

EXHIBIT A



**BOARD OF TRUSTEES
Business/Finance Committee Agenda Items**

To: Board of Trustees
From: Office of the President
Date: July 21, 2016

The following Finance Committee items are recommended to the Ocean County College Board of Trustees for approval at its meeting on **Thursday, July 28, 2016:**

1. Recommend acceptance of the statement of income and expenditures as of June 30, 2016 (**Exhibit A-1**)
2. Recommend that the following contracts be awarded:
 - a. For the purchase of data storage systems for use at Ocean County College (**Exhibit A-2**)
 - b. For the first year of a two-year contract for campus wide copier services at Ocean County College (**Exhibit A-3**)
 - c. For transportation services of OCC athletic teams for sporting events at various locations (**Exhibit A-4**)
 - d. For transportation services for various Student Life trips at Ocean County College (**Exhibit A-5**)
3. Recommend adoption of resolutions to award the following contracts:
 - a. For the purchase of various instructional supplies and testing materials for the Continuing and Professional Education/Allied Health Department for use at Ocean County College (**Exhibit A-6**)
 - b. For the purchase of Accuplacer Tests for use by the Testing Center at Ocean County College (**Exhibit A-7**)

- c. For the purchase of database subscriptions for use in the Library at Ocean County College **(Exhibit A-8)**
- d. For the purchase of miscellaneous magazine, database, and periodical subscriptions for use in the Library at Ocean County College **(Exhibit A-9)**
- e. For the purchase of internet database subscriptions for use in the Library at Ocean County College **(Exhibit A-10)**
- f. For the purchase of miscellaneous books for use in the Library at Ocean County College **(Exhibit A-11)**
- g. For the purchase of miscellaneous books and Westlaw Campus Pro Database for use in the Library at Ocean County College **(Exhibit A-12)**
- h. For the purchase of college-wide general liability insurance for use at Ocean County College **(Exhibit A-13)**

EXHIBIT A-1

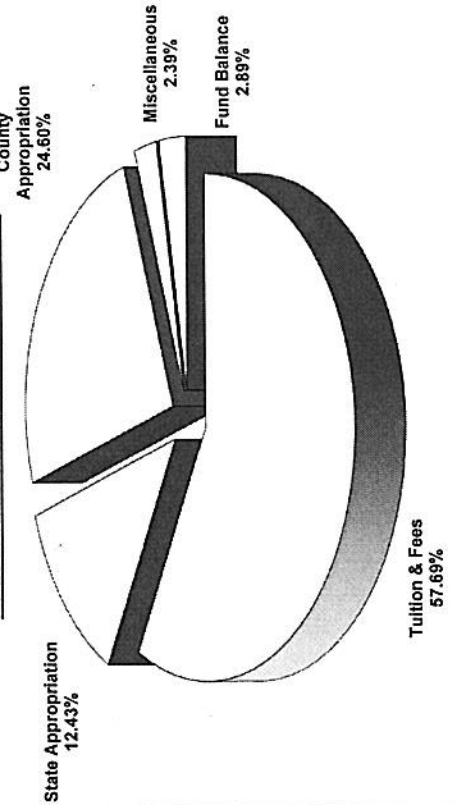
EXHIBIT A OCEAN COUNTY COLLEGE

STATEMENT OF CURRENT EXPENDITURES FY 2015-2016 For the Period Ending June, 2106 (not audited)

	ACTUAL	ENCUMBRANCES	TOTAL	BUDGET-REVISED	(OVER) UNDER BUDGET	% BUDGET
REVENUE:						
Tuition & Fees	34,187,273		34,187,273	34,469,486	282,213	99.18%
State Appropriation	7,414,713		7,414,713	7,426,489	11,776	99.84%
County Appropriation	14,700,259		14,700,259	14,700,259	0	100.00%
Miscellaneous	794,641		794,641	1,428,075	633,434	55.64%
Fund Balance			0	1,726,577	1,726,577	0.00%
Total Revenue:	57,096,886		57,096,886	59,750,886	2,654,000	95.56%

EXPENDITURES:						
Instruction	17,273,855	251,235	17,525,090	20,076,883	2,551,793	87.29%
Academic Support	9,119,211	1,103,085	10,222,296	10,830,413	608,117	94.39%
Student Services	5,282,879	107,214	5,390,093	5,948,108	558,015	90.62%
Institutional Support	11,957,822	888,365	12,846,188	11,707,322	(1,138,866)	109.73%
Plant Maint-Opr.	8,924,227	1,330,425	10,254,652	9,155,757	(1,098,895)	112.00%
Scholarships	371,294	0	371,294	532,403	161,108	69.74%
Debt Services	1,500,000	0	1,500,000	1,500,000	0	100.00%
Total Expenditures:	54,429,288	3,680,325	58,109,614	59,750,886	1,641,272	97.25%

FY 2016 BUDGET REVENUE SOURCES



06/30/16 YTD EXPENDITURES BY FUNCTION

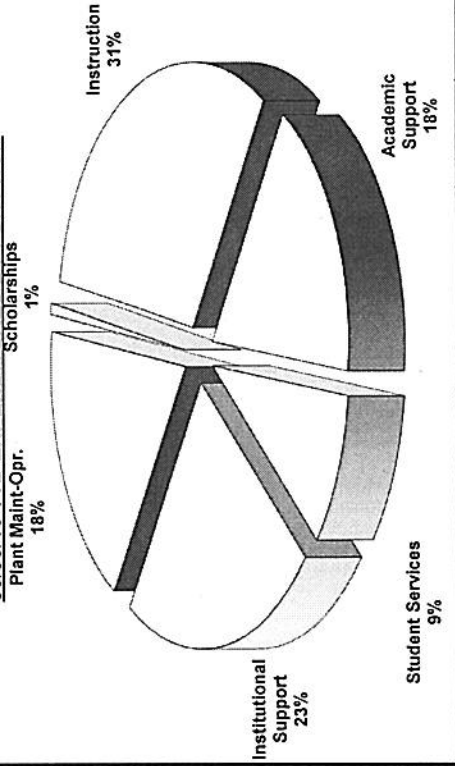


EXHIBIT A-2

OCEAN COUNTY COLLEGE

RECOMMENDATION: Recommend that a contract be awarded to **SHI International Corp.**, 290 Davidson Avenue, Somerset, NJ 08873, in the amount not to exceed **\$118,724.40** for the purchase and installation of Data Replication Site Solution, HP3PAR StoreServ for Ocean County College.

Said contract to be in accordance with bid specifications and bid requirements dated June 22, 2016 and the bid proposal received July 6, 2016

NATURE OF BID: Purchase and Installation HP#PAR StoreServ #16/17 B-25

BID ITEM #1: Total Bid Price

SOURCE OF FUNDS: HETI TECHNOLOGY INFRASTRUCTURE / MINOR CAPITAL - NETWORK
FY 2016/2017

BID SUMMARY:

VENDOR:	* SHI International Corp. 290 Davidson Avenue Somerset, NJ 08873
----------------	---

Item #1	\$118,724.40
---------	--------------

*Recommended Vendor

The following is a list of vendors also invited to bid:

CDW-G	mattcam@cdwg.com
MRA International	btirone@home.com
PCM-G	joseph.pasipanki@pcmg.com
ePlus Technology	gpashardis@eplus.com
Dimension Data	Vincent.pisciotta@Dimensiondata.com
Ocean Data	btoresco@oceandataforms.com
InfoTech Innovators	frank@dmlinfotech.com
WRCA	steverivera@wrca.net
Park IT Services	support@parkitservices.com
APV Electronics	Scott@APVelectronics.com
EJ Schuster	Michelle@ejschuster.com

EXHIBIT A-3

OCEAN COUNTY COLLEGE

RECOMMENDATION: Recommend that a contract be awarded to **T & G Industries, Inc. d/b/a TGI Office Automation**, 120 3rd Street, Brooklyn, New York 11231, in the amount not to exceed **\$20,000.00** for the first year of a two year contract for Campus Wide Copier Services at Ocean County College.

Said contract to be in accordance with bid specifications and bid requirements dated June 28, 2016 and the bid proposal received July 13, 2016

NATURE OF BID: Campus-wide Copier Services #16/17 B-26

Year One and Year Two

BID ITEM #1a: Preventative Maintenance Services (Equipment Table A)

BID ITEM #1b: Mark-Up on Supplies, Materials (Equipment Table A)

BID ITEM #2a: Service Calls / As Needed Services (Equipment Table B)

BID ITEM #2b: Mark-Up on Supplies, Materials (Equipment Table B)

SOURCE OF FUNDS: Mail Room & Copy Services / Copier Machine Maintenance & Repair
FY 2016/2017

BID SUMMARY:

VENDOR: *T & G Industries, Inc.
120 3rd Street
Brooklyn, NY 11231

FIRST YEAR

Item #1a	\$0.0075 per copy
Item #1b	14%
Item #2a	\$125.00 per hour
Item #2b	14%

SECOND YEAR

Item #1a	\$0.0075 per copy
Item #1b	14%
Item #2a	\$125.00 per hour
Item #2b	14%

*Recommended Vendor

The following is a list of vendors also invited to bid:

Lexmark International	sillian@lexmark.com
Able Group Technologies	alan@ablegrouptech.com
Ricoh USA	Lori.lewy@ricoh-usa.com
The Copy Shop	allenthecopyshop@aol.com
KT's Office Services	Kathy@ktoss.com
Keystone Digital Imaging, Inc	crupertus@kdi-inc.com
BAC Digital Data Services, LLC	bcannuli4@comcast.net
Toshiba Business Solutions	james.flowers@tbs.toshiba.com
Dynamic Advantage	oliverp@dynamicadvantage.com

OCEAN COUNTY COLLEGE

RECOMMENDATION: Recommend that a contract be awarded to **T & G Industries Inc., d/b/a TGI Office Automation**, 120 3rd Street, Brooklyn, New York 11231, in the amount not to exceed: **\$20,000.00** for the first year of a two year contract for Campus Wide Copier Services at Ocean County College.

Said contract to be in accordance with bid specifications and bid requirements dated June 28, 2016 and the bid proposal received July 13, 2016

NATURE OF BID: Campus-wide Copier Services #16/17 B-26

Year One and Year Two

BID ITEM #1a: Preventative Maintenance Services (Equipment Table A)

BID ITEM #1b: Mark-Up on Supplies, Materials (Equipment Table A)

BID ITEM #2a: Service Calls/As Needed Services (Equipment Table B)

BID ITEM #2b: Mark-Up on Supplies, Materials (Equipment Table B)

SOURCE OF FUNDS: Mail Room & Copy Services / Copier Machine Maintenance & Repair
FY 2016/2017

BID SUMMARY:

VENDOR: *T & G Industries, Inc.
120 3rd Street
Brooklyn, NY 11231

FIRST YEAR

Item #1a	\$0.0075 per copy
Item #1b	14%
Item #2a	\$125.00 per copy
Item #2b	14%

SECOND YEAR

Item #1a	\$0.0075 per copy
Item #1b	14%
Item #2a	\$125.00 per copy
Item #2b	14%

*Recommended Vendor

The following is a list of vendors also invited to bid:

Lexmark International sillian@lexmark.com

Able Group Technologies alan@ablegrouptech.com

Ricoh USA Lori.lewy@ricoh-usa.com

The Copy Shop allenthecopyshop@aol.com

KT's Office Services Kathy@ktoss.com

Keystone Digital Imaging, Inc crupertus@kdi-inc.com

BAC Digital Data Services, LLC bcannuli4@comcast.net

Toshiba Business Solutions james.flowers@tbs.toshiba.com

Dynamic Advantage oliverp@dynamicadvantage.com

EXHIBIT A-4

OCEAN COUNTY COLLEGE

RECOMMENDATION: Recommend that a contract be awarded to **Suburban Trails, Inc., A Coach USA Co.**, 750 Somerset Street, New Brunswick, NJ 08901 in the amount not to exceed: **\$20,284.00** for Bus Transportation Services for Athletics Sports Team Travel at Ocean County College.

Contract period: July 25, 2015 – June 30, 2017

Said contract to be in accordance with proposal specifications and requirements dated June 21, 2016 and the proposals received July 8, 2016.

NATURE OF PROPOSAL: Bus Transportation Services for Athletics Sports Team Travel
RFQ 16/17 Q-10

ITEM #1: Total Price for All Trips without Gratuity (based on Trip List)

ITEM #2: Gratuity Allowance for Trips

ITEM #3: Total Price Including Gratuity (based on Trip List)

SOURCE OF FUNDS: INTERCOLLEGIATE ATHLETICS / TRAVEL - ATHLETES
FY 2016/2017

PROPOSAL SUMMARY

VENDOR	ITEM #1	ITEM #2	ITEM #3	EVALUATION RESULTS TOTAL POINTS
*Suburban Trails, Inc., A Coach USA Co. 750 Somerset Street New Brunswick, NJ 08901	\$19,654.00	\$630.00	\$20,284.00	128
David Thomas Tours, Inc. dba David Thomas Trailways 14005 McNulty Road Philadelphia, PA 19154-1107	\$29,671.00	\$840.00	\$30,511.00	99
Stout's Charter Service, Inc. 20 Irven Street Trenton, NJ 08638	\$19,950.00	\$525.00	\$20,475.00	117
Classic Cruisers, Inc. dba Classic Tours 2150 Rt. 70 Manchester, NJ 08759	\$21,950.00	\$1,050.00	\$23,000.00	99

* RECOMMENDED VENDOR

The evaluation committee assessed the proposals based on the following selection criteria:

1. Cost
2. Availability/ability to meet schedule
3. Reservation policy
4. Cancellation policy
5. References

The following is a list of vendors also invited to submit proposal:

Stout's Transportation	saiegleer@stoutstransportation.com
A1 Limousine, Inc.	jturchin@allimo.com
First Student Charter Center	atlanticcharterquotes@firstgroup.com
Academy Express, LLC	Scarrelli@academybus.com
Garden State Getaways	gsggetaways@msn.com
Trolley Tours, Inc.	Danielle.trolley@comcast.net
The Bus Bank	bbednarek@BusBank.com
Shooboo Shuttle	rideme@shoobooshuttle.com
Classic Tours	denise@classictoursnj.com
Greyhound	Kimberly.Hanley@greyhound.com
US Coachways	ssolomon@uscoachways.com
State Shuttle	carol@stateshuttle.com
Trailways	charters@trailways.com
Star Tours	info@starttours.com
Coach USA Suburban Transit	Zarco.Zecevic@coachusa.com
Raritan Valley Bus Service	Debra@raritanvalleybus.com
VEI Limousine, Inc.	VEISales@VEILimo.com
United Coach Line	info@unitedcoachline.com
Irvin Raphael, Inc.	aweiss@raphaelbus.com
Concord Worldwide	reservations@concordeworldwide.com
Villani Bus Company, Inc.	info@villanibus.com

EXHIBIT A-5

OCEAN COUNTY COLLEGE

RECOMMENDATION: Recommend that a contract be awarded to **Suburban Trails, Inc., A Coach USA Co.**, 750 Somerset Street, New Brunswick, NJ 08901 in the amount not to exceed: **\$18,912.00** for Charter Bus Services for Student Life at Ocean County College.

Contract period: July 25, 2015 – June 30, 2017

Said contract to be in accordance with proposal specifications and requirements dated June 24, 2016 and the proposals received July 13, 2016.

NATURE OF PROPOSAL: Bus Transportation Services for Student Life
RFQ 16/17 Q-11

ITEM #1: Total Price for All Trips without Gratuity (based on Trip List)

ITEM #2: Gratuity Allowance for Trips

ITEM #3: Total Price Including Gratuity (based on Trip List)

SOURCE OF FUNDS: TRANSPORTATION / STUDENT CLUBS & ACTIVITIES
FY 2016/2017

PROPOSAL SUMMARY

VENDOR	ITEM #1	ITEM #2	ITEM #3	EVALUATION RESULTS TOTAL POINTS
*Suburban Trails, Inc., A Coach USA Co. 750 Somerset Street New Brunswick, NJ 08901	\$18,342.00	\$570.00	\$18,912.00	192
Vanderhoof Transportation Co., Inc.18 Wilfred Street West Orange, NJ 07052	\$23,150.00	\$1,200.00	\$24,350.00	118
Classic Cruisers, Inc. dba Classic Tours 2150 Rt. 70 Manchester, NJ 08759	\$21,791.00	\$950.00	\$22,741.00	174

* RECOMMENDED VENDOR

The evaluation committee assessed the proposals based on the following selection criteria:

1. Cost
2. Availability/ability to meet schedule
3. Reservation policy
4. Cancellation policy
5. References

The following is a list of vendors also invited to submit proposal:

Stout's Transportation	saiegleer@stoutstransportation.com
A1 Limousine. Inc.	jturchin@allimo.com
First Student Charter Center	atlanticcharterquotes@firstgroup.com
Academy Express, LLC	Scarrelli@academybus.com
Garden State Getaways	gsgetaways@msn.com
Trolley Tours, Inc.	Danielle.trolley@comcast.net
The Bus Bank	bbednarek@BusBank.com
Shooboo Shuttle	rideme@shoobooshuttle.com
Classic Tours	denise@classictoursnj.com
Greyhound	Kimberly.Hanley@greyhound.com
US Coachways	ssolomon@uscoachways.com
State Shuttle	carol@stateshuttle.com
Trailways	charters@trailways.com
Star Tours	info@starttours.com
Coach USA Suburban Transit	Zarco.Zecevic@coachusa.com
Raritan Valley Bus Service	Debra@raritanvalleybus.com
VEI Limousine, Inc.	VEISales@VEILimo.com
United Coach Line	info@unitedcoachline.com
Irvin Raphael, Inc.	aweiss@raphaelbus.com
Concord Worldwide	reservations@concordeworldwide.com
Villani Bus Company, Inc.	info@villanibus.com

EXHIBIT A-6

OCEAN COUNTY COLLEGE

**RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR
Purchase of Testing Materials for the Testing Center and Continuing Professional Education
Program**

WHEREAS, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5(a)(3) materials or supplies which are not available from more than one potential bidder, including without limitation materials or supplies which are patented or copyrighted; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

WHEREAS, Ocean County College wishes to award said contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A. 18A:64A-25.1 et seq., and the provisions of N.J.S.A. 19:44A-20.4 et seq.;

NOW THEREFORE, BE IT RESOLVED BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the college to execute an agreement with **Assessment Technologies Institute LLC**, 11161 Overbrook Road, Leawood, KS. 66211 in the amount Not to Exceed:
\$28,950.00
2. Specific line item against which this contract is to be charged is as follows:

CPE Allied Health / Supplies Instructional	\$13,000.00
Test Center / Testing Materials	\$15,950.00
FY 2016/2017	

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND
ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A
CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Purchase of Testing Materials for the Testing Center and Continuing Professional Education

VENDOR:	Assessment Technologies Institute, LLC 11161 Overbrook Road Leawood, KS 66211	
ACCOUNT:	CPE Allied Health / Supplies Instructional	\$13,000.00
	Testing Center / Testing Materials	\$15,950.00
	FY 2016/2017	
AMOUNTS:	\$13,000.00	
	\$15,950.00	
	<u>\$28,950.00</u>	

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2016/2017 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.


Executive Vice President of Finance and Administration

EXHIBIT A-7

OCEAN COUNTY COLLEGE

RESOLUTION

WHEREAS, the Board of Trustees of Ocean County College recognizes the need to purchase Accuplacer Test Units through New Jersey County College Joint Purchasing Consortium for the fiscal year 2016/2017 at Ocean County College; and

WHEREAS, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, the County College Contracts Law Chapter 64A of Title 18A of the New Jersey Statutes requires that the resolution authorizing award of contracts for this service without public bids, be made available for public inspection,

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to execute an agreement with **The College Board-OALS**, 45 Columbus Avenue, New York, NY 10023, for the purchase of Accuplacer Test Units through a CONSORTIUM for student placement tests in the amount not to exceed: **\$30,030.00**
2. This contract is awarded without public bidding in accordance with the provisions of the County College Contracts Law 18A:64A-25.10, joint purchases by County Colleges.
3. Cumberland County College is serving as the lead agency.
4. Specific line item against which this contract is to be charged is as follows:

Testing Center / Testing Materials
FY 2016/2017

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

PURCHASE OF ACCUPLACER TEST UNITS THROUGH
THE NEW JERSEY COUNCIL OF COUNTY COLLEGES CONSORTIUM.

VENDOR: The College Board-OALS
45 Columbus Avenue
New York, New York 10023-6992

ACCOUNT: Testing Center / Testing Materials
FY 2016/2017

**AMOUNT
NOT TO EXCEED:** \$30,030.00

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2016/2017, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

EXHIBIT A-8

OCEAN COUNTY COLLEGE

**RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR
PURCHASE OF DATABASE SUBSCRIPTIONS FOR LIBRARY**

WHEREAS, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5(a)(6) textbooks, copyrighter materials, student produced publications and services incidental thereto, library materials including without limitation books, periodicals, newspapers, documents, pamphlets, photographs, reproductions, microfilms, pictorial or graphic works, musical scores, maps, charts, globes, sound recordings, slides, films, filmstrips, video and magnetic tapes, other printed or published matter and audiovisual and other materials of a similar nature, necessary binding or rebinding of library materials and specialized library services; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

WHEREAS, Ocean County College wishes to award said contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A. 18A:64A-25.1 et seq., and the provisions of N.J.S.A. 19:44A-20.4 et seq.;

NOW THEREFORE, BE IT RESOLVED BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES as follows:

1. The Ocean County College Board of Trustees is hereby authorized and directed to enter into and execute an Agreement with **Cengage Learning, Inc., 20 Channel Center, Boston, MA 02210** in the amount not to exceed: **\$29,624.51** for Ocean County College.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND
ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A
CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

PURCHASE OF DATABASE SUBSCRIPTIONS FOR THE LIBRARY

VENDOR: CENGAGE LEARNING, INC.
20 CHANNEL CENTER
BOSTON, MA 02210

ACCOUNT: LIBRARY / SUBSCRIPTIONS - CD ROM LIBRARY
FY 2016/2017

NOT TO EXCEED: \$29,624.51

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2016/2017 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.


Executive Vice President of Finance and Administration

EXHIBIT A-9

OCEAN COUNTY COLLEGE

RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR

Purchase of Library Subscriptions to Magazines, Databases & Periodicals

WHEREAS, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5(a)(6) textbooks, copyrighter materials, student produced publications and services incidental thereto, library materials including without limitation books, periodicals, newspapers, documents, pamphlets, photographs, reproductions, microfilms, pictorial or graphic works, musical scores, maps, charts, globes, sound recordings, slides, films, filmstrips, video and magnetic tapes, other printed or published matter and audiovisual and other materials of a similar nature, necessary binding or rebinding of library materials and specialized library services; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

WHEREAS, Ocean County College wishes to award said contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A. 18A:64A-25.1 et seq., and the provisions of N.J.S.A. 19:44A-20.4 et seq.;

NOW THEREFORE, BE IT RESOLVED BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES as follows:

1. The Ocean County College Board of Trustees is hereby authorized and directed to enter into and execute an Agreement with **EBSCO Industries, Inc., d/b/a EBSCO Information Services, PO Box 2543 Birmingham, AL 35202-2543** in the amount not to exceed: **\$85,868.65** for Ocean County College.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

PURCHASE OF MISCELLANEOUS SUBSCRIPTIONS TO MAGAZINES, DATABASES AND PERIODICALS FOR THE LIBRARY AT OCEAN COUNTY COLLEGE.

VENDOR: EBSCO Industries, Inc. d/b/a EBSCO Information Services
PO Box 2543
Birmingham, AL 35202-2543

ACCOUNT: LIBRARY / PERIODICALS AND PAMPHLETS
FY 2016/2017

AMOUNT
NOT TO EXCEED: \$85,868.65

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2016/2017, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

EXHIBIT A-10

OCEAN COUNTY COLLEGE

RESOLUTION

Internet Database Subscription and Service Fees

WHEREAS, the Board of Trustees of Ocean County College recognizes the need to purchase internet database subscriptions and service fees through Virtual Academic Library Environment (VALE) Consortium for the Library at Ocean County College; and

WHEREAS, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Vice President of Finance; and

WHEREAS, the County College Contracts Law Chapter 64A of Title 18A of the New Jersey Statutes requires that the resolution authorizing award of contracts for this service without public bids, be made available for public inspection,

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to execute an agreement with **NJEdge.NET New Jersey Institute of Technology**, University Heights, 218 Central Avenue, Newark, New Jersey 07102, providing the purchase of database subscriptions and service fees through VALE CONSORTIUM for the academic library database in the amount not to exceed: **\$48,851.14**.
2. This contract is awarded without public bidding in accordance with the provisions of the County College Contracts Law [18A:64A-25.5a.(19)].
3. Specific line item against which this contract is to be charged is as follows:

**LIBRARY / SUBSCRIPTIONS-CD ROM LIBRARY
FY 2016/2017**

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDED OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

PURCHASE OF DATABASE SUBSCRIPTIONS AND SERVICE FEES THROUGH VALE/CONSORTIUM FOR THE LIBRARY AT OCEAN COUNTY COLLEGE.

VENDOR: NJEdge.NET
New Jersey Institute of Technology
University Heights
218 Central Avenue, Suite 3902
Newark, New Jersey 07102

ACCOUNT: LIBRARY / SUBSCRIPTIONS-CD ROM LIBRARY
FY 2016/2017

AMOUNT
NOT TO EXCEED: \$48,851.14

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2016/2017, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

EXHIBIT A-11

OCEAN COUNTY COLLEGE

**RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR
Purchase of library Books for the Library**

WHEREAS, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5a(6) textbooks, copyrighted materials, student produced publications and services incidental thereto, library materials including without limitation books, periodicals, newspapers, documents, pamphlets, photographs, reproductions, microfilms, pictorial or graphic works, musical scores, maps, charts, globes, sound recordings, slides, films, filmstrips, video and magnetic tapes, other printed or published matter and audiovisual and other materials of a similar nature, necessary binding or rebinding of library materials and specialized library services; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

WHEREAS, Ocean County College wishes to award said contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A. 18A:64A-25.1 et seq., and the provisions of N.J.S.A. 19:44A-20.4 et seq.;

NOW THEREFORE, BE IT RESOLVED BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES as follows:

1. The Ocean County College Board of Trustees is hereby authorized and directed to enter into and execute an Agreement with **Yankee Book Peddler, Inc.** for the purchase of Library Books in the amount not to exceed: **\$42,000.00** for Ocean County College.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

PURCHASE OF LIBRARY BOOKS

VENDOR: YANKEE BOOK PEDDLER, INC.
5724 HWY 280 EAST
BIRMINGHAM, AL 35242

ACCOUNT: LIBRARY / LIBRARY BOOKS
FY 2016/2017

AMOUNT
NOT TO EXCEED: \$42,000.00

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2016/2017 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

EXHIBIT A-12

OCEAN COUNTY COLLEGE

**RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR
PURCHASE OF BOOKS AND WESTLAW CAMPUS PRO DATABASE FOR LIBRARY**

WHEREAS, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5(a)(6) textbooks, copyrighter materials, student produced publications and services incidental thereto, library materials including without limitation books, periodicals, newspapers, documents, pamphlets, photographs, reproductions, microfilms, pictorial or graphic works, musical scores, maps, charts, globes, sound recordings, slides, films, filmstrips, video and magnetic tapes, other printed or published matter and audiovisual and other materials of a similar nature, necessary binding or rebinding of library materials and specialized library services; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

WHEREAS, Ocean County College wishes to award said contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A. 18A:64A-25.1 et seq., and the provisions of N.J.S.A. 19:44A-20.4 et seq.;

NOW THEREFORE, BE IT RESOLVED BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES as follows:

1. The Ocean County College Board of Trustees is hereby authorized and directed to enter into and execute an Agreement with **West Publishing Corporation, 620 Opperman Drive, Eagan, MN. 55123** in the amount not to exceed: **\$29,500.00** for Ocean County College.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND
ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A
CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

PURCHASE OF BOOKS AND WESTLAW CAMPUS PRO DATABASE FOR LIBRARY

VENDOR: West Publishing Corporation
620 Opperman Drive
Eagan, MN 55123

ACCOUNT: LIBRARY / LIBRARY BOOKS
FY 2016/2017

AMOUNT
NOT TO EXCEED: \$29,500.00

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2016/2017 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.


Executive Vice President of Finance and Administration

EXHIBIT A-13

AMENDMENT

OCEAN COUNTY COLLEGE

RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR
GENERAL LIABILITY COLLEGE INSURANCE

WHEREAS, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5(a)(11), insurance including the purchase of insurance coverage and consulting services, which exceptions shall be in accordance with the requirements for extraordinary unspecifiable services; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

WHEREAS, Ocean County College wishes to award said contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A. 18A:64A-25.1 et seq., and the provisions of N.J.S.A. 19:44A-20.4 et seq.;

NOW THEREFORE, BE IT RESOLVED BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES as follows:

1. The Ocean County College Board of Trustees is hereby authorized and directed to enter into and execute an Agreement with **SCHOOL ALLIANCE INSURANCE FUND (SAIF)**, 51 Everett Drive, Suite B-40, West Windsor, NJ 08550-5374 in the amount not to exceed: **\$546,642.00** for General Liability Insurance at Ocean County College.

AMENDMENT

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

GENERAL LIABILITY INSURANCE PACKAGE AT OCEAN COUNTY COLLEGE

VENDOR: SCHOOL ALLIANCE INSURANCE FUND (SAIF)
51 Everett Drive, Suite B-40
West Windsor, NJ 08550-5374

ACCOUNT: COLLEGE WIDE / INSURANCE
FY 2016/2017

SAIF ANNUAL PREMIUMS: \$546,642.00

TOTAL ANNUAL INSURANCE COST: \$546,642.00

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2016/2017, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

OCEAN COUNTY COLLEGE

RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR

GENERAL LIABILITY COLLEGE INSURANCE

WHEREAS, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5(a)(11), insurance including the purchase of insurance coverage and consulting services, which exceptions shall be in accordance with the requirements for extraordinary unspecifiable services; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

WHEREAS, Ocean County College wishes to award said contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A. 18A:64A-25.1 et seq., and the provisions of N.J.S.A. 19:44A-20.4 et seq.;

NOW THEREFORE, BE IT RESOLVED BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES as follows:

1. The Ocean County College Board of Trustees is hereby authorized and directed to enter into and execute an Agreement with **CONNER STRONG COMPANIES, INC. (School Alliance Insurance Fund SAIF)**, 40 Lake Center Executive Park, PO Box 989, Marlton, NJ 08053 in the amount not to exceed: **\$546,642.00** for General Liability Insurance at Ocean County College.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND
ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDED OF A
CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

GENERAL LIABILITY INSURANCE PACKAGE AT OCEAN COUNTY COLLEGE

VENDOR: CONNER STRONG COMPANIES, INC.
School Alliance Insurance Fund (SAIF)
40 Lake Center Executive Park
PO Box 989
Marlton, NJ 08053

ACCOUNT: COLLEGE WIDE / INSURANCE
FY 2016/2017

SAIF ANNUAL PREMIUMS: **\$546,642.00**

TOTAL ANNUAL INSURANCE COST: **\$546,642.00**

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2016/2017, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration