



BOARD CLIPS

College Drive • P.O. Box 2001 • Toms River, NJ 08754-2001
www.ocean.edu

November 2016

FINANCE COMMITTEE

Contact VP Sara Winchester x2062 for specific information

The following was accepted:

- The statement of income and expenditures as of September 30, 2016

The following contracts were awarded:

- To Benjamin R. Harvey Co. for the renovation of the Instructional Building renovations at Ocean County College
- To AJR Masonry, LLC for construction upgrades to the parking lot area at the Barnegat Bay Partnership site at Ocean County College
- To a qualified pool of firms for professional architectural services as needed at Ocean County College
- To various vendors for the purchase of professional promotional items to be used by various departments at Ocean County College
- To Elert Associates Networking Division, Inc. for professional security consulting services to include the performance of a feasibility study and development of a transition plan of the CCTV system at Ocean County College
- To Bil-Jim for the second year of a two-year contract for snow removal services at Ocean County College, including the Toms River Campus and the Southern Education Center

The following resolutions were adopted:

- For the purchase of two 12-15 passenger vans for use by the Athletics and Student Life Departments at Ocean County College
- For the purchase of high school equivalency assessment testing materials for use by the Testing Center at Ocean County College
- For the purchase of computer hardware to repair and upgrade the existing network of long-term water quality monitoring systems of the Barnegat Bay
- For the purchase of Cisco data/voice/video network and related hardware for use at Ocean County College
- For professional ADA-compliant interpreter services at Ocean County College

The following were amended:

- Additional monies to Tri-County Termite and Pest Control, Inc., Carneys Point, New Jersey, for additional pest control services on the Toms River Campus at Ocean County College (contract originally awarded at the May 23, 2016, Board meeting)

- Additional monies to DLB Associates Consulting Engineers, PC, Eatontown, New Jersey, for additional professional engineering services for the lighting of the athletic field at Ocean County College (contract originally awarded at the June 28, 2016, Board meeting)
- Additional monies to The College Board-OALS, New York, New York, for the purchase of Accuplacer Tests for use by the Testing Center at Ocean County College (contract originally awarded at the July 28, 2016, Board meeting)

The following was acknowledged:

- The purchase of natural gas supply services on behalf of the New Jersey County College Energy Consortium, as authorized at the August 25, 2016, Board meeting

The following was rejected:

- Bids received on October 14, 2016, for interpreter services at Ocean County College due to bid proposals being noncompliant or over budget

The following were accepted:

- \$50,120 from the State of New Jersey, through Ocean County PIC, to fund the administration of High School Equivalency Assessment tests. Project period: July 1, 2016, through June 30, 2017. Project Director: Ms. Lorie Trachtenberg, Director of Testing.
- \$28,560 from the U.S. Department of Labor Workforce Innovation and Opportunity Act to offer a program to assist out-of-school youth between the ages of 16 and 24 along a path towards educational and employment success through work readiness training, potential internships, and wraparound services. Project period: September 1, 2016, through August 31, 2017. Project Director: Patricia Fenn, Assistant Vice President of CPE, Workforce Development.

The following was extended:

- Additional monies to Berry, Sahradnik, Kotzas, and Benson, P.C., Toms River, New Jersey, for a three-month extension of the second year of a two-year agreement for professional legal services at Ocean County College for the period covering November 3, 2016, through February 3, 2017 (contract originally awarded at the May 26, 2016, Board meeting)

BUILDING AND GROUNDS COMMITTEE

Contact Assoc. VP Matthew Kennedy x7033 for specific information

Approved:

- The acceptance of the Facilities Engineering and Operations Status Report for November 3, 2016.

BY LAW POLICY AND CURRICULUM COMMITTEE

Contact Associate VP Lisa DiBisceglie x2453 for specific information

Approved:

The following 2016-2017 Ocean County College Advisory Committees:

- a. Addictions and Human Services Advisory Committee
- b. American Sign Language English Interpreting Advisory Committee
- c. Business Advisory Committee
- d. Computer Studies Advisory Committee
- e. Criminal Justice Advisory Committee
- f. Education Advisory Committee

- g. Engineering Advisory Committee
- h. Fine and Performing Arts Advisory Committee
- i. Fire Science Advisory Committee
- j. Health and Human Performance Advisory Committee
- k. Homeland Security Advisory Committee
- l. Hospitality, Recreation, and Tourism Management Advisory Committee
- m. Media and Communications Advisory Committee
- n. Nursing Advisory Committee
- o. Paralegal Advisory Committee
- p. Sailing Advisory Committee

The following new policy:

- 1) Policy #2332, Administration, Administrative Operations, Reporting of On-Campus Criminal and Fire Events

The following revised policy:

- 2) Policy #2120, Administration, Organization, Lines of Responsibility

The following items as accepted by the College Senate at its meetings on September 28, 2016, and October 19, 2016:

- a. New Certificate
 - 1) Certificate of Proficiency in Accounting
- b. Revised Certificate
 - 1) Middle Eastern Studies Certificate of Proficiency
- c. Revised Programs
 - 1) Associate in Applied Science Degree in American Sign Language - English Interpreting
 - 2) Associate in Arts Degree in Global Studies
- d. New Courses
 - 1) ACCT 263, Cost Accounting
 - 2) ACCT 265, Auditing
 - 3) ASLN 103, American Sign Language II
 - 4) ASLN 112, American Sign Language III
 - 5) ASLN 125, Visual Gestural Communication
 - 6) ASLN 162, Translating from American Sign Language into English
 - 7) ASLN 165, Translating from English into American Sign Language
 - 8) PHIL 225, Traditional Philosophy of East Asia
- e. Revised Courses (Template changes only to meet State requirements)
 - 1) ARTS 181, Art from Prehistory to Middle Ages
 - 2) ARTS 182, Art from Renaissance to Modern World
 - 3) ARTS 206, American Art
 - 4) CHEM 283, Organic Chemistry I
 - 5) CHIN 102, Elementary Chinese II
 - 6) CHIN 201, Intermediate Chinese I
 - 7) CHIN 202, Intermediate Chinese II
 - 8) CSIT 165, Programming I
 - 9) DANC 145, Dance Appreciation
 - 10) ECON 151, Macroeconomic Principles
 - 11) ECON 152, Microeconomic Principles
 - 12) ENGL 211, Introduction to Poetry

- 13)ENGL 212, Introduction to Drama
- 14)ENGL 223, African-American Literature
- 15)ENGL 237, Multicultural Fairy and Folk Tales
- 16)FILM 190, World Cinema
- 17)HIST 181, World Civilization I
- 18)HIST 182, World Civilization II
- 19)HIST 191, African-American History
- 20)MATH 158, Algebraic Modeling

f. Revised Courses (Template changes with additional updates)

- 1) ANTH 237, Indians of North America
- 2) ARTS 205, Modern Art
- 3) ASLN 100, Basic American Sign Language I
- 4) ASLN 104, Fingerspelling
- 5) ASLN 105, Deaf Culture History
- 6) ASLN 115, American Sign Language Syntax Grammar
- 7) ASLN 225, Deaf Blind Interpreting
- 8) ASLN 230, ASL-to-English Interpreting
- 9) ASLN 235, English-to-ASL Interpreting
- 10)ASLN 260, Interactive Interpreting
- 11)BIOL 161, General Biology I
- 12)CHIN 100, Elementary Chinese I
- 13)COMM 154, Fundamentals of Public Speaking
- 14)CSIT 110, Computer Literacy
- 15)ENGL 151, English I
- 16)ENGL 152, English II
 - 17)ENGL 222, Native American Literature
 - 18)ENGL 242, Women in Film
 - 19)ENGL 251, American Literature Through the Civil War
 - 20)ENGL 252, American Literature Post Civil War
 - 21)ENVI 152, Environmental Science
 - 22)HIST 173, United States History to 1877
 - 23)HIST 174, United States History from 1877
 - 24)INFO 110, Library Research Skills and Information Literacy
 - 25)MATH 151, A Survey of Mathematics
 - 26)MATH 156, Introduction to Statistics
 - 27)MATH 161, College Algebra for Science, Mathematics, Computer Science, and Engineering Majors
 - 28)MATH 171, Finite Mathematics
 - 29)MATH 181, Introduction to Probability
 - 30)PSYC 172, General Psychology
 - 31)SCIE 105, Forensic Science
 - 32)SOCL 181, Introduction to Sociology

Temporary suspension of Policy #3074 and Policy #5246.1 during the evening hours of the following events:

- A reception honoring retiring Harbor House Board Members in the Auditorium of the Novins Planetarium on Thursday, December 1, 2016, from 6:00 p.m. to 8:30 p.m.
- A VIP reception presented by Investors Bank for the Hotel California concert to benefit students of Ocean County College in the Gallery of the Jay and Linda Grunin Center for the Arts on Saturday, March 18, 2017, from 6:00 p.m. to 7:30 p.m.

PERSONNEL COMMITTEE

Contact Assoc. VP Tracey Donaldson x2150 for specific information

EMPLOYMENT

Administrative

Kayci Clayton	Manager of Grants	11/14/16
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Professional

Aireon Cline	Seasonal Part-Time Arts Studio Technician	11/28/16
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Managerial/Technical

Michael Cottle	PC Technician I	11/14/16
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Sarah Wittke-Williams	Part-Time Enrollment Management Technician	11/14/16
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Kelli Wise	Part-Time Ticket Srvs. Representative	11/14/16
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CHANGE OF STATUS

Administrative

Erich Carstens	From: Network & Systems Specialist	
	To: Interim User Service Manager (I.T.)	11/14/16- 6/30/17

Deborah Daley	From: Administrative Assistant I	
	To: Executive Assistant to Associate VP of e-Learning	11/14/16

Lisa Sokoloski	From: Lab Support IT Supervisor	
	To: Instructional Designer/ Portal Administrator	11/14/16

Amanda Vick-Boyle From:	P/T Planetarium Retail Business Operations Manager	
	To: Planetarium Manager	11/14/16

Managerial/Technical

Judith Collins	From: P/T Library Technician I	
	To: Library Technician I	11/14/16

Carol Knox	From: Accounting Technician I	
	To: Interim Purchasing Technician II	11/14/16-5/14/17
Antoinette Toscano	From: Lab Support IT Technician II	
	To: Lab Support IT Technician I	11/14/16
Mary Connie Ross	From: Writing Tutor Tutoring Resources II	
	To: Testing Assistant I (Testing Center)	11/14/16
 <u>Professional</u>		
Doreen Castellano	From: P/T Writing Skills Tutor	
	To: P/T Academic Services Assistant (Perkins Grant)	11/14/16
 <u>Support Staff</u>		
Thomas Ebert	From: Reserve Security Officer	
	To: P/T Security Officer II	11/14/16
 <u>Managerial/Technical</u>		
Mary Connie Ross	From: Writing Tutor Tutoring Resources II	
	To: Testing Assistant I (Testing Center)	11/14/16
 <u>RESIGNATION</u>		
<u>Managerial/Technical</u>		
Alexandra Ranieri	Conf. HR Technician I	10/3/16
Charles Volpi	Records Specialist	10/15/16
 <u>Support Staff</u>		
Douglas Weedon, Jr.	P/T Security Officer II	10/29/16
 <u>RETIREMENT</u>		
<u>Administrative</u>		
Mark Bowcock	Manager of Purchasing	12/1/16
Roberta Krantz	P/T Director of Grunin	1/1/17

Support Staff

Linda Luthringer

Principal Bookkeeper I

12/1/16

PRESIDENTS REPORT

<https://www.ocean.edu/content/public/for-the-community/news/larson-report-board-of-trustees-110316.html>

Election of Officers

1. **Chairperson - Mr. Carl V. Thulin**
2. **Vice Chairperson – Mrs. Linda Novak**
3. **Secretary – Mr. Stephan Leone**
4. **Treasurer - Mr. Jerry Dasti**

Designation of Committee Membership

1. **Buildings and Grounds Committee**
Mrs. Linda Novak, Chairperson
Mr. Jerry Dasti
Mr. Frank Dupignac
Mr. Joe Teichman
2. **Bylaw, Policy, and Curriculum Committee**
Mr. Thomas Monahan, Chairperson
Mr. Stephan Leone
Mrs. Joanne Pehlivanian
3. **Finance Committee**
Mr. Jerry Dasti, Chairperson
Mr. Frank Dupignac
Mr. Carl V. Thulin
4. **Personnel Committee**
Mr. Stephan Leone, Chairperson
Mr. Thomas Monahan
Mrs. Joanne Pehlivanian
Mr. Carl V. Thulin
5. **Executive Committee**
Officers of the Board
6. **Board of School Estimate**
Mr. Carl V. Thulin
Mr. Jerry Dasti
Mr. Stephan Leone, Secretary

7. **New Jersey Council of County Colleges Ambassador**

Mr. Carl V. Thulin

8. **Audit Committee**

Mr. Jerry Dasti

Mr. Stephan Leone

Mrs. Linda Novak

Mr. Carl V. Thulin

Mr. Joe Teichman

9. **Liaison Committee**

Mr. Frank Dupignac

Mr. Stephan Leone

Mrs. Joanne Pehlivanian

10. **Compensation Committee**

Mr. Jerry Dasti, Chairperson

Mr. Stephan Leone

Mrs. Linda Novak

Mr. Carl V. Thulin

11. **Litigation Committee**

Members to be appointed as needed

D. **Designation of the fourth Thursday of each month for the regular monthly meeting of the Board of Trustees at 12:30 p.m. in the Boardroom of the Administration Building, except as noted:**

Thursday, December 8, 2016

Thursday, January 26, 2017

Thursday, February 23, 2017

Thursday, March 23, 2017

Thursday, April 27, 2017

Thursday, June 1, 2017

Thursday, June 29, 2017

Thursday, July 27, 2017

Thursday, August 24, 2017

Thursday, September 28, 2017

No October meeting

Thursday, November 2, 2017

Thursday, December 7, 2017

E. **Designation of the following days for Board Retreats at 12:00 noon in the Boardroom of the Administration Building:**

Thursday, January 12, 2017

Thursday, April 13, 2017

Thursday, July 13, 2017

Thursday, October 12, 2017

F. **Designation of Depositories**