

EXHIBIT A

EXHIBIT A



BOARD OF TRUSTEES Business/Finance Committee Agenda Items

To: Board of Trustees
From: Office of the President
Date: July 22, 2015

The following Finance Committee items are recommended to the Ocean County College Board of Trustees for approval at its meeting on **Monday, July 27, 2015:**

1. Recommend acceptance of the statement of income and expenditures as of June 30, 2015 (**Exhibit A-1**)
2. Recommend that the following contracts be awarded:
 - a. For charter bus services for various Student Life trips at Ocean County College (**Exhibit A-2**)
 - b. For transportation of OCC athletic teams for sporting events at various locations (**Exhibit A-3**)
 - c. For the first year of a two-year contract for the operation and maintenance of the energy management system at Ocean County College (**Exhibit A-4**)
 - d. For the first year of a two-year contract for automatic door maintenance and repair at Ocean County College (**Exhibit A-5**)
 - e. For the pre-fab central chiller plant at Ocean County College (**Exhibit A-6**)
 - f. For the purchase and installation of furniture for use in the new Student Center at Ocean County College (**Exhibit A-7**)

- g. For the second year of a three-year agreement for professional consulting services for broker and risk management at Ocean County College (**Exhibit A-8**)
- 3. Recommend adoption of resolutions to award the following contracts:
 - a. For the annual maintenance, service, and supplies for the copiers campus-wide at Ocean County College (**Exhibit A-9**)
 - b. For the purchase of database subscriptions and service fees for use in the Library at Ocean County College (**Exhibit A-10**)
 - c. For the purchase of miscellaneous magazine, database, and periodical subscriptions for use in the Library at Ocean County College (**Exhibit A-11**)
 - d. For the purchase of global issues and database subscriptions for use in the Library at Ocean County College (**Exhibit A-12**)
 - e. For the purchase of miscellaneous books and Westlaw Campus Pro Database for use in the Library at Ocean County College (**Exhibit A-13**)
 - f. For the purchase of miscellaneous books for use in the Library at Ocean County College (**Exhibit A-14**)
 - g. For the purchase of general liability college-wide insurance for use at Ocean County College (**Exhibit A-15**)
 - h. For the second year of a two-year shared contract with the Township of Toms River for solid waste and recycling collection at Ocean County College (**Exhibit A-16**)
 - i. For the purchase of various maintenance supplies and materials for use in the Facilities Department at Ocean County College (**Exhibit A-17**)
 - j. For the authorization of Ocean County College's participation in the New Jersey County College Electric Purchasing Consortium, with Middlesex County College acting as the Lead Agency, to award a contract for providing electric generation service to participating members (**Exhibit A-18**)

Business and Finance Committee Meeting Agenda

July 22, 2015

Page 3

4. Recommend the amendment of an additional \$46,710, for a maximum total of \$395,737, to Cambridge Construction, Somerville, New Jersey, for a three-month extension for on-site construction management services at Ocean County College (contract originally awarded at the March 26, 2012, Board meeting) **(Exhibit A-19)**
5. Recommend that the following bids be rejected:
 - a. For the Gateway Building Glass Partitions at Ocean County College due to bid proposals being over budget **(Exhibit A-20)**
 - a. For Medical Director/Team Physician Services for the Athletic Department at Ocean County College due to proposals being over budget **(Exhibit A-21)**
6. Recommend the rescission of the no-cost contract awarded to Parchment, Inc., Scottsdale, Arizona, for Transcript Exchange Software at Ocean County College due to failure to meet the terms and conditions of the contract (contract originally awarded at the February 23, 2015, Board meeting) **(Exhibit A-22)**
7. Recommend acceptance of the following grant awards:
 - a. \$1,000 from Mid Atlantic Arts Foundation for a project entitled “Mid Atlantic Tours Grant” to support the engagement of De Temps Antan on March 3, 2016. Project Manager: Mr. Mark Wilson, Lecturer II, Music and Dance. Funding Period: February 2, 2016 – March 4, 2016.
 - b. \$50,000 from Investors Foundation to support a STEM Academy at OCC. Interim Project Director: Dr. Lisa DiBisceglie, Associate Vice President of Academic Affairs. Funding Period: July 1, 2015, through June 30, 2017.
8. Recommend authorization to apply for a \$386,295 Carl D. Perkins Career and Technical Education Grant from the New Jersey Department of Education for the purpose of developing more fully the academic, career, and technical skills of Ocean County College students through instruction, equipment and supplies, professional development for faculty and students, curriculum assessment and accreditation, with emphasis on those curricula that promote workforce and economic development. Project Manager: Ms. Susan O'Connor, Director of Curriculum Management. Funding Period: July 1, 2015, through June 30, 2016.

EXHIBIT A-1

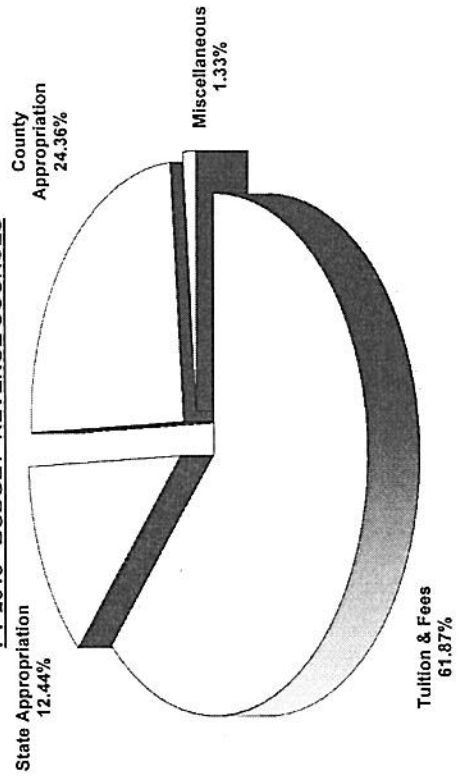
EXHIBIT A

OCEAN COUNTY COLLEGE

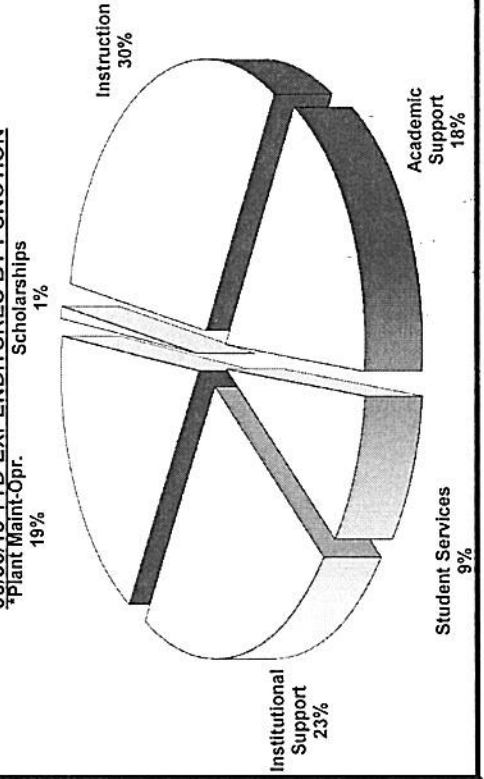
STATEMENT OF CURRENT EXPENDITURES FY 2014-2015
For the Period Ending June, 2015 (not audited)

	ACTUAL	ENCUMBRANCES	TOTAL	FY2014-2015 BUDGET	(OVER) UNDER BUDGET	% BUDGET
REVENUE:						
Tuition & Fees	35,064,375		35,064,375	37,341,495	2,277,120	93.90%
State Appropriation	7,426,489		7,426,489	7,509,205	82,716	98.90%
County Appropriation	14,700,259		14,700,259	14,700,259	0	100.00%
Miscellaneous	1,096,484		1,096,484	800,000	(296,484)	137.06%
Total Revenue:	58,287,607		58,287,607	60,350,959	2,063,352	96.58%
EXPENDITURES:						
Instruction	17,373,586	63,472	17,437,057	20,646,482	3,209,425	84.46%
Academic Support	10,524,723	15,806	10,540,529	11,516,804	976,275	91.52%
Student Services	5,252,226	3,259	5,255,485	5,912,414	656,929	88.89%
Institutional Support	12,028,032	989,009	13,017,042	11,020,660	(1,996,382)	118.11%
*Plant Maint-Opr.	9,973,880	657,493	10,631,373	9,222,196	(1,409,177)	115.28%
Scholarships	414,647	0	414,647	532,403	117,755	77.88%
Debt Services	1,500,000	0	1,500,000	1,500,000	0	100.00%
Total Expenditures:	57,067,092	1,729,040	58,796,133	60,350,959	1,554,826	97.42%

FY 2015 BUDGET REVENUE SOURCES



06/30/15 YTD EXPENDITURES BY FUNCTION



* Includes Gateway Operating expenditures reimbursable from Kean

EXHIBIT A-2

OCEAN COUNTY COLLEGE

RECOMMENDATION: Recommend that a contract be awarded to **Suburban Trails, Inc/A Coach USA Company** in the amount not to exceed: **\$17,020.00** for “Charter Bus Transportation Service to Various Locations for Student Life Department Sponsored Trips” at Ocean County College.

Contract period: July 1, 2015 – June 30, 2016

Said contract to be in accordance with proposal specifications and requirements dated June 5, 2015 and the proposals received June 30, 2015

NATURE OF PROPOSAL: Charter Bus Transportation Service-Variou Locations
Q-01 15/16

ITEM #1: Total Proposal Price for All Trips without Gratuity

ITEM #2: Gratuity Allowance for all Trips

ITEM #3: Total Proposal Price

SOURCE OF FUNDS: Transportation / Student Clubs and Activities
F/Y 2015/2016

PROPOSAL SUMMARY

VENDOR	ITEM #1	ITEM #2	ITEM #3	EVALUATION RESULTS TOTAL POINTS
Suburban Trails, Inc.* A Coach USA Company 750 Somerset Street New Brunswick, NJ 08901	\$16,620.00	\$400.00	\$17,020.00	192
Classic Cruisers, Inc d/b/a Class Tours 2150 Route 70 Manchester, NJ 08759	\$19,825.00	\$850.00	\$20,675.00	185
Stouts Charter Service 20 Irven Street Trenton, NJ 08638	\$26,984.00	\$550.00	\$27,534.00	163
Starr Transit Co., Inc. d/b/a Starr Bus Charter & Tours 2531 East State Street Trenton, NJ 08619	\$29,155.00	\$630.00	\$29,785.00	138
US Coachways d/b/a US Bus Charter & Limo 100 St. Mays Avenue Staten Island, NY 10305	\$23,042.00	Included	\$23,042.00	109
State Shuttle Inc^ d/b/a State Shuttle World-Wide, Inc. 820 Route 15 South Lake Hopatcong, NJ 074849	\$19,750.00	Included	\$19,750.00	Non-compliant

* RECOMMENDED VENDOR

^ Non-Compliant-State Shuttle Inc; proposal submission form is not notarized

BOARD MEETING: July 27, 2015

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The evaluation committee consists of the following Ocean County College employees; Karen Papakonstantinou-Controller, Jennifer Fazio-Director of Student Life, and Laurie McGovern-Buyer

The Criteria for Selection

1. Cost
2. Availability/ability to meet schedule
3. Reservation policy
4. Cancellation policy
5. References

The following is a list of vendors also invited to submit proposal:

A1 Limousine, Inc	jturchin@allimo.com
Fist Student Charter Center	chris.savia@firstgroup.com
Shoo-Boo Enterprises	rideme@shoobooshuttle.com
Academy Express LLC	Scarrelli@academybus.com
Garden State Getaways	ggetaways@msn.com
Greyhound	Kimberly.hanley@greyhound.com
Trailways	charters@trailways.com
Cat Limousine South	Mike@catlimousine.com
United Coach Line	info@unitedcoachline.com
VEI Limousine, Inc	VEISales@Veilimo.com
Raritan Valley Bus Service	debra@raritanvalleybus.com
Greyhound	Kimberly.hanley@greyhound.com
Trolley Tours, Inc	Travel@trolleytours.com

BOARD MEETING: July 27, 2015
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EXHIBIT A-3

OCEAN COUNTY COLLEGE

RECOMMENDATION: Recommend that a contract be awarded to **State Shuttle, Inc. d/b/a State Shuttle Worldwide, Inc.** 820 Route 15 South, Lake Hopatcong, New Jersey 07849 in the amount not to exceed: **\$34,500.00** for "Bus Transportation Services for Athletics Sports Team Travel to Various Locations" at Ocean County College.
Contract period: July 22, 2015 – June 30, 2016

Said contract to be in accordance with proposal specifications and requirements dated June 10, 2015 and the proposals received July 1, 2015

NATURE OF PROPOSAL: Bus Transportation Services for Athletics Sports Team Travel to Various Locations Q-05 15/16

ITEM #1: Total Proposal Price for All Trips without Gratuity

ITEM #2: Gratuity Allowance for all Trips

ITEM #3: Total Proposal Price

SOURCE OF FUNDS: INTERCOLLEGIATE ATHLETICS/TRAVEL - ATHLETES
F/Y 2015/2016

PROPOSAL SUMMARY

VENDOR	ITEM #1	ITEM #2	ITEM #3	EVALUATION RESULTS TOTAL POINTS
State Shuttle Inc.* d/b/a State Shuttle World-Wide, Inc. 820 Route 15 South Lake Hopatcong, NJ 074849	\$30,000.00	\$4,500.00	\$34,500.00	190
Classic Cruisers, Inc d/b/a Class Tours 2150 Route 70 Manchester, NJ 08759	\$47,338.00	\$1,950.00	\$49,288.00	187
Stouts Charter Service 20 Irven Street Trenton, NJ 08638	\$50,980.00	\$1,075.00	\$52,055.00	183
Suburban Trails, Inc. A Coach USA Company 750 Somerset Street New Brunswick, NJ 08901	\$37,754.00	\$925.00	\$38,679.00	169
Starr Transit Co., Inc. d/b/a Starr Bus Charter & Tours 2531 East State Street Trenton, NJ 08619	\$53,365.00	\$1,290.00	\$54,655.00	115

* RECOMMENDED VENDOR

BOARD MEETING: July 27, 2015
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The evaluation committee consists of the following Ocean County College employees; Ilene Cohen-Executive Director of Athletics, Anthony Trump-Athletic Director of Athletics, and Laurie McGovern-Buyer

The Criteria for Selection

1. Cost
2. Availability/ability to meet schedule
3. Reservation policy
4. Cancellation policy
5. References

The following is a list of vendors also invited to submit proposal:

A1 Limousine, Inc	jturchin@allimo.com
Fist Student Charter Center	chris.savia@firstgroup.com
Shoo-Boo Enterprises	rideme@shoobooshuttle.com
Academy Express LLC	Scarrelli@academybus.com
Garden State Getaways	ggetaways@msn.com
Greyhound	Kimberly.hanley@greyhound.com
Trailways	charters@trailways.com
Cat Limousine South	Mike@catlimousine.com
United Coach Line	info@unitedcoachline.com
VEI Limousine, Inc	VEISales@Veilimo.com
Raritan Valley Bus Service	debra@raritanvalleybus.com

BOARD MEETING: July 27, 2015
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EXHIBIT A-4

Energy Management System Operation and Maintenance

RECOMMENDATION: Recommend the first year of a two year contract be awarded to **Peterson Service Co. Inc.** 234 Route 70, Medford, New Jersey 08055 for an amount not to exceed: **\$115,000.00** for "Energy Management System Operation and Maintenance" at Ocean County College.

Said contract to be in accordance with bid specifications and requirements and the bid proposal from Peterson Service Co., Inc. received July 9, 2015

NATURE OF BID Energy Management System Operation and Maintenance B-35-15/16

INITIAL CONTRACT YEAR**Compensation Fees:**

BID ITEM # 1: BASE SERVICES INITIAL CONTRACT YEAR

Extended Services Initial Contract Year:

BID ITEM #1A: Technician Straight Time Hourly Rate /125 hours

BID ITEM #1B: Technician Overtime Hourly Rate / 45 hours

BID ITEM #1C: Technician Weekend Hourly Rate / 20 hours

BID ITEM # 1D: Helper Straight Time Hourly Rate / 75 hours

BID ITEM #1E: Helper Overtime Hourly Rate / 25 hours

BID ITEM #1F: Helper Weekend Hourly Rate / 20 hours

BID ITEM #1G: Total of Cumulative Wages

SECOND CONTRACT YEAR

BID ITEM # 1: BASE SERVICES SECOND CONTRACT YEAR

Extended Services Initial Contract Year:

BID ITEM #1A: Technician Straight Time Hourly Rate /125 hours

BID ITEM #1B: Technician Overtime Hourly Rate / 45 hours

BID ITEM #1C: Technician Weekend Hourly Rate / 20 hours

BID ITEM # 1D: Helper Straight Time Hourly Rate / 75 hours

BID ITEM #1E: Helper Overtime Hourly Rate / 25 hours

BID ITEM #1F: Helper Weekend Hourly Rate / 20 hours

BID ITEM #1G: Total of Cumulative Wages

BOARD MEETING: July 27, 2015

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SOURCE OF FUNDS: Maintenance / Service Maintenance
F/Y 2015/2016

BID SUMMARY

VENDOR	Peterson Service Co. Inc.* 234 Route 70 Medford, NJ 08055	CM3 Building Solutions, Inc. 185 Commerce Drive Fort Washington, PA 19034	Automated Building Controls 3320 Route 66 Neptune, NJ 07753
INITIAL YEAR			
BID #1	\$42,944.00	\$25,848.00	\$43,200.00
BID #1A	\$102.00 hr./\$12,750.00	\$190.00 hr. /\$23,750.00	\$150.00 hr. / \$18,750.00
BID #1B	\$127.00 hr. / \$5,715.00	\$230.00 hr. /\$10,350.00	\$150.00 hr. / \$6,750.00
BID #1C	\$177.00 hr. /\$3,540.00	\$280.00 hr. / \$5,600.00	\$150.00 hr. / \$3,000.00
BID #1D	\$17.00 hr. /\$1,275.00	\$175.00 hr. / \$13,125.00	\$35.00 hr. / \$2,625.00
BID #1E	\$25.00 hr. / \$625.00	\$200.00 hr. / \$5,000.00	\$35.00hr. / \$875.00
BID #1F	\$34.00 hr. / \$680.00	\$250.00 hr. / \$5,000.00	\$35.00 hr. / \$700.00
BID #1G	\$67,529.00	\$88,673.00	\$75,900.00
SECOND YEAR			
BID #1	\$46,848.00	\$28,319.00	\$43,200.00
BID #1A	\$105.00 hr. / \$13,125.00	\$190.00 hr. / \$23,750.00	\$150.00 hr. / \$18,750.00
BID #1B	\$130.00 hr. / \$5,850.00	\$230.00 hr. / \$10,350.00	\$150.00 hr. / \$6,750.00
BID #1C	\$155.00 hr. / \$3,100.00	\$280.00 hr. / \$5,600.00	\$150.00 hr. / \$3,000.00
BID #1D	\$20.00 hr. / \$1,500.00	\$175.00 hr. / \$13,125.00	\$35.00 hr. / \$2,625.00
BID #1E	\$30.00 hr. / \$750.00	\$200.00 hr. / \$5000.00	\$35.00hr. / \$875.00
BID #1F	\$40.00 hr. / \$800.00	\$250.00 hr. / \$5,000.00	\$35.00 hr. / \$700.00
BID #1G	\$71,973.00	\$91,144.00	\$75,900.00

* RECOMMENDED VENDOR

Note: Bid Items # 1G - Total of cumulative wages is a sampling to be able to compare prices and determine the best lowest overall bid. Actual award amount may differ.

All of the vendors invited to submit a bid are represented above.

BOARD MEETING: July 27, 2015
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CENTRAL RECEIVING
11 COLLEGE DR
TOMS RIV NJ 08754

0026204

BEST VENDOR

M. PUTNAM
M. BOWCOCK

07/01/15 07/01/15 FOB DESTINATION

BEST-WAY

NET 30

1 AM FY 16 Blanket Purchase
Order

115,000.00

115,000.00

Intergrated Building
Control Systems Support
- Campus Wide Energy
Management

7/1/15 - 6/30/16

Amount \$115,000

Contact

EXHIBIT A-5

Automatic Door Maintenance and Repair

RECOMMENDATION: Recommend the first year of a two year contract be awarded to Stanley Access Technologies, 17-C Marlin Drive, Trenton, New Jersey 08691 for an amount not to exceed: **\$60,000.00** for “Automatic Door Maintenance and Repair” at Ocean County College.

Said contract to be in accordance with bid specifications and requirements and the bid proposal from Stanley Access Technologies received July 9, 2015

NATURE OF BID Automatic Door Maintenance and Repair B-34 15/16

SERVICES INITIAL CONTRACT YEAR

BID ITEM #1A: Mechanic Straight Time Hourly Rate /125 hours

BID ITEM #1B: Mechanic Overtime Hourly Rate / 45 hours

BID ITEM #1C: Mechanic Weekend Hourly Rate / 20 hours

BID ITEM # 1D: Helper Straight Time Hourly Rate / 75 hours

BID ITEM #1E: Helper Overtime Hourly Rate / 25 hours

BID ITEM #1F: Helper Weekend Hourly Rate / 20 hours

BID ITEM #1G: Total of Cumulative Wages

SERVICES SECOND CONTRACT YEAR

BID ITEM #1A: Mechanic Straight Time Hourly Rate /125 hours

BID ITEM #1B: Mechanic Overtime Hourly Rate / 45 hours

BID ITEM #1C: Mechanic Weekend Hourly Rate / 20 hours

BID ITEM # 1D: Helper Straight Time Hourly Rate / 75 hours

BID ITEM #1E: Helper Overtime Hourly Rate / 25 hours

BID ITEM #1F: Helper Weekend Hourly Rate / 20 hours

BID ITEM #1G: Total of Cumulative Wages

SOURCE OF FUNDS: Maintenance / Service Maintenance
F/Y 2015/2016

BOARD MEETING: July 27, 2015
par

BID SUMMARY

VENDOR	Stanley Access Technologies* 17-C Marlin Drive Trenton, NJ 08691	Automated Access Systems, Inc. 78 Pequot Trail Medford, NJ 08055
INITIAL YEAR		
BID #1A	\$90.00 hr. / \$11,250.00	\$180.00 hr. / \$22,500.00
BID #1B	\$135.00 hr. / \$6,075.00	\$270.00 hr. / \$12,150.00
BID #1C	\$180.00 hr. / \$3,600.00	\$360.00 hr. / \$7,200.00
BID #1D	\$90.00 hr. / \$6,750.00	\$65.00 hr. / \$4,875.00
BID #1E	\$135.00 hr. / \$3,375.00	\$97.50 hr. / \$2,437.50
BID #1F	\$180.00 hr. / \$3,600.00	\$130.00 hr. / \$2,600.00
BID #1G	\$34,650.00	\$51,762.50
SECOND YEAR		
BID #1A	\$90.00 hr. / \$11,250.00	\$185.00 hr. / \$23,125.00
BID #1B	\$135.00 hr. / \$6,075.00	\$277.50 hr. / \$12,487.50
BID #1C	\$180.00 hr. / \$3,600.00	\$370.00 hr. / \$7,400.00
BID #1D	\$90.00 hr. / \$6,750.00	\$70.00 hr. / \$5,250.00
BID #1E	\$135.00 hr. / \$3,375.00	\$105.00 hr. / \$2,625.00
BID #1F	\$180.00 hr. / \$3,600.00	\$140.00 hr. / \$2,800.00
BID #1G	\$34,650.00	\$53,687.50

* RECOMMENDED VENDOR

Note: Bid Items # 1G - Total of cumulative wages is a sampling to be able to compare prices and determine the best lowest overall bid. Actual award amount may differ.

The below vendors were also invited to submit a bid:

ASSA ABLOY Entrance Systems	Lillian.Marr@assaabloy.com
Colline Integrated Security Services	cwirkus@cbissshop.com
Construction Journal	m.mcavoy@constructionjournal.com
Electronic Risks Consultants Inc.	velizabelar@erc-corp.com
Prime Vendor Inc.	Katie.Collier@prime-vendor.com

BOARD MEETING: July 27, 2015

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EXHIBIT A-6

OCEAN COUNTY COLLEGE

RECOMMENDATION: Recommend that a contract be awarded to Framan Mechanical Inc. 259 New Brunswick Avenue, Fords, New Jersey in the amount not to exceed: \$2,730,024.00 for "Prefab Central Chiller Plant" at Ocean County College. This represents Item #1 Base Bid and Item #2 - Alternate \$35,024.00 will be accepted for the project

Said contract to be in accordance with bid specifications and requirements received July 21, 2015

NATURE OF BID: Prefab Central Chiller Plant B-25 15/16

ITEM #1: Base Bid Cost

ITEM #2: Alternate#1(+ add or- deduct)

SOURCE OF FUNDS: Heat/Cool/Electric Infrastructure/Capital Account
F/Y 2015/2016

BID SUMMARY

VENDOR	ITEM# 1	ITEM #2
Framan Mechanical Inc.* 259 New Brunswick Avenue Fords, NJ 08863	\$2,695,000.00	+\$35,024.00
Environmental Air Systems, 623 McWay Drive West High Point, North Carolina 27263	\$2,793,662.00	-\$36,424.00
Grundfos CBS Inc 902 Koomey Road Brookshire, TX 77423	\$2,997,500.00	No bid
Epsilon Industries, Inc. 751 Dalton Avenue Kingston, ON Canada	\$3,025,000.00	-\$50,000.00
Falasca Mechanical Inc 3329 No. Mill Road Vineland, NJ 08360	\$3,236,000.00	-\$150,000.00

* RECOMMENDED VENDOR

The following is a list of vendors also invited to submit bids:

EBS HVAC	dave@ebshvac.com
Energy Transfer Solutions, Inc.	ErikD@etsidvl.com
Gaudelli Bros., Inc.	mimi@gaudellibros.com
Heritage Industrial Services	Jesse@HeritageIndustrialServices.com
Kappa Construction Corp.	kappaconcorp@aol.com
Radius Systems, LLC	mkane@radiussystemsllc.com
Systecon	alex.juncker@systecon.com
Wilo-OSA	Sam.Messana@Wilo-OSA.com

BOARD MEETING: July 27, 2015

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EXHIBIT A-7

OCEAN COUNTY COLLEGE

Purchase and Installation of Furniture for the New Student Center

RECOMMENDATION: Recommend that a contract be awarded to **Bellia Office Furniture, Inc.** 1047 N. Broad Street, Woodbury, New Jersey 08096 in the amount not to exceed: **\$351,697.64** for the "Purchase and Installation of Furniture for the New Student Center" at Ocean County College. Item # 4 Option will not be considered for the furniture purchase.

Said contract to be in accordance with bid specifications and requirements dated June 23, 2015 and the bids received July 7, 2015

NATURE OF BID: Purchase and Installation of Furniture for the New Student Center
B-29 15/16

ITEM #1: Total Bid Price for Furniture

ITEM #2: Total Bid Price for Installation of Furniture

ITEM #3: Total for Item #1 and Item #2

ITEM #4: Option # 1 Alternate

SOURCE OF FUNDS: Student Center / Capital Account
F/Y 2015/2016

BID SUMMARY

VENDOR	Bellia Office Furniture, Inc. 1047 N. Broad Street Woodbury, NJ 08096
ITEM #1	\$306,313.64
ITEM #2	\$ 45,384.00
ITEM #3	\$351,697.64
ITEM #4	\$ 23,808.00

* RECOMMENDED VENDOR

The following is a list of vendors also invited to submit bids:

Butler Office Interiors	tom@buttleroffice.com
Krueger International	sarah.mclaughlin@ki.com
Nickerson Furniture	msivillich@nickersoncorp.com
Tanner Furniture	scott@tannerfurniture.com
W.S. Goff Co.	barrygoff@wsgoff.com
TRI-R Inc.	trir40@aol.com

BOARD MEETING: July 27, 2015

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EXHIBIT A-8

OCEAN COUNTY COLLEGE

Broker and Risk Management Consulting Services

RECOMMENDATION: Recommend that a contract be awarded to **Conner Strong & Buckelew Companies, Inc.**, 401 Route 73 North, Marlton, N.J., 08053 in the amount not to exceed: **\$75,000.00** for the 2nd year contract with an option for one (1) additional renewal thereafter for "Broker and Risk Management Consulting Services" at Ocean County College. Ocean County College to pay premiums as outlined below; no payment of broker fees are issued to Conner Strong & Bukelew Companies, Inc. from Ocean County College

Said contract to be in accordance with Request for Qualification specifications and requirements dated April 10, 2014 and the proposal from Conner Strong & Buckelew Companies, Inc. received April 29, 2014

NATURE OF PROPOSAL: Broker and Risk Management Consulting Services (Q-27 14/15)

Commission Rate(s) to be charged:

<u>ITEM #1:</u>	Commercial Property
<u>ITEM #2:</u>	Comprehensive Crime
<u>ITEM #3:</u>	Comprehensive Liability
<u>ITEM #4:</u>	Animal Control Student Accident
<u>ITEM #5:</u>	Educators Legal Liability – Public Officials Liability
<u>ITEM #6:</u>	Sports Accident Insurance (Primary)
<u>ITEM #7:</u>	Sports Accident & Catastrophic (Excess)
<u>ITEM #8:</u>	Foundation Directors & Officers Liability
<u>ITEM #9:</u>	Foreign Travel Including Kidnap & Ransom
<u>ITEM #10:</u>	Volunteers Accident Insurance
<u>ITEM #11:</u>	Youth Camp Accident Insurance
TOTAL AMOUNT:	Total Dollar Contract Amount

SOURCE OF FUNDS: College Insurance/College Wide
2015/2016

BOARD MEETING: July 27, 2015
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PROPOSAL SUMMARY BY COMMISSION RATE TO BE CHARGED

	Conner Strong & Buckelew Companies, Inc* 401 Route 73 North Marlton, NJ 08053	AON Risk Services 1650 Market St Philadelphia, PA 19103	Borden-Perlman Insurance Agency^ 2000 Lenox Dr Lawrenceville, NJ 08648
Item 1	15%	14%	8%
Item 2	15%	14%	8%
Item 3	15%	14%	8%
Item 4	20%	14%	
Item 5	12%	14%	8%
Item 6	5%	5%	8%
Item 7	10%	10%	
Item 8	10%	10%	
Item 9	15%	14%	
Item 10	20%	17%	
Item 11	20%	10%	

* RECOMMENDED VENDOR

^ Proposal not signed. Range of rates provided (single rate requested)

The evaluation committee consists of the following Ocean County College Employees,
 Karen Papakonstantinou- Controller, Elise Barocas-Director of Accounting, and
 Ann Feneis- Special Assistant Executive Vice President of Finance

The Criteria for Firm Selection

Points multiplied by weight = Total

1. The bidder's general approach and plans to meeting the requirement of the RFQ
2. The bidder's experience in successfully completing contracts of a similar size and scope to the work required in this RFQ
3. The qualifications and experience of the personnel to be assigned to the contract
4. Price

Criteria for Firm Selection Average Values Assigned by Committee

Criteria	Conner Strong & Buckelew Companies, Inc*	AON Risk Services
1	26	24
2	45	33
3	28	26
4	14	20
Grand Total	113	103

BOARD MEETING: July 27, 2015

The below vendors were also invited to submit a proposal:

Jacobson Goldfarb & Scott (JGS)
960 Holmdel Road
Holmdel, NJ 07733

Gallagher Bollinger
15 W. Main Street
Holmdel, NJ 07733

Blue Bear Risk Management Inc.
Apple Benefits Company
11 Hanover Square
New York, NY 10005

Chubb Group of Insurance
3 Mountain View Road
Warren, NJ 07059

Towers Watson
8 Campus Drive
Parsippany, NJ 07054

Hiscox. Com
711 Westchester Av
White Plains, NY 10604

Protivti
10 Woodbridge Center Drive
Woodbridge, NJ 07095

BOARD MEETING: July 27, 2015
par

EXHIBIT A-9

OCEAN COUNTY COLLEGE

RESOLUTION

WHEREAS, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5(a)(19), providing goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for hardware; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing the total value of the acquisition will exceed **\$17,500.00**; and

WHEREAS, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

WHEREAS, Ocean County College wishes to award said contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A. 18A:64A-25.1 et seq., and the provisions of N.J.S.A. 19:44A-20.4 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the college to execute an agreement with **ITC Systems, Inc. 2303 Camino Ramon, San Ramon, CA. 94583** providing "*GoPrint*" support and software license and *Pay-As-You Go* support and maintenance for card readers, card loaders/dispensers, printers and materials and supplies required for *Pay-As-You go* printers in the amount Not to Exceed: **\$24,000.00**

2. Specific line item against which this contract is to be charged is as follows:

Service Maintenance / Information Technology	\$12,000.00
Supplies –Copiers / College Wide	\$12,000.00

F/Y 2015/2016

BOARD MEETING: July 27, 2015

par

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

VENDOR: ITC Systems, Inc.
2303 Camino Ramon
San Ramon, CA. 94583

ACCOUNT	Service Maintenance / Information Technology	\$12,000.00
	Supplies –Copiers / College Wide	\$12,000.00

TOTAL: \$24,000.00

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2015/2016, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

BOARD MEETING: July 27, 2015
par

EXHIBIT A-10

OCEAN COUNTY COLLEGE**RESOLUTION****Internet Database Subscription and Service Fees**

WHEREAS, the Board of Trustees of Ocean County College recognizes the need to purchase "internet database subscriptions and service fees" through VALE/consortium for the Library at Ocean County College; and

WHEREAS, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Vice President of Finance; and

WHEREAS, the County College Contracts Law Chapter 64A of Title 18A of the New Jersey Statutes requires that the resolution authorizing award of contracts for this service without public bids, be made available for public inspection,

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to execute an agreement with **NJEDGE.NET New Jersey Institute of Technology**, University Heights, 218 Central Avenue, Newark, New Jersey 07102, providing the purchase of database subscriptions and service fees through VALE CONSORTIUM for the academic library database in the amount not to exceed: **\$49,045.55**
2. This contract is awarded without public bidding in accordance with the provisions of the County College Contracts Law (18A:64A-25.5a.(19)).
3. Specific line item against which this contract is to be charged is as follows:

**LIBRARY / SUBSCRIPTIONS-CD ROM LIBRARY
F/Y 2015/2016**

BOARD MEETING: July 27, 2015
par

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDED OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

PURCHASE OF DATABASE SUBSCRIPTIONS AND SERVICE FEES THROUGH A VALE/CONSORTIUM FOR THE LIBRARY AT OCEAN COUNTY COLLEGE.

VENDOR: NJEDGE.NET
New Jersey Institute of Technology
University Heights
218 Central Avenue
Newark, New Jersey 07102

ACCOUNT: LIBRARY / SUBSCRIPTIONS-CD ROM LIBRARY
F/Y 2015/2016

AMOUNT
NOT TO EXCEED: \$49,045.55

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2015/2016, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

BOARD MEETING: July 27, 2015
par

EXHIBIT A-11

OCEAN COUNTY COLLEGE

RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR

Purchase of Miscellaneous Library Subscriptions to Magazines, Databases & Periodicals

WHEREAS, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5(a)(6) textbooks, copyrighter materials, student produced publications and services incidental thereto, library materials including without limitation books, periodicals, newspapers, documents, pamphlets, photographs, reproductions, microfilms, pictorial or graphic works, musical scores, maps, charts, globes, sound recordings, slides, films, filmstrips, video and magnetic tapes, other printed or published matter and audiovisual and other materials of a similar nature, necessary binding or rebinding of library materials and specialized library services; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

WHEREAS, Ocean County College wishes to award said contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A. 18A:64A-25.1 et seq., and the provisions of N.J.S.A. 19:44A-20.4 et seq.;

NOW THEREFORE, BE IT RESOLVED BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES as follows:

1. The Ocean County College Board of Trustees is hereby authorized and directed to enter into and execute an Agreement with **EBSCO Subscription Services, 30 Park Road, Suite 2, Tinton Falls, NJ 07704** in the amount not to exceed: **\$82,685.21** for Ocean County College.

BOARD MEETING: July 27, 2015
par

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND
ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A
CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

PURCHASE OF MISCELLANEOUS SUBSCRIPTIONS TO MAGAZINES, DATABASES AND
PERIODICALS FOR THE LIBRARY AT OCEAN COUNTY COLLEGE.

VENDOR: EBSCO SUBSCRIPTION SERVICES
30 PARK ROAD
SUITE 2
TINTON FALLS, NJ 07704

ACCOUNT: LIBRARY / PERIODICALS AND PAMPHLETS
F/Y 2015/2016

AMOUNT
NOT TO EXCEED: \$82,685.21

I HEREBY CERTIFY that funds are available in the Ocean County College Board of
Trustees budget for 2015/2016, and the appropriation is sufficient to cover this contract and the
contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

BOARD MEETING: July 27, 2015
par

EXHIBIT A-12

OCEAN COUNTY COLLEGE

**RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR
PURCHASE OF GLOBAL ISSUES AND DATABASE SUBSCRIPTIONS FOR LIBRARY**

WHEREAS, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5(a)(6) textbooks, copyrighter materials, student produced publications and services incidental thereto, library materials including without limitation books, periodicals, newspapers, documents, pamphlets, photographs, reproductions, microfilms, pictorial or graphic works, musical scores, maps, charts, globes, sound recordings, slides, films, filmstrips, video and magnetic tapes, other printed or published matter and audiovisual and other materials of a similar nature, necessary binding or rebinding of library materials and specialized library services; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

WHEREAS, Ocean County College wishes to award said contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A. 18A:64A-25.1 et seq., and the provisions of N.J.S.A. 19:44A-20.4 et seq.;

NOW THEREFORE, BE IT RESOLVED BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES as follows:

1. The Ocean County College Board of Trustees is hereby authorized and directed to enter into and execute an Agreement with **Gale Group Inc., 27500 Drake Road, Farmington Hills, Mi 48331-3535** in the amount not to exceed: **\$27,925.39** for Ocean County College.

BOARD MEETING: July 27, 2015
par

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND
ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A
CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

GLOBAL ISSUES AND DATABASE SUBSCRIPTIONS FOR THE LIBRARY

VENDOR: GALE GROUP INC.
27500 DRAKE ROAD
FARMINGTON HILLS, MI 48331-3535

ACCOUNT: LIBRARY / SUBSCRIPTIONS - CD ROM LIBRARY
F/Y 2015/2016

NOT TO EXCEED: \$27,925.39

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2015/2016 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.


Executive Vice President of Finance and Administration

BOARD MEETING: July 27, 2015
par

EXHIBIT A-13

OCEAN COUNTY COLLEGE

**RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR
PURCHASE OF BOOKS AND WESTLAW CAMPUS PRO DATABASE FOR LIBRARY**

WHEREAS, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5(a)(6) textbooks, copyrighter materials, student produced publications and services incidental thereto, library materials including without limitation books, periodicals, newspapers, documents, pamphlets, photographs, reproductions, microfilms, pictorial or graphic works, musical scores, maps, charts, globes, sound recordings, slides, films, filmstrips, video and magnetic tapes, other printed or published matter and audiovisual and other materials of a similar nature, necessary binding or rebinding of library materials and specialized library services; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

WHEREAS, Ocean County College wishes to award said contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A. 18A:64A-25.1 et seq., and the provisions of N.J.S.A. 19:44A-20.4 et seq.;

NOW THEREFORE, BE IT RESOLVED BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES as follows:

1. The Ocean County College Board of Trustees is hereby authorized and directed to enter into and execute an Agreement with **West Publishing Corporation, 620 Opperman Drive, Eagan, MN. 55123** in the amount not to exceed: **\$26,700.00** for Ocean County College.

BOARD MEETING: July 27, 2015
par

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND
ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDED OF A
CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

PURCHASE OF BOOKS AND WESTLAW CAMPUS PRO DATABASE FOR LIBRARY

VENDOR: West Publishing Corporation
620 Opperman Drive
Eagan, MN 55123

ACCOUNT: LIBRARY / LIBRARY BOOKS
F/Y 2015/2016

AMOUNT
NOT TO EXCEED: \$26,700.00

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2015/2016 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

BOARD MEETING: July 27, 2015
par

EXHIBIT A-14

OCEAN COUNTY COLLEGE

RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR Purchase of library Books for the Library

WHEREAS, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5a(6) textbooks, copyrighter materials, student produced publications and services incidental thereto, library materials including without limitation books, periodicals, newspapers, documents, pamphlets, photographs, reproductions, microfilms, pictorial or graphic works, musical scores, maps, charts, globes, sound recordings, slides, films, filmstrips, video and magnetic tapes, other printed or published matter and audiovisual and other materials of a similar nature, necessary binding or rebinding of library materials and specialized library services; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

WHEREAS, Ocean County College wishes to award said contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A. 18A:64A-25.1 et seq., and the provisions of N.J.S.A. 19:44A-20.4 et seq.;

NOW THEREFORE, BE IT RESOLVED BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES as follows:

1. The Ocean County College Board of Trustees is hereby authorized and directed to enter into and execute an Agreement with **Baker & Taylor 2550 West Tyvola Road, Charlotte, N.C., 28217** for the purchase of Library Books in the amount not to exceed: **\$55,000.00** for Ocean County College.

BOARD MEETING: July 27, 2015
par

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDED OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

PURCHASE OF LIBRARY BOOKS

VENDOR: BAKER & TAYLOR
2550 WEST TYVOLA ROAD
CHARLOTTE, NC 28217

ACCOUNT: LIBRARY / LIBRARY BOOKS
F/Y 2015/2016

AMOUNT
NOT TO EXCEED: \$55,000.00

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2015/2016 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

BOARD MEETING: July 27, 2015
par

EXHIBIT A-15

OCEAN COUNTY COLLEGE**RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR****GENERAL LIABILITY COLLEGE INSURANCE**

WHEREAS, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5(a)(11), insurance including the purchase of insurance coverage and consulting services, which exceptions shall be in accordance with the requirements for extraordinary unspecifiable services; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

WHEREAS, Ocean County College wishes to award said contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A. 18A:64A-25.1 et seq., and the provisions of N.J.S.A. 19:44A-20.4 et seq.;

NOW THEREFORE, BE IT RESOLVED BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES as follows:

1. The Ocean County College Board of Trustees is hereby authorized and directed to enter into and execute an Agreement with **CONNER STRONG COMPANIES, INC. (School Alliance Insurance Fund SAIF)**, 1701 Rt. 70 East, Cherry Hill, N.J. 08034 in the amount not to exceed: \$483,534.00 for "General Liability Insurance" at Ocean County College.

BOARD MEETING: July 27, 2015

par

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND
ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A
CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

GENERAL LIABILITY INSURANCE PACKAGE AT OCEAN COUNTY COLLEGE

VENDOR: CONNER STRONG COMPANIES, INC.
School Alliance Insurance Fund (SAIF)
1701 Route 70 East
P.O. Box 2060
Cherry Hill, New Jersey 08034-01

ACCOUNT: COLLEGE WIDE / INSURANCE
F/Y 2015/2016

SAIF ANNUAL PREMIUMS: **\$483,534.00**

TOTAL ANNUAL INSURANCE COST: **\$483,534.00**
=====

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2015/2016, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

BOARD MEETING: July 27, 2015
par

EXHIBIT A-16

OCEAN COUNTY COLLEGE**RESOLUTION**

WHEREAS, the Board of Trustees of Ocean County College recognizes the need to provide the second year of a two year contract for "Shared Services between Ocean County College and the Township of Toms River for Solid Waste and Recycling Collection" at Ocean County College; and

WHEREAS, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, the County College Contracts Law Chapter 64A of Title 18A of the New Jersey Statutes requires that the resolution authorizing award of contracts for this service without public bids, be made available for public inspection,

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to execute an agreement with **TOWNSHIP OF TOMS RIVER**, 33 Washington Street, Toms River, N.J. 08757 to provide the second year of a two year contract for "SOLID WASTE AND RECYCLING COLLECTION" at Ocean County College in the amount not to exceed: **\$50,000.00**

Contract Period: July 1, 2015 – June 30, 2016

2. This contract is awarded without public bidding in accordance with the provisions of the County College Contracts Law (18A: 64A-25.10) joint purchases by county colleges, municipalities or counties;

3. Specific line item against which this contract is to be charged is as follows:

**Refuse and Waste Removal / Grounds
F/Y 2015/2016**

BOARD MEETING: July 27, 2015

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND
ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A
CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

SHARED SERVICES SECOND YEAR OF A TWO YEAR AGREEMENT BETWEEN OCEAN
COUNTY COLLEGE AND THE TOWNSHIP OF TOMS RIVER FOR SOLID WASTE AND
RECYCLING COLLECTION

VENDOR: Township of Toms River
33 Washington Street
Toms River, New Jersey 08757

ACCOUNT: Waste and Refuse Removal / Grounds
F//Y 2015/2016

TOTAL AMOUNT \$50,000.00

I HEREBY CERTIFY that funds are available in the Ocean County College Board of
Trustees budget for fiscal year 2015/2016 and the appropriation is sufficient to cover this contract
and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

BOARD MEETING: July 27, 2015
par

EXHIBIT A-17

OCEAN COUNTY COLLEGE

RESOLUTION

WHEREAS, the Board of Trustees of Ocean County College recognizes the need to purchase “maintenance products, painting accessories, plumbing parts and supplies, and general hardware and related items” for use in the facilities department at Ocean County College; and

WHEREAS, Fastenal provides a system that monitors inventory, tracks usage, automates orders, and allows for the receipt of items necessary to restock facilities department supplies. The system increases efficiency and reduces administrative costs and on-hand inventory; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, the County College Contracts Law (Chapter 64A of Title 18A of the New Jersey Statutes) requires that the resolution authorizing an award of contract for this service without public bids, be made available for public inspection,

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the college to execute an agreement with **FASTENAL**, 1195 Airport Road, Lakewood, New Jersey 08731, for the purchase of “maintenance products, painting accessories, plumbing parts and supplies, and general hardware and related items” for use in the facilities department at Ocean County College in the amount not to exceed: **\$200,000.00**
- 2.. This contract is awarded without public bidding as a purchase through the State Division of Purchase and Property in accordance with the provisions of the County College Contracts Law (18A:64A-25.9a) State Contract. Fastenal State Contract # 79873 expires 2/28/2017.
3. Specific line item against which this contract is to be charged is as follows:

Maintenance / Supplies Operation and Maintenance
F/Y 2015/2016

BOARD MEETING: July 27, 2015

par

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND
ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A
CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

VENDOR: Fastenal
1195 Airport Road
Lakewood, New Jersey 08731

ACCOUNT: Maintenance / Supplies Maintenance and Operation
F/Y 2015/2016

TOTAL: \$200,000.00

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2015/2016, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.


Executive Vice President of Finance and Administration

BOARD MEETING: July 27, 2015
par

EXHIBIT A-18



BOARD OF TRUSTEES

RESOLUTION

- WHEREAS,** NJSA 18A:64A-25.10 authorizes the boards of trustees of two or more county colleges to provide jointly by agreement for the purchase of work, materials, or supplies for their respective colleges; and
- WHEREAS,** Ocean County College has determined it would be advantageous to combine the joint purchasing power of New Jersey's community colleges in order to obtain the best pricing for the generation of electricity; and
- WHEREAS,** New Jersey's county colleges agree to form the New Jersey county College Electric Purchasing Consortium, with Middlesex County College serving as the Lead Agency, to work together to negotiate the best rates for the benefit of the colleges; and
- WHEREAS,** the Lead Agency has administered a Request for Proposals and retained the services of Noresco to assist the Consortium with its energy bidding process; and
- WHEREAS,** an online reverse auction approach to solicit bids from energy suppliers is effective in producing a competitive bidding environment; and
- WHEREAS,** potential bidders are all New Jersey Board of Public utilities licensed third-party energy suppliers and will have provided all bid documentation prior to participating in the online auction; and
- WHEREAS,** extreme energy market volatility requires that a decision on the bid award is made by the Lead Agency by no later than 3:00 p.m. on the day that bids are received;
- NOW, THEREFORE, BE IT RESOLVED** that the Ocean County College Board of Trustees authorizes the College to be a member of the New Jersey County College Electric Purchasing Consortium, with Middlesex County College serving as the Lead Agency; and
- BE IT FURTHER RESOLVED** that the Board authorizes the Lead Agency to award the bid and execute the winning bidder's contract for providing electric generation service for all participating members of the Consortium to the lowest responsible bidder, subject to the lowest fixed price bid being no greater than \$0.07435 per kilowatt-hour for a period not to exceed two years effective August 2015 meter read date.

Adopted: July 27, 2015

Stephan R. Leone, Secretary

OCEAN COUNTY COLLEGE**RESOLUTION**

WHEREAS, N.J.S.A. 18A:64A-25.10 authorizes county colleges to establish and enter into a Joint Purchasing Agreement; and

WHEREAS, the Board of Trustees on August 25, 1999, authorized participation in the County College Joint Purchasing Consortium; and

WHEREAS, the Consortium currently requires the consistent supply of electric; and

WHEREAS, Middlesex County College has been requested to serve as the Lead Agency for the participating colleges in the Consortium.

WHEREAS, Middlesex County College has acted as the Lead Agency to solicit and receive bids on behalf of the Consortium.

NOW, THEREFORE BE IT RESOLVED that based on the recommendation of the Director of Purchasing and Inventory and the Vice President for Finance and Administration a bid award be made to the following firm(s):

- Bid # 16-7 for retail electric supply service for the New Jersey County College Electric Consortium from a total of 5 responses received:

Constellation New Energy, Inc., Baltimore, MD for the following:

Service for the GBS-FP accounts located in the PSE&G territory: Fixed price of \$0.09850/kWh for a 24-month term, beginning with each account's August 2015 meter read date.

Service for the BGS-FP accounts located in the ACE territory: Fixed price of \$0.0855/kWh for a 24-month term, beginning with each account's August 2015 meter read date.

Direct Energy Business, Woodbridge, NJ for the following:

Service for the BGS-CIEP accounts located in JCP&L territory: Fixed price of \$0.07435/kWh for a 24-month term, beginning with each account's August 2015 meter read date.

Service for the BGS-CIEP accounts located in the ACE territory: Fixed price of \$0.07434/kWh for a 24-month term, beginning with each account's August 2015 meter read date.

South Jersey Energy Company, Hammonton, NJ for the following:

Service for the BGS-FP accounts located in the JCP&L territory: Fixed price of \$0.8558668/kWh for a 24-month term, beginning with each account's August 2015 meter read date.

Service for the BGS-CIEP accounts located in the PSE&G territory: Fixed price of \$0.089113/kWh for a 24-month term, beginning with each account's August 2015 meter read date.

- Bid # 16-14 for retail electric supply service for the New Jersey County College Electric Consortium:

Direct Energy Business, Woodbridge, NJ for the following:

Service for the BGS-CIEP accounts located in PSE&G territory: Fixed price of \$0.09360/kWh for a 24-month term, beginning with each account's August 2015 meter read date.

BOARD MEETING: July 27, 2015
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EXHIBIT A-19

OCEAN COUNTY COLLEGE

AMENDMENT

"Construction Management Consulting Services for New College Center"

RECOMMENDATION: Recommend the contract to **Cambridge Construction** 335 East Main St. Somerville, N.J. 08872 be amended in the additional amount of **\$46,710.00** for a total amount of **\$395,737.00**. The monies are necessary for a three month extension for on-site construction management services. Extension effective: 8/1/15 – 10/31/15. The original contract in the amount of **\$349,027.00** was awarded at the March 26, 2012 Board of Trustees meeting.

Said contracts to be in accordance with request for qualifications specifications and requirements, and the bid proposal from Cambridge Construction dated February 22, 2012

NATURE OF RFQ:

CONSTRUCTION MANAGEMENT CONSULTANT FOR THE COLLEGE CENTER PROJECT

ITEM # 1:

Basic Service Fees

ITEM # 2:

Pre-Construction

ITEM # 3:

Bidding

ITEM # 4:

Construction Phase

ITEM # 5:

Project Close Out

ITEM # 6:

Reimbursable

SOURCE OF FUNDS:COLLEGE CENTER/ CAPITAL ACCOUNT
F/Y 2015/2016**SUMMARY**

	STV Inc. 820 Bear Tavern Rd Trenton, NJ 08628	Lend Lease 1600 JFK Blvd Philadelphia, PA 19103	Hill International 303 Lippincott Ct Marlton, NJ 08053	A&A Construction 6 Gardner Road Fairfield, NJ 07004
Item # 1	\$871,490.00	\$397,000.00	\$475,360.00	\$538,782.00
Item # 2	\$148,006.00	\$ 55,000.00	\$ 34,740.00	\$ 48,762.00
Item # 3	\$ 87,983.00	\$ 6,000.00	\$ 13,860.00	\$ 22,145.00
Item # 4	\$579,785.00	\$288,000.00	\$364,320.00	\$396,907.00
Item # 5	\$ 55,225.00	\$ 48,000.00	\$ 57,960.00	\$ 63,468.00
Item # 6	\$ 500.00	-0-	\$ 4,480.00	\$ 7,500.00
EVALUATION RESULTS TOTAL POINTS		1395		

	Turner Construction 300 Atrium Drive Somerset, NJ 08873	Lammey & Giorgio 215 Highland Avenue Haddon Twsp., NJ 08108	EPS 2 King Arthur Ct N. Brunswick NJ	URS Corp. 1628 JFK Blvd Philadelphia, PA
Item # 1	\$621,800.00	\$641,000.00	\$394,710.00	\$699,190.51
Item # 2	\$ 58,100.00	\$ 69,720.00	\$ 49,140.00	\$ 75,131.88
Item # 3	\$ 24,300.00	\$ 16,820.00	\$ 9,000.00	\$ 20,498.94
Item # 4	\$500,400.00	\$498,240.00	\$283,860.00	\$551,829.51
Item # 5	\$ 9,000.00	\$ 31,220.00	\$ 44,115.00	\$ 38,395.18
Item # 6	\$ 30,000.00	\$ 25,000.00	\$ 6,000.00	\$ 13,335.00
EVALUATION RESULTS TOTAL POINTS			1155	

	Sibilia Construction 101 Chatham Lane Pt Pleasant, NJ 08742	TRI-Form Construction 119 Liberty St Metuchen, NJ 08840	J. Shapiro & Assoc 44-A Peapack Rd Far Hills, NJ 07931	Whiting-Turner 1140 Rt. 22 Bridgewater, NJ
Item # 1	\$659,379.00	\$455,980.00	\$383,820.00	\$798,588.00
Item # 2	\$ 67,406.00	\$ 31,000.00	\$ 53,956.00	\$132,113.00
Item # 3	\$ 31,052.00	\$ 7,600.00	\$ 16,600.00	\$ 69,190.00
Item # 4	\$489,008.00	\$389,180.00	\$291,780.00	\$517,964.00
Item # 5	\$ 71,913.00	\$ 13,200.00	\$ 45,600.00	\$ 60,821.00
Item # 6	-0-	\$ 15,000.00	-0-	\$ 18,500.00
EVALUATION RESULTS TOTAL POINTS			1190	

	Formann Program & Construction Mgrs. 525 New Castle Zelienople, PA 16063	Concord Engineering 520 So. Burnt Mill Rd Voorhees, NJ 08043	Cambridge* Construction 335 East Main St Somerville, NJ	GreyHawk 224 Strawbridge D Moorestown, NJ
Item # 1	\$501,000.00	\$597,500.00	\$349,027.00	\$496,000.00
Item # 2	\$ 37,100.00	\$106,500.00	\$ 14,703.00	\$ 80,000.00
Item # 3	\$ 11,800.00	\$ 46,000.00	\$ 7,354.00	\$ 10,000.00
Item # 4	\$427,400.00	\$377,500.00	\$280,260.00	\$346,000.00
Item # 5	\$ 21,700.00	\$ 42,500.00	\$ 46,710.00	\$ 60,000.00
Item # 6	-0-	\$ 25,000.00	-0-	-0-
EVALUATION RESULTS TOTAL POINTS			1610	

	EPIC 136 Eleventh Street Piscataway, NJ 08854	Torcon 328 Newman Springs Rd Red Bank, NJ 07701
Item # 1	\$328,877.00	\$521,300.00
Item # 2	\$ 26,727.00	\$ 79,821.00
Item # 3	\$ 3,630.00	\$ 14,540.00
Item # 4	\$287,220.00	\$373,930.00
Item # 5	\$ 11,300.00	\$ 42,944.00
Item # 6	-0-	\$ 10,065.00
EVALUATION RESULTS TOTAL POINTS	1480	

* Recommended Vendor based on the evaluation results. Cambridge Construction scored the highest total points (1610) and finished in first place.

The review committee selected the five lowest fee proposers to evaluate

The review committee consists of the following Ocean County College employees, Jim McGinty, Ken Olsen, Mike Bruno, and Mark Bowcock.

BOARD MEETING: July 27, 2015
par

The evaluation results were based on:

1. Quality of references having relevance to this type of work.
2. Experience in providing CM services of this type for higher education institutions.
3. Qualifications of the staff assigned to the project. Resumes of key players on this project.
4. Depth of in house "back office" support. I.e. architects, estimators, MEP.
5. Quality of the submittal as related to following scope and directions as related to the RFQ.
6. Fees

The following vendors were also invited to submit a proposal:

Proservicesgroup@gmail.com

Psaites@jetcosolutions.com – Jet Co Solutions Penny Saites

Ameyer@sordoni.com – Sordoni Construction Jessica Vail

Megan@cdconstruction.com – Megan

Msuermann@cdcnews.com

Dashley@armandcorp.com

Abaker@vjassociates.com – Amy Baker

JClarizio@a-group.com – CM Consultants

Edellavolle@kseng.com – Eileen R. Delia Volle

Lisa.Nelson@rve.com – Lisa Nelson

Lisa.westerfield@structuretone.com – Lisa Westerfield and Robert Brackett

Slinder@delricconstruction.com – Sue Linder

Sdigiacomo@mastconstruction.com Susan DiGiacomo

BOARD MEETING: July 27, 2015
par

EXHIBIT A-20

OCEAN COUNTY COLLEGE

REJECTION

RECOMMEND all bids (B-23 15/16) received on June 30, 2015 for the "Gateway Building Glass Partitions" at Ocean County College be rejected in accordance with bid specifications and requirements due to being over budget.

BOARD MEETING: July 27, 2015
par

EXHIBIT A-21

OCEAN COUNTY COLLEGE

REJECTION

RECOMMEND all proposals (Q-06 15/16) received on July 14, 2015 for the "**Medical Director/Team Physician Services for the Athletic Department**" at Ocean County College be rejected in accordance with bid specifications and requirements due to being over budget.

Board Meeting: July 27, 2015
par

EXHIBIT A-22

OCEAN COUNTY COLLEGE

RESCIND

WHEREAS, the Board of Trustees of Ocean County College recognizes the need to rescind the contract for the purchase of "Transcript Exchange Software" to **Parchment, Inc.** 6263 North Scottsdale Road, Suite 330, Scottsdale, AZ. 85250 to electronically send and receive student transcripts; and.

WHEREAS, Parchment Inc. failed to meet the terms and conditions of the Ocean County College contract; and

WHEREAS, the Board of Trustees acknowledged the "no cost to College" contract at the February 23, 2015 Board of Trustees meeting; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to rescind agreements for the contract awarded for "Transcript Exchange Software" at Ocean County College to **Parchment, Inc.** 6263 North Scottsdale Road, Suite 330, Scottsdale, AZ. 85250

BOARD MEETING: July 27, 2015
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