

# ***EXHIBIT A***



**BOARD OF TRUSTEES  
Business/Finance Committee Agenda Items**

**To:** Board of Trustees  
**From:** Office of the President  
**Date:** August 17, 2016

The following Finance Committee items are recommended to the Ocean County College Board of Trustees for approval at its meeting on **Thursday, August 25, 2016**:

1. Recommend acceptance of the statement of income and expenditures as of July 31, 2016 (**Exhibit A-1**)
2. Recommend that the following contracts be awarded:
  - a. For the first year of a three-year contract for custodial services at Ocean County College (**Exhibit A-2**)
  - b. For chiller maintenance services from September 1, 2016, through June 30, 2017, with the option of one additional year, at Ocean County College (**Exhibit A-3**)
  - c. For HVAC maintenance services from September 1, 2016, through June 30, 2017, with the option of one additional year, at Ocean County College, the Southern Education Center, and the Barnegat Bay Partnership Property (**Exhibit A-4**)
  - d. For plumbing services from September 1, 2016, through June 30, 2017, with the option of one additional year, at Ocean County College, the Southern Education Center, and the Barnegat Bay Partnership Property (**Exhibit A-5**)
  - e. For the purchase of a review course for nursing students to prepare for the National Council Licensure RN examination at Ocean County College (**Exhibit A-6**)
  - f. For the purchase of a personal fitness training course through the Continuing and Professional Education Department at Ocean County College (**Exhibit A-7**)

- g. For the optional third year of a three-year agreement for professional consulting services for broker and risk management services at Ocean County College **(Exhibit A-8)**
- 3. Recommend adoption of resolutions to award the following contracts:
  - a. For the purchase of miscellaneous plumbing supplies for use at Ocean County College **(Exhibit A-9)**
  - b. For the purchase of miscellaneous electrical supplies for use at Ocean County College **(Exhibit A-10)**
  - c. For the purchase of an automated applicant tracking management system for use by the Human Resources Department at Ocean County College **(Exhibit A-11)**
  - d. For the first year of a three-year agreement for the Adobe Enterprise software license for use at Ocean County College **(Exhibit A-12)**
  - e. For the authorization of the purchase of natural gas supply services for use at Ocean County College **(Exhibit A-13)**
- 4. Recommend that the following contracts be amended:
  - a. An additional \$15,850, for a maximum total of \$84,750, to Panoramic Window and Door Systems, Stockton, New Jersey, for material changes in color and the addition of integral blinds, and for a construction allowance in the event of unforeseen field conditions or weather conditions, for the window replacement renovations in the Nursing Building at Ocean County College (contract originally awarded at the June 28, 2016, Board meeting) **(Exhibit A-14)**
  - b. An additional \$13,500, for a maximum total of \$1,016,786, to Kimmel Bogrette Architecture + Site, Conshohocken, Pennsylvania, for a change order for the temporary chiller design, freeze pumps, and pipe rerouting, for the renovation of the Instructional Building at Ocean County College (contract originally awarded at the September 23, 2013, Board meeting) **(Exhibit A-15)**
- 5. Recommend that the following contract be extended:
  - a. An additional \$10,000 to Dimension Data North America, Inc., Charlotte, North Carolina, for a one-month extension of the one-year contract for campus-wide Cisco data/voice/video network and related hardware and software equipment renewal for use at Ocean County College (contract originally awarded at the August 24, 2015, Board meeting) **(Exhibit A-16)**

6. Recommend acceptance of \$20,000 from the New Jersey Council of County Colleges through a grant from the Prudential Foundation for a College Credit Now Program to focus on 11<sup>th</sup> and 12<sup>th</sup> grade students who are college ready and eligible for dual enrollment courses, with priority given to students living below the poverty line. Project period: September 1, 2016, through December 31, 2016. Project Director: Dr. Henry Jackson, Executive Director of Academic Success.

## ***EXHIBIT A-1***

## EXHIBIT A

## OCEAN COUNTY COLLEGE

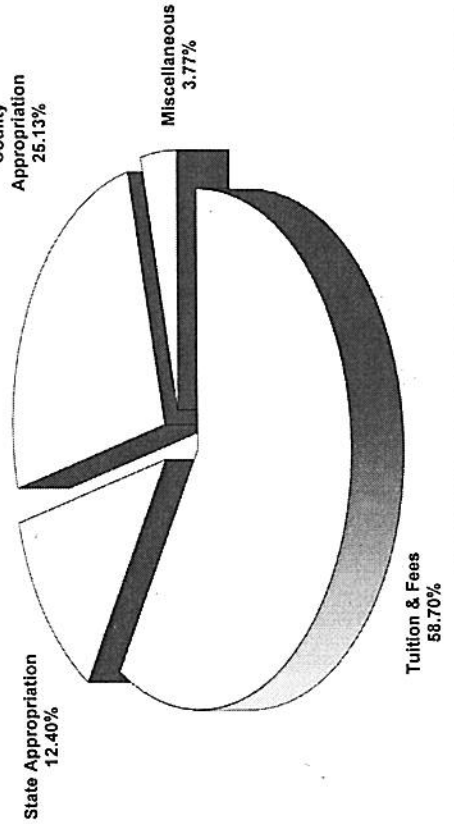
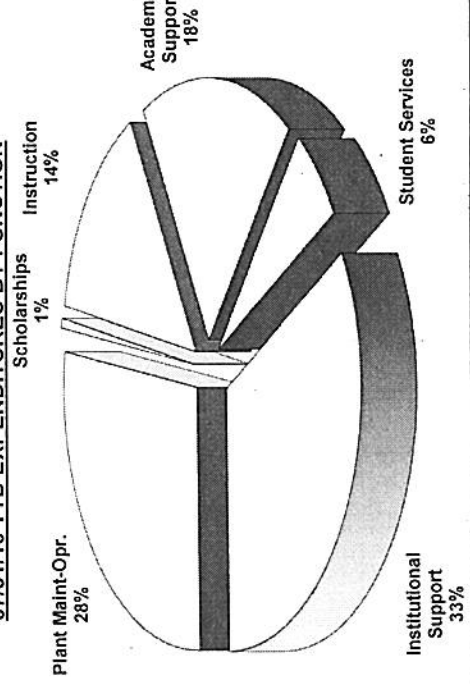
## STATEMENT OF CURRENT EXPENDITURES FY 2016-2017

For the Period Ending JULY, 2016 (not audited)

|                       | ACTUAL            | ENCUMBRANCES | TOTAL             | FY2016-2017<br>BUDGET | (OVER)<br>UNDER<br>BUDGET | % BUDGET      |
|-----------------------|-------------------|--------------|-------------------|-----------------------|---------------------------|---------------|
| <b>REVENUE:</b>       |                   |              |                   |                       |                           |               |
| Tuition & Fees        | 11,190,207        |              | 11,190,207        | 34,919,929            | 23,729,722                | 32.05%        |
| State Appropriation   | 618,874           |              | 618,874           | 7,376,489             | 6,757,615                 | 8.39%         |
| County Appropriation  | 0                 |              | 0                 | 14,950,259            | 14,950,259                | 0.00%         |
| Miscellaneous         | 265,410           |              | 265,410           | 2,245,000             | 1,979,590                 | 11.82%        |
| <b>Total Revenue:</b> | <b>12,074,492</b> |              | <b>12,074,492</b> | <b>59,491,677</b>     | <b>47,417,185</b>         | <b>20.30%</b> |

**EXPENDITURES:**

|                            |                  |                  |                  |                   |                   |               |
|----------------------------|------------------|------------------|------------------|-------------------|-------------------|---------------|
| Instruction                | 850,175          | 540,825          | 1,391,000        | 19,087,221        | 17,696,221        | 7.29%         |
| Academic Support           | 1,074,919        | 722,669          | 1,797,588        | 10,101,123        | 8,303,535         | 17.80%        |
| Student Services           | 444,875          | 161,162          | 606,037          | 5,961,007         | 5,354,970         | 10.17%        |
| Institutional Support      | 1,281,558        | 1,989,179        | 3,270,738        | 12,961,046        | 9,690,308         | 25.24%        |
| Plant Maint.-Opr.          | 519,557          | 2,174,624        | 2,694,181        | 9,446,280         | 6,752,099         | 28.52%        |
| Scholarships               | 56,395           | 0                | 56,395           | 435,000           | 378,604           | 12.96%        |
| Debt Services              | 0                | 0                | 0                | 1,500,000         | 1,500,000         | 0.00%         |
| <b>Total Expenditures:</b> | <b>4,227,480</b> | <b>5,588,459</b> | <b>9,815,939</b> | <b>59,491,677</b> | <b>49,675,737</b> | <b>16.50%</b> |

**FY 2017 BUDGET REVENUE SOURCES****07/31/16 YTD EXPENDITURES BY FUNCTION**

## ***EXHIBIT A-2***

# **OCEAN COUNTY COLLEGE**

**RECOMMENDATION:** Contract award to **Pritchard Industries, Inc.**, 147 Columbia Turnpike, Florham Park, NJ 07932, for Custodial Services as needed by Ocean County College, in the amount not to exceed **\$1,177,394.75** for the first year of a three (3) year contract with option to renew for year two (2) and year three (3). Year one (1) effective October 1, 2016 through September 30, 2017. Year two (2), if renewed, effective October 1, 2017 through September 30, 2018, and year three (3), if renewed, effective October 1, 2018 through September 30, 2019.

Said contract to be in accordance with specifications and requirements of Bid No. 16/17 B-14, publicly advertised June 16, 2016, and the bids received on July 19, 2016.

**NATURE OF BID:** Custodial Services

|                            |                         |
|----------------------------|-------------------------|
|                            | <u>YEAR ONE (1)</u>     |
| <b><u>BID ITEM #1:</u></b> | Management Costs        |
| <b><u>BID ITEM #2:</u></b> | Labor Costs             |
| <b><u>BID ITEM #3:</u></b> | Supplies/Material Costs |
| <b><u>BID ITEM #4:</u></b> | Total Costs             |

**SOURCE OF FUNDS:** CUSTODIAL / SERVICE - CUSTODIAL  
FY 2016/2017

## **BID SUMMARY:**

| VENDOR   | BID ITEM #1  | BID ITEM #2    | BID ITEM #3 | BID ITEM #4    |
|--|--------------|----------------|-------------|----------------|
| Pritchard Industries, Inc.<br>147 Columbia Turnpike<br>Florham Park, NJ 07932  | \$215,817.18 | \$934,850.21   | \$26,727.35 | \$1,177,394.75 |
| Witt, Fiala, Flannery & Associates, Inc.<br>dba WFF Facilities Services<br>211 South Jefferson Avenue<br>St. Louis, MO 63103 | \$194,089.00 | \$992,983.00   | \$65,114.00 | \$1,252,186.00 |
| C&W Facility Services, Inc.<br>275 Grove Street, Suite 3-200<br>Auburndale, MA 02466   | \$218,970.38 | \$1,053,640.51 | \$28,925.37 | \$1,301,536.26 |
| Temco Building Maintenance, Inc.<br>dba Temco Facility Services<br>One Madison Street, Bldg. D<br>East Rutherford, NJ 07073  | \$201,174.24 | \$1,167,729.45 | \$39,630.02 | \$1,408,533.71 |
| All Clean Building Services, Inc.<br>990 Spruce Street<br>Lawrenceville, NJ 08648  | \$221,346.82 | \$1,262,787.16 | \$42,500.00 | \$1,526,633.99 |



The following is a list of vendors invited to submit proposals:

|                                    |  |
|------------------------------------|--|
| CCA Services Group, Pennsburg, Pa  | <a href="mailto:apacini@gcaservices.com">apacini@gcaservices.com</a>                           |
| The Official Cleaning Experts      | <a href="mailto:theofficialcleaningexperts@gmail.com">theofficialcleaningexperts@gmail.com</a> |
| Cleaning Services of Hudson Valley | <a href="mailto:Jag320@optonline.net">Jag320@optonline.net</a>                                 |
| Heits Building Services            | <a href="mailto:jgelman@heits.com">jgelman@heits.com</a>                                       |
| Bravo Building Services            | <a href="mailto:mamoroso@bravobuildingservices.com">mamoroso@bravobuildingservices.com</a>     |
| Day Care Cleaning Services         | <a href="mailto:jean@dccs-usa.com">jean@dccs-usa.com</a>                                       |
| Compass USA                        | <a href="mailto:Deborah.Dacunzo@compass-usa.com">Deborah.Dacunzo@compass-usa.com</a>           |
| CW Services                        | <a href="mailto:Daniel.kane@cwservices.com">Daniel.kane@cwservices.com</a>                     |
| Temco Services                     | <a href="mailto:ezayas@temcoservices.com">ezayas@temcoservices.com</a>                         |
| WFF Services                       | <a href="mailto:msullivan@wffservices.com">msullivan@wffservices.com</a>                       |
| Pritchard Industries               | <a href="mailto:tmartin@pritchasrdindustries.com">tmartin@pritchasrdindustries.com</a>         |

## ***EXHIBIT A-3***

## OCEAN COUNTY COLLEGE

**RECOMMENDATION:** Time and materials (T & M) contract award to **Peterson Service Co., Inc.**, 234 Route 70, Medford, NJ 08055 for Chiller Maintenance Services at Ocean County College, in the amount not to exceed **\$65,000.00**. Service areas shall include the main Toms River Campus. The anticipated term of this contract is ten months, beginning September 1, 2016 and ending June 30, 2017, and may be extended one additional year, beginning July 1, 2017 and ending June 30, 2018 as approved by the Board of Trustees of Ocean County College.

Said contract to be in accordance with specifications and requirements of Bid No. 16/17 B-22, publicly advertised on July 1, 2016, and the bids received on July 20, 2016.

**NATURE OF BID:** T & M Chiller Maintenance Services

|                           |   |
|---------------------------|---|
| <b><u>BID ITEM #1</u></b> | HVAC Technician/Journeyman (Hourly Rates) |
|                           | (A) Straight Time Rate \$94.50            |
|                           | (B) Overtime Rate \$142.35                |
|                           | (C) Weekend / Holiday Rate \$189.80       |

|                           |                  |     |
|---------------------------|------------------|-----|
| <b><u>BID ITEM #2</u></b> | Materials Markup | 20% |
|---------------------------|------------------|-----|

**SOURCE OF FUNDS:** MAINTENANCE / SERVICE - MAINTENANCE  
FY 2016/2017

The following vendors were invited to bid:

|  |  |
|--|--|
| Air systems Maintenance<br>718 Jefferson Ave<br>Kenilworth, NJ 07033 | Peterson Service Company<br>234 Route #70<br>Medford, NJ 08055 |
|--|--|

|   |   |
|---|---|
| Falasca Mechanical<br>3329 North Mill Road<br>Vineland, 08360 | Binsky Service<br>281 Centennial Ave.<br>Piscataway, NJ 08854 |
|---|---|

|  |   |
|--|---|
| Worth & Company<br>6263 Kellers Church Road<br>Pipersville, PA 08947 | Core Mechanical Inc.<br>7905 Browning Road,<br>Pennsauken, NJ 08109 |
|--|---|

Johnson controls  
1001 Lower Landing Rd  
Blackwood, NJ 08012

Bid proposals were received by the following vendors:

**Peterson Service Co., Inc.**  
**234 Route 70**  
**Medford, NJ 08055**

Worth & Company Inc. of PA  
 26 Worlds Fair Dr, Ste. C  
 Somerset, NJ 08873

Air Systems Maintenance, Inc.  
 718 Jefferson Ave  
 Kenilworth, NJ 07033

Falasca Mechanical, Inc.  
 3329 N. Mill Road  
 Vineland, NJ 08360

Core Mechanical, Inc.  
 7905 Browning Road  
 Pennsauken, NJ 08109

Unitemp, Inc.  
 364 S. Egg Harbor Road  
 Hammonton, NJ 08037

### BID SUMMARY

| Vendor Name                       | Bid Item #1 - Journeyman Hourly Rates |                  |                  | Item #2 - Percentage of Material Mark up |
|-----------------------------------|---------------------------------------|------------------|------------------|--|
|                                   | (A)<br>Straight Time                  | (B)<br>Overtime  | (C)<br>Weekend   |  |
| <b>Peterson Service Co., Inc.</b> | <b>\$ 94.50</b>                       | <b>\$ 142.35</b> | <b>\$ 189.80</b> | <b>20%</b>                               |
| Air Systems Maintenance, Inc.     | \$ 100.00                             | \$ 150.00        | \$ 200.00        | 15%                                      |
| Core Mechanical, Inc.             | \$ 101.00                             | \$ 151.00        | \$ 202.00        | 19%                                      |
| Worth & Company Inc. of PA        | \$ 110.00                             | \$ 165.00        | \$ 165.00        | 15%                                      |
| Falasca Mechanical, Inc.          | \$ 112.90                             | \$ 152.95        | \$ 205.50        | 25%                                      |
| Unitemp, Inc.                     | \$ 112.00                             | \$ 168.00        | \$ 224.00        | 20%                                      |

### BID SUMMARY EVALUATION

|                                   | Journeyman -<br>Straight x 200<br>hours | Journeyman -<br>Overtime x 25<br>hours | Journeyman -<br>Weekend x 25<br>hours | Material<br>Markup x<br>\$15,000 |                     |
|-----------------------------------|---|--|---------------------------------------|----------------------------------|---------------------|
| <i>Multiplier x</i>               | <i>200</i>                              | <i>25</i>                              | <i>25</i>                             | <i>\$5,000</i>                   | <i>Total</i>        |
| <b>Peterson Service Co., Inc.</b> | <b>\$ 18,900.00</b>                     | <b>\$ 3,558.75</b>                     | <b>\$ 4,745.00</b>                    | <b>\$ 6,000.00</b>               | <b>\$ 33,203.75</b> |
| Air Systems Maintenance, Inc.     | \$ 20,000.00                            | \$ 3,750.00                            | \$ 5,000.00                           | \$ 5,750.00                      | \$ 34,500.00        |
| Core Mechanical, Inc.             | \$ 20,200.00                            | \$ 3,775.00                            | \$ 5,050.00                           | \$ 5,950.00                      | \$ 34,975.00        |
| Worth & Company Inc. of PA        | \$ 22,000.00                            | \$ 4,125.00                            | \$ 4,125.00                           | \$ 5,750.00                      | \$ 36,000.00        |
| Falasca Mechanical, Inc.          | \$ 22,580.00                            | \$ 3,823.75                            | \$ 5,137.50                           | \$ 6,250.00                      | \$ 37,791.25        |
| Unitemp, Inc.                     | \$ 22,400.00                            | \$ 4,200.00                            | \$ 5,600.00                           | \$ 6,000.00                      | \$ 38,200.00        |

## ***EXHIBIT A-4***

## OCEAN COUNTY COLLEGE

**RECOMMENDATION:** Time and materials (T & M) contract award to **Core Mechanical, Inc.**, 7905 Browning Road, Pennsauken, NJ 08109, for Heating, Ventilation, and Air Conditioning (HVAC) maintenance services at Ocean County College, in the amount not to exceed **\$125,000.00**. Service areas shall include the main Toms River Campus, the BBNEP site, and the Southern Education Center in Manahawkin, NJ. The anticipated term of this contract is ten months, beginning September 1, 2016 and ending June 30, 2017, and may be extended one additional year, beginning July 1, 2017 and ending June 30, 2018 as approved by the Board of Trustees of Ocean County College.

Said contract to be in accordance with specifications and requirements of Bid No. 16/17 B-23, publicly advertised on July 1, 2016, and the bids received on July 20, 2016.

**NATURE OF BID:** T & M HVAC Maintenance Services

**BID ITEM #1** HVAC Technician/Journeyman (Hourly Rates)  
 (A) Straight Time Rate \$65.00  
 (B) Overtime Rate \$97.50  
 (C) Weekend / Holiday Rate \$130.00

**BID ITEM #2** HVAC Apprentice / Helper (Hourly Rates)  
 (A) Straight Time Rate \$50.00  
 (B) Overtime Rate \$75.00  
 (C) Weekend / Holiday Rate \$100.00

**BID ITEM #3** Materials Markup 20%

**SOURCE OF FUNDS:** MAINTENANCE / SERVICE - MAINTENANCE  
 FY 2016/2017

The following vendors were invited to bid:

DASH Mechanical  
 613 Preston Ave  
 Brick, NJ 08723

Worth & Company  
 6263 Keller's Church Road  
 Pipersville, PA 08947

Peterson Service Company  
 234 Route #70  
 Medford, NJ 08055

Core Mechanical Inc.  
 7905 Browning Road,  
 Pennsauken, NJ 08109

Falasca Mechanical  
 3329 North Mill Road  
 Vineland, 08360

West Jersey Air conditioning  
 5800 Westfield Ave.  
 Pennsauken, NJ 08110

Binsky Service  
 281 Centennial Ave.  
 Piscataway, NJ 08854

Mechanical Degrees/Unitemp  
 26 World's Fair Drive,  
 Somerset, NJ 08873

Bid proposals were received by the following vendors:

**Core Mechanical, Inc.**  
**7905 Browning Road**  
**Pennsauken, NJ 08109**

Peterson Service Co., Inc.  
 234 Route 70  
 Medford, NJ 08055

Falasca Mechanical, Inc.  
 3329 N. Mill Road  
 Vineland, NJ 08360

Binsky and Snyder Service, LLC  
 281 Centennial Ave.  
 Piscataway, NJ 08854

Butensky Services Company, Inc.  
 3380 US Highway 22  
 Somerville, NJ 08876

Marlee Contractors, LLC  
 6263 Kellers Church Rd.  
 Pipersville, PA

Worth & Company Inc. of PA  
 26 Worlds Fair Dr, Ste. C  
 Somerset, NJ 08873

Unitemp, Inc.  
 364 S. Egg Harbor Road  
 Hammonton, NJ 08037

### BID SUMMARY

| Vendor Name                     | Bid Item #1 - Journeyman Hourly Rates |                 |                | Bid Item #2 - Apprentice Hourly Rates |                 |                | Item #3 - Percentage of Material Mark up |
|---------------------------------|---------------------------------------|-----------------|----------------|---------------------------------------|-----------------|----------------|--|
|                                 | (A)<br>Straight Time                  | (B)<br>Overtime | (C)<br>Weekend | (A)<br>Straight Time                  | (B)<br>Overtime | (C)<br>Weekend |  |
| Core Mechanical, Inc.           | \$ 65.00                              | \$ 97.50        | \$ 130.00      | \$ 50.00                              | \$ 75.00        | \$ 100.00      | 20%                                      |
| Peterson Service Co., Inc.      | \$ 63.60                              | \$ 95.40        | \$ 127.20      | \$ 63.60                              | \$ 95.40        | \$ 127.20      | 20%                                      |
| Falasca Mechanical, Inc.        | \$ 78.20                              | \$ 115.00       | \$ 152.00      | \$ 63.30                              | \$ 82.00        | \$ 100.00      | 25%                                      |
| Binsky and Snyder Service, LLC  | \$ 88.50                              | \$ 132.75       | \$ 172.50      | \$ 77.50                              | \$ 116.25       | \$ 154.50      | 10%                                      |
| Butensky Services Company, Inc. | \$ 88.60                              | \$ 132.90       | \$ 177.20      | \$ 82.60                              | \$ 123.90       | \$ 165.20      | 19.50%                                   |
| Worth & Company Inc. of PA      | \$ 90.00                              | \$ 135.00       | \$ 135.00      | \$ 80.00                              | \$ 120.00       | \$ 120.00      | 15%                                      |
| Unitemp, Inc.                   | \$ 79.00                              | \$ 118.50       | \$ 158.00      | \$ 72.00                              | \$ 108.00       | \$ 144.00      | 20%                                      |
| Marlee Contractors, LLC         | \$ 78.90                              | \$ 118.35       | \$ 157.80      | \$ 45.00                              | \$ 67.50        | \$ 90.00       | 35%                                      |

| BID SUMMARY EVALUATION          |   |   |                                  |              |
|---------------------------------|---|---|----------------------------------|--------------|
|                                 | Journeyman -<br>Straight x 200<br>hours | Apprentice -<br>Straight x 200<br>hours | Material<br>Markup x<br>\$15,000 |              |
| <i>Multiplier x</i>             | <i>200</i>                              | <i>200</i>                              | <i>\$10,000</i>                  | <i>Total</i> |
| Core Mechanical, Inc.           | \$ 13,000.00                            | \$ 10,000.00                            | \$ 12,000.00                     | \$ 35,000.00 |
| Peterson Service Co., Inc.      | \$ 12,720.00                            | \$ 12,720.00                            | \$ 12,000.00                     | \$ 37,440.00 |
| Falasca Mechanical, Inc.        | \$ 15,640.00                            | \$ 12,660.00                            | \$ 12,500.00                     | \$ 40,800.00 |
| Binsky and Snyder Service, LLC  | \$ 17,700.00                            | \$ 15,500.00                            | \$ 11,000.00                     | \$ 44,200.00 |
| Butensky Services Company, Inc. | \$ 17,720.00                            | \$ 16,520.00                            | \$ 11,950.00                     | \$ 46,190.00 |
| Worth & Company Inc. of PA      | \$ 18,000.00                            | \$ 16,000.00                            | \$ 11,500.00                     | \$ 45,500.00 |
| Unitemp, Inc.                   | \$ 15,800.00                            | \$ 14,400.00                            | \$ 12,000.00                     | \$ 42,200.00 |
| Marlee Contractors, LLC         | \$ 15,780.00                            | \$ 9,000.00                             | \$ 13,500.00                     | \$ 38,280.00 |

***EXHIBIT A-5***



## OCEAN COUNTY COLLEGE

**RECOMMENDATION:** Time and materials (T &M) contract award to **Timothy Peters Plumbing Company, Inc.**, PO Box 1847, Toms River, NJ 08754, for Plumbing Maintenance Services at Ocean County College, in the amount not to exceed **\$45,000.00**. Service areas shall include the main Toms River Campus, the BBNEP site, and the Southern Education Center in Manahawkin, NJ. The anticipated term of this contract is ten months, beginning September 1, 2016 and ending June 30, 2017, and may be extended one additional year, beginning July 1, 2017 and ending June 30, 2018 as approved by the Board of Trustees of Ocean County College.

Said contract to be in accordance with specifications and requirements of Bid No. 16/17 B-24, publicly advertised on July 1, 2016, and the bids received on July 20, 2016.

**NATURE OF BID:** T & M Plumbing Maintenance Services

**BID ITEM #1** Plumbing Technician/Journeyman (Hourly Rates)  
 (A) Straight Time Rate \$81.18  
 (B) Overtime Rate \$121.77  
 (C) Weekend / Holiday Rate \$162.36

**BID ITEM #2** HVAC Apprentice / Helper (Hourly Rates)  
 (A) Straight Time Rate \$38.67  
 (B) Overtime Rate \$58.01  
 (C) Weekend / Holiday Rate \$77.34

**BID ITEM #3** Materials Markup 10%

**SOURCE OF FUNDS:** MAINTENANCE / SERVICE - MAINTENANCE  
 FY 2016/2017

The following vendors were invited to bid:

Timothy Peters Plumbing Co., Inc.  
 PO Box 1847  
 Toms River, NJ 08754

Worth & Company, Inc.  
 6263 Keller's Church Road  
 Pipersville, PA 08947

Falasca Mechanical, Inc.  
 3329 North Mill Road  
 Vineland, NJ 08360

Midlantic Construction, LLC  
 371 N. Main Street  
 Barnegat, NJ 08005

Bid proposals were received by the following vendors:

Timothy Peters Plumbing Co., Inc.  
PO Box 1847  
Toms River, NJ 08754

Falasca Mechanical, Inc.  
3329 N. Mill Road  
Vineland, NJ 08360

Magic Touch Construction Co., Inc.  
59 W. Front Street  
Keyport, NJ 07735

Worth & Company Inc. of PA  
26 Worlds Fair Dr, Ste. C  
Somerset, NJ 08873

### BID SUMMARY

| Vendor Name                        | Bid Item #1 - Journeyman Hourly Rates |                 |                | Bid Item #2 - Apprentice Hourly Rates |                 |                | Item #3 - Percentage of Material Mark up |
|------------------------------------|---------------------------------------|-----------------|----------------|---------------------------------------|-----------------|----------------|--|
|                                    | (A)<br>Straight Time                  | (B)<br>Overtime | (C)<br>Weekend | (A)<br>Straight Time                  | (B)<br>Overtime | (C)<br>Weekend |  |
| Timothy Peters Plumbing Co., Inc.  | \$ 81.18                              | \$ 121.77       | \$ 162.36      | \$ 38.67                              | \$ 58.01        | \$ 77.34       | 10%                                      |
| Magic Touch Construction Co., Inc. | \$ 95.60                              | \$ 143.40       | \$ 191.20      | \$ 43.75                              | \$ 65.62        | \$ 87.50       | 10%                                      |
| Worth & Company Inc. of PA         | \$ 90.00                              | \$ 135.00       | \$ 135.00      | \$ 80.00                              | \$ 120.00       | \$ 120.00      | 15%                                      |
| Falasca Mechanical, Inc.           | \$ 115.00                             | \$ 155.00       | \$ 208.00      | \$ 70.00                              | \$ 89.00        | \$ 108.00      | 25%                                      |

### BID SUMMARY EVALUATION

|                                    | Journeyman -<br>Straight x 250<br>hours | Apprentice -<br>Straight x 150<br>hours | Material<br>Markup x<br>\$15,000 |              |
|------------------------------------|---|---|----------------------------------|--------------|
| <i>Multiplier x</i>                | <i>250</i>                              | <i>150</i>                              | <i>\$15,000</i>                  | <i>Total</i> |
| Timothy Peters Plumbing Co., Inc.  | \$ 20,295.00                            | \$ 5,800.50                             | \$ 16,500.00                     | \$ 42,595.50 |
| Magic Touch Construction Co., Inc. | \$ 23,900.00                            | \$ 6,562.50                             | \$ 16,500.00                     | \$ 46,962.50 |
| Worth & Company Inc. of PA         | \$ 22,500.00                            | \$ 12,000.00                            | \$ 17,250.00                     | \$ 51,750.00 |
| Falasca Mechanical, Inc.           | \$ 28,750.00                            | \$ 10,500.00                            | \$ 18,750.00                     | \$ 58,000.00 |

## ***EXHIBIT A-6***

# **OCEAN COUNTY COLLEGE**

**RECOMMENDATION:** Contract award to **Hurst Review Services, Inc.**, 127 S. Railroad Avenue, Brookhaven, MS 39601, for a Hurst Review Course for Nursing Students at Ocean County College, in the amount not to exceed **\$45,600.00**. The course shall prepare Nursing students for the NCLEX-RN® (National Council Licensure Exam-Registered Nurse) for Fall 2016 and Spring 2017 semesters.

Said contract to be in accordance with specifications and requirements of Bid No. 16/17 B-29, publicly advertised on July 31, 2016, and the bid received on August 11, 2016.

**NATURE OF BID:** Hurst Review Nursing Course

**BID ITEM #1** Hurst Review Fall 2016 per student @ 62 students  
**BID ITEM #2** Hurst Review Spring 2017 per student @ 90 students  
**BID ITEM #3** Total Cost

**SOURCE OF FUNDS:** NURSING / TESTING MATERIAL  
 FY 2016/2017

## **BID SUMMARY:**

| VENDOR  | BID ITEM #1 | BID ITEM #2 | BID ITEM #3 |
|---|-------------|-------------|-------------|
| Hurst Review Services, Inc.<br>127 S. Railroad Avenue<br>Brookhaven, MS 39601 | \$300.00    | \$300.00    | \$45,600.00 |

The following is a list of vendors also invited to bid:

|  |  |
|--|--|
| Wolters Kluwer Health                  | <a href="mailto:Lauren.possiel@wolterskluwer.com">Lauren.possiel@wolterskluwer.com</a>         |
| Nursing Knowledge International, Inc.  | <a href="mailto:customerservice@nursingknowledge.org">customerservice@nursingknowledge.org</a> |
| Lippincott Nursing Solutions           | <a href="mailto:sales@lippincottsolutions.com">sales@lippincottsolutions.com</a>               |
| PPS Plus Software                      | <a href="mailto:support@ppsplus.com">support@ppsplus.com</a>                                   |
| Professional Software for Nurses, Inc. | <a href="mailto:sales@promedsoftware.com">sales@promedsoftware.com</a>                         |
| PEPID                                  | <a href="mailto:support@pepid.com">support@pepid.com</a>                                       |

## ***EXHIBIT A-7***

## OCEAN COUNTY COLLEGE

**RECOMMENDATION:** Recommend that a contract be awarded to **WITS Fitness & Training, Inc.**, 113 Cheyenne Street, Tinton Falls. NJ 07712 in the amount not to exceed: **\$15,000.00** for Personal Trainer Educational Services for the Personal Trainer Course offered through the Continuing Professional Education Department at Ocean County College for the Fall 2017, Spring 2018, and Summer 2018 semesters.

Contract period: One (1) year, September 1, 2016 through August 28, 2017

Said contract to be in accordance with proposal #16/17 Q-13 specifications and requirements dated July 5, 2016 and the proposal received on August 9, 2016.

**NATURE OF PROPOSAL:** Personal Trainer Instructor

**ITEM #1:** Per Student Cost  
(Based on 36 hours/6hrs per class/6 weeks per semester)

**SOURCE OF FUNDS:** CPE Allied Health / Fees - Consultants  
FY 2016/2017

### PROPOSAL SUMMARY

| VENDOR   | PROPOSAL ITEM #1 |
|--|------------------|
| WITS Fitness & Training, Inc.<br>113 Cheyenne Street<br>Tinton Falls. NJ 07712 | \$299.00         |

The following is a list of vendors invited to submit proposals:

WITS Fitness & Training, Inc.  
113 Cheyenne Street  
Tinton Falls, NJ 07712

American Council on Exercise (ACE)  
4851 Paramount Drive  
San Diego, CA 92123

National Council on Strength & Fitness  
5915 Ponce de Leon Blvd Ste. #60  
Coral Gables, FLA 33146

Fitness Professionals  
7907 Nashua Ln  
Orlando, Fla 32817

Misty Williams  
4285D Starlifter Court  
Trenton, NJ 08641

## ***EXHIBIT A-8***

## OCEAN COUNTY COLLEGE

## Broker and Risk Management Consulting Services

**RECOMMENDATION:** Contract award renewal to **Conner Strong & Buckelew Companies, Inc.**, 401 Route 73 North, Marlton, N.J., 08053 in the amount not to exceed: **\$80,000.00** for the second option of a one-year contract with option for two (2) additional one-year renewals thereafter for Broker and Risk Management Consulting Services at Ocean County College. Ocean County College to pay premiums as outlined below; no payment of broker fees are issued to Conner Strong & Buckelew Companies, Inc. from Ocean County College.

Said contract to be in accordance with Request for Qualification specifications and requirements dated April 10, 2014 and the proposal from Conner Strong & Buckelew Companies, Inc. received April 29, 2014.

**NATURE OF PROPOSAL:** Broker and Risk Management Consulting Services, RFQ #14/15 Q-27

Commission Rate(s) to be charged:

|                                |  |
|--------------------------------|--|
| <b><u>ITEM #1:</u></b>         | Commercial Property                                    |
| <b><u>ITEM #2:</u></b>         | Comprehensive Crime                                    |
| <b><u>ITEM #3:</u></b>         | Comprehensive Liability                                |
| <b><u>ITEM #4:</u></b>         | Animal Control Student Accident                        |
| <b><u>ITEM #5:</u></b>         | Educators Legal Liability – Public Officials Liability |
| <b><u>ITEM #6:</u></b>         | Sports Accident Insurance (Primary)                    |
| <b><u>ITEM #7:</u></b>         | Sports Accident & Catastrophic (Excess)                |
| <b><u>ITEM #8:</u></b>         | Foundation Directors & Officers Liability              |
| <b><u>ITEM #9:</u></b>         | Foreign Travel Including Kidnap & Ransom               |
| <b><u>ITEM #10:</u></b>        | Volunteers Accident Insurance                          |
| <b><u>ITEM #11:</u></b>        | Youth Camp Accident Insurance                          |
| <b>TOTAL AMOUNT:</b>           | Total Dollar Contract Amount                           |
| <b><u>SOURCE OF FUNDS:</u></b> | College Wide / Insurance<br>FY 2016/2017               |



## PROPOSAL SUMMARY BY COMMISSION RATE TO BE CHARGED

|         | <b>*Conner Strong &amp; Buckelew Companies, Inc</b><br>401 Route 73 North<br>Marlton, NJ 08053 | AON Risk Services<br>1650 Market St<br>Philadelphia, PA 19103 | Borden-Perlman Insurance Agency^<br>2000 Lenox Drive<br>Lawrenceville, NJ 08648 |
|---------|--|---|---|
| Item 1  | 15%  | 14%   | 8%  |
| Item 2  | 15%  | 14%   | 8%  |
| Item 3  | 15%  | 14%   | 8%  |
| Item 4  | 20%  | 14%   |   |
| Item 5  | 12%  | 14%   | 8%  |
| Item 6  | 5%   | 5%  | 8%  |
| Item 7  | 10%  | 10%   |   |
| Item 8  | 10%  | 10%   |   |
| Item 9  | 15%  | 14%   |   |
| Item 10 | 20%  | 17%   |   |
| Item 11 | 20%  | 10%   |   |

\* RECOMMENDED VENDOR

^ Proposal not signed. Range of rates provided (single rate requested)

Proposals reviewed prior to issuance of initial contact year (FY15) by Ocean County College evaluation committee.

**The Criteria for Firm Selection**

Points multiplied by weight = Total

1. The bidder's general approach and plans to meeting the requirement of the RFQ
2. The bidder's experience in successfully completing contracts of a similar size and scope to the work required in this RFQ
3. The qualifications and experience of the personnel to be assigned to the contract
4. Price

Criteria for Firm Selection Average Values Assigned by Committee

| Criteria    | <b>*Conner Strong &amp; Buckelew Companies, Inc</b> | AON Risk Services |
|-------------|---|-------------------|
| 1           | 26  | 24                |
| 2           | 45  | 33                |
| 3           | 28  | 26                |
| 4           | 14  | 20                |
| Grand Total | 113   | 103               |

The following vendors were also invited to submit a proposal:

Jacobson Goldfarb & Scott (JGS)  
960 Holmdel Road  
Holmdel, NJ 07733

Gallagher Bollinger  
15 W. Main Street  
Holmdel, NJ 07733

Blue Bear Risk Management Inc.  
Apple Benefits Company  
11 Hanover Square  
New York, NY 10005

Chubb Group of Insurance  
3 Mountain View Road  
Warren, NJ 07059

Towers Watson  
8 Campus Drive  
Parsippany, NJ 07054

Hiscox. Com  
711 Westchester Av  
White Plains, NY 10604

Protivti  
10 Woodbridge Center Drive  
Woodbridge, NJ 07095

## ***EXHIBIT A-9***

**OCEAN COUNTY COLLEGE  
RESOLUTION**

**Authorizing the Award of a Contract for Plumbing Supplies  
State Contract Effective 05/24/2016 – 10/30/2018**

**WHEREAS**, the Board of Trustees of Ocean County College has a need to acquire miscellaneous plumbing supplies, in which the contract goods are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A. 18A:64A-25.9, County college purchases through State agency; procedure. (a). Any county college, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefor, may purchase any materials, supplies, goods, services or equipment pursuant to a contract or contracts for such materials, supplies, goods, services or equipment entered into on behalf of the State by the Division of Purchase and Property; and

**WHEREAS**, the County College Contracts Law (Chapter 64A of Title 18A of the New Jersey Statutes) requires that the resolution authorizing an award of contract for this service without public bids, be made available for public inspection; and

**WHEREAS**, Ocean County College wishes to award said contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A. 18A:64A-25.1 et seq., and the provisions of N.J.S.A. 19:44A-20.4 et seq.;and

**WHEREAS**, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

**WHEREAS**, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration;

**NOW THEREFORE, BE IT RESOLVED** by the Ocean County College Board of Trustees as follows:

1. The Ocean County College Board of Trustees is hereby authorized and directed to enter into and execute an Agreement with **Madison Plumbing, Heating and Industrial Supply, LLC**, 121 Kings Road, Madison, NJ 07940, in the amount not to exceed: **\$28,000.00** for miscellaneous plumbing supplies at Ocean County College.
2. This contract is awarded without public bidding as a purchase through the State Division of Purchase and Property in accordance with the provisions of the County College Contracts Law (18A:64A-25.9a) **Madison Plumbing, Heating and Industrial Supply, LLC**, State Contract Number A-89797, Term: 05/24/2016 – 10/30/2018.
3. Specific line item against which this contract is to be charged is as follows:  
Maintenance / Supplies – Operation & Maintenance FY 2016/2017

**RESOLUTION**

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

PURCHASE CONTRACT: ELECTRICAL SUPPLIES

**VENDOR:** Madison Plumbing, Heating and Industrial Supply, LLC  
121 Kings Road  
Madison, NJ 07940

**ACCOUNT:** Maintenance / Supplies – Operation & Maintenance  
FY 2016/2017

**AMOUNT:** \$28,000.00

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2016/2017 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

  
Executive Vice President of Finance and Administration

## ***EXHIBIT A-10***

**OCEAN COUNTY COLLEGE  
RESOLUTION  
Authorizing the Award of a Contract for Electrical Supplies  
State Contract Effective 01/02/2014 - 12/31/2016**

**WHEREAS**, the Board of Trustees of Ocean County College has a need to acquire miscellaneous electrical supplies, in which the contract goods are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A. 18A:64A-25.9, County college purchases through State agency; procedure. (a). Any county college, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefor, may purchase any materials, supplies, goods, services or equipment pursuant to a contract or contracts for such materials, supplies, goods, services or equipment entered into on behalf of the State by the Division of Purchase and Property; and

**WHEREAS**, the County College Contracts Law (Chapter 64A of Title 18A of the New Jersey Statutes) requires that the resolution authorizing an award of contract for this service without public bids, be made available for public inspection; and

**WHEREAS**, Ocean County College wishes to award said contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A. 18A:64A-25.1 et seq., and the provisions of N.J.S.A. 19:44A-20.4 et seq.;and

**WHEREAS**, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

**WHEREAS**, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration;

**NOW THEREFORE, BE IT RESOLVED** by the Ocean County College Board of Trustees as follows:

1. The Ocean County College Board of Trustees is hereby authorized and directed to enter into and execute an Agreement with **Pemberton Supply Company, LLC**, 140 Mount Holly Bypass, Unit 7, Lumberton, NJ 08047, in the amount not to exceed: **\$43,000.00** for miscellaneous electrical supplies at Ocean County College.
2. This contract is awarded without public bidding as a purchase through the State Division of Purchase and Property in accordance with the provisions of the County College Contracts Law (18A:64A-25.9a) **Pemberton Supply Company, LLC**. State Contract Number A-85579, Term: 01/02/2014 – 12/31/2016.
3. Specific line item against which this contract is to be charged is as follows:  
Maintenance / Supplies – Operation & Maintenance FY 2016/2017

## ***EXHIBIT A-11***



## OCEAN COUNTY COLLEGE

## RESOLUTION

**Authorizing the Award of a Contract for Personnel Applicant Tracking Software**

**WHEREAS**, the Board of Trustees of Ocean County College has a need to acquire an automated applicant tracking management system in which the contract goods and services are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5(a)(19), providing goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for the hardware; and

**WHEREAS**, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

**WHEREAS**, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

**WHEREAS**, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies that it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit the vendor from making any reportable contributions through the term of the contract; and

**WHEREAS**, Ocean County College wishes to award said contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A. 18A:64A-25.1 et seq., and the provisions of N.J.S.A. 19:44A-20.4 et seq.;

**NOW THEREFORE, BE IT RESOLVED BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES** as follows:

1. The Ocean County College Board of Trustees is hereby authorized and directed to enter into and execute an Agreement with **PeopleAdmin, Inc.** 805 Las Cimas Parkway, Austin, TX 78746 in the amount not to exceed: **\$19,000.00** for an Applicant Tracking Management Software Module at Ocean County College.

## RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

## AUTOMATED PERSONNEL APPLICANT TRACKING MANAGEMENT SYSTEM

Contract Term: One Year, 07/01/2016 - 06/30/2017

|                 |   |
|-----------------|---|
| <b>VENDOR:</b>  | PeopleAdmin, Inc.<br>805 Las Cimas Parkway<br>Suite 400<br>Austin, TX 78746 |
| <b>ACCOUNT:</b> | Human Resources / Contract Payment<br>FY 2016/2017                          |
| <b>TOTAL:</b>   | <u><u>\$19,000.00</u></u>   |

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2016/2017, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

---

Executive Vice President of Finance and Administration

## ***EXHIBIT A-12***

**OCEAN COUNTY COLLEGE  
RESOLUTION**

**Authorizing the Award of a One-Year Contract for Adobe Enterprise Software Licensing  
Effective 9/27/2016 – 9/27/2017**

**WHEREAS**, the Board of Trustees of Ocean County College has a need to acquire subscription services for Adobe Enterprise Software, in which the contract goods and services are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A. 18A:64A-25.9, County college purchases through State agency; procedure. (a). Any county college, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefor, may purchase any materials, supplies, goods, services or equipment pursuant to a contract or contracts for such materials, supplies, goods, services or equipment entered into on behalf of the State by the Division of Purchase and Property; and

**WHEREAS**, the County College Contracts Law (Chapter 64A of Title 18A of the New Jersey Statutes) requires that the resolution authorizing an award of contract for this service without public bids, be made available for public inspection; and

**WHEREAS**, Ocean County College wishes to award said contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A. 18A:64A-25.1 et seq., and the provisions of N.J.S.A. 19:44A-20.4 et seq.;and

**WHEREAS**, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

**WHEREAS**, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration;

**NOW THEREFORE, BE IT RESOLVED** by the Ocean County College Board of Trustees as follows:

1. The Ocean County College Board of Trustees is hereby authorized and directed to enter into and execute an Agreement with **SHI International Corp.**, 290 Davidson Avenue, Somerset, New Jersey 08873 in the amount not to exceed: **\$33,768.00** for Adobe Enterprise Software Licenses at Ocean County College.
2. This contract is awarded without public bidding as a purchase through the State Division of Purchase and Property in accordance with the provisions of the County College Contracts Law (18A:64A-25.9a) **Shi International Corp.** State Contract Number A-89851, Term: 9/1/15-6/30/20.
3. Specific line item against which this contract is to be charged is as follows:  
Office of Information Technology / Software Maintenance FY 2016/2017

**RESOLUTION**

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

PURCHASE CONTRACT: ADOBE ENTERPRISE LICENSES  
Contract Term: One Year, 09/27/2016 - 09/27/2017

**VENDOR:** **SHI International Corp**  
290 Davidson Avenue  
Somerset, New Jersey 08873

**ACCOUNT:** OFFICE OF INFORMATION TECHNOLOGY / SOFTWARE  
MAINTENANCE  
FY 2016/2017

**AMOUNT:** **\$33,768.00**

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2016/2017 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

---

Executive Vice President of Finance and Administration

## ***EXHIBIT A-13***

**OCEAN COUNTY COLLEGE****RESOLUTION****Authorizing the Purchase of Natural Gas Supply Services**

**WHEREAS**, the Electric Discount and Energy Competition Act, P.L. 1999, Chapter 23 (the "Act") and the promulgation of the Interim Government Energy Aggregation Program Standards N.J.S.A. 48:3-92, 93.1 through 93.3, and 94: 48:3-85 declare it to be in the public interest to permit competition in the natural gas marketplace in order to reduce the aggregate energy rates; and

**WHEREAS**, the Act provides that Ocean County College, as a member of the County College Energy Consortium (CCEC), is permitted to contract for Natural Gas Supply Service pursuant to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

**WHEREAS**, Ocean County College, as the lead agent for the New Jersey County College Joint Purchasing Consortium, awarded a contract dated June 28, 2016 to Noresco, LLC to provide consulting services and to assist in the procurement of natural gas supply service through an electronic means; and

**NOW, THEREFORE, BE IT RESOLVED** that Ocean County College hereby authorizes the conduct of a bid process for natural gas supply service with Noresco, LLC during the month of September 2016; and

**BE IT FURTHER RESOLVED** that the Executive Vice President of Finance and Administration of Ocean County College is hereby authorized to execute contracts on behalf of Ocean County College as the lead agent for the County College Energy Consortium presented by the participating supplier of Board of Public Utilities licensed suppliers to supply natural gas services whom has submitted the successful bid in the Noresco, LLC bid process for natural gas supply service.



**Executive Vice President of Finance and Administration**

## ***EXHIBIT A-14***



# OCEAN COUNTY COLLEGE

## AMENDMENT

### Window Replacement for the Nursing Building

**AMENDMENT:** Recommend the contract to **Panoramic Window and Door Systems**, 712 Sergeantsville Road, Stockton, New Jersey 08559 be amended in the additional amount of **\$15,850.00** for a total contract amount of **\$84,750.00**. The monies are necessary for material changes in window frame color and the change from roller shades to integral blinds in the amount of **\$8,690**, and for a construction allowance in the amount of **\$6,980.00**. The allowance amount is only to be expensed in the event of unforeseen field conditions or weather conditions. The original contract in the amount of **\$69,800.00** was awarded at the June 28, 2016 Board of Trustees meeting.

Said contract to be in accordance with bid specifications and requirements of Bid No. 16/17 B-20 and the proposal received June 16, 2016.

**NATURE OF BID** Window Replacement for the Nursing Building

**ITEM #1** Base Bid, Lump sum total for project

**ITEM #2 (alternate)** Provide a price ADD or DEDUCT, to furnish and install the new replacement windows by no later than August 14, 2016

**ITEM #3** Total

**SOURCE OF FUNDS** Capital Account / Nursing Building Renovations  
FY 2016/2017

### **BID SUMMARY**

| VENDOR   | ITEM #1      | ITEM #2     | ITEM #3      |
|--|--------------|-------------|--------------|
| <b>Panoramic Window &amp; Door Systems*</b><br>712 Sergeantsville Road<br>Stockton, NJ 08859 | \$68,900.00  | No Bid      | \$68,900.00  |
| D&E Window & Door<br>80 Magnolia Avenue<br>Stirling, NJ 07980                                | \$86,700.00  | No Bid      | \$86,700.00  |
| Pottsgrove Glass Company<br>480 Swamp Pike<br>Schwenksville, PA 19473                        | \$187,000.00 | \$24,000.00 | \$211,000.00 |

The following vendors were also invited to submit a bid:

ARCHITECTURAL WINDOW MFG CORP  
[www.architecturalwindow.com](http://www.architecturalwindow.com)

BOSS GLASS CO, INC.  
[swarner@bossglass.com](mailto:swarner@bossglass.com)  
[haroldd@architecturalwindow.com](mailto:haroldd@architecturalwindow.com)

CHEROKEE GLASS, INC.  
[irenehopka@hotmail.com](mailto:irenehopka@hotmail.com)

CLEAR VIEW ARCH METAL & GLASS, INC.  
[denise@clearviewnj.com](mailto:denise@clearviewnj.com)

COUNTY METAL & GLASS, INC. T/A ALL ACTION  
[ednaq@allactionglass.com](mailto:ednaq@allactionglass.com)

EIGHTEEN GLASS CO, INC.  
[eighteenglassco@yahoo.com](mailto:eighteenglassco@yahoo.com)

GUTHRIE GLASS & MIRROR, INC.  
[lynn@guthrieglass.com](mailto:lynn@guthrieglass.com)

METRO GLASS, INC.  
[marymetrglass@aol.com](mailto:marymetrglass@aol.com)

THE MACKENZIE GROUP, INC.  
[dmackenzie@mackenziedoor.com](mailto:dmackenzie@mackenziedoor.com)

## ***EXHIBIT A-15***

## OCEAN COUNTY COLLEGE

## AMENDMENT

## Architecture &amp; Engineering Services for Instructional Building Renovations

**AMENDMENT:** Recommend contract to **Kimmel Bogrette Architecture + Site**, 151 East 10<sup>th</sup> Avenue, Conshohocken, PA., 19428 be amended in the additional amount of **\$13,500.00** for a total amount of **\$1,016,786.00**. The monies are necessary for Change Order # 7 (temporary chiller design, freeze pumps and pipe rerouting). The original contract in the amount of **\$595,000.00** was awarded at the September 23, 2013 Board of Trustees meeting. Amendments in the total amount of **\$408,286.00** were previously awarded.

Said contract to be in accordance with proposal specifications and requirements and the proposals received July 10, 2013

Architect & Engineer firms are selected from the Ocean County College Qualified Pool of Professional Architectural Services approved at the March 22, 2013 Board of Trustees meeting.

**NATURE OF PROPOSAL:** Architecture & Engineering Services for Instructional Building Renovations  
RFP #13/14 Q-01

**ITEM #1:** Total Project Fee

**SOURCE OF FUNDS:** Capital Account / Instructional Building Renovations  
FY 2016/2017

## PROPOSAL SUMMARY

| VENDOR  | ITEM # 1     | EVALUATION RESULTS<br>TOTAL POINTS |
|---|--------------|------------------------------------|
| <b>Kimmel Bogrette Architecture + Site*</b><br>151 East 10 <sup>th</sup> Avenue<br>Conshohocken, PA 19428 | \$595,000.00 | 53                                 |
| Design Resources Group Architects<br>371 Hoes Lane<br>Piscataway, NJ 08854                                | \$700,000.00 | 29                                 |
| Kimball & Associates<br>615 West Highway Avenue<br>Ebensburg, PA 15931                                    | \$535,000.00 | 46                                 |
| JRS Architects<br>181 East Jericho Turnpike<br>Mineola, NY 11501  | \$806,000.00 | 30                                 |
| Vitetta<br>2 International Plaza<br>Philadelphia, PA 19113  | \$561,248.00 | 28                                 |
| Settembrino Architects<br>25 Bridge Avenue<br>Red Bank, NJ 07701  | \$525,000.00 | 39                                 |

\* RECOMMENDED VENDOR

The evaluation committee at Ocean County College reviewed and scored the proposals based on the following criteria:

1. Price
2. Project Understanding/Approach
3. Relevant Experience

The following Qualified Vendors were also invited to submit proposals:

DMR Architects  
777 Terrace Avenue  
Hasbrouck Heights, NJ 07604

The RBA Group Inc.  
7 Campus Drive  
Parsippany, NJ 07054

SSP Architectural Group  
148 West End Avenue  
Somerville, NJ 08876

Gibson Tarquini Group  
765 Cuthbert Blvd.  
Cherry Hill, NJ 08002

P.S. & S. Architects  
67-A Mountain Blvd Ext  
Warren, NJ 07059

FVHD Architects Planners  
1515 Lower Ferry Road  
Trenton, NJ 08628

## ***EXHIBIT A-16***

## OCEAN COUNTY COLLEGE

**ONE MONTH EXTENSION 9/1/2016 – 9/30/2016**  
**Cisco Hardware and Software Maintenance Contract**

**RECOMMENDATION:** Contract award to **Dimension Data North America, Inc.** 11006 Rushmore Drive, Charlotte, N.C. 28277, be extended for one (1) additional month. The extension, in the amount of **\$10,000.00**, is to be effective 9/1/2016 through 9/30/2016. The original one-year contract (#15/16 B-43) for Campus Wide Cisco Hardware and Software Maintenance, awarded at the August 24, 2015 Board of Trustees meeting in the amount of \$102,200.05, expires on 8/31/2016.

Said contract to be in accordance with bid specifications and requirements dated July 20, 2015 and the bids received August 4, 2015

**NATURE OF BID:** Purchase of Cisco Hardware and Software Maintenance Renewal 2015  
 Bid #15/16 B-43

**ITEM #1:** Base Bid

**OPTION BID ITEM #2:** Monitoring Services

**OPTION BID ITEM #3:** Consulting Services 100 hours

**OPTION BID ITEM #4:** Hourly rate for consulting services estimated for an additional 50 hours if deemed necessary by Ocean County College

**ITEM # 5:** Total

**SOURCE OF FUNDS:** Telephone / Service Maintenance  
 FY 2015/2016

**BID SUMMARY**

| <b>VENDOR</b> | <b>*Dimension Data North America, Inc.</b><br>11006 Rushmore Drive<br>Charlotte, North Carolina 28277 | <b>Aspire Technology Partners</b><br>100 Village Court<br>Hazlet, New Jersey 07730 |
|---------------|---|--|
| ITEM #1       | \$63,605.05   | \$61,600.94  |
| ITEM #2       | \$15,945.00   | \$13,135.42  |
| ITEM #3       | \$15,100.00   | \$18,500.00  |
| ITEM #4       | \$ 7,550.00 (\$151.00 hourly rate)  | \$ 9,250.00 (\$185.00 hourly rate)   |
| ITEM #4       | <b>\$102,200.05</b>   | <b>\$102,486.36</b>  |

\* RECOMMENDED VENDOR

The following is a list of vendors also invited to submit bids:

ePlus Technology [sdawson@eplus.com](mailto:sdawson@eplus.com)  
 Shi International [tim\\_martin@shi.com](mailto:tim_martin@shi.com)

BOARD MEETING: August 25, 2016

bjm