

BOARD OF TRUSTEES Business/Finance Committee Agenda Items

To:

Board of Trustees

From:

Office of the President

Date:

January 25, 2012

The following Finance Committee items are recommended to the Ocean County College Board of Trustees for approval at its meeting on January 30, 2012:

- 1. Recommend acceptance of the statement of income and expenditures as of December 31, 2011 (Exhibit A-1)
- 2. Recommend adoption of a resolution to enter into and execute an Intergovernmental Agreement with the County of Ocean for the provision of parking lot and road improvements, the amount not to exceed \$150,000, with up to \$115,000 to the Ocean County Engineering Department and up to \$35,000 to the Ocean County Road Department, effective through December 31, 2012. (Exhibit A-2)
- 3. Recommend adoption of a resolution to approve a FY 2013 capital facilities project for the renovation and addition to the College Center at a cost not to exceed \$19,000,000 and to direct appropriate College officials to seek financial support from the County of Ocean for this project through the issuance of a public bond (Exhibit A-3)
- 4. Recommend that the following contracts be awarded:
 - a. For professional engineering services for the J. Phillip Citta Center for Sailing and Maritime Arts and Sciences at Mill Creek Park in Berkeley Township (Exhibit A-4)

- b. For the purchase of healthcare education equipment for the Nursing Department at Ocean County College (Exhibit A-5)
- 5. Recommend adoption of resolutions to award the following contracts:
 - a. For various bus tours and day trips offered through the Department of Continuing and Professional Education during the period January 1 to June 30, 2012, at Ocean County College (Exhibit A-6)
 - b. For the purchase and installation of transformers for the Combined Heat and Power Plant at Ocean County College (Exhibit A-7)
- 6. Recommend that the following contracts be amended:
 - a. An additional \$46,100, for a maximum total of \$1,051,240, to Blackney Hayes Architects, Philadelphia, Pennsylvania, for change orders for plaza extension and road realignment, an A/V scope change, and security design as part of the professional architectural and engineering services for the Gateway Building (contract originally awarded at the July 27, 2009, Board meeting) (Exhibit A-8)
 - b. An additional \$9,600, for a maximum total of \$39,600, to TruGreen, Inc., Farmingdale, New Jersey, for additional seeding of the main campus as part of the first year of a two-year agreement for fertilization and weed control services at Ocean County College (contract originally awarded at the June 27, 2011, Board meeting) (Exhibit A-9)
 - c. An additional \$6,250, for a maximum \$120,250, to Assessment Technologies Institute, Overland Park, Kansas, for the purchase of additional custom evaluation tests for use by the Testing Center for the Nursing Department and the Department of Continuing and Professional Education at Ocean County College (contract originally awarded at the May 23, 2011, Board meeting) (Exhibit A-10)
 - d. An additional \$24,023, for a maximum total of \$24,479,860, to Niram, Inc., Boonton, New Jersey, for change orders for new water lines, an upgrade to doors, and the installation of steel support for the elevator shaft wall as part of the construction of the Gateway Building (contract originally awarded at the December 10, 2010, Board meeting) (Exhibit A-11)

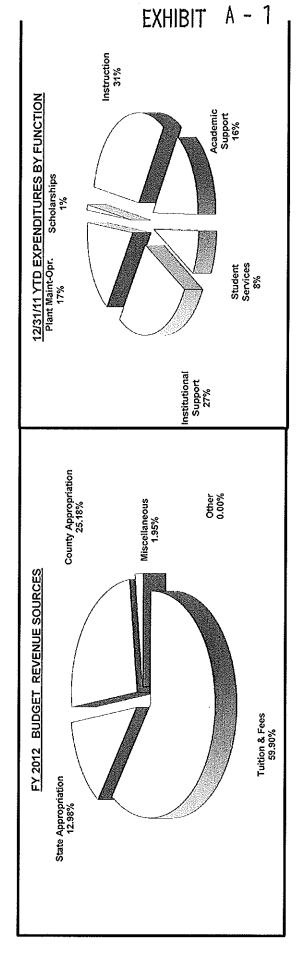
- 7. Recommend acceptance of a \$1,000 grant award from The Coastal Society and a \$500 grant award from the Atlantic Estuarine Research Society to support the Barnegat Bay Partnership in offering an "Ecosystem Modeling Workshop" from March 12 to 15, 2012, on the Ocean County College campus. Project director: Mr. James Vasslides, Program Scientist, Barnegat Bay Partnership Program.
- 8. Recommend acceptance of a \$48,340 subgrant award from the Institute of Marine and Coastal Sciences, Rutgers University, through the New Jersey Department of Environmental Protection, for the development of a "Multi-Trophic Level Modeling of Barnegat Bay" program to help understand changes to the Barnegat Bay. Project period: November 11, 2011, through May 10, 2013. OCC Project director: Mr. James Vasslides, Program Scientist, Barnegat Bay Partnership.

Prior to taking action on the following items, the revision to Policy #5300, Tuition and Fees, and the approval of the FY 2013 budget, in accordance with New Jersey Public Law 94, Chapter 48, the Board of Trustees will conduct a public hearing for those members of the college community who wish to testify.

- 9. Recommend revision of Policy #5300, Students, Tuition and Fees (Exhibit A-12)
- 10. Recommend approval of the Ocean County College FY 2013 budget (Exhibit A-13)

EXHIBIT A
OCEAN COUNTY COLLEGE
STATEMENT OF CURRENT EXPENDITURES FY 2011-2012
For the Period Ending December 31, 2011 (not audited)

15	ACTUAL	ENCUMBRANCES	A	AMENDED FY 11-12 Nov. 7, 2011 BUDGET	(OVER) UNDER BUDGET	% BUDGET
REVENUE:					AMARIANA AM	The same of the sa
Tuition & Fees	28,390,055		28,390,055	34,971,241	6,581,186	81.18%
State Appropriation	3,787,794		3,787,794	7,575,585	3,787,791	20.00%
County Appropriation	7,350,130		7,350,130	14,700,259	7,350,129	20.00%
Miscellaneous	218,404		218,404	1,136,732	918,328	19.21%
Other	0		0	0	0	0.00%
Total Revenue:	39,746,383		39,746,383	58,383,817	18,637,434	%80.89
EXPENDITURES:						
Instruction	8,968,631	839,705	9,808,336	19,728,371	9.920.035	49.72%
Academic Support	4,577,634	466,677	5,044,311	10,454,116	5,409,805	48.25%
Student Services	2,289,020	156,964	2,445,984	5,561,733	3,115,749	43.98%
Institutional Support	6,556,268	1,713,946	8,270,214	10,722,358	2,452,144	77.13%
Plant Maint-Opr.	3,565,747	1,815,189	5,380,936	9,334,836	3,953,900	57.64%
Scholarships	307,201	0	307,201	582,403	275,202	52.75%
Debt Service	416,130	0	416,130	2,000,000	1,583,870	20.81%
Total Expenditures:	26,680,631	4,992,481	31,673,112	58,383,817	26,710,705	54.25%





BOARD OF TRUSTEES RESOLUTION

- WHEREAS, the County of Ocean has created and established a program to assist municipalities and governmental agencies in the repair and maintenance of municipal streets and property in addition to providing certain materials and supplies in connection therewith; and
- WHEREAS, the Board of Trustees of Ocean County College has requested the County to provide parking lot and road improvements on certain lots and streets of the College, not to exceed the sum of \$150,000, with up to \$115,000 to the Ocean County Engineering Department and up to \$35,000 to the Ocean County Road Department; and
- WHEREAS, Ocean County College wishes to enter into an agreement with the County of Ocean for the provision of these services;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF OCEAN COUNTY COLLEGE, IN THE COUNTY OF OCEAN, STATE OF NEW JERSEY, as follows:

- 1. The President of Ocean County College is hereby authorized and directed to enter into and execute an Intergovernmental Agreement with the County of Ocean.
- 2. This Agreement will be administered on behalf of Ocean County College by the President.
- 3. This Agreement will provide parking lot and road improvements on certain lots and streets of Ocean County College by the County of Ocean, not to exceed the sum of \$150,000, with up to \$115,000 to the Ocean County Engineering Department and up to \$35,000 to the Ocean County Road Department.
- 4. A copy of this Agreement shall be kept on file and be available for public inspection in the Office of the President of Ocean County College.
- 5. This Agreement shall take effect upon full execution by the parties and shall remain in full force and effect through December 31, 2012. Sufficient funds have been appropriated and are available for this purpose in the current College budget.
- 6. A certified copy of this resolution shall be forwarded to:
 - A. Clerk of the Ocean County Board of Chosen Freeholders
 - B. Ocean County Engineering Department
 - C. Ocean County Road Department
 - D. Ocean County Department of Finance

Adopted: January 30, 2012

Carl V.	Thulin,	Jr.,	Chair	



BOARD OF TRUSTEES

RESOLUTION

WHEREAS,	the New Jersey Council of County Colleges has requested each community college within the sector submit a request to release Chapter 12, Public Law 1971, construction projects not to exceed \$1,500,000 for fiscal year 2013; and
WHEREAS,	the College wishes to use these funds for the previously approved College Center construction project; and
WHEREAS,	the total project cost for the renovation and addition is estimated not to exceed \$19,000,000; and
WHEREAS,	the County of Ocean previously approved the issuance of an \$8,500,000 public bond to secure a FY 2012 Chapter 12 allocation and the County of Ocean will participate in the issuance of a public bond in an amount not to exceed \$1,500,000 to secure a FY 2013 Chapter 12 allocation from the State Treasurer, which will be repaid on a basis of fifty percent County and matching fifty percent State (principle and interest) on terms to be determined by the County and the State of New Jersey; and
WHEREAS,	this project will also be supported by funds from existing College reserves earmarked for the College Center; and
WHEREAS,	the College will participate in the repayment of Ocean County's Chapter 12 debt obligation for the College Center project on terms to be determined by the County and the College;
NOW, THERE	FORE, BE IT RESOLVED that the Ocean County College Board of Trustees approves this capital facilities project and directs the appropriate college officials to seek financial support from the County of Ocean for the approved project.

Adopted: January 30, 2012

Carl V. Thulin, Jr., Chair

RECOMMENDATION: Recommend that a contract be awarded to Birdsall Services Group, 611 Industrial Way West, Eatontown, N.J., 07724 in the amount not to exceed: \$99,100.00 for "Engineering Services for the Sailing Center at Mill Creek Park" for Ocean County College.

Said contracts to be in accordance with proposal specifications and requirements, and the bid proposal from Birdsall Services Group dated November 22, 2011

NATURE OF RFQ:

ENGINEERING SERVICES FOR THE

SAILING CENTER AT MILL CREEK PARK

ITEM #1:

LUMP SUM PROPOSAL

SOURCE OF FUNDS:

MILL CREEK SAILING CENTER

CAPITAL ACCOUNT

F/Y 2011/2012

PROPOSAL SUMMARY

VENDOR	ITEM #1	EVALUATTION RESULTS TOTAL POINTS
Remington, Vernick & Vena Engineers 9 Allen Street Toms River, NJ 08753	\$144,000.00	1465
Birdsall Services Group* ** 611 Industrial Way West Eatontown, New Jersey 07724	\$ 99,100.00	1695
French & Parrello 1800 Route # 34 Wall, New Jersey	\$ 99,100.00	1575
Langan Engineering 2700 Kelly Road Warrington, PA 19976-3653	\$147,500.00	1305

RECOMMENDED VENDOR

The evaluation committee consists of the following Ocean County College employees. Ken Olsen, Mike Bruno, Mark Bowcock and Mike Fiure who is employed by Ocean County Parks and Recreation Department.

The evaluation results were based on:

- 1. Vendor who demonstrated knowledge and understanding of the scope based on their suggested approach.
- 2. Experience in providing design engineering of this type for higher education institutions and or parks and recreation.
- 3. Qualifications of the in house staff assigned to this project.
- 4. Qualifications of sub-consultants.
- 5. Fees

Board Meeting: January 30, 2012

** December 23, 2011 Ocean County College received a letter from Birdsall Services Group requesting Ocean County College allow them to amend their proposal dated November 22, 2011. The amended amount is \$99,100.00. Ken Olsen approved the amendment.

The recorded proposal amount at the time of the opening is \$114,900.00.

The following vendors were also invited to submit a proposal:

JRD Construction <u>richdeg@verizon.net</u> Bala Consulting <u>aen@bala.com</u> Gavan General Contracting, Inc. <u>gavangc@yahoo.com</u>

BOARD MEETING: January 30, 2012

<u>RECOMMENDATION:</u> Recommend that a contract be awarded to **POCKET NURSE**, **200 FIRST STREET**, **AMBRIDGE**, **PA.**, **15003** in the amount not to exceed: **\$22,835.00** for the purchase of "Healthcare Education Equipment" at Ocean County College.

Said contract to be in accordance with bid specifications and requirements dated December 14, 2011 and the proposal of the recommended vendor received on January 04, 2012

NATURE OF BID: PURCHASE OF HEALTHCARE EDUCATION EQUIPMENT

BID ITEM # 1:

(1) Item # 06-93-MD25 or equal: Demo Dose Medical Dispense Medication

Dispensing System

BID ITEM # 2:

(1) Item # 10-81-1142 or Equal: Life/Form Auscultation Trainer and

Smartscope

BID ITEM # 3:

Shipping and Handling Charges

BID ITEM # 4:

Total Bid Price

SOURCE OF FUNDS:

Perkins Grant 2011-2012-/ Minor Capital

BID SUMMARY

	Pocket Nurse* 200 First Street Ambridge, PA 15003	Laerdal Medical P.O. Box 1840 Wappingers Falls, NY 12590
Item # 1	\$19,965.00	NO BID
Item # 2	\$ 2,750.00	,
Item # 3	\$ 120.00	
Item # 4	\$22,835.00	

LOW BID—RECOMMENDED VENDOR

Board Meeting: January 30, 2012

The following is a list of vendors also invited to bid:

Worldwide Medical 2521 Kuser Road Hamilton, New Jersey 08691

Bound Tree Medical 5000 Tuttle Crossing Blvd Dublin, Ohio 43016

Para Scientific Co 297 Cedar Lane Fairless Hills, PA 19030

Medical Device Depot, Inc 3230 Bethany Lane Suite 8 Ellicott City, MD 21042

Diamed USA LLC 3670 Progress Street, NE Canton, Ohio 44705

J.M.L. Medical Inc. 501 Prospect Street Lakewood, New Jersey 08701

Moore Medical LLC 1690 New Britain Avenue Farmington, CT 06034-4066

Home-Aid-Healthcare, Inc. P.O. Box 801764 Santa Clarita, CA 91380-1764 Products Unlimited Inc. 115 E. First Street PO Box 339 Justin, TX 76247

Board Meeting: January 30, 2012

OCEAN COUNTY COLLEGE

RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR PURCHASE OF VARIOUS BUS TOURS AND DAY TRIPS CONTINUING AND PROFESSIONAL EDUCATION January 01. 2012 – June 30, 2012

WHEREAS, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5 et seq.; and

WHEREAS, Ocean County College will pay the vendor on behalf of the trip participants and the trip participants will pay the full cost of the trip individually to Ocean County College; and

WHEREAS, the Vice President of Finance of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, a Certificate has been provided by the Vice President of Finance of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Vice President of Finance; and

WHEREAS, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

WHEREAS, Ocean County College wishes to award said contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A. 18A:64A-25.1 et seq., and the provisions of N.J.S.A. 19:44A-20.4 et seq.;

NOW THEREFORE, BE IT RESOLVED BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES as follows:

1. The Ocean County College Board of Trustees is hereby authorized and directed to enter into and execute an Agreement with Garden State Getaways, 5 Meadowlark Court, Jackson, New Jersey 08527 in the amount not to exceed: \$48,235.00 for Ocean County College.

BOARD MEETING: January 30, 2012

RESOLUTION

CERTIFICATION OF THE VICE PRESIDENT OF FINANCE AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

PURCHASE OF BUS TRIPS AND DAY TRIPS TO VARIOUS LOCATIONS FOR CONTINUING AND PROFESSIONAL EDUCATION F/Y 2011/2012

VENDOR:

Garden State Getaways

5 Meadowlark Court

Jackson, New Jersey 08527

ACCOUNT:

Travel / Students

Continuing and Professional Education

TOTAL:

\$48,235.00

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2011/2012 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

Vice President of Finance and Administration

BOARD MEETING: January 30, 2012

OCEAN COUNTY COLLEGE

RESOLUTION

WHEREAS, the Board of Trustees of Ocean County College recognizes the need to provide "electrical work" to the Combined Heat and Power Plant at Ocean County College; and

WHEREAS, a Certificate has been provided by the Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Vice President of Finance; and

WHEREAS, the County College Contracts Law Chapter 64A of Title 18A of the New Jersey Statutes requires that the resolution authorizing award of contracts for this service without public bids, be made available for public inspection,

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

- 1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to execute an agreement with JERSEY CENTRAL POWER AND LIGHT COMPANY, PINEWALD-KESWICK ROAD, BAYVILLE, N.J., 08721 in the amount not to exceed: \$30,389.77. JCP&L will perform the following at seven pad mounted locations and one overhead transformer site: de-energize electricity, remove cross-arms, arresters, cut-out, conduits, and remove transformers for the Combined Heat and Power Plant connections" at Ocean County College.
- 2. This contract is awarded without public bidding in accordance with the provisions of the County College Contracts Law (18A: 64A-25.5a (8)), the supplying of any product or the rendering of any service by the public utility which is subject to the jurisdiction of the Board of Public utilities, in accordance with tariffs and schedules of charges made, charged and exacted, filed with said board.
 - 3. Specific line item against which this contract is to be charged is as follows:

GREEN POWER FACILITY/CAPITAL ACCOUNT F/Y 2011/2012

BOARD MEETING: January 30, 2012

RESOLUTION

CERTIFICATION OF THE VICE PRESIDENT OF FINANCE AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

VENDOR:

Jersey Central Power and Light Company

Pinewald – Keswick Road Bayville, New Jersey 08721

ACCOUNT:

Green Power Facility / Capital Account

F/Y 2011/2012

AMOUNT:

\$30,389.77

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2011/2012 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

Vice President of Finance and Administration

BOARD MEETING: January 30, 2012

Gateway Building

AMENDMENT: Recommend that the contract for the "Architectural and Engineering Services for the Gateway Building" be amended to BLACKNEY HAYES ARCHITECTS, for an additional amount of \$46,100.00 for a total amount of \$1,051,240.00. The monies are needed for change order #11 \$35,500.00(plaza extension and road realignment at Gateway building entrance), change order #12 & 13 \$10,600.00 (A/V scope change and security design services). The original contract in the amount of \$734,650.00 was awarded at the July 27, 2009 Board of Trustees meeting. Amendments in the amount of \$\$270,490.00 were also approved by the Board of Trustees

Said contract to be in accordance with proposal specifications and requirements received June 11, 2009

NATURE OF PROPOSAL:

Architectural and Engineering Services for the Gateway Building

PROPOSAL ITEM #1:

BASIC SERVICES FEE (lump sum total fee)

SOURCE OF FUNDS:

GATEWAY BUILDING/COLLEGE CENTER

PROPOSAL SUMMARY

I KOI OSAL SCHIMAKI				
Vendor	Proposal Item # 1			
Blackney Hayes Architects* 150 S.Independence Mall Philadelphia, PA 19106	\$ 734,650.00			
Cannon Design** 360 Madison Avenue New York, NY 10017	\$2,379,600.00			
Clarke, Caton & Hintz 400 Sulivan Way Trenton, NJ 08628	\$1,499,000.00			
Cubellis Architects** 1617 JFK Blvd Philadelphia, PA	\$1,242,000.00			
DF Gibson Architects 36 West 37 th Street New York, NY 10018	\$1,568,000.00			
D/H & K Architects 101 East Main Street Moorestown, NJ 08057	\$1,385,000.00			
Dicaro / Rubino Architects 30 Galesi Drive Wayne, NJ 07470	\$1,100,000.00			

^{*} RECOMMENDED VENDOR ** Non-Compliant

DMR Architects 777 Terrace Avenue Hasbrouck Heights, NJ 07604	\$1,122,000.00
Faraday, Veisz & Fraytak Architects 1515 Lower Ferry Road Trenton, NJ 08618	\$1,499,900.00
Fletcher Thompson Architects 27 Schoolhouse Road Somerset, NJ 08873	\$1,295,000.00
Ford 3 Architects 32 Nassau Street Princeton, NJ 08542	\$1,345,000.00
Gensier Architects 1230 Ave of the Americas New York, NY 10020	\$1,355,000.00
Grad Architects 2 Gateway Centre Newark, NJ 07102	\$ 895,000.00
GYA Associates 1821 Ranstead Street Philadelphia, PA 19103	\$1,575,000.00
H2L2 Architects** 714 Market Street Philadelphia, PA 19106	\$1,295,000.00
H & G Architects 45 East 20 th Street New York, NY 10003	\$1,789,462.00
IKON 5 Architects 86 Mapleton Road Princeton, NJ 08540	\$1,350,000.00
KSS Architects 337 Witherspoon Street Princeton, NJ 08542	\$1,417,500.00
Michael Graves Associates 341 Nassau Street Princeton, NJ 08540	\$1,638,690.00
NK Architects 95 Washington Street Morristown, NJ 07960	\$1,257,800.00
PJAR Architects** 841 Broadway New York, NY 10003	\$1,785,000.00

* RECOMMENDED VENDOR
** Non-Compliant
Board Meeting: January 30, 2012
Par

P S & S Architects 67B Mountain Blvd Extension Warren, NJ 07059	\$1,096,000.00
Rivardo, Schnitzer & Capizzi 596 Anderson Avenue Cliffside Park, NJ 07010	\$ 989,000.00
Ronald Schmitt Associates 222 Grand Avenue Englewood, NJ 07631	\$1,181,200.00
Saphire & Albarran 20 North Mail Street Pennington, NJ 08534	\$1,190,000.00
Saylor Gregg Architects** 100 South Broad Philadelphia, PA 19110	\$1,862,595.00
SNS Architects** 1 Paragon Drive Montvale, NJ	\$1,174,500.00
SOSH Architects 1020 Atlantic Avenue Atlantic City, NJ 08401	\$1,489,650.00
UJMN Associates** 718 Arch Street Philadelphia, PA 19106	\$1,530,000.00
Voith Mactavish Architects 1616 Walnut Street Philadelphia, PA 19103	\$1,080,000.00
William Wolf Architects 50 Hawthorne Avenue Princeton, NJ 08540	\$2,191,000.00
Yezzi Associates 18 Washington Street Toms River, NJ 08754	\$1,995,950.00

^{*} RECOMMENDED VENDOR
** Non-Compliant

All of the invited vendors are represented in the above bid summary.

Board Meeting: January 30, 2012

AMENDMENT: Recommend the contract to TruGreen Inc., 5003 Industrial Road, Farmingdale, N.J., 07727 be amended in the additional amount of \$9,600.00 for a total amount of \$39,600.00. The additional monies are necessary for slit seeding of the fine grassy areas at the main campus. The original contract in the amount of \$30,000.00 for the first year of a two-year contract for "Fertilization and Weed Control" was awarded at the June 27, 2011 Board of Trustees meeting.

Said contract to be in accordance with bid specifications and requirements dated May 04, 2011 and the bid proposal from <u>TruGreen Inc.</u> received May 25, 2011

NATURE OF BID: Applications of Fertilization & Weed Control

OCC Main Campus

INITIAL CONTRACT YEAR

BID ITEM #1: Total price for applications at OCC main campus and mall areas,

baseball, softball and soccer fields. This is for the fine turf and

sport fields only.

BID ITEM #2: Total price for chemical application of weed control (1) for the

main campus of all gardens, sidewalks, curbing, cracks, fence lines, warning tracks on ball fields and athletic fields as specified

in the site inspection.

BID ITEM #3: Chemical application of post emergent weed control (1) for the

fine turf areas of the main campus.

BID ITEM # 4: Chemical application of post emergent weed control (1) for the

rough turf areas of the main campus.

BID ITEM # 5: Price per 1000 square feet to apply:

ITEM 5A: Fertilizer product (13-0-6) with limestone. No less than .5# N per

1000 sq. ft.

ITEM 5B: Fertilizer with pre-emergent product (13-2-5) with .17% dimension

or approved equal. No less than .5# N and no more than .75# N

per 1000 sq. ft.

ITEM 5C: Fertilizer with broadleaf weed control product (0-0-7)

ITEM 5D: Fertilizer with insecticide (talstar) product (18-2-5). No more than

05# N per 1000 sq. ft.

ITEM 5E: Fertilizer product (20-10-10) no more than .75# N per 1000 Sq. ft.

ITEM 5F: Weed control product used on sidewalks, curbs, warning tracks,

etc...

SECOND CONTRACT YEAR

BID ITEM #1: Total price for applications at OCC main campus and mall areas,

baseball, softball and soccer fields. This is for the fine turf and

sport fields only.

BID ITEM #2: Total price for chemical application of weed control (1) for the

main campus of all gardens, sidewalks, curbing, cracks, fence lines, warning tracks on ball fields and athletic fields as specified

in the site inspection.

BID ITEM #3: Chemical application of post emergent weed control (1) for the

fine turf areas of the main campus.

BID ITEM # 4: Chemical application of post emergent weed control (1) for the

rough turf areas of the main campus.

BID ITEM # 5: Price per 1000 square feet to apply:

ITEM 5A: Fertilizer product (13-0-6) with limestone. No less than .5# N per

1000 sq. ft.

<u>ITEM 5B:</u> Fertilizer with pre-emergent product (13-2-5) with .17% dimension

or approved equal. No less than .5# N and no more than .75# N

per 1000 sq. ft.

ITEM 5C: Fertilizer with broadleaf weed control product (0-0-7)

ITEM 5D: Fertilizer with insecticide (talstar) product (18-2-5). No more than

05# N per 1000 sq. ft.

ITEM 5E: Fertilizer product (20-10-10) no more than .75# N per 1000 Sq. ft.

ITEM 5F: Weed control product used on sidewalks, curbs, warning tracks,

etc...

SOURCE OF FUNDS: PHYSICAL PLANT / SERVICE - MAINTENANCE

F/Y 2011/2012

BOARD MEETING: January 30, 2012

BID SUMMARY

	TruGreen Inc.* 5003 Industrial Road Farmingdale, NJ 07727	Natural Green Lawn Care 795 East Main St Bridgewater, NJ 08807	Quality Cut Inc PO box 391 Farmingdale, NJ 07727
Initial Year Bid Item #1	\$10,400.00	\$9,800.00	\$12,514.25
Bid Item #2	\$ 1,250.00	\$2,300.00	\$ 1,089.00
Bid Item #3	\$ 1,325.00	\$ 750.00	\$ 1,251.43
Bid Item #4	\$ 450.00	\$ 750.00	\$ 1,251.43
Bid Item 5		,	
Bid Item 5A	\$ 3.65	\$ 2.85	\$ 10.00
Bid Item 5B	\$ 3.30	\$ 3.15	\$ 10.00
Bid Item 5C	\$ 2.25	\$ 1.57	\$ 10.00
Bid Item 5D	\$ 3.30	\$ 3.15	\$ 10.00
Bid Item 5E	\$ 2.50	\$ 2.50	\$ 10.00
Bid Item 5F	\$ 4.50	\$ 3.85	\$ 30.00
Second Year Bid Item #1	\$10,400.00	\$9,800.00	\$12,514.25
Bid Item #2	\$ 1300.00	\$2,300.00	\$ 1,089.00
Bid Item #3	\$ 1,325.00	\$ 750.00	\$ 1,251.43
Bid Item #4	\$ 450.00	\$ 750.00	\$ 1,251.43
Bid Item 5			
Bid Item 5A	\$ 3.65	\$2.85	\$ 10.00
Bid Item 5B	\$ 3.30	\$3.15	\$ 10.00
Bid Item 5C	\$ 2.25	\$1.57	\$ 10.00
Bid Item 5D	\$ 3.30	\$3.15	\$ 10.00
Bid Item 5E	\$ 2.50	\$2.50	\$ 10.00
Bid Item 5F	\$ 4.50	\$3.85	% 30.00
Total Year 1 & 2 Items 1 - 4	\$26,900.00	\$32,212.22	\$27,200.00

^{*} RECOMMENDED VENDOR

All vendors invited to submit a bid are represented above

BOARD MEETING: January 30, 2012 par

OCEAN COUNTY COLLEGE

AMENDMENT

Purchase of Testing Materials and Nursing Entrance Exams Nursing Program Continuing Education Program Testing Center

WHEREAS, the Board of Trustees of Ocean County College recognizes the need to amend the \$105,000.00 contract awarded by Resolution on May 23, 2011 to Assessment Technologies Institute, 12603 Hemlock, Overland Park, KS 66213 for the purchase of "Custom Evaluation Tests" for the Nursing Department at Ocean County College and Southern Ocean County Hospital

WHEREAS, a Certificate has been provided by the Vice President of Finance of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Vice President of Finance; and

WHEREAS, the County College Contracts Law (Chapter 64A of Title 18A of the New Jersey Statutes) requires that the resolution authorizing an award of contract for this service without public bids, be made available for public inspections.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorized and directs the appropriate officials of the College to amend the contract with Assessment Technologies Institute, 12603 Hemlock, Overland Park, KS 66213 in the additional amount of \$6,250.00 for a total amount of \$120,250.00. The monies are needed for "Teas V Computer Forms B" for the testing center at Ocean County College. The original contract in the amount of \$105,000.00 for the Nursing department was awarded at the May 23, 2011 Board of Trustees meeting. An amendment in the amount of \$9,000.00 for CPE was awarded at the July 25, 2011 Board of Trustees meeting.

BOARD MEETING: January 30, 2012

RESOLUTION

CERTIFICATION OF THE VICE PRESIDENT OF FINANCE AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

PURCHASE OF TESTING MATERIALS

VENDOR:

ASSESSMENT TECHNOLOGIES INSTITUTE!

12603 Hemlock

Overlook Park, KS 66213

ACCOUNT:

Nursing/Testing Material OCC

\$90,000.00

Southern Ocean County Hospital/

\$15,000.00

Fees/Consultants / Continuing Professional Education

Testing Material / Testing Center

ORIGINAL AMOUNT:

\$105,000.00 05/23/11 Nursing Program

AMENDMENT:

9,000.00 07/25/11

Continuing Education Program

AMENDMENT:

6,250.00

01/30/12 Testing Center

TOTAL:

\$120,250.00

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2011/2012, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

Vice President of Finance and Administration

BOARD MEETING: January 30, 2012

OCEAN COUNTY COLLEGE

CONSTRUCTION OF NEW GATEWAY BUILDING

EXHIBIT A - 11

AMENDMENT: Recommend the contract to NIRAM INC., 91 Fulton Street, Boonton, N.J., 07005 be amended in the additional amount of \$24,023.00 for a total amount of \$24,479,860.00. The monies are necessary for change order #10 (\$14,285.00 new water line and connection to new water main), change order #11 (\$7,493.00 upgrade 350 doors to Kawneer type 2000 T doors) and change order #12 (\$2,245.00 install steel support at 1st floor elevator entrance shaft wall). The original contract in the amount of \$24,376,500.00 for the construction of "The New Gateway Building" was awarded at the December 10, 2010 Board of Trustees Retreat at Ocean County College. An amendment in the amount of \$17,993.00 was awarded May 23, 2011, an amendment in the amount of \$16,310.00 was awarded September 26, 2011, and an amendment in the amount of \$30,739.00 was awarded at the November 07, 2011 Board of Trustees meeting.

Said contract to be in accordance with bids received August 10, 2010

NATURE OF BID: CONSRUCTION OF NEW GATEWAY BUILDING

Item 1	Base Bid
Alt. 1	5th floor
Alt. 2	Green roof at entrance canopies—DELETED FROM SCOPE
Alt. 3	Glass marker boards
Alt. 4	Sanitary sewer lateral From County stub
Alt. 5	Water main from Buckwald/College Drive to Gateway
Alt. 6	Service drive from Gateway to existing service road
Alt. 7	Complete installation of parking lot 6—DELETED FROM SCOPE
Alt. 8	Remove and improve parking lot 3
Alt. 9	Provide security system infrastructure in lots 5 & 6
Alt. 10	Terrazzo floor at 1st fl. Lobby & LH cor. In lieu of resilient fl.
Alt. 11	Terrazzo floor at 1st fl. Lobby & LH cor. In lieu of rubber fl.
Alt. 12	Glass railing at atrium balconies in lieu of steel mess guardrails
Alt. 13	Glass tile at elevator core in lieu of painted GWB
Alt. 14	Wood veneer at atrium balcony fasica and soffits in liew of GWB
Alt. 15	Custom wood welcome center desk at 1st floor lobby
Total	FINAL TOTALS WITHOUT ALT # 2 AND # 7

SOURCE OF FUNDS:

Gateway Building / Capital Account

BID (B-17)SUMMARY

VENDOR	Niram, Inc.* 91 Fulton St Boonton, NJ 07005	D & K Construction 155 Union Av Middlesex, NJ 08846 Greg Besley 09/29/10	Patock Construction 43 Gilbert St. North Tinton Falls, NJ 07701 Steven Walsh 9/28/10	Fitzpatrick & Associates 1115 Pine Brook Rd Tinton Falls, NJ 07724 John Fitzpatrick 09/29/10
Base Bid	\$22,177,000	\$21,987,000	\$22,077,700	\$21,995,000
Alt. 1	\$780,000	\$910,965	\$1,237,700	\$1,295,000
Alt. 2				, , , , , , , , , , , , , , , , , , , ,
Alt. 3	\$6,000	\$82,200	\$67,000	\$53,000
Alt. 4	\$137,500	\$49,100	\$47,000	\$65,000
Alt. 5	\$172,000	\$147,000	\$187,000	\$196,000

Alt. 6	\$176,000	\$319,000	\$267,700	\$350,000
Alt. 7				· · · · · · · · · · · · · · · · · · ·
Alt. 8	\$170,000	\$222,000	\$277,700	\$250,000
Alt. 9	\$400,000 ~	\$454,000	\$195,770	\$169,000
Alt. 10	\$82,000	\$50,000	\$60,777	\$57,000
Alt. 11	\$14,000	\$7,500	\$14,700	\$10,000
Alt. 12	\$30,000	\$8,500	\$47,777	\$49,000
Alt. 13	\$124,000	\$108,000	\$111,777	\$116,000
Alt. 14	\$80,000	\$21,000	\$35,700	\$67,000
Alt. 15	\$28,000	\$27,000	\$23,700	\$24,000
Total	\$24,376,500	\$24,393,265	\$24,652,001	\$24,696,000

* RECOMMENDED VENDOR

VENDOR	Baro Construction 400 Feheley Drive King of Prussia, PA Joelle Newell 10/7	Milric Construction 4900 Highway 33 Neptune, NJ 07753 Ben Geltzeiler 10/1	Dandrea Construction 407 Commerce Lane West Berlin, NJ 08091	Tormee Construction 709 Sycamore Av Tinton Falls, NJ 07724 W. Scott Havard 9/28/10
Base Bid	\$21,989,600	\$22,117,411	\$22,469,000	\$22,450,000
Alt. 1	\$1,371,000	\$1,182,474	\$1,150,000	\$1,235,000
Alt. 2				
Alt. 3	\$91,570	\$36,930	\$111,000	\$105,000
Alt. 4	\$119,550	\$49,488	\$45,000	\$57,000
Alt. 5	\$71,100	\$179,638	\$187,000	\$210,000
Alt. 6	\$457,800	\$320,303	\$154,000	\$325,000
Alt. 7				
Alt. 8	\$291,550	\$297,157	\$272,000	\$368,000
Alt. 9	\$80,500	\$375,000	\$397,000	\$175,000
Alt. 10	\$60,400	\$62,034	\$62,000	\$70,000
Alt. 11	\$12,635	\$13,450	\$10,500	\$16,000
Alt. 12	\$28,500	\$46,504	\$54,000	\$60,000
Alt. 13	\$146,700	\$169,000	\$115,000	\$162,000
Alt. 14	\$119,700	\$34,100	\$77,000	\$36,000
Alt. 15	\$25,350	\$21,400	\$21,600	\$26,000
Total	\$24,865,955	\$24,904,889	\$25,125,100	\$25,295,000

	Benjamin R.Harvey Co.	EPIC Management	Chanree Construction	Hall Construction
	9 Cindy Lane	136 11 th street	2399 Highway 34	149 Yellow brook Rd
VENDOR	Ocean, NJ 07712	Piscataway, NJ 08854	Manasquan, NJ 08736	Farmingdale, NJ 07727
			Susan 10/4	Mark D. Hall 09/30
Base Bid	\$22,649,000	\$22,490,000	\$22,999,000	\$22,647,000
Alt. 1	\$1,364,000	\$1,300,000	\$1,300,267	\$1,100,000
Alt. 2				
Alt. 3	\$83,365	\$34,000	\$57,000	\$50,000
Alt. 4	\$59,105	\$41,000	\$54,000	\$240,000
Alt. 5	\$157,500	\$163,000	\$173,000	\$130,000
Alt. 6	\$212,854	\$275,000	\$367,000	\$250,000
Alt. 7				·
Alt. 8	\$364,000	\$240,000	\$250,000	\$300,000

Alt. 9	\$206,000	\$485,000	\$70,000	\$500,000
Alt. 10	\$60,000	\$55,000	\$60,000	\$55,000
Alt. 11	\$14,000	\$13,000	\$8,000	\$12,000
Alt. 12	\$22,603	\$68,000	\$42,000	\$67,000
Alt. 13	\$124,000	\$109,000	\$119,000	\$120,000
Alt. 14	\$34,215	\$130,000	\$10,000	\$40,000
Alt. 15	\$24,600	\$35,000	\$20,000	\$30,000
Total	\$25,375,242	\$25,438,000	\$25,529,267	\$25,541,000

	Terminal Construction	Ernest Bock & Sons	Sambe Construction	Hunter Robert Construction
	215 Highway 17 South	2800 Southampton Rd	1650 Hylton Road	60 Park Place
VENDOR	Woodridge, NJ	Philadelphia, PA 19154	Pennsauken, NJ 08110	Newark, NJ 07102
	Joseph Zahuta 10/4	Heather Cahill 10/6	Yan Girlya 9/28	Peter Coyle 9/28
Base Bid	\$22,385,000	\$22,143,000	\$23,163,478	\$22,704,000
Alt. 1	\$1,400,000	\$1,540,000	\$1,185,000	\$1,550,000
Alt. 2				
Alt. 3	\$181,000	\$90,000	\$66,000	\$197,000
Alt. 4	\$247,000	\$60,000	\$61,000	\$158,000
Alt. 5	\$141,000	\$210,000	\$185,000	\$307,000
Alt. 6	\$350,000	\$416,000	\$183,000	\$395,000
Alt. 7				
Alt. 8	\$330,000	\$310,000	\$300,000	\$340,000
Alt. 9	\$80,000	\$505,000	\$395,000	\$200,000
Alt. 10	\$106,000	\$75,000	\$75,000	\$99,000
Alt. 11	\$13,000	\$16,500	\$14,000	\$10,000
Alt. 12	\$45,000	\$40,000	\$111,000	\$74,000
Alt. 13	\$151,000	\$175,000	\$125,000	\$173,000
Alt. 14	\$162,000	\$75,000	\$42,000	\$75,000
Alt. 15	\$27,000	\$40,000	\$26,000	\$45,000
Total	\$25,618,000	\$25,695,500	\$25,931,478	\$26,327,000

	APS Contracting	Turner Construction	Hall Building Co.	Brockwell & Carrington
	155-161 Pennsylvania Av	300 Atrium Drive	33 Main Street	1 Como Court
VENDOR	Paterson, NJ 07503	Somerset, NJ 08873	Fairmingdale, NJ 07727	Towaco, NJ 07082
	Mike //10/5/10	Douglas 09/30	Clint Hall 09/30/10	George Danielson 10/5
Base Bid	\$24,230,000	\$23,023,000	\$24,434,000	\$24,646,000
Alt. 1	\$1,070,000	\$1,545,300	\$1,490,000	\$1,250,000
Alt. 2				
Alt. 3	\$100,000	\$234,000	\$64,000	\$65,000
Alt. 4	\$38,000	\$341,846	\$60,000	\$75,000
Alt. 5	\$190,000	\$166,655	\$180,000	\$290,000
Alt. 6	\$200,000	\$544,140	\$405,000	\$280,000
Alt. 7				·
Alt. 8	\$183,000	\$266,686	\$292,600	\$350,000
Alt. 9	\$150,000	\$480,000	\$215,000	\$550,000
Alt. 10	\$90,000	\$86,580	\$79,000	\$42,000
Alt. 11	\$10,000	\$10,080	\$11,800	\$14,000
Alt. 12	\$50,000	\$80,800	\$45,000	\$60,000
Alt. 13	\$140,000	\$140,160	\$105,900	\$130,000
Alt. 14	\$20,000	\$55,396	\$79,000	\$66,000
Alt. 15	\$45,000	\$25,808	\$26,000	\$25,000
Total	\$26,516,000	\$27,000,451	\$27,487,300	\$27,843,000

	Stanker & Galetto	Wallace Brothers	Michael Riesz & Co.	Delric Construction
	317 W. Elmer Rd	413 Railroad Sq	588 New Brunswick Av	845 Belmont Avenue
VENDOR	Vineland, NJ	Pt. Pleasant Bch,	Fords, NJ 08863	No. Haledon, NJ 07508
	08360	NJ 08742		
	Tom Viviano 9/29			
Base Bid	\$25,668,790	\$26,970,000	\$27,507,000	\$29,531,000
Alt. 1	\$1,617,187	\$1,299,000	\$1,536,000	\$985,000
Alt. 2				
Alt. 3	\$108,000	\$215,000	\$105,000	\$120,000
Alt. 4	\$81,164	\$64,000	\$283,000	\$259,000
Alt. 5	\$320,465	\$210,000	\$197,000	\$260,000
Alt. 6	\$293,918	\$317,000	\$305,000	\$621,000
Alt. 7				
Alt. 8	\$864,613	\$274,000	\$490,000	\$310,000
Alt. 9	\$624,526	\$255,000	\$535,000	\$545,000
Alt. 10	\$128,580	\$56,700	\$90,000	\$115,000
Alt. 11	\$10,325	\$8,500	\$16,000	\$10,000
Alt. 12	\$155,280	\$157,000	\$85,000	\$120,000
Alt. 13	\$130,345	\$185,000	\$165,000	\$120,000
Alt. 14	\$44,958	\$74,500	\$58,000	\$80,000
Alt. 15	\$31,488	\$26,500	\$24,000	\$65,000
Total	\$30,079,639	\$30,112,200	\$31,396,000	\$33,111,000

The following is a list of vendors who were also invited to submit bids:

McGraw Hill Construction 3315 Central Avenue Hot Springs, AR 71913-6138

Reed Construction Data 30 Technology Parkway South Norcross, GA 30092

Seacoast Builders Corp. 566 Halls Mill Road Freehold, NJ 07728

Hunter Roberts 1717 Arch Street Philadelphia, PA 19103

Gingerilli Brothers Inc 2606 Route 37 East Toms River, NJ 08753

Domus, Inc 346 East Walnut Lane Philadelphia, PA 19144

Racanelli Construction Co., Inc 1895 Walt Whitman Road Melville, NY 11747 T.N. Ward Company 815 Atlantic Avenue Atlantic City, NJ 08401

Mid Atlantic BX 2501 North Front Street Harrisburg, PA 17110 Prismatic Development 60 Route 46 East Fairfield, NJ 07004-3027

Kane Communications, LLC 572 Whitehead Road Trenton, NJ 08619

Corbra Construction Co, Inc 70 Porete Avenue No. Arlington, NJ 07031-7635

Dobco Inc. 15 Corporate Drive Wayne, NJ 07470 Clemens Construction Co., Inc. 1435 Walnut Street Philadelphia, PA 19102

Thomas P Carney, Inc. 2490 Village Road Langhorne, PA 19047 CDC/Didtool One Oakbrook Terrace Oak Brook Terrace, IL 60181

Board Meeting: January 30, 2012

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EXHIBIT A-12

POLICY

1. Public Hearing

Prior to adoption of the college's tuition/fee schedule the Board of Trustees shall conduct a public hearing so that an opportunity to be heard will be afforded those members of the college community who wish to address the proposed tuition/fee revisions. The public hearing may be scheduled to occur during a previously scheduled public meeting of the Board of Trustees. Not less than seven days in advance of the public hearing the Secretary of the Board shall provide notice of the hearing by posting announcements on bulletin boards in college buildings, by publicizing in the OCC Viking News (when possible), and/or by forwarding an interoffice memo to college employees.

Schedule of Tuition and Fees

The tuition and fee rates for credit courses applicable to all students are set forth on the attached schedule effective as of the date indicated. In order to recover costs not paid for by appropriations from Ocean County, out-of-county students not enrolled under chargeback certification are required to pay higher tuition charges; out-of-state students pay even higher tuition charges in order to recover costs not paid for by appropriations from Ocean County and the State of New Jersey.

3. College/Student Fee

This fee is established as a per credit charge and partially covers expenses that include student government, student clubs and organizations, student publications, student social activities, student health services, counseling services, transfer and placement services, financial aid services, admissions and records services, and intercollegiate athletics. Out-of-county, out-of-state, and out-of-country students pay the same college/student fee as county residents.

4. Course Fees

A course fee as listed on the attached schedule will be required of all students enrolled in certain designated courses. Fee categories appear in the college catalog at the conclusion of the applicable course descriptions.

5. Ocean County Senior Citizen Tuition Rate

Eligible Ocean County senior residents (see Policy #5325 for eligibility criteria) may enroll in college credit courses on a space available basis at a reduced rate tuition as shown on the attached schedule. Senior residents shall pay course fees, and other required fees as provided in the approved schedule of tuition and fees, except for the college/student fee, and excluding all online courses.

6. National Guard Tuition Waiver

Eligible NJ National Guard and their surviving spouses and children (see Ppolicy #5335 for eligibility criteria) will be permitted to enroll in any college credit course (not to exceed 15 credits per semester) without payment of tuition charges. However, students enrolled under this waiver will be required to pay all college/student fees, course fees, late fees and other fees listed on the schedule of tuition and fees.

Tuition Waiver for Eligible Participants in Job Training Programs

Eligible New Jersey Job Training Program Participants (see $\underline{\mathbb{P}}$ policy $\underline{\#}5340$ for eligibility criteria) will be entitled to waiver of payment of that portion of tuition from the program which is not covered by financial aid, excluding all online courses. The program participant will be required to pay all other applicable fees.

POLICY (Cont'd)

8. Volunteer Fire, First Aid and Rescue Squad Tuition Waiver

Eligible volunteer fire, first aid, and rescue squad volunteers, dependent children, and spouse (see Ppolicy #5345 for eligibility criteria) will be permitted to enroll on a space available basis; in any college credit course and receive up to \$600 in tuition credit per year, not to exceed \$2,400 for the member, children, and spouse collectively over a four-year period. Students enrolled under this waiver shall pay all college/student fees, course fees, late fees and other fees listed on the schedule of tuition and fees.

9. International Education Schedule of Tuition and Fees

The current tuition and fee rates applicable for international education courses and programs are set forth on the attached schedule.

10. Eligible Ocean County High School Students

Eligible currently enrolled Ocean County high school students (see Ppolicy #5122 for admission criteria and Ppolicy #5327 for eligibility criteria) may enroll in college credit courses and receive a Board of Trustees scholarship award for the first six credits as shown on the attached schedule. Eligible high school students shall pay no college/student fees. This benefit excludes all online courses.

Revision Dates for Tuition and Fee Schedules are shown on attached Schedules.

Adopted: December 12, 1994 Revised: May 24, 1999

Revised: September 27, 1999 Revised: November 5, 2001 Revised February 25, 2002

Revised: July 25, 2011

POLICY (Cont'd)

TUITION AND FEES PER CREDIT - Effective Fall 2011

Ocean County Residents\$ 984.00Tuition per credit	Out-of-County Residents \$ 13026.00 Tuition per credit
Out-of-State ResidentsTuition per credit\$ 215.00College/student fee per credit187.00Technology fee124.00Total per credit\$ 2453.00	E-LearningDistance Education Courses-Ocean County Residents Tuition per credit
Eligible Ocean County Silver Edge Senior Citizens Tuition per credit	E-LearningDistance Education Courses—Out-of-County Residents Tuition per credit \$215.00 College/student fee per credit 0.00 Technology fee \$12-0.00 Total per credit \$22745.00
Eligible New Jersey National Guard Members/ Surviving Spouse/Surviving Children Tuition (up to 15 cr.)	Eligible Ocean County HS Jump Start Students (1-6) Credits), 12th Grade Initiative Students (1-11 Credits) Tuition per credit
Total per credit\$ 3028.00 Tuition (above 15 cr.) per cr\$ 984.00 College/student fee per credit	College/student fee per credit \$ 0.00 Technology fee \$ 124.00 Trustee Discount \$-335.00 Total per credit \$ 770.00
Total per credit above 15 \$ 1282.00 Eligible New Jersey Job Training Program Participants Tuition per credit	Ocean County High School Early Admission Students (12 or more credits) See Ocean County Resident Rate
College/Student fee per credit	See Ocean County Resident Rate
Eligible Volunteer Fire, First Aid and Rescue Squad Mem Tuition Credit up to \$600.00 per year (July 1 - June 30) children, and spouse collectively over a four-year period	to a maximum of \$2,400 for the member.
College/student fee per credit\$ 187.00 Technology fee	n above limits)

OTHER FEES

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A nonrefundable deposit is required of newly accepted nursing students.

POLICY (Cont'd)

2.	Graduation and Certificate Fee A graduation fee is due at the time of application for graduation. \$25.00 A cap & gown fee is charged to those students who plan to attend graduation 42.00 A document preparation fee is charged students receiving certificates. \$10.00
3.	Security Office
	All parking violation fees will be collected by the Cashiers Office. Vehicle Violation Ticket:
4.	Office of Student Life Emergency Loan Overdue Fees The following penalties will be assessed to students who are delinquent in payment of the Office of Student Life Emergency Loans: 14-20 days overdue
5.	-Return Check Fee for any College Payment\$25.00
6.	A \$20.00 Rregistration fee is charged to all students for each registration term\$20.00 Excludesing all online courses.
7.	Post Registration Charge
8.	Tuition Payment Plan\$30.00 (6-11 credits), \$50.00 (12+ credits) The college provides a payment plan for qualified students. A late payment or missed payment will incur a \$20.00 charge. Collection and/or attorney fees may also be charged.
9. travel	LPN Career Mobility Option Charges a. Medical Course Technician Option Credit by Practical Examination Fee for NURS 175 Exam: \$500250.00 plus \$100 for 1st credit plus \$50 for each additional credit. mileage reimbursement for faculty
	b. Nursing - Profile Examination\$ 50.00

Glinical Exam......\$180.00/day Lab Practicum Exam......\$ 75.00

POLICY (Cont'd)

10.

Credit by Examination Fee. \$100.00 for 1st credit plus \$50.00 for each additional credit

11. Testing Center Fees (per test)

	<u>ing Center Fees (per test)</u>	
A.	College Level Examination Program (CLEP)	\$ 25.00
В.	Defense Activity for Non-Traditional Education Support (DANTES)	35.00
C.	Thomas Edison State College Tests	30.00
D.	Accuplacer Tests	
	First time full test	20.00
	Challenge full test	20.00
	College level Math	5.00
E.	Independent Study/Distance Learning	30.00
	A fee charged to non-OCC students to proctor	
	independent study/distance learning course tests.	
F.	Technology Test	30.00
G.	TEAS Nursing Examination	50.00
Н.	Licensing Examination/Business Examination (3 hours)	45.00
	Every hour after 3 hours	10.00

12. Course Fees

Code	Fee	Code	Fee	Code	Fee
1	\$ 240.00	4	\$ <u>50</u> 75. 00	7	Online Courses \$100750.00
2	\$ 25.00	5	\$ <u>63</u> 125.00	8	Nursing Only \$1, 750000.00
3	\$ <u>32</u> 50.00	6	\$ <u>75</u> 300. 00	8	\$1,500.00 [Nursing ONLY]
				40	\$100.00 Online Courses (Employees and Dependants Only)

13. Student Insurance

In accordance with NJ State Law, full-time students will be charged for health insurance unless the student can show proof of health coverage. Insurance for part-time students is offered to students as an option. Rates include a \$1.00 Administration Fee.

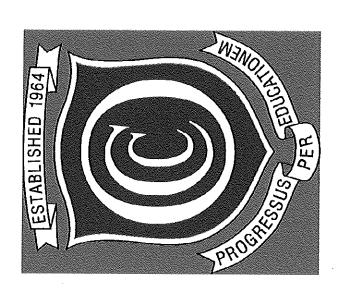
Date of Coverage	Cost Per Full-time Student	Cost Per Part-time Student
Summer Terms	A 40.4. T 0	
5/ <u>21</u> 49/1 <u>2</u> 0 – 9/01/1 <u>2</u> 0	\$194.50	\$30.50
5/18/1 <u>3</u> 4 – 9/01/1 <u>3</u> 4	\$1 <u>9</u> 4.50	\$30.50
<u>Full-Year</u>		
9/01/ <u>11</u> 09 – 9/01/ <u>12</u> 10	\$26.00	\$5 <u>4</u> 2.00
9/01/1 <u>2</u> 0 – 9/01/1 <u>3</u> 4	\$26.00	\$ <u>54</u> 2.00
Spring Session		

Date of Coverage	Cost Per Full-time Student	Cost Per Part-time Student
1/23/1 <u>2</u> 0 – 9/01/1 <u>2</u> 0	<u>\$26.0019.50</u>	\$ <u>30.50</u> 42.00
1/21/1 <u>3</u> 4 – 9/01/1 <u>3</u> 4	\$ <u>26.00</u> 19.50	\$ 30.5042.00

POLICY (Cont'd)

	Adopted: December 12, 1994 Revised: April 22, 1996 Revised: June 23, 1998 Revised: May 24, 1999 Revised: January 25, 2000 Revised: November 5, 2001 Revised: May 28, 2002 Revised: November 10, 2003 Revised: September 27, 2004 Revised: January 27, 2006 Revised: August 28, 2006 Revised: April 27, 2009	Revised:	January 28, 2008	Revised: February 26, 1996 Revised: April 28, 1997 Revised: March 22, 1999 Revised: November 4, 1999 Revised: January 22, 2001 Revised: April 15, 2002 Revised: February 24, 2003 Revised: May 4, 2004 Revised: April 25, 2005 Revised: June 26, 2006 Revised: January 22, 2007 Revised: March 24, 2008 Revised: March 28, 2011
1	Revised: April 27, 2009 Revised: July 25, 2011	Revised:	• •	Revised: March 28, 2011
,		***************************************	mmonatel (Anthonories and Anthonories and Anthonories and Anthonories (Anthonories)	

EXHIBIT A-13



Ocean County College FY 12/13 Budget Request January 30, 2012

To: Dr. Jon H. Larson, President

From: Sara Winchester

Vice President of Finance and Administration

Date: January 30, 2012

Fiscal Year 2012-2013 Operating Budget Request

Enclosed is Ocean County College's Operating Budget Request for fiscal year July 1, 2012 to

June 30, 2013.

The overall budget is predicated on anticipated revenues in the amount of \$60,317,642. Compared to the amended operating budget for FY 2010-2012, the primary changes to our revenue sources are expected to be as follows:

Enrollment	Overall Level (Decrease in traditional enrollment offset
	by increase in e-learning)
Tuition	\$4.00 increase (from \$94 per credit to \$98)
College Fee	\$1.00 increase (from \$17 per credit to \$18)
Technology Fee	\$1.00 increase (from \$11 per credit to \$12)
Course Fees including Nursing	Various increases
County of Ocean	Level
State of New Jersev	i evel

On the expenditure side, the most significant increases/(decreases) were as follows:

Employer contribution to pension funds	\$481,061
Salary Increases	\$588,356
Employee Health Benefits	\$120,581
Utilities	\$170,352
Campus Expansion	\$178,129
E-Learning Program Expenses	\$350,000
Adjunct Payroll	\$264,000
Position Reductions/Vacancy Freeze	(\$958,767)
Reduction of Contribution to Debt Service (\$500,000)	(\$500,000)
Subject to the OCC Board of Trustee's appro	Subject to the OCC Board of Trustee's approval this month, this budget will next be presented to

the Ocean County Board of School Estimate in March, 2012.

Summary of Tuition & Fee Recommendations Board Retreat January 17, 2012

	FY09	90	FY10)	FY11		Current FY12		Proposed FY13
Tutition	()	94	es S	92	εs	8	8	4	\$ 98
College Fee per Credit	↔	17	↔	17	↔	17	es L	17	\$ 18
Technology Fee per Credit	↔	7	υ	7	υ	7	S	_	\$ 12

Course Fees No increases since FY05. Increases recommended per analysis.

Nursing Course Fee Increase from \$1500 to \$1750 (see analysis).

Payment Plan/Late Fees No change. Registration Fee No change.

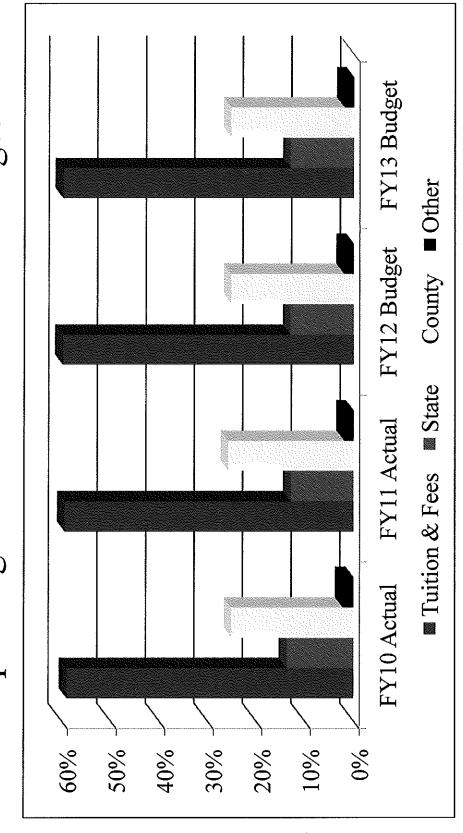
Enrollment	FY09	FY10	FY11	FY12	FY13
On Campus Enrollment in Credits 222,975	222,975	216,404	208,562	200,352	194,341
E-Learning Credits		26,014	29,165	34,998	40,247
Total Credits 222,975	222,975	242,418	237,727	235,350	234,588

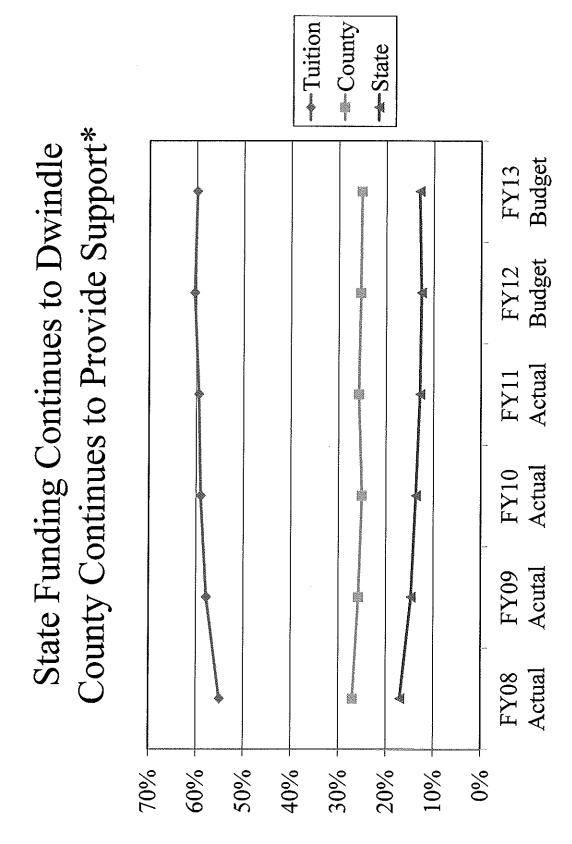
	Current	Proposed
E-Learning In County	FY12	FY13
	\$150 no fees	\$98 + Fees
	Tuition	86
E-Learning Course Fee \$100/Course	\$100/Course	90 8
	College Fee	\$ 18
	Tech Fee	\$ 12
		\$ 158

	Current	Proposed
E-Learning Out of County	FY12	FY13
	\$215 no fees \$195 + fees	\$195 + fees
	Tuition	\$ 195
E-Learning Course Fee \$100/Course	\$100/Course	\$ 30
	College Fee	ι છ
	Tech Fee	\$ 12
		\$ 237

Actual 6/30/2011 Tuition	Original Budget FY 11 - 12 22,645,735 3,687,563 2,833,358 2,668,668	Original Revised Budget Budget FY 11 - 12 3/2/2011 22,645,735 22,645,735 2		Original		
ing Tuition ng Course Fee Tee Incr (incl 2gy Fee I All Fees: edit Tuition & Fees I All Fees: delt Tuition & Alt. Selations & Alt. Support Support	FY 11 - 12 22,645,735 3,687,563 2,833,358 2,668,668	3/2/2011 22,645,735	Budget	Budget	Increase	% of
ing Tuition ng Course Fee Tee Incr (incl agy Fee I All Fees: edit Tuition & Fees clations & Alt. ition & Fees	22,645,735 3,687,563 2,833,358 2,668,668	22,645,735	11/7/2011	FY 12 - 13	(Decrease)	Budget
ng Turtion ng Course Fee Tee Incr (incl 2gy Fee 1 Plan/Late Fees tion Fee 1 All Fees: edit Tuition & Fees All Customized Aelations & Alt. ition & Fees ition & Fees	3,687,563 2,833,358 2,668,668		23,643,665	23,916,273	272,608	
ng Course Fee Tee Incr (incl ogy Fee t Plan/Late Fees tion Fee I All Fees: edit Tuition & Fees delations & Alt. customized telations & Alt. selation & Fees ittion & Fees	3,687,563 2,833,358 2,668,668					
Fee Incr (incl bay Fee t Plan/Late Fees tion Fee I All Fees: edit Tuition & Fees and Education Incl. Customized clations & Alt. ition & Fees	3,687,563 2,833,358 2,668,668			1,183,756	1,183,756	
Fee Incr (incl ogy Fee t Plan/Late Fees tion Fee I All Fees: edit Tuition & Fees Ing Education Incl. Customized Relations & Alt. Ingort Support Support	2,668,668	3,687,563	3,616,466	4,077,708	461,242	
Pees Pees Pees Pees Pees Pees Pees Pees	2,668,668	4,000,000	2,112,333	1,880,884	(175,571)	
S Fees That The Fees Fees Fees Fees Fees Fees Fees Fe	2,668,668			378.708	378.708	
t ind.		2,668,668	2,617,161	2,815,067	197,906	
A P P P P P P P P P P P P P P P P P P P	288,833	288,833	265,516	252,240	(13,276)	
R Fees Incl.	10,063,071	10,063,071	9,230,858	11,313,436	2,082,579	15.8%
The state of the s		•				
	32,708,807	32,708,807	32,874,523	35,229,710	2,355,187	56.3%
	1,941,030	1,941,030	1,939,435	1,751,548	(187,887)	
i						
	265,997	265,997	157,283	199,430	42,147	
	34,915,834	34,915,834	34,971,241	37,180,688	2,209,447	59.9%
County Support	7,289,831	7,575,585	7,575,585	7,575,585	•	13.0%
ns 15	14,600,259	14,600,259	14,600,259	4,	,	
ž	100,000	100,000	100,000		•	0
i oral County Support	14,700,239	14,700,239	14,700,259	14,700,259		%.7°C7
come:				1 1 1		
Interest 167,992	207,030	207,030	167,992	167,992	•	
0,	672,243	672.243	918,740	643.118	(275.622)	
Come	929 273	929 273	1 126 732	864 140	(275,622)	1 0%
2	2:2'22	217(272	201100111	211120	(=10,0==)	
Revenue: 58,989,492	57,835,197	58,120,951	58,383,817	60,317,642	1,933,825	100.0%

Operating Revenue Source Percentages FY11/12 Budget Request Ocean County College





The County of Ocean Provides Additional Capital Support Not Reflected in the Operating Budget

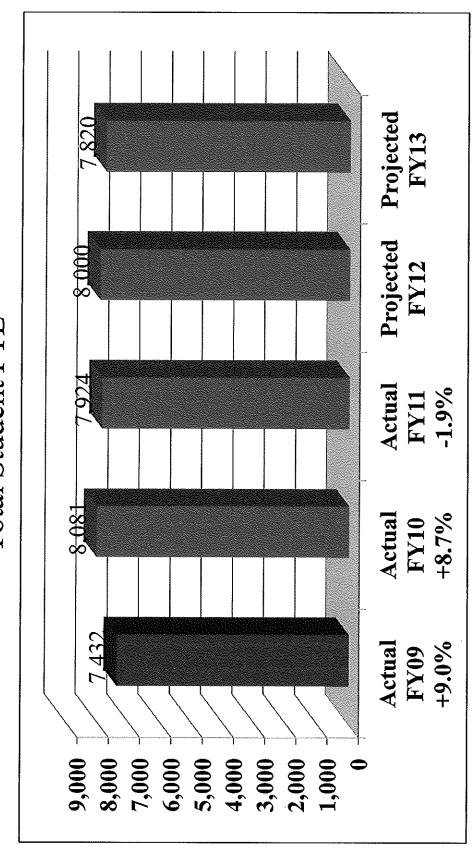
Ocean County College Budget Statement Fiscal Year 2012-2013

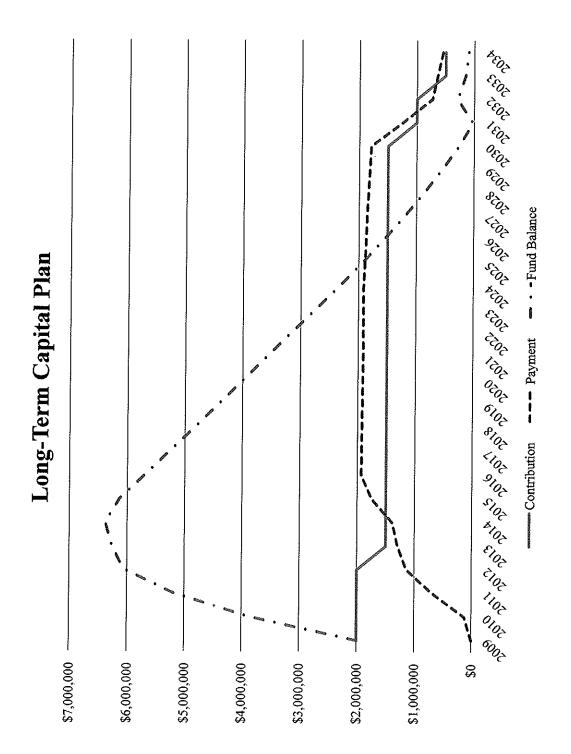
BUDGET	REQUEST	FY 12-13		\$37,180,688	7,575,585	14,700,259	861,110		\$ 60,317,642		\$21,343,486	\$10,574,063	5,787,790	10,765,753	9,764,147	582,403	1,500,000	\$60,317,642
AMENDED	BUDGET	FY 11-12		\$34,971,241	7,575,585	14,700,259	1,136,732		\$58,383,817		\$19,728,371	\$10,454,116	5,561,733	10,722,358	9,334,836	582,403	2,000,000	\$58,383,817
	ACTUAL	FY 10-11		\$35,077,713	7,575,585	15,200,259	1,135,935		\$58,989,492		\$19,141,739	\$9,338,747	5,073,934	11,088,335	9,006,718	542,164	2,000,000	\$56,191,637
			REVENUE	Tuition and Fees	State of NJ	County of Ocean	Miscellaneous	TOTAL OPERATING	REVENUE	EXPENDITURES :	Instruction	Academic Support	Student Service	Institutional Support	Operation & Maint. Of Plant	Scholarships	Debt Service	TOTAL OPERATING EXPENDITURES

OCEAN COUNTY COLLEGE ANNUAL BUDGET REQUEST 2012-2013 EXPENDITURES BY FUNCTION AND CATEGORY

	Actual FY 10-11	Amended Budget FY 11-12	Budget Request FY 12-13	One Yr. % Increase (Decrease)	% of
A. Function		!		(2020)	3
Instruction	19,141,739	19,728,371	21,343,486	8.19%	35.39%
Academic Support	9,338,747	10,454,116	10,574,063	1.15%	17.53%
Sub Total Academic	28,480,486	30,182,487	31,917,549	5.75%	52.92%
Student Services	5,073,934	5,561,733	5,787,790	4.06%	8.60%
Institutional Support	11,088,335	10,722,358	10,765,753	0.40%	17.85%
Operation & Maint. of Plant	9,006,718	9,334,836	9,764,147	4.60%	16.19%
Scholarships & Fellowships	542,164	582,403	582,403	0.00%	0.97%
Debt Service	2,000,000	2,000,000	1,500,000	-25.00%	2.49%
Total Function	56,191,637	58,383,817	60,317,642	3.31%	100.00%
B. Category Personnel	28,770,563	29,135,494	30,966,115	6.28%	51.34%
Staff/Fringe Benefits	8,624,274	9,262,582	10,103,852	9.08%	16.75%
Sub Total -	700 800 70	320 000 00	74 060 067	7030 3	7000 08
Companisation	700,400,70	0,000,00	100,000,1	0.00.0	00.00
Operating	16,796,800	17,985,741	17,747,675	-1.32%	29.42%
Debt Service	2,000,000	2,000,000	1,500,000	-25.00%	2.49%
Total Category	56,191,637	58,383,817	60,317,642	3.31%	100.00%

Ocean County College FY13 Budget Request Total Student FTE





PROJECT Share County University State PROJECT FUNDS REQUIRED COMPILED		000		Kean	- "	ESTIMATED TOTAL	SOURCE OF	CONSTRUC. FUNDS	PROJECTED JOB
S3,000,000 S1,250,000 S1,250,000 S2,500,000 S0,000,000 S0,000,000 S1,100 S1,100,000 S2,500,000 S2,500,	PROJECT	Share	County	University	State	PROJECT COST	FUNDS		COMPLETION
S6,000,000 S1,250,000 S1,250,000 S2,500,000 S7,500,000 S1,250,000 S2,500,000 S7,500,000 S1,250,000 S2,500,000 S1,111 S2,125,000 S2,125,	Arts & Community Center Phase II	\$3,000,000				\$3,000,000B	3ond #1	9/1/09	9/1/10
St. 250,000 St. 2500,000 St. 2500	College Green Power (CHP)	\$6,000,000				\$6,000,000	3ond #1	3/1/11	1/1/12
S2,125,000 S2,125,000 S15,000,000 S8,500,000 F712 Chapter 12 771/12 S8,000,000 S2,125,000 S2,125,000 S1,500,000 S16,500,000 P712 Chapter 12 771/12 T71/12 S1,000,000 S375,000 S375,000 S375,000 S1,500,000 S1,500,000 S1,000,000 S1,000,000 S1,000,000 S1,000,000 S1,000,000 S2,500,000 S2,500,000 S5,000,000 S5,000,000 S2,500,000 S5,000,000 S2,500,000 S2,500,000 S5,000,000 S5,000,000 S5,000,000 S5,000,000 S5,000,000 S5,000,000 S2,500,000 S5,000,000 S5,000,000 S2,500,000 S2,500,000 S5,000,000 S2,500,000 S5,000,000 S2,500,000 S2,500,00	Athletic Field Improvements		\$1,250,000		\$1,250,000	\$2,500,000F	Y10 Chapter 12	9/1/10	9/1/11
\$2,125,000 \$2,125,000 \$4,250,000 \$8,500,000 FY12 Chapter 12 7/1/12 \$8,000,000 \$1,500,000 Available 7/1/12 7/1/12 \$375,000 \$375,000 \$1,500,000 FY13 Chapter 12 9/1/12 \$1,000,000 \$375,000 \$1,500,000 FY13 Chapter 12 9/1/12 \$1,000,000 \$375,000 \$1,500,000 FY13 Chapter 12 9/1/12 \$1,000,000 \$2,500,000 \$1,500,000 \$2,500,000 \$2,500,000 \$2,500,000 \$5,000,000 \$5,000,000 \$2,500,000 \$2,500,000 \$5,000,000 \$5,000,000	OCC/Kean Gateway Building	\$7,500,000	\$7,500,000	\$15,000,000		\$30,000,000	sond #2	3/1/11	9/1/12
\$2,125,000 \$2,125,000 \$2,125,000 \$4,250,000 \$8,500,000 \$7/1/12 \$8,000,000 \$1,500,000 \$1,500,000 \$1,500,000 \$1/1/12 \$1/1/12 \$1,000,000 \$1,000,000 \$1,500,000 \$1,500,000 \$1/1/12 \$1/1/12 \$1,000,000 \$1,000,000 \$1,000,000 \$1/1/12 \$1/1/12 \$1/1/12 \$1,000,000 \$2,500,000 \$2,500,000 \$2,500,000 \$2,500,000 \$31/14	College Center								
\$8,000,000 \$8,000,000 CC Fund Balance 7/1/12 \$375,000 \$375,000 \$15,500,000 FY13 Chapter 12 9/1/12 \$1,000,000 \$1,000,000 FY13 Chapter 12 9/1/12 \$1,000,000 \$1,000,000 \$1,000,000 \$1/1/2 \$1,000,000 \$2,500,000 \$2,500,000 \$2,500,000 \$2,500,000 \$2,500,000 \$5,000,000 \$5,000,000	FY12 Chapter 12	\$2,125,000	\$2,125,000		\$4,250,000	\$8,500,000 F	Y12 Chapter 12	7/1/12	12/1/13
\$375.000 \$375.000 \$750.000 \$1,500,000 FY13 Chapter 12 9/1/12 8/1,000,000 FY13 Chapter 12 9/1/12 8/1,000,000 \$1,000,00	Fund Balance	\$8,000,000				\$8,000,000	OCC Fund Balance	7/1/12	12/1/13
\$375,000 \$375,000 \$1,500,000 FY13 Chapter 12 9/1/12 was designated for CHP; \$1,000,000 \$1,000,000 \$1,000,000 \$1/1/2 \$1,000,000 \$1,000,000 \$1/1/2 \$19,000,000 Total Project \$19,000,000 \$5	The second secon					\$16,500,000 A	vailable 7/1/12		
\$375,000 \$375,000 \$750,000 \$71,500,000 FY13 Chapter 12 9/1/12 81,000,000 FY13 Chapter 12 9/1/12 81,000,000 S1M grant received 9/1/12 81,000,000 Total Project 82,500,000 S2,500,000 S2,500,0									
\$1,000,000 \$1,000,000 \$1M grant received 9/1/12 \$2,500,000 \$1M grant received 9/1/12 \$2,500,000	FY13 Chapter 12	\$375,000	\$375,000		\$750,000	\$1,500,000F	Y13 Chapter 12	9/1/12	12/1/13
\$2,500,000 S2,500,000 S2,	Fund Balance	\$1,000,000				\$1,000,000\$	as designated for CHP; 1M grant received	9/1/12	12/1/13
\$19,000,000 Total Project Nr Renovations \$5,000,000 \$5,000,000 Bond #4 3/1/14 \$2,500,000 \$2,500,000 \$2,500,000 \$3/1/15						\$2,500,000			
or Renovations \$5,000,000 \$5,000,000 \$4 3/1/14 \$2,500,000 \$2,500,000 \$2,500,000 \$3/1/15						\$19,000,000 \$	otal Project		
\$2,500,000 \$2,500,000 \$3,1/15 \$5,000,000 Bond #5	Instructional Building Interior Renovations	\$5,000,000				\$5,000,000B	ond #4	3/1/14	9/1/15
	Southern Education Center	\$2,500,000	\$2,500,000			\$5,000,000	ond #5	3/1/15	9/1/16

Totals \$35,500,000 \$13,750,000 \$15,000,000 \$6,250,000 \$70,500,000