



BOARD CLIPS

College Drive • P.O. Box 2001 • Toms River, NJ 08754-2001
www.ocean.edu

April 2014

FINANCE COMMITTEE

Contact VP Sara Winchester x2062 for specific information

The following was accepted:

- The statement of income and expenditures as of March 31, 2014
- A \$35,272 subgrant award from the Institute of Marine and Coastal Sciences, Rutgers University, through the New Jersey Department of Environmental Protection, for the work and services for the “Multi-Trophic Level Modeling of Barnegat Bay” program to help understand changes to the Barnegat Bay. Project director: Mr. James Vasslides, Program Scientist, Barnegat Bay Partnership. Project period: January 1, 2014, through June 30, 2015.
- A \$1,400 grant award from the Ocean County Tourism Advisory Council, Ocean County Board of Chosen Freeholders, for a Performing Arts Grant for the promotion of Ocean County College and area arts events through the printing and distribution of printed placemats to area diners. Project manager: Ms. Joanne Padrone, Director of Resource Development. Project period: March 19, 2014, through December 31, 2014.

The following contracts were awarded:

- To Kaltech Engineering for the repair or replacement of sidewalks and curbing at Ocean County College
- To General Printing & Design Inc. for the printing of the 2014-2015 Annual Student Handbook at Ocean County College
- To Hatch McDonald for professional engineering consulting services for storm water management at Ocean County College
- To Steris Corporation for the purchase and installation of a laboratory steam sterilizer for use at Ocean County College
- To The Rochelle Group for professional food service consulting services at Ocean County College
- To Engle Printing and Publishing Company for the printing of the Continuing and Professional Education brochures for Fall 2014, Spring 2015, and Summer 2015 at Ocean County College
- To J.D.S. General Contracting Inc. for the resealing of the W. Kable Russell Building roof at Ocean County College
- To Automated Building Controls for variable air volume integration in the Library at Ocean County College
- To Allied Fire & Safety for the second year of a two-year agreement for fire prevention and fire control services at Ocean County College

- To Automated Building Controls, Inc. for the second year of a two-year agreement for energy management systems services and support at Ocean County College
- To Quality Cut, Inc. for the second year of a two-year agreement for campus-wide lawn irrigation services at Ocean County College
- To All Seasons Maintenance Inc. for the second year of a two-year agreement for campus-wide sweeping services at Ocean County College
- To Atlas Elevator for the second year of a two-year agreement for elevation inspection, maintenance, and repair at Ocean County College
- To Orkin Pest Control for the second year of a two-year agreement for integrated pest control management services at Ocean County College
- To Pow-R-Save, Inc. for the second year of a two-year agreement for asbestos abatement services at Ocean County College
- To My Restaurant Group for the second year of a two-year agreement for food and vending services at Ocean County College
- To Quality Cut, Inc. for the second year of a two-year agreement for weed control and fertilization services at Ocean County College
- To DTZ for the second year of a three-year agreement for custodial services at Ocean County College

The following resolutions were adopted:

- For point-of-sale system software for the Bookstore at Ocean County College
- For hardware maintenance for the Storage Area Network Solution System at Ocean County College
- For the purchase and installation of new ceilings in the two Gateway Building elevators at Ocean County College
- For the purchase of miscellaneous supplies for the Facilities Department at Ocean County College
- For the purchase of Dell computers for use at Ocean County College
- For the second year of a five-year agreement for planned maintenance service on the Combined Heat and Power Plant generator at Ocean County College
- For the second year of a five-year agreement for planned maintenance service on the Combined Heat and Power Plant chiller at Ocean County College
- For the purchase of video equipment for use at Ocean County College
- For professional engineering consulting services for the Sailing Center at Mill Creek Park
- For the purchase of scanners and maintenance for the Image Now system at Ocean County College
- For professional consulting services for Colleague Enterprise Resource Planning training in the Continuing and Professional Education Department at Ocean County College

- For professional consulting services for the expansion of e-Learning programs, both domestically and internationally, at Ocean County College
- To authorize and direct the President to execute a project closeout and release agreement with Niram, Inc., upon review and approval of Ocean County College Counsel, for the construction of the new Gateway Building at Ocean County College

The following contracts were amended:

- Additional monies to CDW Government, Vernon Hills, Illinois, for the purchase of custom label cartridge data storage tapes, remote control, and custom labels as part of the computer hardware, software, and supplies for Ocean County College (contract originally awarded at the December 2, 2013, Board meeting)
- Additional monies to Core Mechanical, Inc., Pennsauken, New Jersey, for repairs to the Combined Heat and Power Plant due to a cold winter season as part of the second year of a two-year agreement for boiler and burner maintenance service at Ocean County College (contract originally awarded at the July 22, 2013, Board meeting)
- Additional monies to Concord Engineering Group, Inc., Voorhees, New Jersey, for a change order for additional emissions testing services to meet approval by the New Jersey Department of Environmental Protection and extra scope for underground piping to the new Student Center as part of the professional engineering services for the Combined Heat and Power Plant and related utility distribution services at Ocean County College (contract originally awarded at the September 21, 2009, Board meeting)
- Additional monies to Core Mechanical, Inc., Pennsauken, New Jersey, for water coil replacement and unforeseen HVAC repairs as part of the second year of a two-year agreement for HVAC maintenance and material services at Ocean County College (contract originally awarded at the July 22, 2013, Board meeting)
- Additional monies to Blackney Hayes Architects, Philadelphia, Pennsylvania, for a change order for design services for the relocation of the new Student Center due to underground electrical lines as part of the professional architectural and engineering services for the Student Center at Ocean County College (contract originally awarded at the April 26, 2010, Board meeting)
- Additional monies to North Star Signs, Fairfield, New Jersey, for an increased number of signs required for the renumbering of the campus buildings at Ocean County College (contract originally awarded at the January 27, 2014, Board meeting)

The following was approved:

- A budget modification to the \$514,209 Carl D. Perkins Career and Technical Education Grant from the New Jersey Department of Education for the purpose of developing more fully the academic, career, and technical skills of Ocean County College students through instruction, equipment and supplies, professional development, and student travel and assessment, including Perkins faculty, administrators, and staff professional development, with emphasis on those Career Clusters that support workforce development, economic development, and stakeholder partnerships. Project manager: Ms. Mary A. Burke, Associate Professor of Computer Studies. Funding period: July 1, 2013, through June 30, 2014.

The following bid proposals were rejected:

- Professional engineering consulting services for water infiltration at the John C. Bartlett, Jr., Hall received on February 27, 2014

- Cisco Voice Over IP Upgrade and Video Conferencing Integration received on April 22, 2014

BUILDING AND GROUNDS COMMITTEE

Contact Exec. VP James McGinty x2239 for specific information

Approved:

- The acceptance of the Facilities Engineering and Operations Status Report for April 28, 2014.

BY LAW POLICY AND CURRICULUM COMMITTEE

Contact VP Jianping Wang x503 for specific information

Approved:

New Courses

- 1) ENVI 232, Environmental Policy
- 2) NURS 280, Nursing Science

Revised Course

- 1) CRIM 154 to CRIM 281, Criminal Investigation Theory

Revised Degree Programs

- 1) A.S. Degree in Engineering
- 2) A.S. Degree in Environmental Studies

Revised Policy #5152, Students, Academic Standards, Graduation

Adopted:

- Policy #4115, Business, Revenues, Governmental Assistance, Bonds Issued by the New Jersey Educational Facilities Authority (NJEFA)
- Policy #4340, Business, Payroll, Mandatory Participation in Direct Deposit

Revised:

- Policy #3075, Personnel, All Employees, Students, and the Public, Control of Smoking

Approved:

- The temporary suspension of Policy #3074 and Policy #5246.1 during the hours of the following events on campus:
 - The Barnegat Bay Yacht Racing Association Cocktail Reception beginning at 6:00 p.m. on Saturday, May 31, 2014, in the College Gymnasium.
 - The Center for Faculty Excellence, Creativity, and Innovation Year-End Celebration from 2:00 p.m. to 6:00 p.m. on Wednesday, May 14, 2014, in the Gateway Building.

PERSONNEL COMMITTEE

Contact Leslie Cohen x2962 for specific information

EMPLOYMENT

Administrative

Heather Barberi

Executive Director,
OCC Foundation

5/1/14

Cristo Leon	Interim Assoc. Director of e-Learning	5/1/14-12/31/14
Mary Beth Millan	Asst. Dean for School of Nursing	7/1/14
Erin Reilly	Field & Lab Coordinator	5/1/14
Scott Royer	Athletic Trainer/Coordinator	7/1/14
Elyse Scafidi	Human Resources Specialist Recruiting	4/29/14
Alexandra Sirianni	Human Resources Specialist HRIS	4/29/14

Professional Educators

Lisa Bruder	College Lecturer II Nursing	7/1/14
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Professional

Michael Browne	Asst. Varsity Baseball Coach	3/20/14
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Managerial/Technical

Kevin Adams	General Bldg. Maintenance Technician	4/29/14
James Heatley	General Bldg. Maintenance Technician	4/29/14

CHANGE OF STATUS

Administrative

Henry Jackson	From: Interim Dean for School Of Language and the Arts	
	To: Director of Academic Success	TBD
Thomas Murasky	From: PC Technician I	
	To: PC Coordinator	5/1/14

Managerial/Technical

Erich Carstens	From: PC Technician II	
	To: PC Technician I	5/1/14

Robert Herbst	From: Help Desk Specialist I	
	To: PC Technician I	5/1/14
George Buonano	From: Reserve PC Technician II	
	To: Interim Help Desk Specialist II	5/1/14-7/31/14
 <u>Support Staff</u>		
Scott Kenny	From: Reserve Security Officer	
	To: Security Officer II	4/29/14
 <u>Administrative</u>		
Maysa Hayward	From: Dean of e-Learning Faculty	
	To: Dean of Instructional Outreach	5/15/14
Jack Kelnhofer	From: College Lecturer II, English & Literature	
	To: Interim Dean of e-Learning Faculty	5/15/14-10/31/14
 <u>Support Staff</u>		
Bridget Durbin	From: Principal Bookkeeper I, Accounts Payable	
	To: Principal Bookkeeper I Accounting	7/1/14
Cynthia Fluerton	From: Principal Bookkeeper I Accounts Payable	
	To: Principal Bookkeeper I Accounting	7/1/14
Kathleen Langenbacher	From: Principal Bookkeeper I Bookstore	
	To: Principal Bookkeeper I Accounting	7/1/14
 <u>Executive</u>		
Norma Betz	From: Asst. VP Enrollment Management	

To: Acting Vice President
of Student Affairs

7/1/14

RESIGNATION

Administrative

Erin Cartwright

Interim Director of
Library

6/28/14

Managerial/Technical

Thomas Kennette

PC Technician I
Information Technology

5/17/14

Support Staff

Bryan Stillwell

Security Officer II

5/2/14

Denise Szczerba

Academic Admin. Assistant I
Academic Outreach

4/19/14

RETIREMENT

Administrative

Lorett Cramer

Learning Disabilities
Specialist

7/1/14

Support Staff

Catherine Czarnecki

IE Admin. Assistant I

8/1/14

PRESIDENTS REPORT

http://www.ocean.edu/content/public/for-the-community/news/Presidents_Report_April_28_2014.html