



# BOARD CLIPS

College Drive • P.O. Box 2001 • Toms River, NJ 08754-2001  
[www.ocean.edu](http://www.ocean.edu)

June 2017

## FINANCE COMMITTEE

Contact VP Sara Winchester x2062 for specific information

The following was accepted:

- The statement of income and expenditures as of April 30, 2017

The following contracts were awarded:

- To Quality Cut Inc. for the first year of an optional two-year contract for weed control and fertilization services at Ocean County College
- To Quality Cut Inc. for the first year of an optional two-year contract for landscape irrigation system services at Ocean County College
- To A&J Construction for the first year of an optional two-year contract for professional emergency pipe repair at Ocean County College
- To Automated Building Controls and Peterson Service Co., Inc. for the first year of an optional two-year contract for the operation and maintenance of the energy management system at Ocean County College
- To Jersey State Energy Controls, Inc. for the first year of an optional two-year contract for variable frequency drive replacement and repairs at Ocean County College
- To North Star Signs, Inc. for the replacement of campus signage at Ocean County College
- To Advanced Air Service Group Corporation for the first year of an optional two-year contract for HVAC duct and vent cleaning services at Ocean County College
- To Compass Group USA, Inc. for the third year of a five-year contract for food service management, catering, and vending services at Ocean County College
- To Design Resources Group Architects for professional architectural services for the design of two science labs in the Nursing Building at Ocean County College
- To Cambridge Construction Management, Inc. for professional construction management services for a new Performing Arts Academy facility at Ocean County College
- To PIP Printing, Creasy Printing Services and Gangi Graphics for the first year of optional two-year contracts for offset printing services at Ocean County College

The following resolutions were awarded:

- To identify a qualified pool of vendors for professional international support and consulting services for study abroad programs and overseas campus support for Ocean County College
- For the installation, repair, testing, and technical support of the campus-wide local area and wireless

## networks at Ocean County College

- For the services of a tour operator for the “Historical Trip to France” travel seminar offered from January 4, 2018, through January 14, 2018, through the International Education Program at Ocean County College
- To authorize the President to execute an agreement with Jaime Vargas to enter into a pilot partnership for the period of July 1, 2017, through June 30, 2019, for the College to provide e-learning courses to Jaime Vargas-recruited students residing in Latin America through partnership agreements with Latin American institutions
- For the first year of a three-year service renewal contract for the of the Cisco data/voice/video network and related hardware and software components for use at Ocean County College

The following were amended:

- Additional monies to Kimmel Bogrette Architecture + Site, Conshohocken, Pennsylvania, for change orders to relocate hot water piping as part of the renovation of the Instructional Building at Ocean County College (contract originally awarded at the September 23, 2013, Board meeting)
- Additional monies to Quality Cut, Inc., Farmingdale, New Jersey, for additional weed control and fertilization services at Ocean County College and the Southern Education Center (contract originally awarded at the May 23, 2016, Board meeting)
- Additional monies to Schindler Elevator Corporation, Moorestown, New Jersey, for additional elevator repair and inspection services at Ocean County College (contract originally awarded at the May 26, 2015, Board meeting)
- Additional monies to Design Resources Group, Architects, for additional architectural and engineering services for the phase two Nursing Building renovations at Ocean County College (contract originally awarded at the May 27, 2014, Board meeting)
- Additional monies to Two Brothers Contracting, Inc., Clifton, New Jersey, for the removal and disposal of caulk and insulation as part of the asbestos remediation in from the Instructional Building at Ocean County College (contract originally awarded at the December 8, 2014, Board meeting)
- Additional monies to KBD Supply, LLC, Brick, New Jersey, for additional custodial paper product supplies for use at Ocean County College (contract originally awarded at the May 23, 2016, Board meeting)
- Additional monies to Spartan Construction, Inc., South Amboy, New Jersey, for waterproofing and mortar repair as part of the professional masonry repairs to the Library Building at Ocean County College (contract originally awarded at the February 23, 2017, Board meeting)
- Additional monies to Spiezle Architectural Group, Trenton, New Jersey, for professional architectural consulting services for an update of the Ocean County College Facilities Master Plan (contract originally awarded at the March 24, 2014, Board meeting)
- Additional monies to MBP, New York, New York, to provide infrared scanning of the roof as part of the professional mechanical, electrical, plumbing, and envelope commissioning services for the Instructional Building renovations at Ocean County College (contract originally awarded at the March, 23, 2017, Board meeting)

The following was acknowledged:

- A maximum \$230,000 agreement with Horizon BCBSNJ, Newark, New Jersey, to provide 2017-2018 dental coverage for employees at Ocean County College

The following was rejected:

- The bids received on May 9, 2017, for Insurance Broker and Risk Management Services at Ocean County College because Ocean County College is bound by the current risk contract as awarded at the Board of Trustees meeting on July 28, 2016

The following was accepted:

- A \$130,170 grant award from the New Jersey Department of Children and Families, Division on Women, to provide funding for services to meet the needs of displaced homemakers in Ocean County by fostering the development of career and employment skills and educational opportunities so clients and their families can become economically self-sufficient. Funding period: July 1, 2017, through June 30, 2018. Project director: Dr. Kate Pandolpho, Director of Career, Employment, and Counseling Services.
- A \$10,000 grant award from the National Endowment for the Arts, Arts Engagement in American Communities (AEAC), to support the Grunin Center for the Arts production: "The Telling Project for Veterans." Funding period: July 1, 2017, through January 31, 2018. Project director: Mr. Mark Wilson, Director of Cultural Affairs.
- A \$5,000 grant award from the Ocean First Foundation to support the Grunin Center for the Arts production: "Brundibar," a children's opera composed in 1938 by Jewish Czech composer Hans Krasa. Funding period: August 20, 2017, through September 20, 2017. Project director: Mr. Mark Wilson, Director of Cultural Affairs.

The following was authorized:

- To apply for a \$382,572 Carl D. Perkins Career and Technical Education Grant from the New Jersey Department of Education for the purpose of developing more fully the academic, career, and technical skills of Ocean County College students through instruction, equipment and supplies, professional development for faculty and students, curriculum assessment and accreditation, with emphasis on those curricula that promote workforce and economic development. Project Manager: Ms. Susan O'Connor, Director of Curriculum Management. Funding Period: July 1, 2017, through June 30, 2018.

## **BUILDING AND GROUNDS COMMITTEE**

Contact Assoc. VP Matthew Kennedy x7033 for specific information

Approved:

- The acceptance of the Facilities Engineering and Operations Status Report for June 1, 2017.

## **BY LAW POLICY AND CURRICULUM COMMITTEE**

Contact Associate VP Lisa DiBisceglie x2453 for specific information

Approved:

- Revision of the Ocean County College Summer 2017 Second Five-Week Academic Calendar
- Revision of the following policies:

- i. Policy #3111A, Personnel, Academic Staff and Faculty, General, Qualifications for Full-time 10 Month Faculty and College Lecturers
  - ii. Policy #3111B, Personnel, Academic Staff and Faculty, General, Qualifications for Adjunct Faculty and Teachers
- Revised Policies
  - Policy #5128, Students, Admission, Acceptance and Evaluation of Credits
  - Policy #5156, Students, Academic Standards, Unsatisfactory Academic Progress
- New Course
  - ENGL 098, Writing Skills Development
- The temporary suspension of Policy #3074 and Policy #5246.1 for a Kean Ocean Networking event scheduled for Tuesday, June 6, 2017, at 7:00 p.m. in the Gateway Building.

## PERSONNEL COMMITTEE

Contact Assoc. VP Tracey Donaldson x2150 for specific information

### EMPLOYMENT

#### Administrative

Thomas Gialanella	Director, School Relations	7/17/17
Joseph Konopka	Senior Aide to the President, Projects & Key Initiatives	6/2/17- 6/30/18
Jamie Lyn Prioli	Adaptive Services Specialist	6/12/17

#### Managerial/Technical

Jayden Bennett	HVAC Technician	6/13/17
Neal McHale	Part-Time Student Life	6/12/17

#### Nursing

Sara Scalzandonna	Nursing Clinical Instructor	6/12/17
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#### Professional

Patrick Boylan	Varsity Coach – Basketball (M)	6/12/17
James Stockton	Assistant Coach – Basketball (M)	6/12/17

#### Academic

Maria Paradiso	College Lecturer II – Social Work	8/21/17
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#### Support Staff

Anthony Vargas	P/T Security Officer	6/10/17
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## **CHANGE OF STATUS**

### **Administrative**

Michele Connolly

From: Academic Coordinator  
Of Orientation

To: Assistant Director of  
Academic Advising

6/12/17

Pamela Donohue

From: Assistant Director of  
Academic Advising

To: Associate Director of  
Academic Advising and Career  
Services

6/12/17

Anna Regan

From: Director of Academic  
Advising Services

To: Executive Director of  
Academic Advising and Career  
Services

6/12/17

### **Managerial/Technical**

Xiomara Corrales

From: Part-Time Financial  
Aid Technician

To: Financial Aid Specialist

6/12/17

### **Support Staff**

Keith Arroyo

From: P/T Security Officer

To: Security Officer II

6/12/17

Christopher Petrich

From: Reserve Security Officer

To: P/T Security Officer II

6/4/17

## **RESIGNATION**

### **Academic**

Peter Waldman

College Lecturer II – English

7/1/17

### **Administrative**

Janine Dillard

Employee Training Specialist

6/5/17

### **Managerial/Technical**

Steven Affuso

HVAC Technician

4/28/17

Drew Hines

Part-Time Ticket Services

6/3/17

## Representative

Sarah W. Williams	Part-Time Enrollment Management Technician	5/24/17
<b><u>Professional</u></b> Stanley Friedman	Varsity Coach – Tennis (Men's)	6/16/17
Kim Miller	Part-Time Student Development Specialist	5/27/17

## **RETIREMENT**

### **Academic**

Robin Weitz	Assistant Professor – CSIT	8/2/2017
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### **Managerial/Technical**

Georgene Byrum	P/T Financial Aid Specialist	7/1/17
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## **PRESIDENTS REPORT**

<https://www.ocean.edu/content/public/for-the-community/news/presidents-report-6-17.html>