



# BOARD CLIPS

College Drive • P.O. Box 2001 • Toms River, NJ 08754-2001  
www.ocean.edu

March 2017

## FINANCE COMMITTEE

Contact VP Sara Winchester x2062 for specific information

The following was accepted:

- The statement of income and expenditures as of February 28, 2017

The following was approved:

- The amended Ocean County College FY 2018
- A budget modification to the \$382,572 Carl D. Perkins Career and Technical Education Grant from the New Jersey Department of Education for the purpose of developing more fully the academic, career, and technical skills of Ocean County College students through instruction, equipment and supplies, professional development for faculty and students, curriculum assessment and accreditation, with emphasis on those curricula that promote workforce and economic development. Project Manager: Ms. Susan O'Connor, Director of Curriculum Management. Funding Period: July 1, 2016, through June 30, 2017

The following contracts were awarded:

- To MBP for professional mechanical, electrical, plumbing, and envelope commissioning services for the Instructional Building renovations at Ocean County College

The following resolutions were adopted:

- To approve the private donor Gift Agreement and Stock Pledge Agreement for the building of a Performing Arts Academy to offer a joint high school/early college program on the Ocean County College campus and to authorize the President to execute the agreements and all other documents necessary to effectuate the gift.
- For professional student recruitment marketing and consulting services at Ocean County College
- For the purchase of an upgrade the existing 25Live Software System at Ocean County College
- To amend the lease agreement adopted February 23, 2009, for the subleasing of space on and around the wireless communications tower at Ocean County College
- To authorize the President to execute a pilot Protocol Agreement with Egypt's Ministry of Information, Communications, and Technology and IMI Training International for the period April 1, 2017, through June 30, 2021, and all other documents necessary to effectuate the agreement and partnership

The following were amended:

- Additional monies to Assessment Technologies Institute, LLC, Leakwood, Kansas, for the purchase of TEAS Testing Materials for use in the Testing Center at Ocean County College (contract originally

awarded at the  
July 25, 2016, Board meeting)

- Additional monies to Suburban Trails, Inc., A Coach USA Company, New Brunswick, New Jersey, for additional Student Life trips at Ocean County College (contract originally awarded at the July 28, 2016, Board meeting)
- Additional monies to Compass Group USA, Inc., by and through its Canteen Vending Services Division, Charlotte, North Carolina, for additional catering services at Ocean County College (contract originally awarded at the June 28, 2016, Board meeting)
- Additional monies to Success Communications Group, Parsippany, New Jersey, for additional media placement agency services at Ocean County College (contract originally awarded at the June 28, 2016, Board meeting)

The following was authorized:

- To apply for a \$1,889,250 FY 2018-20 Workforce Innovation and Opportunity Act (WIOA) Title II Consolidated Adult Basic Skills and Integrated English Literacy and Civics Education Program grant from the New Jersey Department of Labor and Workforce Development for the purpose of assisting adults to become literate and acquire the knowledge and skills necessary to obtain/retain employment, to support adults with a desire to complete a secondary school education or industry valued credentials, and to assist adults who are parents to obtain the skills necessary to become partners in the education of their children. Project director: Ms. Patricia Fenn, Assistant Vice President for Continuing and Professional Education and Workforce Development. Project Period: July 1, 2017, through June 30, 2020.

## **BUILDING AND GROUNDS COMMITTEE**

Contact Assoc. VP Matthew Kennedy x7033 for specific information

Approved:

- The acceptance of the Facilities Engineering and Operations Status Report for March 23, 2017.

## **BY LAW POLICY AND CURRICULUM COMMITTEE**

Contact Associate VP Lisa DiBisceglie x2453 for specific information

Approved:

- Revised class schedule, as proposed by the Course Scheduling Committee, to be implemented in the fall 2017 semester
- The following academic calendars:
  - 1) Revised 2017 Accelerated Academic Calendar
  - 2) 2018 Accelerated Academic Calendar
- Revision to Policy #5327, Students, Tuition and Fees, Ocean County High School Students

A. Revised Policy

- 1) Policy #5162, Students, Academic Standards, Class Attendance

## B. New Courses

- 1) GRPH 101, History of Media and Design
- 2) GRPH 151, Digital Imagery
- 3) GRPH 251, InDesign and Typography

## C. Revised Courses

- 1) CPH 181, Basic Digital Photography
- 2) CPH 187, Experimental Digital Photography
- 3) CPH 188, Intermediate Digital Photography
- 4) CPH 207, Photojournalism
- 5) CPH 280, Advanced Digital Photography

## d. Obsolete Course

- 1) HEHP 150, Swimming I

# PERSONNEL COMMITTEE

Contact Assoc. VP Tracey Donaldson x2150 for specific information

## EMPLOYMENT

### Professional

Jennifer Ritter	Head Coach, Athletics (Women's Soccer)	4/3/17
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### Administrative

Joseph Rua	Institutional Research Analyst	4/3/17
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Karen Wilson-Wylie	Financial Aid Advisor	4/3/17
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Jaclyn Wood	Community Engagement Coordinator	4/3/17
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### Managerial/Technical

Philip Curtis	Part-Time Mathematics Tutor	4/3/17
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## CHANGE OF STATUS

### Administrative

Melissa Bova	From: Part-Time Academic Advisor	
	To: e-Learning Instructional Designer	4/3/17

**Professional**

Joseph Trainor

From: Reserve Test Scribe  
Notetaker

To: Part-Time Test Administrator Technician 4/3/17

**Managerial/Technical**

Amanda Connelly

From: Adjunct Asst. Professor

To: Part-Time Writing Skills Tutor 4/3/17

Justine Lugo

From: Academic Affairs  
Technician (M-3)

To: Academic Affairs  
Technician (M-1) 4/3/17

Danielle Robleski

From: Reserve Orientation  
Leader

To: Part-Time Camp & Youth  
Assistant Coordinator (CPE) 5/1/17-8/31/17

**Support Staff**

Jonathan Lafferty

From: Security Officer II 4/3/17

To: Lieutenant – Security

Eileen Buckle

From: Director of Financial Aid

To: Acting Director of  
Program Compliance 4/3/17

Yessika Garcia-Guzman

From: Asst. Director of  
Financial Aid

To: Acting Director of  
Financial Aid 4/3/17

**RESIGNATION**

**Academic – College Lecturer**

Erica Carboy

College Lecturer II  
English & Literature

3/25/17

**Administrative**

Tara (Traci) Huff	e-Learning Instructional Designer	4/1/17
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**Professional**

Benjamin Vergara	Asst. Coach – Soccer (Men's)	3/1/17
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**Support Staff**

Twylen Hicks	Part-Time Security Officer	3/4/17
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**PRESIDENTS REPORT**

<https://www.ocean.edu/content/public/for-the-community/news/larson-report-board-of-trustees-032317.html>