS - Restoration
Jupiter Environmental Services, Inc.
 Lilich Corporation
 Louis Berger U.S., Inc.
 Mill City Environmental Corporation
Nari Construction, LLC
 Ninyo & Moore
 North American Procurement Council
 NV5
 P.V.A CONSTRUCTION MANAGERS
 Pennoni
Plymouth Environmental
 Remington & Vernick Engineers
 Restoration Management Company
 RNDI Companies, Inc.
Savic Construction Corp
 Tectonic Engineering & Surveying Consultants P.C.
 The Blue Book
 The BUCK CORP
 The Underdogs Unlimited, LLC
 Two Brothers Contracting, Inc.
 Yangdong Jinheng Industrial Co.,Ltd

EXHIBIT A-4

OCEAN COUNTY COLLEGE

AWARD for Inspection and Service for Fire Prevention & Fire Control Equipment Second Year Contract Option

RECOMMENDATION: Second year contract option to **Allied Fire & Safety Equipment Co., Inc.** 517 Green Grove Road, Neptune, NJ 07754 in the amount not to exceed: **\$68,875.25** for Inspection and Service for Fire Prevention and Fire Control Equipment at Ocean County College.

Said contract to be in accordance with bid specifications and requirements of BID #17/18 B-08.01 publicly advertised July 8, 2017 and bids received July 25, 2017. This is a re-bid of BID #17/18 B-08.

Contract Term: September 1, 2018 – August 30, 2019 (second year)

NATURE OF BID: Inspection and Service for Fire Prevention & Fire Control Equipment
YEAR 2:

BID ITEM #1: Lump Sum Total to provide Annual Total system testing and report

BID ITEM #2: Portable Extinguisher Inspection / Service (includes all labor)

BID ITEM #3: MECHANIC Hourly Labor Rate
 A. Regular Rate x 90 Hours
 B. Overtime Rate (after hours & weekend rate) x 50 Hours
 C. Sunday/Holiday Rate x 20 Hours
 MECHANIC'S HELPER Hourly Labor Rate
 D. Regular Rate x 90 Hours
 E. Overtime Rate (after hours & weekend rate) x 50 Hours
 F. Sunday/Holiday Rate x 20 Hours

BID ITEM #4: Parts Discount or Markup on Estimated Material of \$5,000.00
 (-) Materials Discount or (+) Materials Markup %

SOURCE OF FUNDS: Maintenance / Building Equipment Repairs and Maintenance
 FY 2018/2019

BID SUMMARY

Bidder's Name		Allied Fire & Safety *
BID ITEM #1 Lump Sum Total to provide Annual Total system testing and report		\$ 24,800.00
BID ITEM #2 Portable Extinguisher Inspection/ Service (includes all labor)		\$ 1,275.25
BID ITEM #3: Mechanic Hourly Labor Rate		
3A. Regular Rate		\$ 95.00
3B. Overtime (after hours & weekend rate)		\$ 142.50
3C. Sunday / Holiday Rate		\$ 142.50
Mechanic's Helper Labor Rate		
3D. Regular Rate		\$ 95.00
3E. Overtime (after hours & weekend rate)		\$ 142.50
3F. Sunday / Holiday Rate		\$ 142.50
BID ITEM #4: Materials Markup (%) or Discount %		15%
<u>WORKSHEET</u>	<u>Multiplier</u>	
Mechanic Regular Hourly Rate	90	\$ 8,550.00
Overtime Hourly Rate	50	\$ 7,125.00
Holiday Hourly Rate	20	\$ 2,850.00
Helper Regular Hourly Rate	90	\$ 8,550.00
Overtime Hourly Rate	50	\$ 7,125.00
Holiday Hourly Rate	20	\$ 2,850.00
Material Markup (%) + or -	\$5,000	\$ 5,750.00
Total BID Items 1,2,3 & 4		\$ 68,875.25

* Recommended Vendor

EXHIBIT A-5

OCEAN COUNTY COLLEGE**AWARD for Media Placement Agency**

RECOMMENDATION: Contract award to **Success Communications Group**, 26 Eastmans Road, Parsippany, NJ 07054 in the amount not to exceed **\$125,000.00** for a one year contract with a second year contract option for Media Placement Agency at Ocean County College.

Said contract to be in accordance with proposal specifications and requirements of RFP #18/19 #257 publicly advertised on June 28, 2018 and proposals received July 12, 2018.

Contract Term: July 1, 2018 – June 30, 2019 (first year)

NATURE OF PROPOSAL: Media Placement Agency

YEAR 1: Total Proposal Price

SOURCE OF FUNDS: Marketing – Promotion / Paid Media
FY 2018/2019

PROPOSAL SUMMARY

VENDOR	Year One
Success Communications Group 26 Eastmans Road Parsippany, NJ 07054	7% of Gross Media Expenditures

The following is a list of vendors who received the proposal. Vendors in **Bold-Type** submitted proposals:

Ackmann & Dickenson
 Affiliated Media
 Aniko Doman
 Aspire Technology Partners
 B & H Foto & Electronics Corp.
 Bannon Graphics Group Inc
 Bauhaus Media
 Best Imaging Solutions, Inc.
 Big Hit Creative Group
 Cengage Learning, Inc.
 Chicago Sun Times
 CNP
 COGENT Infotech Corporation
 Communications LAB
 Cypress Media Group, Inc.
 DD Consulting and Management
 Dragon Horse Media
 East Coast Media, llc
 Elite World Staffing & Training, LLC
 Fountainhead
 Genesis One Productions
 idfive
 iHeartMedia
 Insite
 Interact Communications
 JM Consulting
 Marketing Doctor
 Media Two Interactive
 NCI
 OneWorld Communications
 Phase:3 Marketing and Communications
 QC TV Corp
 RIVERA & ASSOCIATES, INC.
 RJ Manray Inc.
 Sean Tracey Associates
 Sierra Infosys, Inc.
 SKO Merchandise
 Spectra International/Staffing Services
Success Advertising
 Thallo Design
 The D4D
 TRANSLATION FOCUS, LLC
 Turner Enterprise
 VectorOne
 VFS Technologies Pvt Ltd
 VisionPoint Marketing
 Vivial LLC.
 Winstar Interactive Media
 Zolon Tech, Inc.

EXHIBIT A-6

OCEAN COUNTY COLLEGE

RESOLUTION

Authorizing the Award of a Contract for Purchase of Instructional & Non-Instructional Medical and Laboratory/Science Supplies and Equipment

**Cooperative Contracts #FY18JPC-33, #FY18JPC-45 and #FY18NG-21
Contract Term: May 18, 2018 to April 30, 2019**

WHEREAS, the Board of Trustees of Ocean County College recognizes the need to purchase Instructional and Non-Instructional Medical and Laboratory/Science Supplies and Equipment on an as needed basis with federal grant funds awarded to Ocean County College under the Carl D. Perkins Career and Technical Education Act; and

WHEREAS, Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.10 et seq.; joint purchases by county colleges, municipalities or counties; authority; and permits purchases to be made through such a cooperative; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, Ocean County College wishes to award a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A. 18A:64A-25.1 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute an Agreement with various awarded vendors – see attached Table A, in the amount not to exceed: **\$125,000.00** to purchase Instructional and Non-Instructional Medical and Laboratory/Science Supplies and Equipment on an as needed basis with federal grant funds awarded to Ocean County College under the Carl D. Perkins Career and Technical Education Act. This purchase will be through New Jersey County College Joint Purchasing Consortium (JCP) contracts #FY18JPC-33, #FY18JPC-45 and #FY18NG-21.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

**Contract for Purchase of Instructional & Non-Instructional
Medical and Laboratory/Science Supplies and Equipment**

**Cooperative Contracts #FY18JPC-33, #FY18JPC-45 and #FY18NG-21
Contract Term: May 18, 2018 to April 30, 2019**

VENDOR: Various Awarded Vendors – see attached Table A

ACCOUNT: Perkins FY 18-19 / Minor Capital
FY 2018/2019

AMOUNT: \$125,000.00

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2018/2019 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

Table A

Instructional & Non-Instructional Laboratory & Medical Supply Catalogs FY18JCP-33, FY18JPC-45 & FY18NG-21
<u>Awarded Vendor</u>
A. Daigger & Co., Inc.
Arbor Scientific
Bio-Rad Laboratories, Inc.
Bound Tree Medical
Carolina Biological Supply Co.
Collins Sports Medicine
Cynmar
Fisher Scientific, Inc.
Fresenius Medical
Frey Scientific d/b/a School Specialty
Henry Schein, Inc.
J & H Berge, Inc.
Medline Industries, Inc.
Moore Medical, Inc.
Nasco Fort Atkinson
Pasco Scientific, Inc.
Pocket Nurse Enterprises
Products Unlimited, Inc.
School Health Corp
Sirchie Finger Point Laboratory
Spectrum Chemical
Thomas Scientific
Triarch, Inc.
VE Ralph & Sons
VWR International, LLC
Wallcur
Ward's Natural Science

EXHIBIT A-7

**OCEAN COUNTY COLLEGE
RESOLUTION**

**Authorizing the Award of a Contract for Maintenance and Inspection Services
Contract Term: July 1, 2018 – June 30, 2019**

WHEREAS, the Board of Trustees of Ocean County College recognizes the need for annual Maintenance and Inspection Services for the Refrigeration of Office of Information Technology (OIT) Equipment at Ocean County College; and

WHEREAS, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.3(a), Any purchase, contract or agreement for the performance of any work or the furnishing or hiring of materials or supplies, the cost or price of which, together with any sums expended for the performance of any work or services in connection with the same project or the furnishing of similar materials or supplies during the same fiscal year, paid with or out of college funds, does not exceed the total sum of \$35,300.00; and

WHEREAS, the Executive Vice President of Finance of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance; and

WHEREAS, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

WHEREAS, Ocean County College wishes to award a required disclosure contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A. 18A:64A-25.1 et seq.;

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to execute an Agreement with **Strategic Account Services**, 115 Sinclair Road, Bristol, PA 19007 in the amount not to exceed **\$18,000.00** for annual Maintenance and Inspection Services for the Refrigeration of OIT Equipment at Ocean County College.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDED OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

**Authorizing the Award of a Contract for Maintenance and Inspection Services
Contract Term: July 1, 2018 – June 30, 2019**

VENDOR: Strategic Account Services
115 Sinclair Road
Bristol, PA 19007

ACCOUNT: Maintenance / Service Maintenance
FY 2018/2019

TOTAL AMOUNT: \$18,000.00

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for FY 2018/2019 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

Executive Vice President of Finance and Administration

EXHIBIT A-8

OCEAN COUNTY COLLEGE

RESOLUTION

Authorizing the Award of a Contract for Purchase of B&H Photo Products

E&I Cooperative Services Contract #CNR01341– Contract Term: 08/01/13 to 07/31/23

WHEREAS, the Board of Trustees of Ocean County College recognizes the need to purchase various B&H Photo products including cameras, video equipment and peripherals on an as needed basis with federal grant funds awarded to Ocean County College under the Carl D. Perkins Career and Technical Education Act; and

WHEREAS, Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.10 et seq.; joint purchases by county colleges, municipalities or counties; authority; and permits purchases to be made through such a cooperative; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, Ocean County College wishes to award a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute an Agreement with **B&H Photo Video Pro Audio, Inc.**, 420 9th Avenue, New York, NY 10001 in the amount not to exceed: **\$100,000.00** to purchase various products including cameras, video equipment and peripherals on an as needed basis with federal grant funds awarded to Ocean County College under the Carl D. Perkins Career and Technical Education Act. This purchase will be through E&I Cooperative Services Contract #CNR01341.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Purchase of B&H Photo Products

E&I Cooperative Services Contract #CNR01341– Contract Term: 08/01/13 to 07/31/23

VENDOR: **B&H Photo Video Pro Audio, Inc.**
420 9th Avenue
New York, NY 10001

ACCOUNT: Perkins FY 18-19 / Supplies / Instruction
FY 2018/2019

AMOUNT: **\$100,000.00**

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2018/2019 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

Executive Vice President of Finance and Administration

EXHIBIT A-9

OCEAN COUNTY COLLEGE

AMENDMENT

AWARD for Electronic Access Control System Services

RECOMMENDATION: Contract award to **Integrated Systems & Services Inc.**, 541 Industrial Way West, Suite B, Eatontown, NJ 07724 be amended in the additional amount, not to exceed, **\$20,000.00** for a total amount of **\$101,119.00**. The additional monies are for labor and material costs to provide additional card access control services on an as needed basis by the Security Department for various doors campus wide. The original contract in the amount of **\$64,989.00** was awarded at the Board of Trustees meeting on January 25, 2018. Amendments in the amounts of **\$6,760.00** and **\$9,370.00** were awarded at the Board of Trustees meetings on March 29, 2018 and May 31, 2018 respectively.

Said contract to be in accordance with bid specifications and requirements of BID #17/18 B-23, publicly advertised on December 5, 2017, and bids received on January 11, 2018.

NATURE OF BID: Electronic Access Control System Upgrade

BID ITEM #1: Lump Sum Amount – As Specified or Equivalent

BID ITEM #2: Alternate #1- Five (5) Year Software Service Agreement

Other Fees:

Hourly Labor Rate – Project Manager

Hourly Labor Rate – System Programmer

Hourly Labor Rate – System Technician

Hourly Labor Rate – Electrician

Hourly Labor Rate – Engineer, Principal

Material Costs – Catalog Discount Pricing (-) %

SOURCE OF FUNDS: Security / Service Maintenance
FY 2018/2019

BID SUMMARY

Bidder's Name	Integrated Systems and Services Inc.*
Bid Item #1 - Lump Sum Amount	\$ 64,989.00
Bid item #2 - Alternate	\$ 23,000.00
OTHER FEES	
Hourly Labor Rate - Project Manager	\$ 89.00
Hourly Labor Rate - System Programmer	\$ 97.00
Hourly Labor Rate - System Technician	\$ 97.00
Hourly Labor Rate - Electrician	\$ 110.00
Engineer, Principal	\$ 89.00
Material Costs - Catalog Discount Pricing (-)%	-15%

*Recommended Vendor

EXHIBIT A-10

OCEAN COUNTY COLLEGE

AMENDMENT

Award for Media Placement Agency Second Year Contract Option

RECOMMENDATION: Second year contract option to **Success Communications Group**, 26 Eastmans Road, Parsippany, NJ 07054 be amended with an additional amount of **\$35,000.00** for a total amount of **\$160,000.00** for Media Placement Services at Ocean County College. The additional monies are for additional advertising campaigns for the Thomas Edison Partnership, Kean at Ocean Partnership, Math and Science Departments at Ocean County College and Evening Degree Programs at Ocean County College. The second year contract option in the amount of **\$75,000.00** was awarded at the Board of Trustees meeting on June 29, 2017. An amendment in the amount of **\$50,000.00** was awarded at the Board of Trustees meeting on September 28, 2017.

Said contract to be in accordance with proposal specifications and requirements of RFP #16/17 Q-04 publicly advertised on May 31, 2016 and proposals received June 14, 2016.

Contract Term: July 1, 2017 – June 30, 2018 (second year)

NATURE OF PROPOSAL: Media Placement Agency

YEAR 2 OPTION: Total Proposal Price

SOURCE OF FUNDS: Marketing – Promotion / Paid Media
FY 2017/2018

PROPOSAL SUMMARY

VENDOR	Year Two
Success Communications Group 26 Eastmans Road Parsippany, NJ 07054	7% of gross media expenditures

EXHIBIT A-11

OCEAN COUNTY COLLEGE

AMENDMENT

Award for Professional Architectural Services

RECOMMENDATION: Contract award to **RSC Architects**, 3 University Plaza Drive, Suite 600, Hackensack, NJ 07601 be amended with an additional amount of **\$47,818.35** for a total amount of **\$978,618.35**. The additional monies will provide Architectural and Engineering services for the metal panel design for the Grunin Center facade, parking Lot 2 north improvement design and the New Jersey Department of Environmental Protection (NJDEP) stormwater discharge permit fee for the Performing Arts Academy Building project at Ocean County College. The original contract in the amount of **\$898,000.00** was awarded at the Board of Trustees retreat on April 13, 2017. Amendments in the amounts of **\$30,000.00** and **\$2,800.00** were awarded at the Board of Trustees meetings on June 29, 2017 and December 7, 2017 respectively.

Said contract to be in accordance with quote specifications and requirements of RFQ #16/17 Q-22, Quote #01, issued on December 1, 2016 and quotes received on January 10, 2017. The Requests for Quotes were sent to firms from the Professional Qualified Architectural Pool RFQ #16/17 Q-22 approved at the Board of Trustees meeting on November 3, 2016.

NATURE OF QUOTE: Professional Architectural Services

ITEM #1: Part "A" Services - Schematic Design Services and Documentation

ITEM #2: Part "B" Services – Construction Document and Construction
Administration Services and Documentation

ITEM #3: Total Cost

SOURCE OF FUNDS: Capital Account / Performing Arts Academy
FY 2017/2018

QUOTE SUMMARY

VENDOR	ITEM #1	ITEM #2	TOTAL
RSC Architects*	\$ 165,000.00	\$ 733,000.00	\$ 898,000.00

EXHIBIT A-12
(to be distributed at meeting)