

August 2012

FINANCE COMMITTEE

Contact VP Sara Winchester x2062 for specific information

The following were accepted:

- The statement of income and expenditures as of July 31, 2012

The following contracts were awarded:

- To Hay Group Inc. for a compensation and job classification study at Ocean County College
- To Veolia Energy for a two-year operation and maintenance services agreement for the Combined Heat and Power Plant at Ocean County College
- To Bartash Printing for the printing of the Fall 2012 Continuing and Professional Education Job Training Brochures at Ocean County College
- To Garden State Getaways for bus tour and day trip services for Continuing and Professional Education at Ocean County College
- To KBD Supply LLC for the purchase of custodial paper products for use at Ocean County College
- To NEC Corporation of America for maintenance and technical support of Information Technology hardware and software at Ocean County College

The following resolutions for contracts were awarded:

- For maintenance, repairs, and additions to the security CCTV system at Ocean County College
- For service and repairs to all ADA compliant automatic doors at the Ocean County College Toms River main campus and at the Southern Education Center in Manahawkin
- For hardware and software for the card access system during 2012-2013 at Ocean County College
- For service and accessories for cell phones for use by Ocean County College
- For a sub-award agreement with the Partnership for the Delaware Estuary through the Barnegat Bay Partnership entitled, "Continuation of an Integrated Tidal Wetlands Monitoring and Assessment Program in Barnegat Bay and Delaware Estuaries (New Jersey Coastal Plain Region)"
- For educational services for Continuing and Professional Education course offerings in paramedic didactic training, hybrid paramedic training, defensive driving, and CPR
- For an agreement with the U.S. Department of Agriculture, Natural Resources Conservation Service, through the Barnegat Bay Program entitled "Subaqueous Soil Survey of the Barnegat Bay"
- For the purchase of miscellaneous periodical subscriptions for the Library at Ocean County College

- For the purchase of book series subscriptions and a global issues database for the Library at Ocean County College
- For the purchase of Library books for the Library at Ocean County College
- For the purchase of Law Reporter and Westlaw Subscription for the Library at Ocean County College
- For renewal of the annual software maintenance for the Library's Automated System at Ocean County College
- For time and material to evaluate the air distribution in the Nursing Building as a result of an emergency condition causing a possible health and safety threat to the building's occupants
- For the installation of a trench drain at the entrance to the Planetarium as a result of an emergency condition causing a possible health and safety threat to visitors
- For the purchase of supplies, rental of meters, and an annual service agreement for mail machines at Ocean County College
- For physical examinations for Nursing Department personnel at Ocean County College

Recommended:

- Additional monies to Cambridge Construction Management, Somerville, New Jersey, for a change order for a four-month extension of construction management services as a result of construction delays (contract originally awarded at the August 24, 2009, Board meeting)
- Additional monies to Ocean Construction, LLC, Linwood, New Jersey, for a change order for labor and material to grind, patch, and paint two concrete telescope pedestals as part of the Planetarium landscaping project (contract originally awarded at the March 26, 2012, Board meeting)
- Additional monies to Niram, Inc., Boonton, New Jersey, for change orders to revise room layout, supply A/V equipment, add security closet, revise fire alarm system, and install fire alarm pull box as part of the construction of the Gateway Building (contract originally awarded at the December 10, 2010, Board meeting)

Rescinded:

- The \$25,535 contract awarded on April 23, 2012, to Allaire Electrical Contractors, Inc., Manasquan, New Jersey, since the company declined to provide the electrical feed to the baseball and softball fields at Ocean County College for the quoted amount.

Recommended:

- A \$29,710.77 contract be awarded to Gary Kubiak and Son Electric Company, Inc., Allentown, New Jersey, the second lowest qualified bidder, to provide the electrical feed to the baseball and softball fields at Ocean County College.

Accepted:

- A \$70,170 grant award from the New Jersey Department of Children and Families, Division on Women, for the Displaced Homemaker Program, which provides services to foster the development of career and job skills of displaced homemakers that lead to self-sufficiency. Project director: Dr. Kate Pandolpho, Director of Career, Employment, and Counseling Services. Funding period: July 1, 2012, through June 30, 2013.

BUILDING AND GROUNDS COMMITTEE

Contact Exec. VP James McGinty x2239 for specific information

Approved:

- The acceptance of the Facilities Engineering and Operations Status Report for July 31, 2012.

BY LAW POLICY AND CURRICULUM COMMITTEE

Contact Interim VP Richard Strada x487 for specific information

Approved are the following items, as accepted by the College Senate at its meeting on July 18, 2012:

Revised Degrees

- 1) A.A.S. Degree in Business – Paralegal Studies Option
- 2) A.S. Degree in Engineering
- 3) A.A. Degree in Liberal Arts
- 4) A.A.S. Degree in Nursing

Revised Certificates

- 1) Paralegal Studies Certificate of Proficiency
- 2) Legal Secretary Certificate of Completion

Revised Courses

- 1) BUSN 270, Principles of Advertising
- 2) ENGL 091, Reading and Writing I
- 3) ENGL 095, Reading and Writing II
- 4) HEHP 265, Kinesiology
- 5) NURS 175, Nursing I
- 6) NURS 176, Nursing II
- 7) NURS 273, Nursing III
- 8) NURS 274, Nursing IV

PERSONNEL COMMITTEE

Contact Karen Blyskal x2096 for specific information

EMPLOYMENT

Administrative

Jianping Wang	VP of Academic Affairs	9/4/12
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Beverly Marvin	Asst. Director of Human Resources	11/19/12
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Managerial/Technical

Gina Jorge	Office Manager-EOF/OMS	8/28/12
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Laurie McGovern	Procurement Coordinator	9/4/12
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Ashlee Mick	Student Life/Athletics Coordinator	8/28/12
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(30 hrs. per week)

Support Staff

Maureen Harmer

Part-Time Receptionist/
Console Operator III

8/28/12

CHANGE OF STATUS

Academic

Anthony Trump

From: Adjunct I, Health Science &
Human Performance

To: Athletic Director

10/15/12

Administrative

Norma Betz

From: Director of Financial Aid

To: Executive Director of
Admissions & Financial Aid

8/28/12

Patricia Guazzelli

From: F/T Student Support Services
Specialist

To: P/T Student Support Services
Specialist

9/1/12 to
11/29/12

*Resigning effective 11/30/12 or sooner if
full-time position is filled.

Mary Morley

From: Acting Director of
Institutional Research

To: Director of Institutional
Research

8/28/12

RESIGNATION

Administrative

Christopher Barnes

Physical Plant Night
Administrator

7/31/12

Robert Kleinschmidt

Dean for the School of
Language and the Arts

10/9/12

SERVICE RETIREMENT

Support Staff

Florisa Torres

Bldg. Maintenance Worker I

2/1/13

Managerial/Technical

Tonnie Swindle

Buyer
Accounting

10/1/12

PRESIDENTS REPORT

http://www.ocean.edu/presidents_speeches/August_27_2012_Presidents_Report.pdf