



PRESIDENT'S REPORT

Jon H. Larson, Ph.D.

TO: Members, OCC Board of Trustees

FROM: Jon H. Larson, Ph.D.
President

SUBJECT: Items of Interest for the **February 22, 2018, Board Meeting**

DATE: February 16, 2018

Egypt Initiatives

Our recent trip to Egypt was an outstanding success. Dr. Maysa Hayward, Assistant Vice President of International Programs, Mr. Hatem Akl, Interim Associate Vice President of e-Learning and Learning Enterprises, and I were delighted with the recognition Ocean County College is receiving from the Egyptian government and our sister colleges and universities.

Attached you will find a brief report detailing the agreements that were signed and the many projects that are underway. I will provide additional information at the Board meeting.

Finance and Administration

➤ Accounting and Purchasing

- In an effort to consolidate travel costs, the College has awarded a campus-wide contract to provide airport drop-offs/pick-ups as well as other needed ground transportation services. All individuals listed on overnight travel authorizations are asked to travel together to airports and utilize a group car service. Forms are available on the Faculty/Staff Portal to assist with scheduling and processing payment for transportation services.
- The Performing Arts Academy project is continuing to progress. The architect specifications have been sent to the State Comptroller's Office for review. At the conclusion of the State review, the specifications will be finalized and released for public bid.
- The Planning and Budgeting Council process for FY19 has concluded. The college-wide effort resulted in a list of 55 requests for funding, which were reviewed and prioritized by the President's Leadership Team (PLT). There were many innovative and practical requests, most of which were geared to increasing enrollment and retention. The list will be funded in priority order in accordance with availability of funds.

➤ **Human Resources**

- **Talent Management Implementation** - Under the leadership of Ms. Jackie D'Amore, Senior Human Resources Specialist, Talent and Organizational Development, draft formats for all performance appraisal types have been developed. The probationary appraisals have been provided to PeopleAdmin to build in the database. Development of procedural manuals and training materials will soon be underway, and training sessions will be scheduled mid-Spring. The implementation of the Talent Management Module will help to identify professional development opportunities and assist supervisors in managing performance issues.
- **Employee Training Opportunities**
 - **Three two-day sessions of Ocean Way Training** are scheduled during Spring 2018. When completed, almost **200 employees** will have been **trained**. **Connections** with the **Faculty Center** have resulted in **individual Ocean Way modules** being offered for **faculty** and **lecturers**, which, hopefully, can be **scheduled** without **conflicting** with **teaching obligations**.
 - **Campus Security Authorities** have been completing their **online training** at a **steady pace**. The **online training** is designed to help them **understand** their **roles** and **responsibilities** under the **Clery Act**.
 - **Ethics training** is being **explored** with the **Center for Ethical Leadership (Rutgers)**; hopefully, it will occur in **early Spring 2018**.

➤ **The Jay and Linda Grunin Center for the Arts**

- Since **July 1, 2017**, over **20,000 patrons** have visited the **Grunin Center**. As the **centerpiece** for arts in **Ocean County**, the **Center** continues to work with **partners** to bring **world class artists** to the **Jersey Shore**.

Upcoming shows include:

- **Celtic Nights** – Wednesday, March 21, 2018, at 7:30 p.m.
- **Ricki Lee Jones** – Thursday, March 22, 2018, at 7:30 p.m.
- **Artrageous** – Saturday, March 24, 2018, at 8:00 p.m.
- **Chrissy Metz** – Sunday, March 25, 2018, at 7:00 p.m. Ms. Metz is an actress on the television show, “This is Us.” This lecture was added recently as part of the **Blauvelt Lecture Series**, and it sold out in record-setting time.
- **OCC** continues to **partner** with the **Ocean County Cultural and Heritage Commission** to **contract** with **diverse artists** for **student** and **public performances**. **South Korean group Black String** performed on **Thursday, January 25, 2018**, and the **Chicano band** from **East L.A., Las Cafeteras**, performed on **Tuesday, January 30, 2018**. **Japanese storyteller Kuniko Yamamoto** is coming to **OCC** to **work** with over **800 students** on **March 19, 2018**.
- Over **19 Ocean County high Schools** will be participating in this year’s **Teen Arts Festival** on **March 20 and 21, 2018**. There will be a great deal of **excitement** on **campus** with **1,800 students** in attendance.

➤ **Novins Planetarium**

The Planetarium continues to develop its offerings for the public and the OCC community. All shows will utilize and highlight current technology, incorporate the Next Generation Science Standards, and add entertainment value through the addition of new and exciting visuals. Special events continue to sell out and have attracted thousands of new patrons onto the campus.

Children's themed PJ Parties have been well attended, and the children's Valentine's show was sold out. February adult events included "A Valentine's Evening under the Stars," which was also sold out, and an '80s Night event paired with an all '80s laser show and a Big Hair Contest.

➤ **College Relations**

- **TV Studio** - Videos were produced to support the College's efforts to provide ESL courses to the Egyptian government. Over 40 modules were recorded and edited. The project was delivered ahead of schedule, and the delegation from OCC was able to provide prime examples of the high quality content that OCC can provide to support future courses.

In conjunction with Ms. Karen Gargone, Music Instructor, the TV Studio is conducting a pilot program for students to record their performances for self-evaluation and auditions. These recordings will also be incorporated into the show, "A Slice of Student Life," currently in pre-production.

➤ **Grants - Funding Awarded:**

- **U.S. Department of Education's technical assistance initiative** focused on building the capacity of communities to provide justice-involved young adults with diversion programs that include career and technical education, special education, and workforce development. The project directors are Ms. Patricia Fenn, Assistant Vice President of Continuing and Professional Education and Workforce Development; Ms. Kaitlin Everett, Director of Continuing and Professional Education; and Ms. Patricia Leahey, Director of Ocean County P.I.C. Job Training and Employment Information.
- **\$1,500** from the Ocean County Cultural and Heritage Commission for the OCC Repertory Theatre Company to engage, entertain, and educate Ocean County residents with a production of works by William Shakespeare. The project director is Mr. Paul Chalakani, Lecturer II of Communications and Theatre.
- **\$29,900** from the Jersey Shore Junior Science Symposium (JSJSS), to promote research and experimentation in the sciences, engineering, and mathematics at the high school level and to publicly recognize students for outstanding achievement. Dean of STEM Paul Silberquit is the project director.

➤ **Alumni**

The Winter-Spring 2018 edition of Ocean Views has arrived. The magazine highlights initiatives both on campus and abroad related to our alumni, faculty, staff and students. This edition introduces Executive Director of the OCC Foundation, Mr. Ken Malagiere, and features two College Lecturers, Dr. Mary-Ellen Rada (Anatomy) and Mr. Vijay Ramdeen

(Chemistry), who discuss women and minorities in STEM. The magazine also highlights the achievements of OCC's talented students and alumni.

➤ **Ocean County College Foundation**

The OCC Foundation has formally established the Senator John F. Russo Endowment with a pledge of \$100,000 from Mrs. Mary Ann Russo. A special note of appreciation is expressed to Trustee Stephan Leone for his assistance in securing this gift. This endowment will fund scholarships for students actively engaged in the political process and taking political science classes at OCC and/or will be made available as graduating scholarships for those continuing on to a four-year institution to major in political science. A formal check presentation by Mrs. Russo is anticipated to take place later this month.

➤ **Security**

In accordance with New Jersey Public Law 2015, Chapter 220, and College Policy #2332, Reporting of On-Campus Criminal and Fire Events, attached is the monthly statistics report of crimes, fires, and other emergencies on campus for the reporting period January 17, 2018, through February 15, 2018.

Student Affairs

Dr. Jerry Racioppi, Vice President of Student Affairs, presented OCC's new Gateway to College program to all area K-12 Superintendents on Tuesday, February 20, 2018. The Gateway to College program is designed to reach the 30% of graduating high school seniors in Ocean County who do not attend a college or university following their graduation. The program is modeled after an extremely successful program from Austin Community College (ACC), a program that, over the first five years of operation, contributed to increases of 11% in the high school graduation rate, 21% in the college-going rate of graduating seniors, and 56% in the rate of high school seniors immediately matriculating to ACC. OCC is currently piloting this program with Lakewood High School; Central Regional High School will be included next fall. It is hoped that, by exposing all superintendents to the program and its successful track record in other states, they will join OCC and work to reach more of their students.

➤ **Educational Opportunity Fund (EOF)**

- EOF nominated 20 students for EOF Academic Achievement Awards; three of those students have earned a perfect 4.0 grade point average.
- EOF is in the process of finalizing its planning for its 4th Leadership Retreat. This year's program has been conceptualized by two Student Peer Leaders. They worked together to create a thoughtful and dynamic program, which will focus on knowing yourself.
- EOF is excited to announce the establishment of its first Alumni Advisory Board. Joint training with Veterans Services will be led by Mr. Ken Malagiere. The target date for training is March 1, 2018.
- The EOF Center for Access and Equality (C4AE) Awards Ceremony will be held on May 10, 2018. The Center's Equity Literacy Training, Transgender 101, will be offered in the near future and will address the issues of privilege.

➤ **Admissions**

- In coordination with College Relations, Admissions created and distributed a **mailing** to every **Ocean County high school senior**. Included in the package was a **personal letter** highlighting **OCC's flexibility, affordability, and transferability**, as well as an **invitation to visit the campus**. The new edition of the **Ocean Views** was also included.
- The **Spring Open House** is scheduled for **Saturday, April 21, 2018**. I will **begin the event** with a **welcome**, and **prospective students** will then move to the **Larson Student Center** where they will **interact with multiple departments, faculty, staff, and administrators**. **Invitations** will be sent to **all members of the campus community**, and the event will be **marketed throughout Ocean County** over the **next few weeks**.
- **Interim Director of Admissions, Dr. A.J. Trump, and Assistant Director of Admissions, Ms. Nadine Hawkins**, have been **touring Ocean County high schools** and **meeting with guidance directors and staff** to **promote new events, initiatives, and partnerships**, including **high school orientation days, the College Pathways Program, and Jumpstart/Embedded/College Academy offerings**. Visits have been scheduled with **more than half of the high school guidance directors** to date, and **feedback has been extremely positive**.

➤ **Athletics**

Ms. Ilene Cohen, Executive Director of Judicial Affairs and Athletics, will introduce **Ms. Samantha Allen** at the **Board meeting on Thursday**. Ms. Allen was named a **“Woman of the Year”** at the **26th Annual National Girls and Women in Sports Award Luncheon**, held **February 4, 2018**, at **Seton Hall University**. **Samantha**, a member of **NJ STARS** as well as **Vice President of Service for Phi Theta Kappa**, earned both **All-Region XIX** and **All-Garden State Athletic Conference** honors this season, was **captain of OCC's Women's Volleyball team**, and maintains a **perfect 4.0 grade point average**. The **National Girls and Women in Sports Awards** recognize **outstanding student-athletes** throughout **New Jersey** who have made **significant contributions** to their **institutions and community** through **athletic accomplishments, academic success, and community involvement**.

We will have the opportunity to **congratulate Samantha** at the **Board meeting**. **Photographs of Samantha** accepting the award are **attached**.

➤ **Counseling and Student Development Services**

- This semester, **informational sessions** were featured on **healthy eating, healthy relationships, and sexual health**. Since the **end of January**, the **counselors** have **conducted 35 Step-by-Step sessions** for **183 students** who are **academically at risk**.
- Following the **death of a Kean/Ocean graduate student**, who also worked in the **Kean office** on campus, the **counselors** provided **supportive counseling and comfort** to the **students, staff, and faculty**. The student was a **graduate of OCC**.
- In **April**, **upcoming events** include **alcohol use prevention** and a **presentation regarding sexual assault**. The department is **collaborating with the Governmental Affairs Institute** to present the **Second Annual Summit on Substance Abuse**, scheduled for **April 23, 2018**.

- **Dr. Kate Pandolpho, Director**, a member of the **Ocean County Mental Health Awareness Committee (MHAC)**, reports that **OCC student Kayleigh Soucy** won **third place** in the **annual Creative Expression Contest** for her work, **“Adagio.”** Ms. Soucy will be honored at **MHAC’s Celebration of Wellness** on **May 2, 2018**.
- **Dr. Pandolpho** is on the **Planning Committee** for the **annual Career Conference** sponsored by the **Center for Student Success, New Jersey Council of County Colleges**, and will also be one of the **presenters** at the conference. **Dr. Pandolpho** continues her role on the **Executive Board** of the **New Jersey College Counselors Association** and is serving as the **chairperson** for the **Professional Counseling Recognition Award**.
- During **2015-16**, **Student Support Services** program students achieved the following **outcomes**:
 - **87% persistence rate**
 - **88% good academic standing**
 - **69% degree and/or certificate completion**
 - **52% degree and/or certificate completion and transfer to a four-year university**

The **outcomes** for the **2016-17** year are currently being **evaluated** for the **annual performance report**, which is **due** to the **U.S. Department of Education** in **March 2018**.

- The **Displaced Homemakers Program** is enjoying another **successful** year, providing services to **75 clients**:
 - **14 clients** have become **employed** this **funding year**
 - **20 clients** are currently **registered** in **OCC classes** for a total of **189 credit hours**; **14** were registered in the **Fall semester** for a total of **149 credits**
 - **6 clients** are **enrolled** at **Rutgers, Kean, or Stockton** this **Spring semester**
 - **2 clients** have been **accepted** into **PTK** this year
 - **5 clients** completed **short-term training** through **OCC’s Professional and Continuing Education**; **13 clients** are currently **enrolled**

Academic Affairs

On **Thursday**, **Dr. Joseph Konopka**, **Interim Associate Vice President of Academic Affairs**, will discuss with you the **projected growth** in **Ocean County** opportunities in the areas of **Science, Technology, Engineering, and Mathematics (STEM)** as well as the **efforts** being made by the **College** to **address the needs**. He will **highlight** the **programs** being **developed** and **offered** by the **College**. Through **awareness, programs, and partnerships**, **Ocean County College** is **primed** to take a **leading role** within the **State** in **STEM education**.

➤ **School of Arts and Humanities**

The **School of Arts and Humanities** is diligently working on **new programs** and **course revisions** and continues to offer **exciting events** to the **students** and the **community**. Of note are:

- The **Music Club**, with **Ms. Karin Gargone** as **Advisor**, is **hosting** an **array of events** over the **next month**:

- **February 23, 2018 - Brian Morelli (Thunder 106 Radio Announcer) will run a program called “The Music Business and My Career Path.”**
- **March 2, 2018 - OCC student Chris Freeman will present on Composing Music with Technology.**
- **March 16, 2018 - College Lecturer II Stephanie Shestakow and Adjunct Faculty Member Peter Stravinskis will discuss Visual Art and Music of Holy Week. That same day, Music Adjunct Faculty Member David Marowitz will present on “Coming into Your Own.”**
- **March 7-9, 2018 - Dr. Jennifer Dellner will present at the Digital Humanities in the Nordic Countries conference in Helsinki. Her paper is called, “The Plague Transformed: City of Hunger as Mutation of Narrative and Form.”**
- **March 14-16, 2018 – Assistant Professor Lisa Cecere will show her ceramic work at a national exhibition in Pittsburgh, Pennsylvania.**
- **February 27, 2018 - Seascope, OCC’s literary and arts magazine, will host an Open Mic Poetry Reading in honor of African-American History Month.**
- **March 8-11 and March 15-17, 2018 - The OCC Repertory Theatre Company will present THE WORLD GOES ROUND: The Songs of Kander and Ebb in the Black Box Theatre. It is a salute to the writing team that brought such Broadway hits as Cabaret, Chicago, Funny Lady, The Rink, Kiss of the Spider Woman, and New York, New York. The production is directed by Mr. Paul Chalakani, Lecturer II in Communications/Theatre, and choreographed by Dr. Beth Brierley, Associate Professor of Communications/Theatre, with musical direction by Ms. Kara Leigh.**
- **The Reading Club, with leadership provided by Associate Professor of English David Bordelon, began its Spring 2018 Book Club theme, American Literature: Recent and Not So Recent. The first book was The Giant’s House: A Romance by Elizabeth McCracken.**
- **Dr. Madison Peschock, College Lecturer II of English, will continue to host adjunct round tables throughout the Spring semester for faculty and lecturers to share professional ideas.**
- **Several English faculty members are involved in assisting e-Learning with developing ESL courses for articulation agreements in Egypt: Ms. Kristyn Stout, Ms. Samantha Glassford, Mr. Jason Molloy, Ms. Christine Bryant, Mr. Richard Carr, and Dr. Madison Peschock, all College Lecturer IIs in English.**
- **School of Business and Social Sciences**
 - **The Spring 2018 semester commenced with great enthusiasm for the new business lab located in the Gateway Building. The Perkins-funded lab contains two Bloomberg terminals, a stock ticker, two flat panel displays, and two laptop computers for use by our business students. Already there are 20 qualified business students progressing through the Bloomberg Market Concepts certification course, and Phi Beta Lambda students are researching stocks as part of a pilot stock market competition. Numerous meetings, demonstrations, and tours have also been held to introduce this facility to our campus community. As use continues throughout the semester, business students will gain experience with an increasing array of**

Bloomberg functions and applications, enhancing their educational and career opportunities. Business students may continue to enroll in Bloomberg Market Concepts or may choose to enroll in a one-credit course that focuses on financial market analysis and Bloomberg certification.

This resource came to fruition as a result of the extraordinary research and hard work of Ms. Kathy Toy, Lecturer II in Business, with assistance from Mr. Christopher Bottomley, Program Chair, for Business Studies.

- **On January 29, 2018, former New Jersey Governor James McGreevy served on a panel discussion with the Honorable Judge Marlene Lynch Ford, the Honorable Judge Stephen Nemeth, New Jersey Drug Court Administrator Carol Haines, and Ocean County students enrolled in the Addictions Program. With nearly 150 people in attendance, the panel shared extensive information about the New Jersey Drug Court Program and issues of community reintegration related to those struggling with substance dependency. Adjunct Professor Jack Brogan and Lecturer II Jeffrey Lang spearheaded the event.**
- **The Business faculty and students are preparing for the NJC4 Rutgers Competition taking place this month. This competition involves analyzing a business case study and presenting business decisions to a panel of judges. Participants are judged on the strength of their business strategies and SWOT/Risk Analysis, as well as the quality of their presentations. Ocean County College's team finished in second place at last year's competition.**
- **On February 28, 2018, the Governmental Affairs Institute, coordinated by Ms. Jennifer Barnes, Lecturer II of Political Science, will host a panel discussion with 12 Ocean County Chiefs of Police. The chiefs will discuss the County's opioid epidemic and the challenges faced by police officers in 2018.**
- **School of Nursing and Health Sciences**
 - **The February edition of the Ocean County College e-notebook included an article prepared by Ms. Tamila Purpuro, MSN, RN, Nursing College Lecturer II, titled, "It Really Is Never too Late to Quit." This article discussed tips to encourage smoking cessation and the positive effects on the body that occur following abstinence. Ms. Sharon Scrofine, MSN, RN, Nursing College Lecturer II, also provided information on women and heart disease. The article, "Heart Disease and Women: What Every Woman Needs to Know," discussed symptoms of heart disease women may experience that differ from men.**
 - **On February 1, 2018, Ms. Purpuro presented a reading from "My Life in Camp: An African American Woman's Civil War Memoir," written by Susie King Taylor, as part of the College's Black History Month program.**
 - **The Student Nurse Organization (SNO) is hosting a Blood Drive on March 8, 2018, from 10:00 a.m. to 4:00 p.m. in Conference Rooms A and B. A Zumba fundraiser has been scheduled for April 13, 2018. SNO sponsors fundraisers throughout the year to provide scholarships for nursing students, which are awarded at the annual Pinning Ceremony in May. Nursing students are also collecting donations of toiletries and clothing for a local facility that cares for mentally ill patients within Ocean County.**

- **Pre-Nursing Information Sessions** will be held on **March 9 and 29, 2018**, for students who intend to **enter the Nursing Program**. Representatives from **Nursing, Advising, and Kean University** provide information regarding the program to **prospective students**.
- **Ms. Mary Fennessy, Director of Program Services for Nursing and Health Sciences, and Dr. Mary-Ellen Rada, College Lecturer II**, are working on creating a **Holistic Health and Wellness Certificate**. This certificate will provide students who are interested in this type of **healthcare philosophy** with a **foundation to further their studies**. This area of study has become popular within the **healthcare field**.
- **Nine students graduated** from the **Ocean County College joint program with Rutgers University School of Health Professions**. **Six students completed a degree in Dental Hygiene**, and **three students completed the Occupational Therapy Assistant program**.
- **School of Science, Technology, Engineering, and Mathematics**
 - **Mr. Dan Keiser, College Lecturer II in Mathematics, and Mr. Scott Farrell, College Lecturer II in Chemistry**, presented at the **Spring Lecturer Institute** on **classroom student engagement topics**. **Mr. Kaiser's presentation addressed Effective Questioning Techniques**, and **Mr. Farrell's presentation concerned Real-Time Student Response during Class with "Clickers."**
 - As part of the **Spring Adjunct Institute**, **breakout sessions** were presented to **STEM adjunct faculty** by **Ms. Krista Camilo, Instructor of Mathematics; Ms. Carolyn Showalter, Assistant Professor of Mathematics; Mr. Keith Bosler, College Lecturer of Mathematics; Dr. Angel Camilo, College Lecturer II of Biology; Mr. Edmond Hong, College Lecturer II of Computer Studies; Dr. John McElroy, College Lecturer II of Biology; Mr. Scott Farrell and Dean of STEM Paul Silberquit**. Sessions were conducted on **various courses and subjects**.
 - **OCC hosted the annual MathCounts competition for middle school students**. Participating in the competition were **54 middle school students** from across the state. This year's participants were from **Carl W. Goetz Middle School, Christa McAuliffe Middle School, Moorestown Friends School, Northern Burlington County Regional Middle School, and Toms River Intermediate School**. The **Ocean County Society of Professional Engineers** sponsors the annual event. This year, assistance was provided by **Ms. Maryann Birdsall, Professor of Mathematics; Mr. Keith Bosler, College Lecturer II in Mathematics; Mr. Paul Butler, Retired Associate Professor of Engineering; Ms. Krista Camilo; Ms. Bridget Feneis, Assistant Professor of Mathematics; Ms. Shirley Grone, Assistant Professor of Mathematics; Ms. Linda Henderson, Professor of Mathematics; Ms. Katie Pyott, STEM Academic Administrator; Ms. Carolyn Showalter; and Dean Paul Silberquit**.
 - **Dr. Mary-Ellen Rada, Mr. Vijay Ramdeen and Dean Paul Silberquit** assisted volunteers from area **DoD offices** with the selection of finalists for the **2018 Jersey Shore Junior Science Symposium (JSJSS)**. **DoD military and civilian employees** from **New Jersey military installations and facilities** rated **76 research papers** submitted by **participating high school students**. The **top ten rated papers** were selected for **presentation at the upcoming symposium on March 22 and 23, 2018, in the Grunin Theatre**. **Students whose papers were rated 11th-16th** are invited to participate in a **table-top poster session competition** that is held the evening of the **JSJSS banquet on March 22**.

Also assisting with the JSJSS Orientation session were Ms. Christine O'Neill, Executive Assistant to the Vice President of Academic Affairs; Ms. Justine Lugo, Academic Affairs Technician, and Mr. Scott Bruinooge, Manager of Graphic Design.

➤ **Center for Student Success**

- Ms. Lorie Trachtenberg, Director of Testing, will co-present at the New Jersey Council of County Colleges' Best Practices Conference on April 20, 2018. The featured session, to be presented twice, is "An Introduction to the Use of Test Scores within a Multiple Measures Approach at New Jersey's Community Colleges: A Statement of Guiding Principles."
- OCC is participating in the community colleges' statewide Guided Pathways initiative, specifically in a Scaling-Up Assessment.

A consultant has been secured to assist in the design and implementation of degree mapping, an essential component of a comprehensive Guided Pathway program that will enable students to see their academic "maps" based on career preference.

➤ **e-Learning and Learning Enterprises**

- During the latest visit to Egypt, two agreements were signed to provide English as a Second Language (ESL) courses for both governmental and private industry clients in Egypt. ESL course development efforts that have been completed include the creation of the RSA Placement Test course shell, and all ACA and ICT ESL courses have been brought over to CANVAS.
- Over 150 members of the e-Learning faculty began contributing to a research effort that considers the utility and value of Open Educational Resources (OER) course materials for online distribution. Participants from all disciplines have begun providing feedback and suggestions for the inclusion of OER as part of an overall cost-savings while still maintaining the highest level of academic rigor.
- Continued progress is being made on course development for Fall 2018, with all courses due by July; three courses have already been completed. Courses are being updated for Fall 2018 based on modifications to Official Course Descriptions.

With regard to CENGAGE course development, work is currently underway on Wave 3 courses, to be completed by July for a Fall 2018 start. The OCC Subject Matter Experts (SMEs) are reviewing the course design plans delivered by CENGAGE's SMEs and are providing feedback for changes and updates to the courses.

- Progress is continuing on the review of Master Courses for ADA compliance, broken links, and any inconsistencies between content and course objectives. This effort is necessary to ensure the highest quality in OCC's online programs. In an attempt to gather timely feedback from the students relative to the quality of OCC's online courses, a Course Survey has been designed and added to all Spring courses. The information will help to review and improve online master courses.
- A new Online Instructor Training course should be completed by March 12, 2018; there are already 30 participants signed up to take this course in March. Additionally, new online

training is being **designed** that will assist those who participate in the **development** of **new courses**.

- **Interviews** are **underway** for a **new e-Learning Instructional Designer**. Because it has been difficult to attract **experienced applicants**, **training** will be provided to an **entry-level Instructional Designer** when hired.
- **Two IT staff members** will **attend** the **CANVAS annual conference** in **June 2018**.

**Ocean County College
Report to the Board of Trustees**

**Visit to Egypt
January 26 – February 6, 2018**

**Jon H. Larson, Ph.D.
President**

Much was accomplished during our recent visit to Egypt.

ENGLISH LANGUAGE TRAINING

Our Team

Dr. Maysa Hayward, Assistant Vice President of International Programs, departed for Egypt on January 10, 2018, to conduct training for faculty of Ain Shams University in preparation for the start of the Spring Semester of the Second-Year Cohort of students. There are now 82 students enrolled in the First- and Second-Year Cohorts, and the students in the First-Year Cohort will be entering the third year of their program at Ain Shams University in September.

Mr. Hatem Akl, Associate Vice President for e-Learning and Learning Enterprises, and I arrived in Egypt on January 26 and returned on February 6. Dr. Hayward returned on February 17 after five weeks of work on the several projects and partnerships described below.

Milestones Achieved

Two major milestones were achieved on this visit. An agreement was signed between Ocean County College and the Administration Control Authority (ACA) to provide English as a Second Language (ESL) instruction to employees and executives of this independent agency of the Egyptian government. Initially, 150 employees will be trained; however, we fully expect that, with a successful initial thirty-week program of instruction, the contract will be extended to include additional members of this unique governmental authority. Following this presentation, a video will be shown that explains the functions performed by the ACA.

Additionally, an agreement was signed between Ocean County College and EITESAL, a Non Governmental Organization serving the telecommunication industries in Egypt as a representative of the Ministry of Communications and Information Technology (MCIT), to provide ESL instruction to an initial pool of 500 students seeking jobs in the technology outsourcing industry. This industry consists of representatives who answer the “help” number that is called to receive technical support when your computer does not function properly. Egypt currently ranks fourth in the world in providing technology outsourcing services but plans to climb to number one by adding 90,000 jobs in the next three years. OCC is in its third year of providing ESL and tech support training to three outsourcing companies, IMI Education and ECCO Outsourcing operating from Egypt and Morocco and CELLTEK operating from Great Britain. These companies primarily

serve Europe, the Middle East, and Africa but anticipate expansion to the United States in the near future.

Meet the Government Event

An evening dinner event titled Meet the Government was the setting for the EITESAL agreement signing ceremony. I was seated beside Minister of Communications and Information Technology, Engineer Yasser El Kady, at dinner. After a speech by the head of EITESAL, Dr. Hazem El Tahawy, I was given the opportunity to speak for five minutes. A copy of my remarks is attached.

Following the signing and photo-taking, Minister El Kady gave a summary of the strategies in play to stimulate Egypt's economic growth through technology and education and then responded to questions from the audience of about 300 people, American 'Town Hall' style.

Future Prospects for Contract Extensions

We firmly believe this initial ICT Ministry-funded effort will be a success. If so, OCC should have a clear pathway to train up to 90,000 students in the next three years through short-term, non-credit programs delivered online and to on-site cohorts in computer laboratories located throughout Egypt's 27 Governorates.

Instructional Delivery Modality

OCC is using Rosetta Stone Advantage software to deliver the ESL instruction with on-site instructors provided by CELLTEK, our partner Egyptian/British Business Entity. OCC's Dean of e-Learning, Dr. Jack Kelnhofer, and Associate Director of e-Learning and Learning Enterprises, Ms. Rachel Doss, oversee the instruction and work with Rosetta Stone to resolve any issues that arise. Dr. Hayward is OCC's intervention specialist and chief prospector for new opportunities.

THE AMERICAN COMMUNITY COLLEGE IN EGYPT

U.S Embassy in Cairo Visit

We requested a meeting with Mr. Thomas Goldberger, Chargé d'Affaires and Acting U.S. Ambassador, U.S. Embassy in Cairo, Egypt Bureau of Near Eastern Affairs, who scheduled a meeting with our team on Monday, February 5. He included four staff members from the Embassy, Ms. Katie Donohoe, Director of the Office of Education and Health for USAID; Ms. Ruth Anne Stevens-Klitz, Cultural Attaché; Ms. Helen LaFave, Minister Counselor for Public Affairs; and Mr. John Ragheb, Embassy Public Relations Specialist. Following introductions, Chargé d'Affaires Goldberger opened our discussions by telling us he was highly interested in our story because he had heard from several sources about OCC in Egypt. He shared with us that he had grown up in Ocean County.

From that point forward, we had a wonderful meeting during which we invited an Embassy representative to attend the evening agreement signing event hosted by ICT Minister Engineer Yasser El Kady. That representative turned out to be the Embassy's Minister Counselor LaFave,

who informed us at dinner that she was a native of New Hampshire, as I am. We naturally took these ‘small world’ coincidences as a good omen for our efforts in Egypt.

USAID representative Katie Donohue invited us to send to her directly our revised American Community College in Egypt proposal, noting that she would be the person who would evaluate the proposal on behalf of Mission Director Sherry Carlin.

Partnering with Egyptian Universities

Our strategy, developed during our October visit to Egypt, included a meeting with the presidents of seven Egyptian public universities to form two-plus-two partnerships similar to our current relationship with Kean University. The university presidents are extremely interested in introducing technology curriculum, which is not robust now, and to offer an on-site example of American-style teaching and learning.

Government policy, directed by Egypt’s President Abdel Fatah el-Sisi, provides substantial incentives to Egyptian universities to establish ties with international colleges and universities. Led by Dr. Abdel Wahab Ezzat, President of Ain Shams University, all seven presidents vowed to provide OCC with space at their institutions to establish a full array of community college programs with an emphasis on technical and technological disciplines, such as Cyber Security, Data Science, Internet of Things, and Blockchain Technology.

The university presidents hope to introduce changes in curricula with our assistance to allow them to become, in part, Technological Universities. They are very enthusiastic about having OCC partner with them as we have with Ain Shams, the prototype for this model, regarding active learning strategies, using the ‘flipped classroom,’ and project-based learning, or ‘learning by doing,’ which they hope can help them change the historic culture of passive learning by students and pure lecturing without student interaction with faculty.

We visited three of the seven universities on this trip, Alexandria, Helwan, and Ain Shams, and we promised to return in June to visit at least three more. While in Alexandria, a beautiful city on the shore of the Mediterranean Sea, we visited one of the ICT Ministry’s Technology Parks in Borg Al Arab. We believe we can offer many programs there that would serve the predominant industries, agriculture, petrochemicals, and tourism.

MINISTER OF HIGHER EDUCATION

Letter from New Jersey Secretary of Higher Education Rochelle Hendricks

On Tuesday, January 30, our team and William Paterson Associate Provost Dr. Lincoln met with the Minister of Higher Education Khalid Abdel Ghaffar to deliver a letter of support from New Jersey Secretary of Higher Education Rochelle Hendricks for our efforts to establish the American Community College in Egypt. We were joined by Ain Shams President Dr. Abdel Wahab Ezzat to discuss the prospect of the Minister endorsing a global approval for all Egyptian universities interested in partnering with OCC in a two-plus-two relationship similar to our relationship with

Kean University rather than having the universities individually seek approval from the Supreme Council of Presidents.

The meeting was very positive, with Dr. Abdel Ghaffar agreeing to lend his blessing to the concept and to pose the notion to the Secretary of the Supreme Council, which, by law, has the authority to approve new programs and institutions in Egypt. Dr. Abdel Ghaffar is visiting the U.S in May, and he stated his desire to visit our campus and meet with his New Jersey counterpart, Secretary Hendricks. He expressed interest in a joint communique declaring their support for our several projects in Egypt.

The Higher Education Ministry issued a few press releases covering the meeting with our delegation: <http://www.baladnaelyoum.com/419400>. A scanned copy of the article relating to the meeting as it appeared the Egyptian Gazette on February 1, 2018, is also attached.

CONCLUSION

We find ourselves at an inflection point in the College's efforts to develop enrollment growth and prestige enhancement through international delivery of new era community college programs. While we must be judicious about expenditures, our prospects look bright enough at this juncture to lay plans for scaling up to meet the challenge of sustaining high quality while being nimble enough to deliver on our contractual agreements.

To that end, I have asked our Egypt team to work with Executive Vice President Sara Winchester to develop a sufficient and prudent plan to enable scaling up and addressing day-to-day challenges in all of our engagements in Egypt.

Further, I believe we must demur from taking on additional challenges, however entrancing they may sound, until we have fully digested the many opportunities we now have before us. A few new offers came our way during this trip that our brilliant and hard-working Egypt team discussed but agreed must wait for further consideration until current projects, all of which have substantial potential promise, are well in hand or determined not to be viable.

February 22, 2018

Required Reporting Statistics
Board of Trustees meeting
February 22, 2018

The following has been prepared for presentation to the Ocean County College Board of Trustees, for its regular meeting. This report consists of all offenses defined as reportable crimes under the federal Jeanne Clery Act, fires, and other emergencies which occurred on campus during the reporting period of January 17, 2018 through February 15, 2018.

1. A count and classification of all criminal incidents (defined as reportable crimes under the federal Jeanne Clery Act) which occurred on campus and which were recorded by campus security and campus or local police departments.

Date	Crime	Summary	Status
2-7-2018	Sexual Offense	A Campus Security Authority (CSA) Form was received on February 7, 2018 from an OCC student reporting that she was inappropriately touched by a staff member from OCC in September 2017 and a second incident occurred by the same staff member which led to a sexual act (Rape) in January 2018. This incident was reported to Toms River Police Department according to the statement provided in the Campus Security Authority Reporting Form.	Toms River Police Department has completed their investigation and has reported their findings. This incident has now been turned over to the OCC Title IX coordinator/investigator for a Title IX investigation.

2. A list of campus alerts, threats, or emergencies which occurred on campus.

Date	Alert/Threat	Summary	Status
N/A	None		

3. A count and classification of all fire incidents which occurred on campus and which were recorded by campus security and local fire departments.

Date	Fire Incident	Summary	Status
N/A	NONE		

Respectfully submitted,

Frank P. Iannone

Frank Iannone
Director College Safety & Security



- Samantha Allen Honored at 26th Annual National Girls and Women in Sports Award Luncheon