

EXHIBIT A



**BOARD OF TRUSTEES
Business/Finance Committee Agenda Items**

To: Board of Trustees
From: Office of the President
Date: August 17, 2011

The following Finance Committee items are recommended to the Ocean County College Board of Trustees for approval at its meeting on **August 22, 2011**:

1. Recommend acceptance of the statement of income and expenditures as of July 31, 2011 (**Exhibit A-1**)
2. Recommend acceptance of a \$15,874 award from the Naval Air Warfare Center, Lakehurst, New Jersey, for the purpose of developing a design clinic and capstone practical project for Ocean County College Engineering students wherein they will create an engineering solution, prepare a written report, and design a presentation at the Lakehurst site. Funding period: July 1, 2010, to June 30, 2011 (\$6,000); July 1, 2009, to June 30, 2010 (\$5,499); and July 1, 2008, to June 30, 2009 (\$4,375). Project director: Mr. Neil Schiller, Associate Professor of Engineering.
3. Recommend that the following contracts be awarded:
 - a. For the installation of a vegetated goose barrier at the Bey Lea Golf Course and the creation of a wetland basin and riparian corridor enhancement at the Ocean County Vocational Technical School and Ocean County College through the Barnegat Bay Partnership at Ocean County College (**Exhibit A-2**)
4. Recommend adoption of resolutions to award the following contracts:
 - a. For the media fee for two Ocean County College sky banners at the Ocean County Mall (**Exhibit A-3**)

- b. For the purchase of national certification exams for Continuing and Professional Education health care courses at Ocean County College (**Exhibit A-4**)
 - c. For payroll services for the period July 1 through December 31, 2011, at Ocean County College (**Exhibit A-5**)
 - d. For the purchase of an Adobe software license for use at Ocean County College (**Exhibit A-6**)
 - e. For voice and data maintenance support, computer equipment for virtual conversion interface project, and impact assessment of virtual desktop environmental conversion during 2011-2012 at Ocean County College (**Exhibit A-7**)
 - f. For the purchase of book series subscriptions and global issues database for the Library at Ocean County College (**Exhibit A-8**)
 - g. For the purchase of miscellaneous periodical subscriptions for the Library at Ocean County College (**Exhibit A-9**)
 - h. For the purchase of Law Reporter and Westlaw subscriptions for the Library at Ocean County College (**Exhibit A-10**)
 - i. For the purchase of Internet database subscriptions through the VALE Consortium for Ocean County College (**Exhibit A-11**)
 - j. For the purchase and installation of a sound system for the Gymnasium at Ocean County College (**Exhibit A-12**)
 - k. For professional consulting services for the New Jersey community college natural gas consortium (**Exhibit A-13**)
5. Recommend that the following contracts be amended:
- a. An additional \$9,000, for a maximum \$49,560, to Sibilia Construction Services, Point Pleasant, New Jersey, for a six-month extension of the professional project consultant services for the Facilities Department at Ocean County College for Bartlett Hall solar panels, the main entrance electronic sign, Planetarium project close-out, landscaping, OIT renovation project close-out, and the wind turbine (contract originally awarded at the July 26, 2010, Board meeting) (**Exhibit A-14**)

EXHIBIT A-1

EXHIBIT A

OCEAN COUNTY COLLEGE

STATEMENT OF CURRENT EXPENDITURES FY 2011-2012

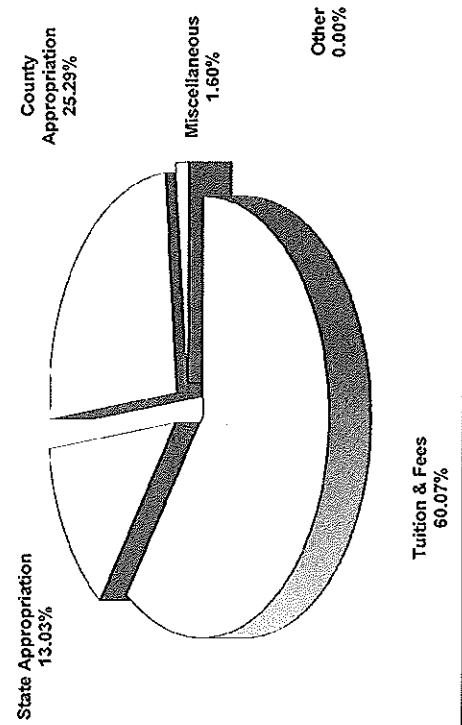
For the Period Ending July 31, 2011 (not audited)

| | ACTUAL | ENCUMBRANCES | TOTAL | AMENDED FY 11-12 March 28, 2011 BUDGET | (OVER) UNDER BUDGET | % BUDGET |
|-----------------------|-------------------|--------------|-------------------|--|---------------------------|---------------|
| REVENUE: | | | | | | |
| Tuition & Fees | 11,297,547 | | 11,297,547 | 34,915,834 | 23,618,287 | 32.36% |
| State Appropriation | 631,299 | | 631,299 | 7,575,585 | 6,944,286 | 8.33% |
| County Appropriation | 0 | | 0 | 14,700,259 | 14,700,259 | 0.00% |
| Miscellaneous | 253,631 | | 253,631 | 929,273 | 675,642 | 27.29% |
| Other | 0 | | 0 | 0 | 0 | 0.00% |
| Total Revenue: | 12,182,477 | | 12,182,477 | 58,120,951 | 45,938,474 | 20.96% |

EXPENDITURES:

| | | | | | | |
|----------------------------|------------------|------------------|-------------------|-------------------|-------------------|---------------|
| Instruction | 1,443,314 | 1,190,486 | 2,633,800 | 16,523,576 | 13,889,776 | 15.94% |
| Academic Support | 823,639 | 658,594 | 1,482,233 | 8,357,222 | 6,874,989 | 17.74% |
| Student Services | 626,150 | 310,812 | 936,962 | 4,327,940 | 3,390,978 | 21.65% |
| Institutional Support | 325,684 | 2,718,439 | 3,044,123 | 17,386,977 | 14,342,854 | 17.51% |
| Plant Maint-Opr. | 469,483 | 3,391,306 | 3,860,789 | 8,942,833 | 5,082,044 | 43.17% |
| Scholarships | 105,133 | 0 | 105,133 | 582,403 | 477,270 | 18.05% |
| Debt Service | 0 | 0 | 0 | 2,000,000 | 2,000,000 | 0.00% |
| Total Expenditures: | 3,793,403 | 8,269,637 | 12,063,040 | 58,120,951 | 46,057,911 | 20.76% |

FY 2012 BUDGET REVENUE SOURCES



07/31/11 YTD EXPENDITURES BY FUNCTION

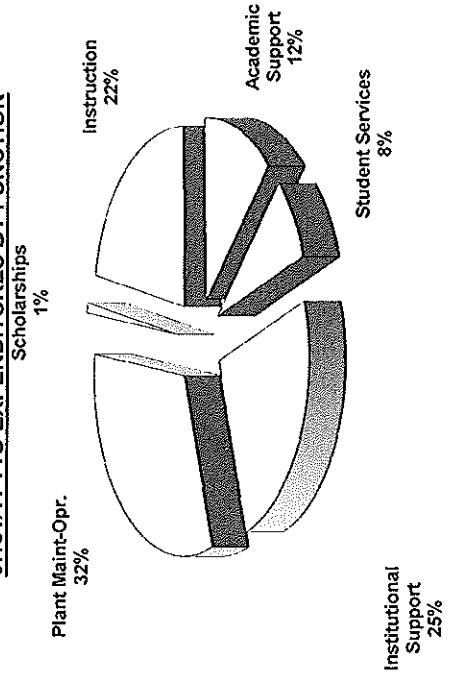


EXHIBIT A-2

RECOMMENDATION: Recommend that a contract be awarded to Down to Earth Landscaping, Inc. 705 Wright Debow Road, Jackson, N.J. 08527, in the amount not to exceed: \$147,359.40 for "Bey Lea Golf Course Vegetated Goose Barrier Installation (\$122,063.85), and Ocean County Vocational Technical School, Toms River Campus, Wetland Basin Creation and Riparian Corridor Enhancement (\$25,295.55)" through the Barnegat Bay Partnership at Ocean County College

Said contract to be in accordance with bid specifications and requirements and the proposal of the recommended vendor received on July 07, 2011

NATURE OF BID:

Construction phase on Bey Lea Golf Course Goose Management Project and Construction phase of the OCVTS Wetland Basin Creation and Riparian Corridor Enhancement

ITEM #1: Base price Bey Lea Golf Course Goose Management Project

ITEM #2: Alternate to Bey Lea Golf Course Goose Management Project

ITEM # 3: Base price OCVTS Wetland Basin Creation & Riparian Corridor Enhancement

ITEM # 4: Total

SOURCE OF FUNDS: VO-TECH – DEP/CONTRACT PAYMENT \$ 25,297.55
BEY LEA – DEP/CPMTRACT PAYMENT \$122,063.85
F/Y 2011/2012

BID SUMMARY

| | Down to Earth Landscaping* 705 Wright Debow Rd Jackson, NJ 08524 | Enviroscapes Inc P.O. Box 5067 Kendall Park, NJ 08824 | Central Jersey Landscaping 523A Chesterfield-Arneytown Road Chesterfield, NJ 08815 |
|----------|---|--|---|
| ITEM # 1 | \$111,265.95 | \$159,429.60 | \$201,358.05 |
| ITEM # 2 | \$ 10,797.90 | \$ 26,141.75 | \$ 34,290.90 |
| ITEM # 3 | \$ 25,295.55 | \$ 66,220.10 | \$ 47,878.50 |
| ITEM # 4 | \$147,359.40 | \$251,791.45 | \$283,527.45 |

* RECOMMENDED VENDOR

The below vendors were also invited to submit bids:

Bob Swain tdcris@optonline.net
Ivana Cholette icholette@cjhesse.com
Beverly beverlys@mathisconst.cocm
Diane C. Kenney diane.kenney@appliedeco.com
Tom Clauss tsdredging@msn.com
Shawn Maltese smaltese@sambolconstruction.com

johnson1@santaenergy.com
djustin@hess.com
ddimart597@aol.com

BOARD MEETING: August 22, 2011

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EXHIBIT A-3

OCEAN COUNTY COLLEGE

RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR

Purchase: Media Fee for two Sky Banners

WHEREAS, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5(a)(20), personnel recruitment and advertising, including without limitation advertising seeking student enrollment ; and

WHEREAS, the Vice President of Finance of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, a Certificate has been provided by the Vice President of Finance of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Vice President of Finance; and

WHEREAS, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

WHEREAS, Ocean County College wishes to award said contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A. 18A:64A-25.1 et seq., and the provisions of N.J.S.A. 19:44A-20.4 et seq.;

NOW THEREFORE, BE IT RESOLVED BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the college to execute an agreement with **Simon Property Group T/A Ocean County Mall, 1207 Hooper Avenue, Toms River, N.J. 08753** for "Media Fee for two Sky Banners", to Ocean County College in the amount not to exceed \$21,600.00

BOARD MEETING: August 22, 2011
par

RESOLUTION

Purchase: Media Fee for Sky Banners

CERTIFICATION OF THE VICE PRESIDENT OF FINANCE AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

VENDOR: Simon Property Group, Inc
T/A Ocean County Mall
1201 Hooper Avenue
Toms River, New Jersey 08753

ACCOUNT: Paid Media / Marketing Promotion
F/Y 2011/2012

TOTAL: \$21,600.00
=====

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2011/2012, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Vice President of Finance

BOARD MEETING: August 22, 2011
par

EXHIBIT A-4

OCEAN COUNTY COLLEGE

RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR

Purchase of National Certification Exams for CPE Healthcare Courses

WHEREAS, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5(a)(3) providing materials or supplies which are not available from more than one potential bidder, including without limitation materials or supplies which are patented or copyrighted; and

WHEREAS, the Vice President of Finance of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, a Certificate has been provided by the Vice President of Finance of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Vice President of Finance; and

WHEREAS, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

WHEREAS, Ocean County College wishes to award said contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A. 18A:64A-25.1 et seq., and the provisions of N.J.S.A. 19:44A-20.4 et seq.;

NOW THEREFORE, BE IT RESOLVED BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES as follows:

1. The Ocean County College Board of Trustees is hereby authorized and directed to enter into and execute an Agreement with **National Healthcareer Association**, 170 West 160th Street, Stilwell, KS, 66085 in the amount not to exceed: **\$20,000.00** for the purchase of "National Certification Exams" for the CPE Department at Ocean County College

BOARD MEETING: August 22, 2011
par

RESOLUTION

CERTIFICATION OF THE VICE PRESIDENT OF FINANCE AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.


PURCHASE OF NATIONAL CERTIFICATION EXAMS FOR CPE HEALTHCARE COURSES

VENDOR: National Healthcareer Association
7500 West 160th Street
Stilwell, Ka 66085

ACCOUNT: Fees/Consultants
CPE

TOTAL: \$20,000.00

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2011/2012, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Vice President of Finance

BOARD MEETING: August 22, 2011
par

EXHIBIT A-5

OCEAN COUNTY COLLEGE**RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR
SIX (6) MONTHS OF PAYROLL SERVICES. Effective July 01, 2011-December 31, 2011**

WHEREAS, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5a(1); and

WHEREAS, the Vice President of Finance of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, a Certificate has been provided by the Vice President of Finance of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Vice President of Finance; and

WHEREAS, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

WHEREAS, Ocean County College wishes to award said contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A. 18A:64A-25.1 et seq., and the provisions of N.J.S.A. 19:44A-20.4 et seq.;

NOW THEREFORE, BE IT RESOLVED BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES as follows:

1. The Ocean County College Board of Trustees is hereby authorized and directed to enter into and execute an Agreement with **A.D.P Inc., 101 Herrod Blvd., Dayton, NJ 08810** in the amount not to exceed: **\$42,500.00** for six (6) months of payroll services at Ocean County College.

BOARD MEETING: August 22, 2011
par

RESOLUTION

CERTIFICATION OF THE VICE PRESIDENT OF FINANCE AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

SIX (6) MONTHS PAYROLL SERVICES
EFFECTIVE: JULY 01, 2011 – DECEMBER 31, 2011

VENDOR: A.D.P INC.
101 Herrod Blvd.
Dayton, NJ 08810

ACCOUNT: ACCOUNTING
CONTRACT SERVICES CONTRACT PAYMENT
F/Y 2011/2012

AMOUNT
NOT TO EXCEED: \$42,500.00

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2011/2012 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Vice President of Finance

BOARD MEETING: August 22, 2011

EXHIBIT A-6

OCEAN COUNTY COLLEGE

RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR

Software License: Adobe ELA Master Collections

WHEREAS, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5a(19), providing goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for hardware; and

WHEREAS, the Vice President of Finance of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, a Certificate has been provided by the Vice President of Finance of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Vice President of Finance; and

WHEREAS, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

WHEREAS, Ocean County College wishes to award said contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A. 18A:64A25.5a(19)., and the provisions of N.J.S.A. 19:44A-20.4 et seq.;

NOW THEREFORE, BE IT RESOLVED BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES as follows:

1. The Ocean County College Board of Trustees is hereby authorized and directed to enter into and execute an Agreement with **SHI International Corp.**, 53 Knightsbridge Street, Piscataway, N.J., 08854 in the amount not to exceed: **\$28,557.00** for Ocean County College.

BOARD MEETING: August 22, 2011
par

RESOLUTION

CERTIFICATION OF THE VICE PRESIDENT OF FINANCE AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Purchase of Software License: Adobe ELA-Master Collections
Contract Period: July 01, 2011 – June 30, 2012

VENDOR: **SHI International Corp**
33 Knightsbridge Street
Piscataway, New Jersey 08854

ACCOUNT: OIT / SOFTWARE MAINTENANCE
F/Y 2011/2012

AMOUNT: \$28,557.00

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2011/2012, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Vice President of Finance

BOARD MEETING: August 22, 2011
par

EXHIBIT A-7

OCEAN COUNTY COLLEGE

RESOLUTION

WHEREAS, the Board of Trustees of Ocean County College recognizes the need to purchase one year maintenance renewal contract for the voice and data system (telephones), computer equipment for virtual conversion interface project, and acceptance of impact assessment of virtual desktop environment conversion at Ocean County College. The purchase is necessary to provide desktop virtualization; and

WHEREAS, a Certificate has been provided by the Vice President of Finance of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Vice President of Finance; and

WHEREAS, the County College Contracts Law (Chapter 64A of Title 18A of the New Jersey Statutes) requires that the resolution authorizing an award of contract for this service without public bids, be made available for public inspection,

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the college to execute an agreement with **Dimension Data** 11006 Rushmore Drive, Charlotte, N.C., 28277, providing one year maintenance renewal contract for the voice and data system (\$159,041.95), computer equipment for virtual conversion interface project (\$171,472.44), and acceptance of impact assessment of virtual desktop environment conversion (\$33,593.73) at Ocean County College in the amount not to exceed: **\$364,108.12**

2. This contract is awarded without public bidding as a purchase through a State Agency (NJ State Contracts) in accordance with the provisions of the County College Contracts Law (18A:64A-25.9).

3. Specific line item against which this contract is to be charged is as follows:

**Telephone Service/Maintenance
Minor Capital/Computers
F/Y 2011/2012**

BOARD MEETING: August 22, 2011
Par


RESOLUTION

CERTIFICATION OF THE VICE PRESIDENT OF FINANCE AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Desktop environment acceptance, computer equipment and maintenance contract

| | |
|-----------------|---|
| VENDOR: | Dimension Data 11006 Rushmore Drive Charlotte, North Carolina 28277 |
| ACCOUNT: | Telephone Service/Maintenance \$205,066.17 Minor Capital/Computers \$159,041.95 F/Y 2011/2012 |
| TOTAL: | <u><u>\$364,108.12</u></u> |

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2011/2012, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Vice President of Finance

BOARD MEETING: August 22, 2011
par

EXHIBIT A-8

OCEAN COUNTY COLLEGE

**RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR
THE PURCHASE OF BOOK SERIES SUBSCRIPTIONS AND GLOBAL ISSUES
DATABASE FOR LIBRARY**

WHEREAS, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5(a)(6), text books, copyrighted materials, student produced publications and services incidental thereto; and

WHEREAS, the Vice President of Finance of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, a Certificate has been provided by the Vice President of Finance of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Vice President of Finance; and

WHEREAS, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

WHEREAS, Ocean County College wishes to award said contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A. 18A:64A-25.1 et seq., and the provisions of N.J.S.A. 19:44A-20.4 et seq.;

NOW THEREFORE, BE IT RESOLVED BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES as follows:

1. The Ocean County College Board of Trustees is hereby authorized and directed to enter into and execute an Agreement with **Gale Group Inc., 27500 Drake Road, Farmington Hills, Mi 48331-3535** in the amount not to exceed: **\$28,000.00** for Ocean County College.

BOARD MEETING: August 22, 2011
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RESOLUTION

CERTIFICATION OF THE VICE PRESIDENT OF FINANCE AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.


PURCHASE OF BOOK SERIES SUBSCRIPTIONS AND GLOBAL ISSUES DATABASE FOR THE LIBRARY AT OCEAN COUNTY COLLEGE.

VENDOR: GALE GROUP INC.
27500 DRAKE ROAD
FARMINGTON HILLS, MI 48331-3535

ACCOUNT: LIBRARY / SUBSCRIPTIONS-CD ROM LIBRARY
F/Y 2011/2012

AMOUNT
NOT TO EXCEED: \$28,000.00

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2011/2012 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Vice President of Finance

BOARD MEETING: August 22, 2011
par

EXHIBIT A-9

OCEAN COUNTY COLLEGE

RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR

Purchase of Miscellaneous Library Periodical Subscriptions

WHEREAS, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5(a)(6); and

WHEREAS, the Vice President of Finance of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, a Certificate has been provided by the Vice President of Finance of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Vice President of Finance; and

WHEREAS, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

WHEREAS, Ocean County College wishes to award said contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A. 18A:64A-25.1 et seq., and the provisions of N.J.S.A. 19:44A-20.4 et seq.;

NOW THEREFORE, BE IT RESOLVED BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES as follows:

1. The Ocean County College Board of Trustees is hereby authorized and directed to enter into and execute an Agreement with **EBSCO Subscription Services, 30 Park Road, Suite 2, Tinton Falls, NJ 07704** in the amount not to exceed: **\$51,600.00** for Ocean County College.

BOARD MEETING: August 22, 2011
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RESOLUTION

CERTIFICATION OF THE VICE PRESIDENT OF FINANCE AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

PURCHASE OF MISCELLANEOUS LIBRARY PERIODICAL SUBSCRIPTIONS FOR FISCAL YEAR 2011/2012 FOR THE LIBRARY AT OCEAN COUNTY COLLEGE.


VENDOR: EBSCO SUBSCRIPTION SERVICES
30 PARK ROAD
SUITE 2
TINTON FALLS, NJ 07704

ACCOUNT: LIBRARY / SUBSCRIPTIONS - CD ROM LIBRARY
F/Y 2011/2012

AMOUNT

NOT TO EXCEED: \$51,600.00

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2011/2012, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Vice President of Finance

BOARD MEETING: August 22, 2011
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EXHIBIT A-10

OCEAN COUNTY COLLEGE

**RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR
Purchase of Law Reporter and Westlaw Subscriptions**

WHEREAS, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5(a)(6), text books, copyrighted materials, student produced publications and services incidental thereto; and

WHEREAS, the Vice President of Finance of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, a Certificate has been provided by the Vice President of Finance of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Vice President of Finance; and

WHEREAS, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

WHEREAS, Ocean County College wishes to award said contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A. 18A:64A-25.1 et seq., and the provisions of N.J.S.A. 19:44A-20.4 et seq.;

NOW THEREFORE, BE IT RESOLVED BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES as follows:

1. The Ocean County College Board of Trustees is hereby authorized and directed to enter into and execute an Agreement with **Thomson Reuters D/B/A Thomson West, 620 Opperman Drive, Eagan, MN 55123** in the amount not to exceed: **\$22,300.00** for Ocean County College.

BOARD MEETING: August 22, 2011
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RESOLUTION

CERTIFICATION OF THE VICE PRESIDENT OF FINANCE AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.


PURCHASE OF LAW REPORTER AND WESTLAW SUBSCRIPTIONS

VENDOR: Thomson Reuters D/B/A Thomson West
620 Opperman Drive
Eagan, MN 55123

ACCOUNT: LIBRARY / SUBSCRIPTIONS-CD ROM LIBRARY
F/Y 2011/2012

AMOUNT
NOT TO EXCEED: \$22,300.00

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2011/2012 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Vice President of Finance

BOARD MEETING: August 22, 2011
par

EXHIBIT A-11

OCEAN COUNTY COLLEGE

RESOLUTION

WHEREAS, the Board of Trustees of Ocean County College recognizes the need to purchase "database subscriptions" through VALE/consortium for the Library at Ocean County College; and

WHEREAS, a Certificate has been provided by the Vice President of Finance of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Vice President of Finance; and

WHEREAS, the County College Contracts Law Chapter 64A of Title 18A of the New Jersey Statutes requires that the resolution authorizing award of contracts for this service without public bids, be made available for public inspection,

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to execute an agreement with **William Paterson University, 300 Pompton Road, PO Box 913, Wayne, NJ 07470-3075**, providing the purchase of database subscriptions through VALE CONSORTIUM for the academic library database in the amount not to exceed: **\$31,762.09**

2. This contract is awarded without public bidding in accordance with the provisions of the County College Contracts Law (18A:64A-25.5a.(19)).

3. Specific line item against which this contract is to be charged is as follows:

**LIBRARY / SUBSCRIPTIONS
F/Y 2011/2012**

BOARD MEETING: August 22, 2011
Par

RESOLUTION

CERTIFICATION OF THE VICE PRESIDENT OF FINANCE AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.


PURCHASE OF DATABASE SUBSCRIPTIONS THROUGH A VALE/CONSORTIUM FOR ACADEMIC LIBRARY DATABASE FOR THE LIBRARY AT OCEAN COUNTY COLLEGE.

VENDOR: WILLIAM PATERSON UNIV.
300 POMPTON ROAD
PO BOX 913
WAYNE, NJ 07470-3075

ACCOUNT: LIBRARY / SUBSCRIPTIONS
F/Y 2011/2012

AMOUNT
NOT TO EXCEED: \$31,762.09

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2011/2012, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Vice President of Finance

BOARD MEETING: August 22, 2011
Par

EXHIBIT A-12

OCEAN COUNTY COLLEGE

RESOLUTION

Purchase and Installation of a Sound System in the Gymnasium

WHEREAS, the Board of Trustees of Ocean County College recognizes the need to purchase "New Sound System" for the gymnasium at Ocean County College; and

WHEREAS, the Board of Trustees previously authorized the appropriate officials of the College to solicit quotes for the purchase and installation of a sound system in the gymnasium and to accept the lowest quote provided the total cost does not exceed the bid threshold of \$31,000; and

WHEREAS, a Request for Quotes (RFQ) was issued on July 21, 2011, and a Site Visit held for potential vendors on July 26, 2011; and

WHEREAS, on July 29, 2011, two quotes were received in response to the Request for Quotations;

WHEREAS, pursuant to the prior authorization of the Board, Purchase Order B0005534 was issued to JD Sound & Video, 1 Shiloh Road, Lauren Springs, New Jersey in the amount not to exceed: \$27,890.00; and

WHEREAS, the College recognizes the need to have the new sound system in place in advance of the Foundation Gala to be held on August 27, 2011.

WHEREAS, a Certificate has been provided by the Vice President of Finance of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Vice President of Finance; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the college to execute an agreement with JD Sound and Video, 1 Shiloh Road, Lauren Spring, New Jersey, 08021, for the purchase of "PA System" at Ocean County College in the total amount not to exceed **\$27,890.00**.

Board Meeting: August 22, 2011

RESOLUTION

CERTIFICATION OF THE VICE PRESIDENT OF FINANCE AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Purchase and Installation of a Sound System in the Gymnasium

VENDOR: JD Sound and Video
1 Shiloh Road
Lauren Spring, New Jersey 08021-2095

ACCOUNT: GYM/HVAC/Renovations
Capital Account
F/Y 2011/2012

NOT TO EXCEED: \$27,890.00

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2011/2012 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.


Vice President of Finance

BOARD MEETING: August 22, 2011
par

EXHIBIT A-13

**OCEAN COUNTY COLLEGE
BOARD OF TRUSTEES**

RESOLUTION

- WHEREAS, NJSA 18A:64A-25.10 authorizes the boards of trustees of two or more county colleges to provide jointly by agreement for the purchase of work, materials, or supplies for their respective colleges and also authorizes the board of trustees to enter into agreement with other institutions of higher education; and
- WHEREAS, the New Jersey County College Joint Purchasing Consortium is composed of the membership of the county colleges in New Jersey; and
- WHEREAS, the New Jersey County College Joint Purchasing Consortium was formed to provide an instrument for the county colleges to combine purchasing power and realize savings to benefit the participating institutions.
- WHEREAS, Ocean County College has determined it would be advantageous to combine the joint purchasing power of New Jersey's county colleges in order to obtain the best pricing for the purchase of consulting services for the procurement of natural gas.
- WHEREAS, Ocean County College has acted as Lead Agency and administered a Request for Proposals to assist the Consortium in obtaining consultant services for the procurement of natural gas to include data collection and analysis, procurement strategy and RFP development, bid process, advertisement, bid/auction, and monitoring services; and
- WHEREAS, The membership of the New Jersey County College Joint Purchasing Consortium has reviewed all proposals received in response to the RFP and via official vote selected Dome Tech Inc.

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

The Ocean County College Board of Trustees hereby authorizes the College to enter into a professional services contract with Dome Tech, Inc., 510 Thornall St., Suite 170, Edison, NJ 08837 to provide Consulting Services to assist the Consortium in the procurement of natural gas.

RESOLUTION

**NATURAL GAS CONSULTANT SERVICES FOR THE NEW JERSEY COUNTY COLLEGE
JOINT PURCHASING CONSORTIUM**

VENDOR: Dome-Tech, Inc.
510 Thornall Street
Edison, New Jersey 08837

ACCOUNT: Funding provided by New Jersey County College Joint Purchasing
Consortium

AMOUNT
NOT TO EXCEED: **\$18,500.00**

Stephan R. Leone, Secretary

Carl V. Thulin, Chair

EXHIBIT A-14

**OCEAN COUNTY COLLEGE
CONTRACT EXTENSION**

EXHIBIT A 1 4

RECOMMENDATION: Recommend that the contract awarded to SIBILIA CONSTRUCTION SERVICES, 101 Chatham Lane, Pt. Pleasant, N.J. 08742 be extended for an additional six months. The original contract in the amount of **\$40,560.00** was awarded at the July 26, 2010 Board of Trustees meeting. An additional **\$9,000.00** is necessary to fund the following projects: Bartlett Hall solar panels, Bartlett Hall photovoltaic and electric car charging station, Main entrance electronic sign, Planetarium project/contractor close-out, Planetarium landscaping project, Information Technology renovation project/contractor close-out, Phi Theta Kappa rain garden, Solar walkway lighting and wind turbine. The total amount of the contracts for "Project Consultant for Facilities Department" is **\$49,560.00** and the extension period is July 1, 2011 through December 31, 2011.

Said contract to be in accordance with proposals received May 14, 2010

NATURE OF PROPOSAL: Project Consultant for facilities department

ITEM #1: Proposed Hourly Rate

ITEM # 2: Proposal for Construction Consultant (Annual Sum)

SOURCE OF FUNDS: Fees / Consultants
Physical Plant

SUMMARY

| VENDOR | ITEM #1 | ITEM # 2 |
|---|----------------|-----------------|
| Sibilia Construction Services* 101 Chatham Lane Pt. Pleasant, NJ 08742 | \$65.00/ hour | \$40,560.00 |
| Tak Construction Inc. 60 Walnut Avenue Clark, NJ 07066 | \$105.00/hour | \$65,520.00 |
| Pravin Patel Assoc. 114 Hooper Avenue Toms River, NJ 08754 | \$105.00/hour | \$65,520.00 |
| Remington, Vernick & Vena Engineers 9 Allen Street Toms River, NJ 08753 | \$102.00/hour | \$63,648.00 |
| ABC Consulting Services 292 Lafayette Street Newark, NJ 07105 | \$125.00/hour | \$78,000.00 |
| CCPM, LLC 347 Hackett Road Hampton, NJ 08827 | \$165.00/hour | \$102,960.00 |
| Tri-Form Construction 119 Liberty Street Metuchen, NJ 08840 | \$115.00/hour | \$71,760.00 |

| | | |
|---|---------------|--------------|
| Greyhawk 224 Strawbridge Drive Moorestown, NJ 08057 | \$135.00/hour | \$84,240.00 |
| Hatch, Mott, MacDonald 3 Paragon Way Freehold, NJ 07728 | \$110.00/hour | \$68,640.00 |
| Cambridge Construction Management 335 East Main Street Somerville, NJ 08876 | \$100.00/hour | \$62,400.00 |
| Economic Project Solutions 2 King Arthur Court North Brunswick, NJ 08817 | \$95.00/hour | \$59,280.00 |
| Marsh USA Inc 1060 State Road Princeton, NJ 08540 | \$190.00/hour | \$118,560.00 |
| CCMS Corporation 9 Professional Circle Colts Neck, NJ 07722 | \$120.00/hour | \$74,880.00 |

* RECOMMENDED VENDOR

All vendors invited to submit a proposal are represented above

BOARD MEETING: August 22, 2011
par