



# BOARD CLIPS

College Drive • P.O. Box 2001 • Toms River, NJ 08754-2001  
www.ocean.edu

December 2013

## FINANCE COMMITTEE

Contact VP Sara Winchester x2062 for specific information

The following were accepted:

The statement of income and expenditures as of October 31, 2013

The Ocean County College Report of Audit for the fiscal year ended June 30, 2013

The following contracts were awarded:

- To Darby Printing Co. Inc. for the printing of the 2014-2015 Ocean County College catalog
- To Aaron Cohen Associates Ltd. for a feasibility study of the Ocean County College Library
- To Adorama for the purchase of audio visual equipment for use at Ocean County College
- To Taurus Technologies, Inc for the purchase of visual conferencing equipment for use at Ocean County College

The following resolutions were awarded:

- For the purchase of equipment for staging and rigging needs for Theatre productions in the Arts and Community Center at Ocean County College
- For the purchase of computer-related hardware, software, and miscellaneous supplies for use at Ocean County College
- For the purchase of Apple iMac computers, protection care, and USB Super Drive for use in the Gateway Building at Ocean County College
- For the renewal of VMware Virtualization software licenses for a six-month period, from January 1 through June 30, 2014, through NJEdge.Net
- To eCollege.com, d/b/a Pearson eCollege, Centennial, Colorado, for advertising, promotion, and marketing of Ocean County College's online programs from January 1, 2014, through March 31, 2016

The following contracts were amended:

- Additional monies to West Publishing, Saint Paul, Minnesota, for the purchase of New Jersey Statute books as part of the annual subscription and book purchases for Ocean County College (contract originally awarded at the November 4, 2013, Board meeting)
- Additional monies to the Toms River Municipal Utilities Authority, Toms River, New Jersey, for the sewer connection fee for the new Student Center at Ocean County College in addition to the sewer connection fee for the Gateway Building at Ocean County College (contract originally awarded at the August 23, 2013, Board meeting)
- Additional monies to NJEdge.Net, Newark, New Jersey, for upgrades to the current one-year agreement for campus-wide Internet service at Ocean County College (contract originally awarded at the July 22, 2013, Board meeting)
- Additional monies to DLB Associates, Eatontown, New Jersey, for additional engineering services to include mechanical equipment as part of the renovations to the Nursing Building at Ocean County College (contract originally awarded at the August 26, 2013, Board meeting)

- Additional monies eCollege.com, d/b/a Pearson eCollege, Centennial, Colorado, for the development and implementation of a campus wrapper on the existing Ocean County College LearningStudio Gateway to support the e-Learning pilot program with Sussex County Community College (contract originally awarded at the March 28, 2011, Board meeting)

The following resolutions were adopted:

- To authorize a pilot e-learning program between Ocean County College and Sussex County Community College, as defined in the "Guidelines for e-Learning Courses Hosted by Sussex County Community College and Provided by Ocean County College," from December 3, 2013, through August 29, 2014

## **BUILDING AND GROUNDS COMMITTEE**

Contact Exec. VP James McGinty x2239 for specific information

Approved:

- The acceptance of the Facilities Engineering and Operations Status Report for December 2, 2013.

## **BY LAW POLICY AND CURRICULUM COMMITTEE**

Contact VP Jianping Wang x503 for specific information

Approved policies:

Revised Policy #3115.1, Personnel, Academic, Full-Time Faculty Tenure

New Policy #3115.2, Personnel, Academic, Tenure Balance

Approved:

New Courses

- 1) ENGL 234, Science Fiction and Fantasy Literature
- 2) ENGL 237, Multicultural Fairy and Folk Tales

Revised Courses

- 1) CSIT 109, Information Technology
- 2) CSIT 110, Computer Literacy

Revised Certificate Programs

- 1) Administrative Office Management/Word Processing Certificate of Proficiency
- 2) Paralegal Studies Certificate of Proficiency
- 3) Small Business Management Certificate of Proficiency

New Degree Program – A.A. in Global Studies

Revised Degree Programs

- 1) A.A.S. in Business
- 2) A.A.S. in Business – Paralegal Studies Option
- 3) A.A.S. in Business – Web Marketing Option
- 4) A.A.S. in Visual Communications Technology – Computer Graphics Option
- 5) A.A.S. in Visual Communications Technology – Digital Photography Option
- 6) A.A.S. in Visual Communications Technology – Electronic Media Technology Option

# PERSONNEL COMMITTEE

Contact Leslie Cohen x2962 for specific information

## EMPLOYMENT

### Managerial/Technical

Kim Miller	P/T Community Service Project Assistant Grant Funded	12/3/13
Eric Richardson	P/T Web Services Technician, College Relations	12/3/13
Dana Simonelli	P/T Community Service Project Assistant Grant-Funded	12/3/13
James Cranmer	Preventive Maintenance Mechanic	12/16/13

## CHANGE OF STATUS

### Professional Educator

Joan Barrett	From: Nursing Clinical Instructor	
	To: Interim College Lecturer II, Nursing	1/12/14- 5/23/14
Lisa Bruda	From: Instructor of Nursing	
	To: Interim College Lect II Nursing	1/19/14
Mary Beth Mullen	From: Instructor of Nursing	
	To: Interim College Lect II Nursing	1/14/14
<u>Support Staff</u>		
Diana Manning	From: Admin. Assistant II Registration & Records	
	To: Admin. Assistant I Registration & Records	12/3/13
Mary Stockman	From: Admin. Assistant II Registration & Records	

To: Admin. Assistant I 12/3/13  
Registration & Records

**Miscellaneous Professional**

Sharon Serviss

From: Adjunct II, Social Science

To: Part-Time Student Development 12/3/13  
Specialist

**Managerial/Technical**

Angelica Kotsifas

From: Admin. Assistant II  
Registration & Records

To: Technical Specialist 12/3/13

Vivian Lombardo

From: Admin. Assistant I  
SEC

To: Enrollment Management 12/3/13  
Technician (SEC)

Michele Marcum

From: Admin. Assistant II  
Registration & Records

To: Enrollment Management 12/3/13  
Technician (SEC)

**RESIGNATION**

**Academic – Full-Time Faculty**

Lisa Braunwell

Instructor of Nursing 1/11/14

Martin Novelli

Professor, Humanities 6/30/14  
& Fine Arts

**Administrative**

Cathryn Zahn

Asst. Bookstore Manager 11/29/13

**Managerial/Technical**

Joseph Monaco

Financial Aid 2/28/14  
Specialist I

**PRESIDENTS REPORT**

<http://www.ocean.edu/content/public/for-the-community/news/President-report-to-the-occ-board-of-trustees.html>