

EXHIBIT A



**BOARD OF TRUSTEES
Business/Finance Committee Agenda Items**

To: Board of Trustees
From: Office of the President
Date: July 20, 2017

The following Finance Committee items are recommended to the Ocean County College Board of Trustees for approval at its meeting on **Thursday, July 27, 2017**:

1. Recommend acceptance of the statement of income and expenditures as of June 30, 2017 (**Exhibit A-1**)
2. Recommend that the following contracts be awarded:
 - a. For the purchase of Nursing Teaching and Training Solution Headwalls for the new Health Sciences Building at Ocean County College (**Exhibit A-2**)
 - b. For the printing of the annual calendar/student handbook for 2017/18 at Ocean County College (**Exhibit A-3**)
3. Recommend adoption of resolutions to award the following contracts:
 - a. To identify a qualified pool of contractors for environmental services as needed at Ocean County College (**Exhibit A-4**)
 - b. To identify a qualified pool of vendors for audio visual design services as needed at Ocean County College (**Exhibit A-5**)
 - c. For the purchase of database subscriptions for use in the Library at Ocean County College (**Exhibit A-6**)
 - d. For the purchase of miscellaneous books and Internet database subscriptions for use in the Library at Ocean County College (**Exhibit A-7**)

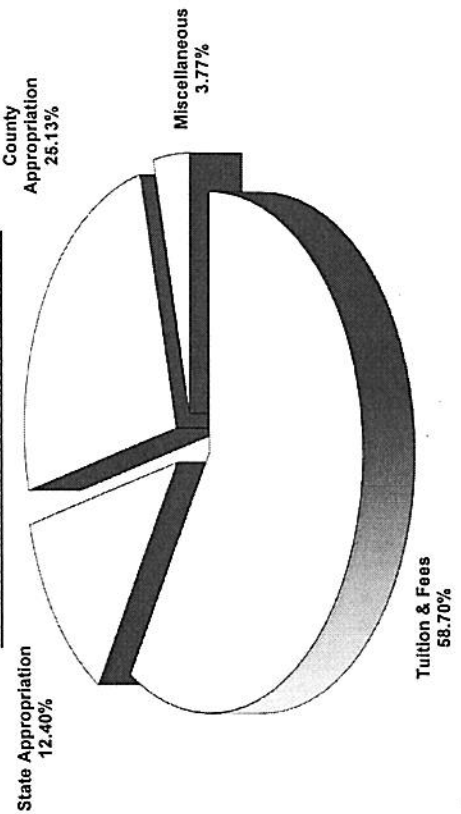
- e. For the purchase of miscellaneous magazine, database, and periodical subscriptions for use in the Library at Ocean County College (**Exhibit A-8**)
 - f. For the purchase of Internet database subscriptions and service fees for use in the Library at Ocean County College (**Exhibit A-9**)
 - g. For the second year of a three-year contract for the purchase of a Canvas Learning Management System, through NJEDge.net, for use at Ocean County College (**Exhibit A-10**)
 - h. For the purchase of books for use in the Library at Ocean County College (**Exhibit A-11**)
 - i. For the purchase of Accuplacer Tests for use by the Testing Center at Ocean County College (**Exhibit A-12**)
 - j. For the purchase of instructional and non-instructional medical supplies and equipment for use at Ocean County College (**Exhibit A-13**)
4. Recommend that the following contracts be amended:
- a. An additional \$2,051.28 for a maximum total of \$31,333.06, to Dell Marketing, LLP, Round Rock, Texas, for the purchase of an additional module to the software license agreement for use at Ocean County College (contract originally awarded at the January 26, 2017, Board meeting) (**Exhibit A-14**)
 - b. An additional \$12,000, for a maximum total of \$52,000, to Rising Star Distribution, Inc., Ocean, New Jersey, and Aramark Work Apparel, Norwell, Massachusetts, for professional promotional items to be used by various departments at Ocean County College (contract originally awarded at the November 3, 2016, Board meeting) (**Exhibit A-15**)
 - c. An additional \$4,000, for a maximum total of \$51,450, to Bowman and Company, LLP, Voorhees, New Jersey, for additional professional auditing services at Ocean County College (contract originally awarded at the April 27, 2017, Board meeting) (**Exhibit A-16**)
5. Recommend acceptance of a \$2,750 grant award from the Mid-Atlantic Arts Foundation: ArtsConnect, to support the Grunin Center for the Arts production of *Black String, a South Korean Musical Group*, in partnership with Stony Brook University and the lead presenter – Flushing Council on Culture and the Arts a/k/a Town Hall in Flushing Queens. Project period: January 25, 2018. Project Director: Mr. Mark Wilson, Director of Cultural Affairs.

EXHIBIT A-1

EXHIBIT A
OCEAN COUNTY COLLEGE
STATEMENT OF CURRENT EXPENDITURES FY 2016-2017
For the Period Ending June, 2017 (not audited)

	ACTUAL	ENCUMBRANCES	TOTAL	FY2016-2017 BUDGET	(OVER) UNDER BUDGET	% BUDGET
REVENUE:						
Tuition & Fees	36,129,084		36,129,084	34,919,929	(1,209,155)	103.46%
State Appropriation	7,328,223		7,328,223	7,376,489	48,266	99.35%
County Appropriation	14,950,259		14,950,259	14,950,259	0	100.00%
Miscellaneous	2,328,341		2,328,341	2,245,000	(83,341)	103.71%
Total Revenue:	60,735,907		60,735,907	59,491,677	(1,244,230)	102.09%
EXPENDITURES:						
Instruction	17,037,555	156,329	17,193,884	19,087,221	1,893,337	90.08%
Academic Support	9,875,620	639,840	10,515,461	10,101,123	(414,338)	104.10%
Student Services	5,288,457	26,651	5,315,107	5,961,007	645,900	89.16%
Institutional Support	11,770,131	747,227	12,517,358	12,961,046	443,688	96.58%
Plant Maint-Opr.	8,422,979	1,322,738	9,745,717	9,446,280	(299,437)	103.17%
Scholarships	392,169	0	392,169	435,000	42,830	90.15%
Debt Services	0	0	0	1,500,000	1,500,000	0.00%
Capital Transfers	2,031,211	0	2,031,211	0	(2,031,211)	0.00%
Total Expenditures:	54,818,122	2,892,785	57,710,907	59,491,677	1,780,769	97.01%

FY 2017 BUDGET REVENUE SOURCES



6/30/17 YTD EXPENDITURES BY FUNCTION

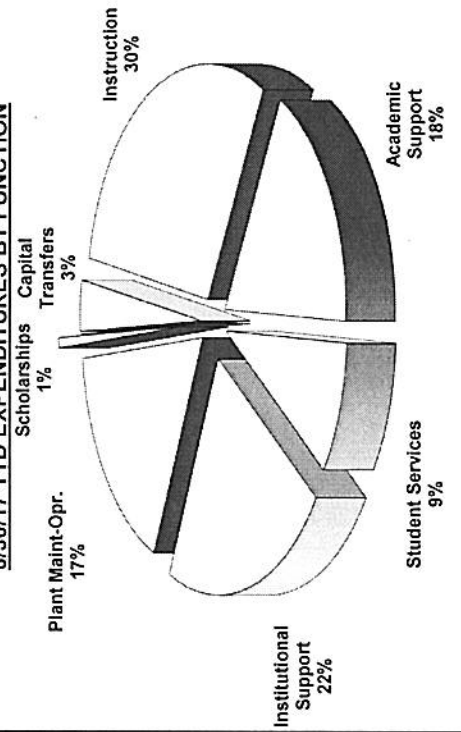


EXHIBIT A-2

OCEAN COUNTY COLLEGE

AWARD for Nursing Teaching & Training Solution Headwalls

RECOMMENDATION: Contract award to **Products Unlimited, Inc.**, 115E. 1st Street, PO Box 339, Justin, TX 76247 in the amount not to exceed **\$42,576.45** for Nursing Teaching and Training Solution Headwalls for the new Health Science Building at Ocean County College.

Said contract to be in accordance with specifications and requirements of Bid #17/18 B-09, publicly advertised on June 14, 2017, and the bids received on July 7, 2017.

NATURE OF BID: Nursing Teaching & Training Solution Headwalls

BID ITEM #1: Total Price for 23 Amico Sapphire Mount R-Series Teaching & Training Solution Headwalls

BID ITEM #2: Total price for 6 Amico Regal Series Vertical Private Flat Wall Teaching & Training Solution Headwalls

BID ITEM #3: Total Cost of Items 1 & 2 above

SOURCE OF FUNDS: Capital Account / Health Science Building
FY 2017/2018

BID SUMMARY

Vendor Name	Medical Shipment, LLC	DiaMedical USA^	Products Unlimited, Inc.*
Item#1			
Provide 23 each Amico Horizontal			
Sapphire Surface Mount R-Series			
Teaching & Training Solution			
Headwalls	\$ 80,642.60	\$ 26,408.60	\$ 27,736.85
Item#2			
Provide 6 each Amico Regal			
Series Vertical Private Flat Wall			
Teaching & Training Solutions			
Headwalls	\$ 27,209.40	\$ 9,289.20	\$ 9,909.60
Item#3			
Total Cost of Items 1&2 above	\$ 107,852.00	\$ 35,697.80	\$ 42,576.45
			(includes \$170.00 per headwall-
			\$4,930.00 in total pricing)

*Recommended Vendor

^Vendor Non-responsive – Did not provide 2 year warranty as specified

The following is a list of vendors invited to submit a bid: Vendors in **bold-type** submitted bids.

Alere Nurse Book, LLC	<u>alereusa@aol.com</u>
Amico Corporation	<u>jglass@amico.com</u>
DiaMedical USA	<u>jleigh@diamedicalusa.com</u>
Johnson Scientific	<u>jkaram@johnsonscientific.com</u>
Pocket Nurse	<u>manderson@pocketnurse.com</u>
Products Unlimited, Inc.	<u>rebekah@products-unlimited.com</u>

EXHIBIT A-3

OCEAN COUNTY COLLEGE

AWARD for Printing of the Annual Calendar/Student Handbook 2017/2018

RECOMMENDATION: Contract award to **General Printing & Design Inc. DBA Global Printing and Packaging and Global Datebooks**, 144 Turnpike Road, Southborough, MA 01772 in the amount not to exceed: **\$15,000.00** for a one year contract with a second year contract option for the Printing of the Annual Calendar/Student Handbook 2017/2018 at Ocean County College.

Said contract to be in accordance with proposal specifications and requirements of RFP #17/18 Q-09 publicly advertised on June 13, 2017 and the proposals received June 23, 2017.

Contract Term: July 27, 2017 – June 30, 2018 (first year)

NATURE OF PROPOSAL: Printing of the Annual Calendar/Student Handbook 2017/2018

ITEM #1: Total price for 6,000 Annual Calendar/Student Handbooks size 8.5 x 5.5

ITEM #1A (Option): Cost of UV laminate on front and back cover

ITEM #1B (Option): Cost of 8.5 x 5.5 manila divider with pocket to be placed in middle of book between two sections

ITEM #1C (Option): Cost of 'page finder' (generic snap-in/out, plastic/ruler-type)

Additional Charges for Author's Alterations/Corrections:

SOURCE OF FUNDS: Student Life – Publication Costs
FY 2017/2018

BID SUMMARY

Bidder's Name	Bid Item #1	Bid Item #1A Option	Bid Item #1B Option	Bid Item #1C Option	Additional Charges for Author's Alterations
Courier Printing Corp.	\$ 9,053.00	\$ 438.00	no bid	no bid	\$390.00 / 8 pages
Global Printing Datebooks *	\$ 10,980.00	\$ 180.00	\$ 1,140.00	\$ 900.00	no charge
D & I Printing Inc.	\$ 13,775.00	\$ 210.00	\$ 1,440.00	\$ 990.00	Included Item #1
Nittany Valley Offset	\$ 17,585.00	\$ 240.00	\$ 1,460.00	no bid	\$45.00 per hour
GraphiColor Corp.	\$ 18,400.00	\$ 800.00	\$ 6,864.00	no bid	\$650.00 / 8 pages
Hummell Printing Inc.	\$ 18,600.00	\$ 550.00	.75 book	no bid	blank

*Recommended Vendor

The following is a list of vendors invited to submit a bid: Vendors in **bold-type** submitted bids.

Concept Printing	<u>nick@conceptprint.com</u>
Creasey Printing	<u>dana@creaseyprinting.com</u> <u>kelli@creaseyprinting.com</u>
Global Printing Datebooks	<u>jfeldman@gprinting.com</u> <u>doug@gprinting.com</u>
Hummel Printing	<u>dennis@hummelsolutions.com</u>
Jersey Printing	<u>bob@jerseyprinting.com</u>
JM Printing	<u>justin@imprintit.com</u>
Nittany Valley Offset	<u>sfowler@nittanyvalley.com</u>
VanGuard Printing	<u>info@vanguardprintingllc.com</u>
Webco Graphics	<u>glen@webcographics.com</u>

EXHIBIT A-4

**OCEAN COUNTY COLLEGE
RESOLUTION
REQUEST FOR QUALIFICATIONS**

WHEREAS, the Board of Trustees of Ocean County recognizes the need to identify a **Qualified Pool of Consultants / Professional Service Providers for Environmental Services** including but not limited to Asbestos Investigation, Abatement Consulting, Air monitoring during and after asbestos removal, Bacterial / Fungal Mold testing, Air monitoring for air quality, Grab sampling of asbestos-containing materials, Preparation of Asbestos Abatement Plan, Lead testing, Radon level testing and other related services on an as needed basis for various projects at Ocean County College; and

WHEREAS, the College has received and opened Qualifications, RFQ #17/18 Q-11, for the provision of Consultants / Professional Service Providers for Environmental Services on July 18, 2017, following the fair and open process under the New Jersey Unit Pay-To-Play Law, N.J.S.A. 19:44A-20 et seq. for receiving Requests for Qualifications; and

WHEREAS, awards will be determined following a formal quotation procurement process when specific projects are selected to be undertaken at Ocean County College; and

WHEREAS, the term of qualification to participate in future formal quotations for the designated profession is July 30, 2017 through June 30, 2018.

THEREFORE, BE IT RESOLVED that the following companies be and are hereby qualified for the provision of Environmental Services at Ocean County College.

TRC Companies, Inc. 41 Spring Street, Suite 102 New Providence, NJ 07974
Brinkerhoff Environmental Services, Inc. 1805 Atlantic Avenue Manasquan, NJ 08736

The following is a list of vendors invited to submit a bid: Vendors in **bold-type** submitted bids.

Air Land & Sea	johnzair@air-land-sea.net
Brilliant	brilliant@brilliantenvironmental.com
Brinkeroff	info@brinkenv.com
Certified	lisa@certified-enviro.com
Dynamic	dmontedoro@dynamicec.com
Enfuse	info@enfuseenvironmental.com
Environmental System	surfj8@aol.com
Ground Water & Environmental Services	cmclaughin@gesonline.com
Hydroscience	info@hydroscience.com
Meridian	info@meridianenvironmental.com
Prescision Analytical Services	info@drinkingwatertesting.com
Renova	amanda@renovaenviro.com
RMA	info@rmagreen.com
Trident	info@tridentenviro.com
Vizcaya	vizcayam@air-engineering.net

EXHIBIT A-5

**OCEAN COUNTY COLLEGE
RESOLUTION
REQUEST FOR QUALIFICATIONS**

WHEREAS, the Board of Trustees of Ocean County recognizes the need to identify a **Qualified Pool of Consultants / Professional Service Providers for Audio Visual Design Services** including but not limited to System Integration Planning, Design Consulting Services, Program and Strategy Development, Construction and Architectural Drawings and Specifications, System Design and Bid Documentation, Construction Administration and Other Related Services on an as needed basis for various projects; and

WHEREAS, the College has received and opened Qualifications, RFQ #17/18 Q-12, for the provision of **Consultants / Professional Service Providers for Audio Visual Design Services** on July 18, 2017, following the fair and open process under the New Jersey Unit Pay-To-Play Law, N.J.S.A. 19:44A-20 et seq. for receiving Requests for Qualifications; and

WHEREAS, awards will be determined following a formal quotation procurement process when specific projects are selected to be undertaken at Ocean County College; and

WHEREAS, the term of qualification to participate in future formal quotations for the designated profession is July 30, 2017 through June 30, 2018.

THEREFORE, BE IT RESOLVED that the following companies be and are hereby qualified for the provision of Audio Visual Design Services at Ocean County College.

Commsult Communications, LP 200 South Avenue East Cranford, NJ 07016
Elert & Associates 140 Third Street South Stillwater, MN 55082
One Diversified, LLC 37 Market Street Kenilworth, NJ 07033
The Sextant Group, Inc. 700 Waterfront Drive Suite 200 Pittsburgh, PA 15222
Total Video Products, Inc. 414 Southgate Court Mickelton, NJ 08056

The following is a list of vendors invited to submit a bid: Vendors in **bold-type** submitted bids.

Armbruster Communications, LLC	rj@armbrustercomm.com
Audio Visual Design Group	info@audiovisualdesigngroup.com
Audio & Telecom Services	sales@audio-telecom.com
Audio Video Concepts	info@audiovideoconcepts.net
Audio Visual Experts	audiovisualexperts@comcast.net
AV Design Services	info@avds.tv
Design Audio Visual	info@design-av.com
McCann Systems	sales@mccannsystems.com
Michael Andrews	mfeher@maavs.com
Select Technology Group	info@selectprotech.com
Spectra New York	info@spectra-ny.com
Surefire Audio Visual	neil@surefireav.com
Synapse Audio Visual Designs	scannella@synapseav.com
Tad Associates	info@TADassociates.net
The Sextant Group	newyork@thesextantgroup.com

EXHIBIT A-6

OCEAN COUNTY COLLEGE

RESOLUTION

Authorizing the Award of a Contract for Database Subscriptions

Contract Term: July 1, 2017 – June 30, 2018

WHEREAS, the Board of Trustees of Ocean County College has a need to purchase database subscriptions for the Library at Ocean County College; and

WHEREAS, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5(a)(6) textbooks, copyrighter materials, student produced publications and services incidental thereto, library materials including without limitation books, periodicals, newspapers, documents, pamphlets, photographs, reproductions, microfilms, pictorial or graphic works, musical scores, maps, charts, globes, sound recordings, slides, films, filmstrips, video and magnetic tapes, other printed or published matter and audiovisual and other materials of a similar nature, necessary binding or rebinding of library materials and specialized library services; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

WHEREAS, Ocean County College wishes to award said contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A. 18A:64A-25.1 et seq., and the provisions of N.J.S.A. 19:44A-20.4 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute an Agreement with **Cengage Learning, Inc.** 20 Channel Center, Boston, MA 02210 in the amount not to exceed: **\$32,178.00** for purchase of database subscriptions for the Library at Ocean County College.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Database Subscriptions

Contract Term: July 1, 2017 – June 30, 2018

VENDOR:	Cengage Learning, Inc. 20 Channel Center Boston, MA 02210
ACCOUNT:	Library / Subscriptions - CD Rom Library FY 2017/2018
TOTAL:	<u>\$32,178.00</u>

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2017/2018 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

EXHIBIT A-7

OCEAN COUNTY COLLEGE

RESOLUTION

Authorizing the Award of a Contract for Databases and Books

Contract Term: July 1, 2017 – June 30, 2018

WHEREAS, the Board of Trustees of Ocean County College has a need to purchase Databases and Books for the Library at Ocean County College; and

WHEREAS, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5(a)(6) textbooks, copyrighter materials, student produced publications and services incidental thereto, library materials including without limitation books, periodicals, newspapers, documents, pamphlets, photographs, reproductions, microfilms, pictorial or graphic works, musical scores, maps, charts, globes, sound recordings, slides, films, filmstrips, video and magnetic tapes, other printed or published matter and audiovisual and other materials of a similar nature, necessary binding or rebinding of library materials and specialized library services; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

WHEREAS, Ocean County College wishes to award said contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A. 18A:64A-25.1 et seq., and the provisions of N.J.S.A. 19:44A-20.4 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute an Agreement with **West Publishing Corporation**, 620 Opperman Drive, Eagan, MN 55123 in the amount not to exceed: **\$34,610.00** for databases and books for the Library at Ocean County College.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Databases and Books

Contract Term: July 1, 2017 – June 30, 2018

VENDOR: West Publishing Corporation
620 Opperman Drive
Eagan, MN 55123

ACCOUNT: Library / Library Books
FY 2017/2018

TOTAL: \$34,610.00

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2017/2018 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

Executive Vice President of Finance and Administration

EXHIBIT A-8

OCEAN COUNTY COLLEGE

RESOLUTION

Authorizing the Award of a Contract for Subscriptions to Magazines, Databases and Periodicals

Contract Term: July 1, 2017 – June 30, 2018

WHEREAS, the Board of Trustees of Ocean County College has a need to purchase subscriptions to magazines, databases and periodicals for the Library at Ocean County College; and

WHEREAS, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5(a)(6) textbooks, copyrighter materials, student produced publications and services incidental thereto, library materials including without limitation books, periodicals, newspapers, documents, pamphlets, photographs, reproductions, microfilms, pictorial or graphic works, musical scores, maps, charts, globes, sound recordings, slides, films, filmstrips, video and magnetic tapes, other printed or published matter and audiovisual and other materials of a similar nature, necessary binding or rebinding of library materials and specialized library services; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

WHEREAS, Ocean County College wishes to award said contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A. 18A:64A-25.1 et seq., and the provisions of N.J.S.A. 19:44A-20.4 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute an Agreement with **EBSCO Industries, Inc., DBA EBSCO Information Services**, PO Box 2543 Birmingham, AL 35202-2543 in the amount not to exceed: **\$87,585.60** for subscriptions to magazines, databases and periodicals for the Library at Ocean County College.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND
ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDED OF A
CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Subscriptions to Magazines, Databases & Periodicals

Contract Term: July 1, 2017 – June 30, 2018

VENDOR:	EBSCO Industries, Inc., DBA EBSCO Information Services PO Box 2543 Birmingham, AL 35202-2543
ACCOUNT:	Library / Periodicals and Pamphlets - Library FY 2017/2018
TOTAL:	<u>\$87,585.60</u>

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2017/2018, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

EXHIBIT A-9

OCEAN COUNTY COLLEGE**RESOLUTION****Authorizing the Award of a Contract for Internet Database Subscription and Service Fees****Contract Term: July 1, 2017 – June 30, 2018**

WHEREAS, the Board of Trustees of Ocean County College recognizes the need to purchase internet database subscriptions and service fees through the Virtual Academic Library Environment (VALE) Consortium for the Library at Ocean County College; and

WHEREAS, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions N.J.S.A.18A:64A-25.10, joint purchases by county colleges, municipalities or counties; authority, permits purchases to be made through such a consortium; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Vice President of Finance; and

WHEREAS, Ocean County College wishes to award said contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A. 18A:64A-25.1 et seq., and the provisions of N.J.S.A. 19:44A-20.4 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to execute an Agreement with **NJEdge.NET** 218 Central Avenue, Newark, NJ 07102, in the amount not to exceed: **\$49,219.30** for internet database subscriptions and service fees through VALE Consortium for the Library at Ocean County College.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDED OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Database Subscriptions and Service Fees

Contract Term: July 1, 2017 – June 30, 2018

VENDOR: NJEdge.NET
218 Central Avenue
Newark, NJ 07102

ACCOUNT: Library / Subscriptions - CD ROM Library
FY 2017/2018

TOTAL: \$49,219.30

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2017/2018, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

EXHIBIT A-10

OCEAN COUNTY COLLEGE**RESOLUTION****Authorizing the Award of a Contract for Canvas Learning Management System****Second Year Contract****Contract Term: July 1, 2017 – June 30, 2018**

WHEREAS, the Board of Trustees of Ocean County College recognizes the need to renew the second year of a three year contract for Canvas Learning Management System (LMS) through NJEdge.NET Consortium for Ocean County College; and

WHEREAS, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions N.J.S.A.18A:64A-25.10, joint purchases by county colleges, municipalities or counties; authority, permits purchases to be made through such a consortium; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Vice President of Finance; and

WHEREAS, Ocean County College wishes to award said contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A. 18A:64A-25.1 et seq., and the provisions of N.J.S.A. 19:44A-20.4 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to execute an Agreement with **Instructure, Inc.**, 6330 South 3000 East, Suite 700, Salt Lake City, UT 84121, in the amount not to exceed: **\$200,342.34** to renew the second year of a three year contract for Canvas Learning Management System through NJEdge.NET Consortium for Ocean County College.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Canvas Learning Management System**Second Year Contract****Contract Term: July 1, 2017 – June 30, 2018**

VENDOR: Instructure, Inc.
6330 South 3000 East
Suite 700
Salt Lake City, UT 84121

ACCOUNT: E-Learning / Contract Payment
FY 2017/2018

AMOUNT: \$200,342.34

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2017/2018, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

EXHIBIT A-11

**OCEAN COUNTY COLLEGE
RESOLUTION**

Authorizing the Award of a Contract for Purchase of Books for the Library

Contract Term: July 27, 2017 – June 30, 2018

WHEREAS, the Board of Trustees of Ocean County College recognizes a need to purchase books for the Library at Ocean County College; and

WHEREAS, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5(a)(6) textbooks, copyrighted materials, student produced publications and services incidental thereto, library materials including without limitation books, periodicals, newspapers, documents, pamphlets, photographs, reproductions, microfilms, pictorial or graphic works, musical scores, maps, charts, globes, sound recordings, slides, films, filmstrips, video and magnetic tapes, other printed or published matter and audiovisual and other materials of a similar nature, necessary binding or rebinding of library materials and specialized library services; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

WHEREAS, Ocean County College wishes to award said contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A. 18A:64A-25.1 et seq., and the provisions of N.J.S.A. 19:44A-20.4 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute an Agreement with **Yankee Book Peddler, Inc.** 5724 Hwy 280 East, Birmingham, AL 35242 in the amount not to exceed: **\$37,000.00** for the purchase of books for the Library at Ocean County College.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Purchase of Books for the Library**Contract Term: July 27, 2017 – June 30, 2018**

VENDOR: Yankee Book Peddler, Inc.
5724 Hwy 280 East
Birmingham, AL 35242

ACCOUNT: Library / Library Books
FY 2017/2018

TOTAL: \$37,000.00

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2017/2018 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

EXHIBIT A-12

OCEAN COUNTY COLLEGE**RESOLUTION****Authorizing the Award of a Contract for Online Accuplacer Test Units**

WHEREAS, the Board of Trustees of Ocean County College recognizes the need to purchase online Accuplacer Test Units through New Jersey County College Joint Purchasing Consortium for Ocean County College; and

WHEREAS, Cumberland County College is serving as the lead agency; and

WHEREAS, this contract is awarded without public bidding in accordance with the provisions of County College Contracts Law 18A:64A-25.10, joint purchases by county colleges, municipalities or counties; authority; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, Ocean County College wishes to award said contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A. 18A:64A-25.1 et seq., and the provisions of N.J.S.A. 19:44A-20.4 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to execute an Agreement with **The College Board-OALS**, 45 Columbus Avenue, New York, NY 10023-6992 in the amount not to exceed: **\$30,030.00** for online Accuplacer Test Units through New Jersey County College Joint Purchasing Consortium.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Online Accuplacer Test Units

Contract Term: July 1, 2017 – June 30, 2018

VENDOR:	The College Board-OALS 45 Columbus Avenue New York, NY 10023-6992
ACCOUNT:	Testing Center / Testing Material FY 2017/2018
TOTAL:	<u>\$30,030.00</u>

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2017/2018, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

Executive Vice President of Finance and Administration

EXHIBIT A-13

OCEAN COUNTY COLLEGE**RESOLUTION****Authorizing the Award of a Contract for Instructional & Non-Instructional Medical and Laboratory/Science Supplies and Equipment**

WHEREAS, the Board of Trustees of Ocean County College recognizes the need to purchase Instructional and Non-Instructional Medical and Laboratory / Science Supplies and Equipment through New Jersey County College Joint Purchasing Consortium (JPC) for Ocean County College; and

WHEREAS, Camden County College is serving as the lead agency; and

WHEREAS, this contract is awarded without public bidding in accordance with the provisions of County College Contracts Law 18A:64A-25.10, joint purchases by county colleges, municipalities or counties; authority; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, Ocean County College wishes to award said contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A. 18A:64A-25.1 et seq., and the provisions of N.J.S.A. 19:44A-20.4 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to execute an Agreement with various awarded vendors as per JPC Bid document and Award package, contract #FY17JPC-42 and #FY17JCP-61 in the amount not to exceed: **\$65,000.00** for the purchase of Instructional and Non-Instructional Medical and Laboratory / Science Supplies and Equipment through New Jersey County College Joint Purchasing Consortium.

RESOLUTION

**CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND
ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A
CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.**

**Contract for Instructional and Non-Instructional Medical and Laboratory / Science
Supplies and Equipment**

Contract Term: May 1, 2017 – April 30, 2018

VENDOR: Various Awarded Vendors
Contract #FY17JPC-42 & #FY17JPC-61

ACCOUNT: Operating Budget
FY 2017/2018

TOTAL: \$65,000.00

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2017/2018, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.


Executive Vice President of Finance and Administration

Instructional & Non-Instructional Laboratory & Medical Supply Catalogs FY17JCP-42 & FY17JPC-61	
<u>Awarded Vendor</u>	<u>Website Catalog Discount</u>
J & H Berge, Inc.	12% - 17.5%
Pocket Nurse Enterprises	0% - 20%
Sargent-Welch	33%
School Health Corp	10%
Thomas Scientific	1% - 30%
VE Ralph & Sons	12%
Ward's Natural Science	18%
Bound Tree Medical	30%
Carolina Biological Supply Co.	5%
Johnson Scientific	0%
Nasco	15%
Products Unlimited, Inc.	20%
School Specialty d/b/a Frey Scientific	various %

EXHIBIT A-14

OCEAN COUNTY COLLEGE**AMENDMENT****Authorizing the Award of a Contract for Microsoft Software License Agreement
State Contract #89850 - Effective September 1, 2015 – June 30, 2020**

WHEREAS, the Board of Trustees of Ocean County College recognizes the need to amend the **\$29,281.78** contract awarded by Resolution on January 26, 2017 to **Dell Marketing LLP**, 1 Dell Way, Round Rock, TX, 78682; and

WHEREAS, the original contract for Microsoft Software License Agreement requires an amendment for an additional **\$2,051.28** for an additional module which will allow Ocean County College to utilize several new cloud items such as password change / reset self-service; and

WHEREAS, Ocean County College has a need to amend said contract for goods and services which are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A. 18A:64A-25.9.a. County college purchases through State agency; procedure. Any county college, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefor, may purchase any materials, supplies, goods, services or equipment pursuant to a contract or contracts for such materials, supplies, goods, services or equipment entered into on behalf of the State by the Division of Purchase and Property; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, Ocean County College wishes to amend said contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A. 18A:64A-25.1 et seq., and the provisions of N.J.S.A. 19:44A-20.4 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to amend the contract with **Dell Marketing LLP**, 1 Dell Way, Round Rock, TX, 78682 in the additional amount of **\$2,051.28** for Microsoft Software License Agreement for a total amount of **\$31,333.06**. The original contract in the amount of **\$29,281.78** was awarded at the January 26, 2017 Board of Trustees meeting.
2. This contract is awarded without public bidding as a purchase through the State Division of Purchase and Property in accordance with the provisions of the County College Contracts Law (18A:64A-25.9a) to **Dell Marketing LLP**, State Contract Number A-89850; Term: 9/01/15 to 6/30/20.

AMENDMENT

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDED OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Microsoft Software License Agreement

Contract Term: February 28, 2017 – February 27, 2018

VENDOR:	Dell Marketing LLP 1 Dell Way Round Rock, TX 78682
ACCOUNT:	Information Technology / Software FY 2017/2018
ORIGINAL CONTRACT:	\$29,281.78
AMENDMENT:	\$2,051.28
TOTAL AMOUNT:	\$31,333.06

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2017/2018 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.


Executive Vice President of Finance and Administration

EXHIBIT A-15

OCEAN COUNTY COLLEGE

AMENDMENT

Multiple Contract Award for Campus Wide Promotional Items

RECOMMENDATION: First year contract award to **Various Vendors** for furnishing and delivery of **Campus Wide Promotional Items**, including silk screen, digital printing, and embroidery services be amended in the additional amount of **\$12,000.00** for a total amount of **\$52,000.00**. The additional monies are necessary for additional promotional items at Ocean County College. The original contract in the amount of **\$40,000.00** was awarded at the November 3, 2016 Board of Trustees meeting.

Accepted Vendors

Rising Star Distribution, Inc. 3433 Sunset Avenue Ocean, NJ 07712
Aramark Work Apparel Group 141 Longwater Drive Norwell, MA 02061

Said contract to be in accordance with bid specifications and requirements of BID #16/17 B-28 publicly advertised on September 1, 2016 with an addendum on September 21, 2016 and the bids received September 29, 2016.

Contract Term: November 4, 2016 – November 3, 2017 (first year)

NATURE OF BID: Campus Wide Promotional Items

BID ITEM #1: Item Pricing / Discounted Catalog Pricing

SOURCE OF FUNDS: Operating Budget
FY 2017/2018

BID SUMMARY:

VENDOR NAME	MANUFACTURER	DISCOUNT
Rising Star	Big Graphics	EQP*
	Lanco	EQP*
	Bullet	EQP*
	Hubpen	20%
	Norwood by Bic Graphic	EQP*
	Seville Gear	EQP*
Aramark	Wearguard	25%

EQP* - End Quantity Pricing

EXHIBIT A-16

OCEAN COUNTY COLLEGE**AMENDMENT****AWARD for Auditor Services**

RECOMMENDATION: Second year contract option to **Bowman & Company LLP**, 601 White Horse Road, Voorhees, New Jersey 08043 be amended in the additional amount of **\$4,000.00** for a total amount of **\$51,450.00**. The additional monies are necessary for additional Auditor Services at Ocean County College. The original contract in the amount of **\$47,450.00** was awarded at the April 27, 2017 Board of Trustees meeting.

Said contract to be in accordance with proposal specifications and requirements of RFP #16/17 Q-09 publicly advertised on May 27, 2016 and the proposals received June 14, 2016.

Contract Term: July 1, 2017 – June 30, 2018 (second year)

NATURE OF PROPOSAL: Auditor Services

YEAR 2 OPTION:

ITEM #1: Total Cost FY 2017

SOURCE OF FUNDS: Auditing Services / Fees – Audit
FY 2017/2018

PROPOSAL SUMMARY

	Bowman & Company LLP 601 White Horse Rd Voorhees, NJ 08043
Item 1	\$47,450.00