



BOARD OF TRUSTEES

Regular Meeting

Minutes

March 28, 2016

The regularly scheduled monthly meeting of the Ocean County College Board of Trustees was called to order at 11:05 a.m. on Monday, March 28, 2016, by Mr. Carl V. Thulin, Chair, in the Boardroom of the Administration Building on the College campus.

Call to Order

The announcement of public meeting was made by Mrs. Connie Bello in compliance with the Open Public Meetings Act of 1975. Notice of this meeting was publicized through a resolution adopted at the November 2015 reorganization meeting and distributed as required by law.

Public Meeting
Announcement

Those in attendance were Mr. Carl V. Thulin, Mrs. Linda Novak, Mr. Jerry Dasti, Mr. Todd Flora, Mr. Thomas Monahan, Mrs. Joanne Pehlivanian, Mr. Mordechai Grubin, Mr. Jack Sahradnik, Dr. Jon Larson, and Executive Vice President Sara Winchester.

Attendance

The Board, upon roll call vote, adopted a resolution at 11:06 a.m. to move into a closed session to discuss personnel matters, collective bargaining, and pending and anticipated litigation, the results of which will be released to the public when the need for confidentiality no longer exists.

Resolution Adopted
for Closed Session

At 12:33 p.m., the closed session concluded and, by roll call vote, the public meeting resumed. Joining the meeting were Dr. Lisa DiBisceglie, Associate Vice President for Academic Affairs, and Dr. Norma Betz, Vice President of Student Affairs.

Public Meeting
Resumed

The minutes of the February 26, 2016, and February 29, 2016, closed session and public meetings were approved with the following abstentions:

Board of Trustees
Minutes Approved

- Mr. Flora and Mr. Monahan abstained from voting on the February 26, 2016, minutes
- Mr. Dasti, Mr. Flora, and Mrs. Pehlivanian abstained from voting on the February 29, 2016, minutes

Presentations

Dr. Norma Betz, Vice President of Student Affairs, introduced Ms. Jennifer Fazio, Director of Student Life, who participated in Student Lobbying Day on March 14, 2016, in Trenton, where OCC was represented by seven students. The event was organized by the New Jersey Council of County Colleges. Three of the seven students who attended the event were introduced at today's meeting, Evan Castle, Daniel Moran, and Samantha Toll. Ms. Fazio and the students shared pictures and information regarding their experience, which included the opportunity to informally connect with legislators and policymakers as meetings were held with different representatives within our legislative district. The students were able to see firsthand the type of support we are receiving and to share issues important to our sector. They met with Assemblywoman Gove, Assemblyman Rumpf, Senator Connors (all from the 9th District), Assemblyman Wolfe (10th District), and Senator Singer (30th District).

Presentations

Mr. Thulin stated that he spoke with Assemblywoman Gove following the event, who was very impressed with Ms. Fazio and the student representatives.

Dr. Lisa DiBisceglie, Associate Vice President of Academic Affairs, introduced Dr. Henry Jackson, College Lecturer II, Academic Skills, who updated the Board on the success of the College Readiness Now program between Ocean County College and at risk, low income students from several Ocean County high schools. Dr. Jackson shared information regarding the growth of the program, which has been acknowledged by the Governor in his State-of-the-State address.

Upon unanimous roll call vote, a resolution was adopted to provide for a closed meeting to be held on Monday, April 25, 2016, at 11:00 a.m. for the purpose of discussing personnel action, collective bargaining, and pending and anticipated litigation.

Resolution
Adopted for
Closed Meeting -
April 25, 2016

Finance Committee

Mr. Dasti introduced Ms. Winchester, who discussed the contract to outsource the Bookstore to Barnes and Noble. The company was selected after an extensive RFP process. Ms. Winchester explained that Barnes and Noble is committed to hiring current full-time Bookstore employees. The emphasis of the contract is on affordability to the students as the vendor has an extensive rental program as well as many different types of electronic books. Lastly, Ms. Winchester shared that the contract will result in approximately \$4.5 million in revenue to the College.

Upon unanimous roll call vote, the following Finance Committee items were approved, with a revision to Exhibit A-3:

- The statement of income and expenditures as of February 29, 2016, was accepted.
- The following contracts were awarded:
 - A maximum of \$29,640 to Patron Technology, New York, New York, for the first year of a three-year agreement for a Box Office Ticketing System for the Theatre and Planetarium at Ocean County College.

Income/Expendi-
tures Accepted

Contracts
Awarded

- For the first year of a five-year contract, at no cost to the College to Barnes and Noble Education, Inc., d/b/a Barnes and Noble College Bookseller, LLC, Basking Ridge, New Jersey, for Bookstore operation and management at Ocean County College.
- A maximum of \$613,000, to Inside Track, San Francisco, California, for professional recruitment and retention services for e-Learning students, with an option for on-campus students ages 24 and above, at Ocean County College.
- Resolutions were adopted to award the following contracts: Resolutions
Adopted for
Contract Awards
 - A maximum of \$51,965 to Rutgers University, Haskins Shellfish Research Laboratory, Port Norris, New Jersey, for the funding of the project “Restoration Planning for Hard Clams in Barnegat Bay: Identifying Population Sources and Sinks” for the Barnegat Bay Partnership at Ocean County College.
 - A maximum of \$44,000 to Yankee Book Peddler, Inc., Contoocook, New Hampshire, for the purchase of books for use in the Library at Ocean County College.
- The following contracts were amended: Contracts
Amended
 - An additional \$450, for a maximum total of \$746,750, to Kimmel Bogrette Architecture and Site, Conshohocken, Pennsylvania, to reimburse Kimmel Bogrette for the application fee payable to New Jersey Department of the Treasury for the general permit for Architecture and Engineering Services for the new Health Sciences Building at Ocean County College (contract originally awarded at the February 23, 2015, Board meeting).
 - An additional \$2,973, for a maximum total of \$16,756,362.19, to Brockwell and Carrington Contractors, Inc., Towaco, New Jersey, for a change order to replace variable air volume in several rooms in the Jon and Judith Larson Student Center at Ocean County College (contract originally awarded at the November 4, 2013, Board meeting).
 - An additional \$11,600, for a maximum total of \$67,750, to Design Resources Group Architects, Piscataway, New Jersey, for a change order for additional scope for phase II of the Nursing Building renovations at Ocean County College (contract originally awarded at the May 27, 2014, Board meeting).
 - An additional \$35,000, for a maximum total of \$122,100, to Langan Engineering and Environmental Services, Inc., Elmwood Park, New Jersey, for a change order for engineering services for curbing and resurfacing at Parking Lot #2 at Ocean County College (contract originally awarded at the March 24, 2014, Board meeting).
 - An additional \$3,000, for a maximum total of \$31,726, to Deterrent Technologies, Inc., Ocean, New Jersey, for video and camera repairs to Security access controls at Ocean County College (contract originally awarded at the October 5, 2015, Board meeting).

- An additional \$10,000, for a maximum total of \$60,000, to W.B. Mason Company, Inc., Secaucus, New Jersey, for the purchase of copy paper for use at Ocean County College (contract originally awarded at the May 26, 2015, Board meeting).
- The Board acknowledged a contract award at no cost to the college to participate in an Energy Management Emergency Load Response Program at Ocean County College from June 1, 2016, through May 31, 2019. Resolution to Participate in Energy Management Emergency Load Response Program Grant Awards Accepted
- A \$19,772 grant was accepted from the Wildlife Management Institute, Incorporated, Cabot, Vermont, to fund a Collaborative Grant Agreement with the Barnegat Bay Partnership at Ocean County College entitled, "Barnegat Bay Watershed Stream Connectivity Survey," at the Barnegat Bay Partnership location in Toms River. Project Director: Mr. James Vasslides, Program Scientist for the Barnegat Bay Partnership. Project Period: February 5, 2016, through September 30, 2016.

Bylaw, Policy, and Curriculum Committee

The Board, upon unanimous roll call vote, approved the following recommendation from the Bylaw, Policy, and Curriculum Committee:

- The following items as accepted by the College Senate at its meeting on March 10, 2016: College Senate Items Approved
 - Revised Program
 - A.S. Degree in Public Service

Buildings and Grounds Committee

Mrs. Novak shared that bids are due shortly for the new Health Science Building. She also stated that there are extra print copies of the 2016 Ocean County College Facilities Master Plan available in the President's office.

Upon unanimous roll call vote, the Buildings and Grounds Committee Report for March 28, 2016, was accepted.

Building/Grounds Report Accepted

Personnel Committee

In Mr. Leone's absence, Ms. Winchester presented the Personnel Report, which was unanimously approved as presented upon roll call vote.

Personnel Report Approved

President's Report

Ms. Winchester introduced Ms. Christine Healey, Director of Purchasing and Payables. Ms. Healey thanked the Board for the opportunity to join the College and looks forward to working with her staff and the College community.

President's Report

Ms. Jan Kirsten, Executive Director of College Relations, introduced Mr. Ralph Bertini, Television Production Director, who discussed the pilot program between Lacey Township High School and OCC's TV facility where OCC messages are broadcast to students during their morning classroom announcements as well as to parents on the school's local television channel. Mr. Bertini also reported that students from Donovan Catholic High School and Lacey High School participated in workshops in the TV Studio that were conducted by Mr. Lee Kobus, College Lecturer II, which provided hands-on instruction of editing software. This outreach will be expanded to additional schools in the county. Mr. Bertini also explained that the studio has worked in partnership with the Ocean County Prosecutor's Office and recently completed a media campaign spot regarding heroin addiction. In addition, he announced that recent events on- and off-campus have been live-streamed on our Ocean TV 20 channel including the Women's Basketball Tournament at Brookdale Community College.

Ms. Kirsten updated the Board on the affordability campaign which was discussed at the November 2, 2015, Board meeting. She explained the campaign has launched on social media, radio stations, and cable television. If the campaign is successful, it will be expanded to additional markets.

Dr. Larson shared that the Board of School Estimate meeting will be held on Wednesday, March 30, 2016.

Dr. Steve Kubow, Acting Associate Vice President of Kean Ocean, reported that the generic BSN degree program is scheduled to be on the State Board of Nursing's March meeting. Mr. Kubow mentioned that the ten-year anniversary of the Kean Ocean partnership is approaching and celebration programs are being developed.

Public Comments

Dr. David Bordelon, Associate Professor of English and Literature and President of the Faculty Association, expressed appreciation to the Board for the Town Hall Meeting held on March 1, 2016. Dr. Bordelon explained it was well attended by faculty and he looks forward to working with the Board to continue collaboration.

Ms. Ilene Cohen, Executive Director of Judicial Affairs and Athletics, shared that the women's basketball team finished 7th overall at the NJCAA National Championship Tournament. Ms. Cohen also thanked the Board for their support of the men's baseball and women's softball teams which were able to travel to Myrtle Beach, South Carolina, for Spring Training.

Dr. Maureen Reustle, Dean of Academic Services, invited everyone to attend the Irish Heritage Festival event, "The Great Hunger and Impact on America," which will be presented by Dr. Christine Kinealy, founding Director of Ireland's Great Hunger Institute at Quinnipiac University. The event will be held on Tuesday, March 29, at 12:30 p.m. and again at 7:00 p.m.

Miscellaneous

The following meetings were scheduled:

Meetings
Scheduled

| | | |
|-------------------------------|------------|--|
| Monday, April 25, 2016 | 10:00 a.m. | Finance Committee |
| | 10:00 a.m. | Bylaw, Policy, and Curriculum Committee (As Needed) |
| | 10:30 a.m. | Buildings and Grounds Committee |
| | 10:30 a.m. | Personnel Committee |
| | 11:00 a.m. | Closed Session |
| | 12:30 p.m. | Regular Monthly Public Meeting |

With no further comments from the Board members or the public, the meeting adjourned at 1:22 p.m. Adjournment

Respectfully submitted,

Stephan R. Leone
Secretary

Connie Bello
Secretary to the Board of Trustees