

EXHIBIT A



**BOARD OF TRUSTEES
Business/Finance Committee Agenda Items**

To: Board of Trustees
From: Office of the President
Date: July 20, 2011

The following Finance Committee items are recommended to the Ocean County College Board of Trustees for approval at its meeting on **July 25, 2011**:

1. Recommend acceptance of the statement of income and expenditures as of June 30, 2011 (**Exhibit A-1**)
2. Recommend that the following contracts be awarded:
 - a. For the printing of the Fall 2011 Continuing and Professional Education Job Training brochure (**Exhibit A-2**)
 - b. For the second year of a two-year agreement for security and escort services at Ocean County College (**Exhibit A-3**)
3. Recommend adoption of resolutions to award the following contracts:
 - a. For the second year of a two-year agreement for the purchase of educational services for a Wimba classroom and voice tools for a live, virtual learning program at Ocean County College (**Exhibit A-4**)
 - b. For an annual service agreement for the Toshiba copier fleet at Ocean County College (**Exhibit A-5**)

- c. For the purchase of additional switches, modules, meters, and maintenance support for expansion of the voice and data system at Ocean County College **(Exhibit A-6)**
 - d. For renewal of the software maintenance licensing fee for the Blackboard Learning system at Ocean County College through the New Jersey County College Consortium **(Exhibit A-7)**
 - e. For grant support services from July 11, 2011, to December 31, 2011, at Ocean County College **(Exhibit A-8)**
 - f. For the purchase of a software and hardware workforce management timesheet system at Ocean County College **(Exhibit A-9)**
 - g. For the purchase of Apple Mac computers for use at Ocean County College **(Exhibit A-10)**
 - h. For the purchase of Dell computers for use at Ocean County College **(Exhibit A-11)**
4. Recommend that the following contracts be amended:
- a. An additional \$24,366, for a maximum total of \$5,574,366, to Santorini Construction Company, Neptune, New Jersey, for a change order for equipment storage charges as part of the construction of the Combined Heat and Power Plant at Ocean County College (contract originally awarded at the March 28, 2011, Board meeting) **(Exhibit A-12)**
 - b. An additional \$11,521.13, for a maximum total of \$109,521.13, to EMSA Construction, Inc., Parlin, New Jersey, for a change order to furnish and install a new transformer and electrical panel as part of the installation of solar panels in the Bartlett Building at Ocean County College (contract originally awarded at the February 28, 2011, Board meeting) **(Exhibit A-13)**
 - c. An additional \$10,804, for a maximum total of \$380,679, to Connor Strong Companies, Inc., Marlton, New Jersey, due to an increase in property values for annual premiums as part of broker and risk management insurance consulting services (contract originally awarded at the May 23, 2011, Board meeting) **(Exhibit A-14)**

- d. An additional \$24,930, for a maximum total of 205,924, to C.J. Hesse, Inc., Atlantic Highlands, New Jersey, for a change order to widen and stripe the exit as part of the modifications and improvements to Parking Lot #1 at Ocean County College (contract originally awarded at the June 28, 2010, Board meeting) **(Exhibit A-15)**
- e. An additional \$7,177.50, for a maximum total of \$19,415, to Topp Portable Air, Aston, Pennsylvania, for the continued rental of temporary air conditioners for the Instructional Technology Building at Ocean County College (contract originally awarded at the June 27, 2011, Board meeting) **(Exhibit A-16)**
- f. An additional \$9,000, for a maximum total of \$114,000, to Assessment Technologies, Overland Park, Kansas, for the purchase of additional custom evaluation tests for the Continuing and Professional Education Department at Ocean County College (contract originally awarded at the May 23, 2011, Board meeting) **(Exhibit A-17)**

Prior to taking action on the revision to Policy #5300, Tuition and Fees, in accordance with New Jersey Public Law 94, Chapter 48, the Board of Trustees will conduct a public hearing for those members of the college community who wish to testify.

- 5. Recommend revision of Policy #5300, Students, Tuition and Fees **(Exhibit A-18)**

EXHIBIT A-1

EXHIBIT A

OCEAN COUNTY COLLEGE

STATEMENT OF CURRENT EXPENDITURES FY 2010-2011

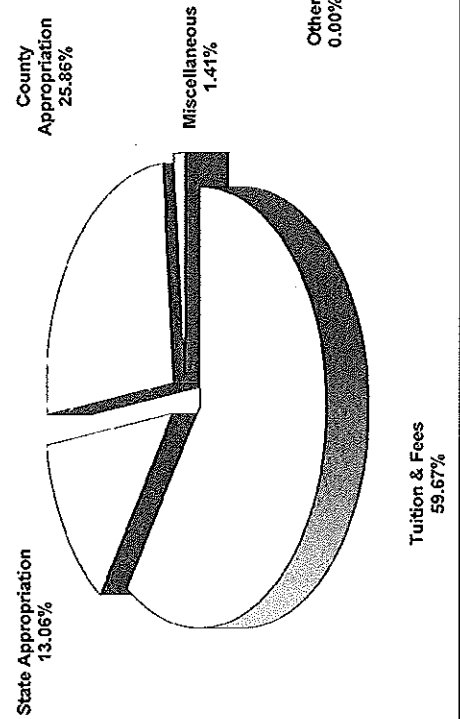
For the Period Ending June 30, 2011 (not audited)

	ACTUAL	ENCUMBRANCES	TOTAL	Amended FY11 Sept. 27, 2010 BUDGET	(OVER) UNDER BUDGET	% BUDGET
REVENUE:						
Tuition & Fees	35,163,235		35,163,235	35,066,047	(97,188)	100.28%
State Appropriation	7,575,585		7,575,585	7,676,506	100,921	98.69%
County Appropriation	15,200,259		15,200,259	15,200,259	0	100.00%
Miscellaneous	701,513		701,513	826,754	125,241	84.85%
Other	0		0	0	0	0.00%
Total Revenue:	58,640,592	0	58,640,592	58,769,566	128,974	99.78%

EXPENDITURES:

Instruction	19,131,309		19,131,309	19,402,929	271,620	98.60%
Academic Support	8,924,670		8,924,670	10,456,124	1,531,454	85.35%
Student Services	5,040,733		5,040,733	5,339,264	298,531	94.41%
Institutional Support	10,882,776		10,882,776	11,490,070	607,294	94.71%
Plant Maint-Op.	8,784,932		8,784,932	9,699,045	914,113	90.58%
Scholarships	542,164		542,164	382,134	(160,030)	141.88%
Debt Service	565,636		565,636	2,000,000	1,434,364	28.28%
Total Expenditures:	53,872,220	0	53,872,220	58,769,566	4,897,346	91.67%

FY 2011 BUDGET REVENUE SOURCES



06/30/11 YTD EXPENDITURES BY FUNCTION

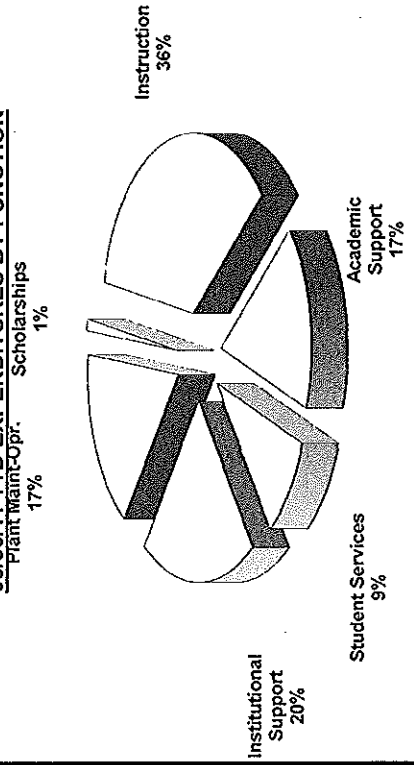


EXHIBIT A-2

OCEAN COUNTY COLLEGE

RECOMMENDATION: Recommend that a contract be awarded to Hummel Printing, Inc., 850 Springfield Road, Union, N.J., 07083 in the amount not to exceed: **\$83,500.00** for the "Printing of the 2011 Fall Continuing & Professional Education Job Training Brochures" at Ocean County College.

Said contract to be in accordance with specifications and requirements dated July 07, 2011 and the proposal of Hummel Printing Inc.

NATURE OF PROPOSAL: Printing of 2011 Fall Continuing & Professional Education Job Training Brochure

ITEM #1: 179,000 copies of seventy-two pages 90# Gloss Cover

ITEM #2: 179,000 copies of seventy-two pages 100# Coated Cover

ITEM #3A (option): Additional cost to add four pages

ITEM #3B (option): Additional cost for 1,000 more copies

ITEM #3C (option): Cost reduction for 1,000 less copies

SOURCE OF FUNDS: Credit Booklets / Continuing & Professional Education

PROPOSAL SUMMARY

VENDOR	Hummel Printing Inc. 850 Springfield Rd Union, NJ 07083	Highroad Press 233 Spring Street New York, NY 10013	GraphicColor Corp 3490 North Mill Road Vineland, NJ 08360
ITEM #1	\$83,500.00	\$92,102.00	\$94,830.00
ITEM #2	\$92,300.00	\$106,574.00	\$116,035.00
ITEM #3A	\$4,500.00	\$5,216.00	\$5,265.00
ITEM #3B	\$425.00	\$565.00	\$645.00
ITEM #3C	\$425.00	\$565.00	\$485.00

* RECOMMENDED VENDOR.

BOARD MEETING: July 25, 2011
par

The following is a list of vendors also invited to submit proposals:

Creasey Printing Services
2700 W. Lawrence Avenue
Suite H
Springfield, IL 62704

Hawk Graphics Inc
P.O. Box 308
Mt. Freedom, NJ 07970

Fort Nassau Graphics
1757 Imperial Way
West Deptford, NJ 08066

Engle Printing Company, Inc
11 Corporate Blvd.
Lancaster, PA 17601

BOARD MEETING: July 25, 2011
par

EXHIBIT A-3

RECOMMENDATION: Recommend the second year of a two year contract be awarded to Senica Security, 254 Brick Blvd., Brick, NJ 08723 in the amount not to exceed: \$32,000.00 for "Security and Escort Services" at Ocean County College.

Said contract to be in accordance with bid (B-30 10/11) specifications and requirements dated August 18, 2010 and bids received August 31, 2010

NATURE OF BID: Security Services

<u>YEAR #1</u>	<u>BID ITEM #1:</u>	Armed Escort Service Armed Escort with Vendor Supplied Vehicle
	<u>BID ITEM #2:</u>	Private Investigator Service
	<u>BID ITEM #3:</u>	Security Officer
	<u>BID ITEM #4:</u>	Security Officer with Vendor Supplied Vehicle
	<u>BID ITEM #5:</u>	Security Officer, Holiday Rate
	<u>BID ITEM #6:</u>	Security Officer, Holiday Rate w/Vendor Supplied Vehicle
<u>YEAR #2</u>	<u>BID ITEM #1:</u>	Armed Escort Service Armed Escort Service with Vendor Supplied Vehicle
	<u>BID ITEM #2:</u>	Private Investigator Service
	<u>BID ITEM #3:</u>	Security Officer
	<u>BID ITEM #4:</u>	Security Officer with Vendor Supplied Vehicle
	<u>BID ITEM #5:</u>	Security Officer, Holiday Rate
	<u>BID ITEM #6:</u>	Security Officer, Holiday Rate w/Vendor Supplied Vehicle

SOURCE OF FUNDS: Security – Service - Maintenance

Board Meeting: July 25, 2011
Par

BID SUMMARY

VENDOR	Jess Security Service> 3125 Tibbett Avenue Bronx, NY 10463	Senica Security * 254 Brick Blvd. Brick, NJ 08723	JFG Security 44 Washington St Toms River, NJ 08753	Protection Plus Security 555 8 th Avenue New York, NY 10018
YEAR #1				
BID ITEM #1	\$30.00 per hour \$30.00 per hour	\$30.00 per hour \$30.00 per hour	\$45.00 per hour \$50.00 per hour	\$29.98 per hour \$30.58 per hour
BID ITEM #2	\$25.00 per hour	\$60.00 per hour	\$55.00 per hour	\$33.33 per hour
BID ITEM #3	\$20.00 per hour	\$15.25 per hour	\$18.00 per hour	\$26.22 per hour
BID ITEM #4	\$20.50 per hour	\$19.25 per hour	\$23.00 per hour	\$26.82 per hour
BID ITEM #5	\$25.00 per hour	\$22.87 per hour	\$27.00 per hour	\$39.33 per hour
BID ITEM #6	\$25.00 per hour	\$26.87 per hour	\$32.00 per hour	\$40.23 per hour
YEAR #2				
BID ITEM #1	\$30.00 per hour \$30.00 per hour	\$30.00 per hour	\$45.00 per hour \$50.00 per hour	\$30.58 per hour \$31.19 per hour
BID ITEM #2	\$25.00 per hour	\$60.00 per hour	\$55.00 per hour	\$34.00 per hour
BID ITEM #3	\$20.00 per hour	\$15.25 per hour	\$18.00 per hour	\$26.74 per hour
BID ITEM #4	\$20.50 per hour	\$19.25 per hour	\$23.00 per hour	\$27.36 per hour
BID ITEM #5	\$25.00 per hour	\$22.87 per hour	\$27.00 per hour	\$40.11 per hour
BID ITEM #6	\$25.00 per hour	\$26.87 per hour	\$32.00 per hour	\$41.04 per hour

* RECOMMENDED VENDOR

> Non-Compliant -Out of State License

The following is a list of vendors who requested and received packages via email:

Adam Tamzoke	atamzoke@essentialsecurityinc.com
Bill Helkowski	helkowskib@usscinc.com
	blroc@aol.com
Christie Hoffman	choffman@ppscinc.com
Deanna Papastrat	dpapastrat@commandsecurity.com
Eve Monroe	emonroe@mgsecurityservices.com
Idehen Ayemwinre	jesssecco@yahoo.com
Jane Kirk	Jkirk@promedianj.com
John Gilburn	jgilburn1232@aol.com
Martin Okun	mjokun@securityservices.com
Melinda Ortiz	mortiz@madisonsg.com
Rick Young	nassaorlando01@yahoo.com
Robbie Higgins	rhiggins@asillc.net
Shivana Persaud	spersaud@jcsecurity.com
Frank Sotitle	frank.sottile@alliedbarton.com
Tom Henel	thenel@andrewsinternational.com

BOARD MEETING: July 25, 2011

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EXHIBIT A-4

OCEAN COUNTY COLLEGE

RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR EDUCATIONAL SERVICES FOR WIMBA CLASSROOM AND WIMBA VOICE TOOLS A LIVE, VIRTUAL LEARNING ENVIRONMENT 2ND YEAR OF A TWO YEAR CONTRACT

WHEREAS, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5a.(2), providing extraordinary unspecifiable services and products which cannot reasonable be described by written specifications, subject however, to procedures consistent with open public bidding whenever possible: and

WHEREAS, the Vice President of Finance of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, a Certificate has been provided by the Vice President of Finance of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Vice President of Finance; and

WHEREAS, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

WHEREAS, Ocean County College wishes to award said contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A. 18A:64A-25.1 et seq., and the provisions of N.J.S.A. 19:44A-20.4 et seq.;

NOW THEREFORE, BE IT RESOLVED BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES as follows:

1. The Ocean County College Board of Trustees is hereby authorized and directed to enter into and execute an Agreement with Blackboard, Inc., 1899 L Street N.W., Washington, DC 20036, in the amount not to exceed: **\$34,458.00** for the 2nd year of a two year contract for Educational Services for Wimba Classroom and Wimba Voice Tools (a live, virtual learning environment) at Ocean County College.

BOARD MEETING: July 25, 2011

par

RESOLUTION

EDUCATIONAL SERVICES FOR WIMBA CLASSROOM AND WIMBA VOICE TOOLS
A LIVE, VIRTUAL LEARNING ENVIRONMENT
2nd year of two year contract


CERTIFICATION OF THE VICE PRESIDENT OF FINANCE AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

VENDOR: Blackboard, Inc.
1899 L Street N.W.
5th Floor
Washington, DC 20036

ACCOUNT: Software Maintenance / IT
F/Y 2011/2012

TOTAL: \$34,458.00

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2011/2012, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Vice President of Finance

BOARD MEETING: July 25, 2011
par

EXHIBIT A-5

OCEAN COUNTY COLLEGE

**RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR
"TOSHIBA, DL162, and ESTUDIOS 451 C's" YEARLY MAINTENANCE SERVICE,
FOR THE REMAINING TOSHIBA COPIER FLEET AT
OCEAN COUNTY COLLEGE**

WHEREAS, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5 et seq.; and

WHEREAS, the Vice President of Finance of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, a Certificate has been provided by the Vice President of Finance of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Vice President of Finance; and

WHEREAS, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

WHEREAS, Ocean County College now wishes to award said contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A. 18A:64A-25.5(a)(3) as the service which is needed is not available from any other vendor, the contract provides for the contractor, Konica Minolta Business Solutions U.S.A. Inc. to provide the service contract;

NOW THEREFORE, BE IT RESOLVED BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES as follows:

1. The Ocean County College Board of Trustees is hereby authorized and directed to enter into and execute an Agreement with **Konica Minolta Business Solutions U.S.A. Inc. 100 Williams Drive, Ramsey, N.J. 07446** in the amount not to exceed: **\$31,650.00** for Ocean County College.

BOARD MEETING: July 25, 2011

RESOLUTION

CERTIFICATION OF THE VICE PRESIDENT OF FINANCE AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

TOSHIBA, DL162 and Estudios 451C YEARLY SERVICE, FOR COPIER FLEET
AT OCEAN COUNTY COLLEGE

VENDOR: Konica Minolta Business Solutions U.S.A. Inc.
100 Williams Drive
Ramsey, New Jersey 07446

ACCOUNT: Mailroom and Copy Service
Copier Machine Maintenance and repair
F/Y 2011/2012

AMOUNT: \$31,650.00

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2011/2012 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Vice President of Finance

BOARD MEETING: July 25, 2011
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EXHIBIT A-6

OCEAN COUNTY COLLEGE

RESOLUTION

WHEREAS, the Board of Trustees of Ocean County College recognizes the need to purchase cisco switches, modules, cable meters, and maintenance support for the voice and data system (telephones) at Ocean County College. The purchase is necessary to accommodate the College expansion; and

WHEREAS, a Certificate has been provided by the Vice President of Finance of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Vice President of Finance; and

WHEREAS, the County College Contracts Law (Chapter 64A of Title 18A of the New Jersey Statutes) requires that the resolution authorizing an award of contract for this service without public bids, be made available for public inspection,

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the college to execute an agreement with **Dimension Data** 11006 Rushmore Drive, Charlotte, N.C., 28277, providing additional cisco switches, modules, cable meters, and maintenance support for voice and data system at Ocean County College in the amount not to exceed: **\$135,946.58**

2. This contract is awarded without public bidding as a purchase through a State Agency (NJ State Contracts) in accordance with the provisions of the County College Contracts Law (18A:64A-25.9).

3. Specific line item against which this contract is to be charged is as follows:

**OIT Minor Capital/Network
F/Y 2011/2012**

BOARD MEETING: July 25, 2011
Par

RESOLUTION

CERTIFICATION OF THE VICE PRESIDENT OF FINANCE AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Purchase of Switches, Modules, Meters and Maintenance Support for Cisco System

VENDOR: Dimension Data
11006 Rushmore Drive
Charlotte, North Carolina 28277

ACCOUNT: OIT Minor Capital / Network
F/Y 2011/2012

TOTAL: 135,946.58

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2011/2012, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Vice President of Finance

BOARD MEETING: July 25, 2011
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EXHIBIT A-7

OCEAN COUNTY COLLEGE

RESOLUTION

WHEREAS, the Board of Trustees of Ocean County College recognizes the need to purchase "Software Maintenance for Online Blackboard Learning System Licensing Fees" through New Jersey Virtual Community College Consortium for the fiscal year 2011/2012 at Ocean County College; and

WHEREAS, Ocean County College is a New Jersey Virtual Community College Consortium member; and

WHEREAS, a Certificate has been provided by the Vice President of Finance of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Vice President of Finance; and

WHEREAS, the County College Contracts Law Chapter 64A of Title 18A of the New Jersey Statutes requires that the resolution authorizing award of contracts for this service without public bids, be made available for public inspection,

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to execute an agreement with **New Jersey Virtual Community College, 130 West State Street, Trenton, New Jersey 08618**, providing "Software Maintenance for Online Blackboard Learning System Licensing Fees" through CONSORTIUM in the amount not to exceed: **\$33,719.00**
2. This contract is awarded without public bidding in accordance with the provisions of the County College Contracts Law 18A:64A-25.10, joint purchases by County Colleges.
3. Specific line item against which this contract is to be charged is as follows:

Software Maintenance/Office of Information Technology
F/Y 2011/2012

BOARD MEETING: July 25, 2011
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RESOLUTION

CERTIFICATION OF THE VICE PRESIDENT OF FINANCE AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

PURCHASE OF SOFTWARE MAINTENANCE BLACKBOARD LICENSING FEES
THROUGH CONSORTIUM.

VENDOR: New Jersey Virtual Community College
New Jersey Council of Community Colleges
130 West State Street
Trenton, New Jersey 08618

ACCOUNT: Software Maintenance/Office of Information Technology
F/Y 2011/2012

AMOUNT
NOT TO EXCEED: \$33,719.00

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2011/2012, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Vice President of Finance

BOARD MEETING: July 25, 2011
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EXHIBIT A-8

OCEAN COUNTY COLLEGE

R E S O L U T I O N

WHEREAS, the Board of Trustees of Ocean County College recognizes the need to execute an agreement extending the contract awarded by the Board to Sungard Higher Education Managed Services, Inc., on June 22, 2009, for "Grant Support Services—to provide ongoing management of an institution-wide grants function" for an additional six month term 07/01/11 – 12/31/11. The Board of Trustees also recognizes the need to execute an agreement to provide a program evaluation for the "Adults Back @ College Program" at Ocean County College; and

WHEREAS, a Certificate has been provided by the Vice President of Ocean County College, stating that the funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Vice president of Finance; and

WHEREAS, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

WHEREAS, the County College Contracts Law (Chapter 64A of Title 18A of the New Jersey Statutes) requires that the resolution authorizing an award of contract for this service without public bids, be made available for public inspection,

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to execute an agreement for "Grant Support Services" \$67,500.00, and Program Evaluation for the "Adults Back @ College Program" \$5,000.00 with **SUNGARD HIGHER EDUCATION MANAGED SERVICES INC., 230 Maitland Center Parkway, Maitland, FL 32751**, in an amount not to exceed: **\$72,500.00**

2. The contract was awarded without public bidding and without competition in accordance with the provisions of the County College Contracts Law 18A:64A-25.5a(15), providing professional consulting services.

3. The specific line item against which this contract is to be charged is as follows:

GRANTS / CONTRACTS PAYMENT \$67,500.00
ADULTS BACK @ COLLEGE / FEES CONSULTANTS \$5,000.00

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OCEAN COUNTY COLLEGE

RESOLUTION

CERTIFICATION OF THE VICE PRESIDENT OF FINANCE AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

VENDOR:	SUNGARD HIGHER EDUCATION MANAGED SERVICES INC. 230 Maitland Center Parkway Maitland, FL 32751
ACCOUNT:	Grants / Contract Payment - \$67,500.00 Adults Back @ College \$ 5,000.00
TOTAL:	\$72,500.00 =====

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2011/2012, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Vice President of Finance

BOARD MEETING: July 25, 2011
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EXHIBIT A-9

OCEAN COUNTY COLLEGE

RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR

Software and Hardware for Workforce Management Timesheets System

WHEREAS, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5a(19), providing goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for hardware; and

WHEREAS, the Vice President of Finance of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, a Certificate has been provided by the Vice President of Finance of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Vice President of Finance; and

WHEREAS, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

WHEREAS, Ocean County College wishes to award said contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A. 18A:64A25.5a(19)., and the provisions of N.J.S.A. 19:44A-20.4 et seq.;

NOW THEREFORE, BE IT RESOLVED BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES as follows:

1. The Ocean County College Board of Trustees is hereby authorized and directed to enter into and execute an Agreement with **Softdocs, 920 Hemlock Drive, Columbia, S.C., 29201** in the amount not to exceed **\$40,695.00** for software and hardware for workforce management timesheets systems at Ocean County College.

BOARD MEETING: July 25, 2011
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RESOLUTION

CERTIFICATION OF THE VICE PRESIDENT OF FINANCE AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Software and Hardware for Workforce Management Timesheets System

VENDOR: Softdocs, Inc.
920 Hemlock Drive
Columbia, South Carolina 29201

ACCOUNT: OIT / SOFTWARE
F/Y 2011/2012

AMOUNT: \$40,695.00

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2011/2012, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Vice President of Finance

BOARD MEETING: July 25, 2011
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EXHIBIT A-10

OCEAN COUNTY COLLEGE

RESOLUTION

WHEREAS, the Board of Trustees of Ocean County College recognizes the need to purchase "Apple Mac Computers" for the computer science department room tech 205 at Ocean County College; and

WHEREAS, a Certificate has been provided by the Vice President of Finance of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Vice President of Finance; and

WHEREAS, the County College Contracts Law (Chapter 64A of Title 18A of the New Jersey Statutes) requires that the resolution authorizing an award of contract for this service without public bids, be made available for public inspection,

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the college to execute an agreement with **APPLE COMPUTER INC., 2420 RIDGEPOINT DRIVE, AUSTIN, TEXAS 78787**, for the purchase of "Apple Mac Computers" for Ocean County College in the amount not to exceed: **\$26,783.10**

2. This contract is awarded without public bidding as a purchase through the State Division of Purchase and Property in accordance with the provisions of the County College Contracts Law (18A:64A-25.9a).

3. Specific line item against which this contract is to be charged is as follows:

**Minor Capital / Computer
Perkins Grant
F/Y 2011/2012**

BOARD MEETING: July 25, 2011
Par

RESOLUTION

CERTIFICATION OF THE VICE PRESIDENT OF FINANCE AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

PURCHASE OF APPLE MAC COMPUTERS

VENDOR:	Apple Computer Inc. 2420 Ridgepoint Drive Austin, Texas 78754
ACCOUNT:	MINOR CAPITAL – COMPUTER PERKINS GRANT F/Y 2011/2012
TOTAL:	<u><u>\$26,783.10</u></u>

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2011/2012, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Vice President of Finance

BOARD MEETING: July 25, 2011
par

EXHIBIT A-11

OCEAN COUNTY COLLEGE

RESOLUTION

WHEREAS, the Board of Trustees of Ocean County College recognizes the need to purchase "Dell Computers" for the Instructional Building room 319 at Ocean County College; and

WHEREAS, a Certificate has been provided by the Vice President of Finance of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Vice President of Finance; and

WHEREAS, the County College Contracts Law (Chapter 64A of Title 18A of the New Jersey Statutes) requires that the resolution authorizing an award of contract for this service without public bids, be made available for public inspection,

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the college to execute an agreement with **Dell Marketing, 1 Dell Way, Round Rock, TX 78682**, for the purchase of "Dell Computers" at Ocean County College in the total amount not to exceed **\$24,335.20**.

2. This contract is awarded without public bidding as a purchase through a State Agency (NJ State Contracts) in accordance with the provisions of the County College Contracts Law (18A:64A-25.9).

3. Specific line item against which this contract is to be charged is as follows:

**Minor Capital / Computers
Perkins Grant
F/Y 2011/2012**

BOARD MEETING: July 25, 2011
Par

RESOLUTION

CERTIFICATION OF THE VICE PRESIDENT OF FINANCE AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

**Minor Capital/Computer - Perkins Grant
F/Y 2011/2012**

VENDOR: Dell Marketing
1 Dell Way
Round Rock, TX 78682

ACCOUNT: Minor Capital/Computer Perkins Grant
2011/2012

TOTAL: \$24,335.20

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2011/2012, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Vice President of Finance

BOARD MEETING: July 25, 2011
par

EXHIBIT A-12

AMENDMENT: Recommend that the contract to Santorini Construction Co. be amended in the additional amount of \$24,366.00 for a total amount of \$5,574,366.00. The monies are needed for change order # 1 (payment for storage charges for equipment that was ordered by the College). The original contract in the amount of \$5,550,000.00 was awarded at the March 28, 2011 Board of Trustees Meeting. Alternates E-1, E-2 and E-3 are not being accepted by Ocean County College.

Said contract to be in accordance with specifications and requirements dated February 25, 2011 and the proposal of the recommended vendor

NATURE OF BID: CONSRUCTION OF COMBINED HEAT & POWER PLANT

Item 1 Base Bid-Single Prime & Trades
 Alt. # C-1 Civil Additional Alternate
 Alt. # M-1 Mechanical Additional Alternate
 Alt. # E-1 Electrical Additional Alternate*OCC Not Accepting
 Alt. # E-2
 A, b, c Electrical Additional Alternate cost per linear foot*OCC Not Accepting
 Alt. # E-3 Electrical Additional Alternate* OCC Not Accepting
 Alt. # E-4 Electrical Additional Alternate
 Alt. # E-5 Electrical Additional Alternate
 Total FINAL TOTALS WITH Alternate E-2,a,b & c at \$51,000.00

SOURCE OF FUNDS: GREEN POWER FACILITY/ CAPITAL ACCOUNT
 BID (B-39)SUMMARY

VENDOR	Santorini Construction Co.* 1 So. Riverside Drive Neptune, NJ 07753	Gingerelli Brothers 2606 Route 37 East Toms River, NJ 08753	Niram Inc 91 Fulton Street Boonton, NJ 07005
Item 1	\$ 5,263,000.00	\$6,050,000.00	\$6,237,000.00
Alt. # C-1	\$ 130,000.00	\$ 80,000.00	\$ 65,000.00
Alt. # M-1	\$ 73,000.00	\$ 104,000.00	\$ 124,000.00
Alt. # E-1	Not Accepting	Not Accepting	Not Accepting
Alt. # E-2	Not Accepting	Not Accepting	Not Accepting
A, b, c			
Alt. # E-3	Not Accepting	Not Accepting	Not accepting
Alt. # E-4	\$ 20,000.00	\$ 13,750.00	\$ 38,000.00
Alt. # E-5	\$ 64,000.00	\$ 60,000.00	\$ 57,000.00
Total	\$5,550,000.00	\$6,307,750.00	\$6,521,000.00

VENDOR	Lighton Industries 699 Cross Street Lakewood, NJ 08701	Hall Building Corp 33 Main Street Farmingdale, NJ 07727	Emcor Services/Fluids 9815 Roosevelt Blvd Philadelphia, PA 19114
Item 1	\$6,279,000.00	\$6,625,000.00	\$6,896,997.00
Alt. # C-1	\$ 105,000.00	\$ 168,000.00	\$ 253,000.00
Alt. # M-1	\$ 115,000.00	\$ 50,000.00	\$ 83,000.00
Alt. # E-1	Not Accepting	Not Accepting	Not Accepting
Alt. # E-2	Not Accepting	Not Accepting	Not Accepting
A, b, c			
Alt. # E-3	Not Accepting	Not Accepting	Not accepting
Alt. # E-4	\$ 13,000.00	\$ 40,000.00	\$ 36,700.00
Alt. # E-5	\$ 88,000.00	\$ 66,000.00	\$ 38,600.00
Total	\$6,600,000.00	\$6,949,000.00	\$7,308,297.00

*RECOMMENDED VENDOR

The following vendor submitted a bid late:

Binsky- Snyder Mechanical
281 Centennial Avenue
Piscataway, New Jersey 08854

EXHIBIT A-13

OCEAN COUNTY COLLEGE

Installation of Solar Panels at Bartlett Hall

AMENDMENT: Recommend the contract to **EMSA Construction Inc.** be amended in the additional amount of **\$11,521.13** for a total amount of **\$109,521.13**. The monies are needed for change order # 1 (furnish and install a new 45kv step down transformer and new 150 amp electrical panel with four 2-pole 30 amp breakers to support four charging stations. The original contract in the amount of **\$98,000.00** was awarded at the February 28, 2011 Board of Trustees meeting.

Said contract to be in accordance with bid specifications and requirements dated December 17, 2010 and the proposal of the recommended vendor received on January 19, 2011.

NATURE OF BID: SOLAR PANEL INSTALLATION AT BARTLETT HALL

ITEM #1: Lump Sum

ITEM #2: Alternate E-1

ITEM #3: Unit Price U-E-1

TOTAL: Total Price

SOURCE OF FUNDS: Bartlett Hall / Capital Account
F/Y 2010/2011

SUMMARY

	JA Wig Construction** 124 Bobbi's Terrace New Egypt, NJ 08533	Eldor Inc. 30 Corporate Drive Holtsville, NY 11742	EMSA Construction Co* 3145 Bordentown Ave. Parlin, NJ 08859	WPCS Intl-Trenton 65 Patterson Av Trenton, NJ 08610
Item 1	\$71,060.00	\$93,963.00	\$74,000.00	\$ 80,670.80
Item 2	\$11,355.00	\$16,640.00	\$17,900.00	\$ 14,332.00
Item 3	\$ 8,635.00	\$16,640.00	\$ 6,100.00	\$ 13,332.00
TOTAL	\$91,050.00	\$127,243.00	\$98,000.00	\$108,334.80

	JH Williams Enterprises 231 Haies Drive	Oxford Engineering 336 Point Street Camden, NJ 08102	Sodon's Electric 25 W. Highland Av Atlantic Highlands, NJ	Manor II Electric 3 Ardsley Ct Holmdel, NJ 07733
Item 1	\$ 97,000.00	\$118,000.00	\$105,950.00	\$81,126.00
Item 2	\$ 22,000.00	\$ 34,500.00	\$ 15,900.00	\$10,571.00
Item 3	\$ 8,000.00	\$ 32,500.00	\$ 19,900.00	\$ 8,041.00
TOTAL	\$127,000.00	\$185,000.00	\$141,750.00	\$99,738.00

* RECOMMENDED VENDOR

**Vendor NON-Responsive. Vendor did not sign the bid proposal or provide the required bid bond

All vendors invited to submit bid packages are represented above

BOARD MEETING: July 25, 2011

par

EXHIBIT A-14

OCEAN COUNTY COLLEGE

AMEND: Recommend that a contract be amended to Conner Strong Companies, Inc., 401 Route 73 North, Marlton, N.J., 08053 in the additional amount of **\$10,804.00** for a total amount of **\$380,679.00**. The monies are needed for School Alliance Insurance Fund (SAIF) due to the increase in building values. The original contract in the amount of **\$70,000.00** was awarded at the May 23, 2011 Board of Trustees meeting. An amendment in the amount of **\$299,875.00** was awarded at the June 27, 2011 Board of Trustees meeting.

Said contract to be in accordance with RFP specifications and requirements dated April 20, 2011 and the bid proposal from Conner Strong companies, Inc. received May 06, 2011

NATURE OF PROPOSAL: Broker and Risk Management Consulting Services

<u>ITEM #1:</u>	Commission Rate(s) to be charged:
<u>ITEM #1A:</u>	Commercial Property
<u>ITEM #1B:</u>	Comprehensive Crime
<u>ITEM #1C:</u>	Comprehensive Liability
<u>ITEM # 1D:</u>	Educators Legal Liability
<u>ITEM: 1E:</u>	Student Purchase Accident & Health Insurance
<u>ITEM# 1F:</u>	Sports Accident & Health Insurance (Primary)
<u>ITEM# 1G:</u>	Sports Accident & Health Insurance (Excess)
<u>ITEM # 1H:</u>	Foundation Directors & Officers Liability
<u>ITEM # 1J:</u>	Foreign Travel Including Kidnap & Ransom
<u>ITEM # 1K:</u>	Volunteers Accident Insurance
<u>ITEM # 1L:</u>	Pollution Liability
<u>ITEM # 1M:</u>	Data Security Liability

SOURCE OF FUNDS: College Insurance

BOARD MEETING: July 25, 2011
par

PROPOSAL SUMMARY BY COMMISSION RATE TO BE CHARGED

	Conner Strong Companies, Inc* 401 Route 73 North Marlton, NJ 08053	Borden-Perlman Insurance Agency^ 2000 Lenox Dr Lawrenceville, NJ 08648	Blue Bear Risk Mgmt. Inc+ 11 Hanover Square New York, NY 10005
Item 1	See below	See Below	7.5%
Item 1A	15%	10%-16%	
Item 1B	15%	10%-16%	
Item 1C	15%	10%-16%	
Item 1D	12%	10%-16%	
Item 1E	5%	10% -15%	
Item 1F	5%	10%-15%	
Item 1G	10%	10%-15%	
Item 1H	10%	10%-15%	
Item 1J	15%	10%-15%	
Item 1K	20%	10%-15%	
Item 1L	No Quote	10%	
Item 1M	No Quote	10%	

* RECOMMENDED VENDOR

^ Ownership Disclosure not signed. Range of rates provided (single rate requested)

+Ownership Disclosure not signed. No Business Registration Certificate

All Vendors invited to submit proposals are represented above

BOARD MEETING: July 25, 2011

par

EXHIBIT A-15

AMENDMENT: Recommend that the contract for “Modifications & Improvements to Parking lot # 1” be amended to **C.J. Hesse Inc**, in the additional amount of **\$24,930.00** for a total amount of **\$205,924.00**. The monies are needed for change order # 2 (Widening and striping of the exit to parking lot # 1). The original contract in the amount of **\$175,000.00** was awarded at the June 28, 2010 board of trustees meeting. An amendment in the amount of \$5,994.00 was awarded at the July 15, 2010 Board of Trustees Meeting.

Said contract to be in accordance with bids received June 03, 2010

REQUEST FOR BID: MODIFICATIONS & IMPROVEMENT TO PARKING LOT # 1

BID ITEM # 1: LUMP SUM TOTAL

SOURCE OF FUNDS:

BID SUMMARY

VENDOR	ITEM #1
Marlin Construction 442 Whitesville Road Jackson, NJ 08524	\$236,640.25
Fiore Paving Inc. 4 Fiore Court Oceanport, NJ 07757	\$197,750.00
Johnnon Baran Corp. P.O. Box 842 Forked River, NJ 08731	\$252,090.00
C.J. Hesse* 25 First Avenue Atlantic Highlands, NJ 07716	\$175,000.00

* RECOMMENDED VENDOR

The below vendors were also invited to submit bids:

Intercounty Paving Association
859 Willow Grove Street
Hackettstown, N.J. 07840

K & R Site Work
23 Yellowbrook Road
Freehold, N.J. 07728

Guzzi Masonry & Paving

Board Meeting: July 25, 2011
par

EXHIBIT A-16

OCEAN COUNTY COLLEGE

AMENDMENT

EXTENDED RENTAL OF AIR CONDITIONING UNITS

WHEREAS, the Board of Trustees of Ocean County College recognizes the need to amend the contract awarded by an Emergency Resolution on June 27, 2011 with Topp Portable Air, 900C Tryens Road, Aston, PA 19014 for "Emergency rental of nine (9) air conditioning units" for the IT Building at Ocean County College; and

WHEREAS, purchase order contract B5434 was issued to Topp Portable Air for a total amount of **\$12,237.50** for the temporary rental of fourteen (14) air conditioning units. The rental period beginning June 13, 2011 through July 11, 2011. It is necessary to continue use of nine (9) air conditioning units for an additional amount of **\$7,177.50**.

WHEREAS, a Certificate has been provided by the Vice President of Finance of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Vice President of Finance; and

WHEREAS, the County College Contracts Law (Chapter 64A of Title 18A of the New Jersey Statutes) requires that the resolution authorizing an award of contract for this service without public bids, be made available for public inspection,

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees authorizes and directs the appropriate officials of the college to amend the contract with Topp Portable Air, in the additional amount of **\$7,177.50** for a total amount of **\$19,415.00**. The additional monies are needed for the continued rental of nine (9) air conditioning units for the IT Building. The original contract in the amount of **\$12,237.50** was awarded as an emergency at the June 27, 2011 board of trustees meeting.

BOARD MEETING: July 25, 2011
par

RESOLUTION

CERTIFICATION OF THE VICE PRESIDENT OF FINANCE AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

RENTAL OF AIR CONDITIONING UNITS FOR IT BUILDING

VENDOR: Topp Portable Air
900-C Tryens Road
Aston, PA 19014

ACCOUNT: IT BUILDING RENOVATIONS
F/Y 2010/2012

ORIGINAL AMOUNT:	\$12,237.50
AMENDMENT:	7,177.50
TOTAL AMOUNT:	\$19,415.00

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2011/2012, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Vice President of Finance

BOARD MEETING: July 25, 2011
par

EXHIBIT A-17

OCEAN COUNTY COLLEGE

AMENDMENT

**Purchase of Testing Materials and Nursing Entrance Exams
Continuing Professional Education**

WHEREAS, the Board of Trustees of Ocean County College recognizes the need to amend the **\$105,000.00** contract awarded by Resolution on May 23, 2011 to **Assessment Technologies Institute, 12603 Hemlock, Overland Park, KS 66213** for the purchase of "Testing Materials and Nursing Entrance Exams" through the Continuing Education Program at Ocean County College

WHEREAS, a Certificate has been provided by the Vice President of Finance of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Vice President of Finance; and

WHEREAS, the County College Contracts Law (Chapter 64A of Title 18A of the New Jersey Statutes) requires that the resolution authorizing an award of contract for this service without public bids, be made available for public inspections.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorized and directs the appropriate officials of the College to amend the contract with **Assessment Technologies Institute, 12603 Hemlock, Overland Park, KS 66213** in the additional amount of **\$9,000.00** for a total amount of **\$114,000.00**. The monies are needed for "Testing Materials and Nursing
2. Entrance Exams" for the Continuing Education Program at Ocean County College. The original contract in the amount of **\$105,000.00** was awarded at the May 23, 2011 Board of Trustees meeting.

BOARD MEETING: July 25, 2011

par

RESOLUTION

CERTIFICATION OF THE VICE PRESIDENT OF FINANCE AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

PURCHASE OF TESTING MATERIALS AND
NURSING ENTRANCE EXAMS

VENDOR: ASSESSMENT TECHNOLOGIES INSTITUTE
12603 Hemlock
Overlook Park, KS 66213

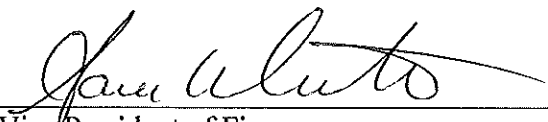
ACCOUNT: Fees/Consultants
Continuing Professional Education

ORIGINAL AMOUNT: \$105,000.00 05/23/11

AMENDMENT: \$ 9,000.00

TOTAL: \$114,000.00

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2011/2012, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Vice President of Finance

BOARD MEETING: July 25, 2011
par

EXHIBIT A-18

POLICY1. Public Hearing

Prior to adoption of the college's tuition/fee schedule the Board of Trustees shall conduct a public hearing so that an opportunity to be heard will be afforded those members of the college community who wish to address the proposed tuition/fee revisions. The public hearing may be scheduled to occur during a previously scheduled public meeting of the Board of Trustees. Not less than seven days in advance of the public hearing the Secretary of the Board shall provide notice of the hearing by posting announcements on bulletin boards in college buildings, by publicizing in the OCC Viking News (when possible), and/or by forwarding an interoffice memo to college employees.

2. Schedule of Tuition and Fees

The tuition and fee rates for credit courses applicable to all students are set forth on the attached schedule effective as of the date indicated. In order to recover costs not paid for by appropriations from Ocean County, out-of-county students not enrolled under chargeback certification are required to pay higher tuition charges; out-of-state students pay even higher tuition charges in order to recover costs not paid for by appropriations from Ocean County and the State of New Jersey.

3. College/Student Fee

This fee is established as a per credit charge and partially covers expenses that include student government, student clubs and organizations, student publications, student social activities, student health services, counseling services, transfer and placement services, financial aid services, admissions and records services, and intercollegiate athletics. Out-of-county, out-of-state, and out-of-country students pay the same college/student fee as county residents. ~~Students enrolling for New Jersey Virtual Community College distance education courses are exempt from this fee for each NJVCC distance education course.~~

4. Course Fees

A course fee as listed on the attached schedule will be required of all students enrolled in certain designated courses. Fee categories appear in the college catalog at the conclusion of the applicable course descriptions. ~~Students enrolling for New Jersey Virtual Community College distance education courses are exempt from this fee for each NJVCC distance education course.~~

5. Ocean County Senior Citizen Tuition Rate

Eligible Ocean County senior residents (see policy 5325 for eligibility criteria) may enroll in any college credit courses on a space available basis at a reduced rate tuition as shown on the attached schedule. Senior residents shall pay course fees, and other required fees as provided in the approved schedule of tuition and fees, except for the college/student fee, and excluding all online courses.

6. National Guard Tuition Waiver

Eligible NJ National Guard and their surviving spouses and children (see policy 5335 for eligibility criteria) will be permitted to enroll in any college credit course (not to exceed 15 credits per semester) without payment of tuition charges. However, students enrolled under this waiver will be required to pay all college/student fees, course fees, late fees and other fees listed on the schedule of tuition and fees.

7. Tuition Waiver for Eligible Participants in Job Training Programs

Eligible New Jersey Job Training Program Participants (see policy 5340 for eligibility criteria) will be entitled to waiver of payment of that portion of tuition from the program which is not covered by financial aid, excluding all online courses. The program participant will be required to pay all other applicable fees.

POLICY (Cont'd)8. Volunteer Fire, First Aid and Rescue Squad Tuition Waiver

Eligible volunteer fire, first aid and rescue squad volunteers, dependent children and spouse (see policy 5345 for eligibility criteria) will be permitted to enroll on a space available basis, in any college credit course and receive up to \$600 in tuition credit per year, not to exceed \$2,400 for the member, children and spouse collectively over a four-year period. Students enrolled under this waiver shall pay all college/student fees, course fees, late fees and other fees listed on the schedule of tuition and fees.

9. International Education Schedule of Tuition and Fees

The current tuition and fee rates applicable for international education courses and programs are set forth on the attached schedule.

10. Ocean County Academy for Lifelong Learning Students

~~Eligible Ocean County Academy for Lifelong Learning students (see policy 5326 for eligibility criteria) may enroll in college credit courses at a reduced tuition rate as shown on the attached schedule. Eligible students shall pay no college/student fees.~~

11. Eligible Ocean County High School Students

Eligible currently enrolled Ocean County high school students (see policy 5122 for admission criteria and policy 5327 for eligibility criteria) may enroll in college credit courses and receive a Board of Trustees scholarship award for the first six credits as shown on the attached schedule. Eligible high school students shall pay no college/student fees. This benefit excludes all online courses.

Revision Dates for Tuition and Fee Schedules are shown on attached Schedules.

Adopted: December 12, 1994

Revised: May 24, 1999

Revised: September 27, 1999

Revised: November 5, 2001

Revised: February 25, 2002

Revised: July 25, 2011

Ocean County College, Toms River, NJ

STUDENTS

TUITION AND FEES

Tuition/Fee Schedule #5300

POLICY (Cont'd)

TUITION AND FEES PER CREDIT - Effective Fall 2011

Ocean County Residents

Tuition per credit	\$ 94.00
College/student fee per credit.....	17.00
Technology fee	11.00
Total per credit.....	\$ 122.00

Out-of-State Residents

Tuition per credit	\$ 215.00
College/student fee per credit.....	17.00
Technology fee	11.00
Total per credit.....	\$ 243.00

Eligible Ocean County Silver Edge Senior Citizens

Tuition per credit	\$ 44.00
College/student fee per credit.....	0.00
Technology fee	11.00
Total per credit.....	\$ 55.00

Eligible New Jersey National Guard Members/Surviving Spouse/Surviving Children

Tuition (up to 15 cr.).....	\$ 0.00
College/student fee per credit.....	17.00
Technology fee.....	11.00
Total per credit	\$ 28.00

Tuition (above 15 cr.) per cr.....	\$ 94.00
College/student fee per credit.....	17.00
Technology fee.....	11.00
Total per credit above 15....	\$ 122.00

Eligible New Jersey Job Training Program Participants

Tuition per credit.....	\$ 0.00
College/Student fee per credit.....	0.00
Technology fee	11.00
Total per credit.....	\$ 11.00

Eligible Volunteer Fire, First Aid and Rescue Squad Members/Spouse/Children

Tuition Credit up to \$600.00 per year (July 1 - June 30) to a maximum of \$2,400 for the member, children and spouse collectively over a four-year period.

College/student fee per credit.....	\$ 17.00
Technology fee	11.00
Total per credit	\$ 28.00(within above limits)

Out-of-County Residents

Tuition per credit	\$ 126.00
College/student fee per credit.....	17.00
Technology fee	11.00
Total per credit.....	\$ 154.00

Distance Education Courses-Ocean CountyResidents

Tuition per credit	\$ 150.00
College/student fee per credit.....	0.00
Technology fee	0.00
Total per credit.....	\$ 150.00

Distance Education Courses Out-of-CountyResidents

Tuition per credit	\$ 215.00
College/student fee per credit.....	0.00
Technology fee	0.00
Total per credit	\$ 215.00

Eligible Ocean County HS Jump Start Students (1-6 Credits), 12th Grade Initiative Students (1-11 Credits)

Tuition per credit	\$ 94.00
College/student fee per credit.....	\$ 0.00
Technology fee	\$ 11.00
Trustee Discount	\$-35.00
Total per credit	\$ 70.00

Ocean County High School Early Admission Students (12 or more credits)

See Ocean County Resident Rate

OTHER FEES

1. Tuition Deposit (Nursing Students Only) \$200.00
 A nonrefundable deposit is required of newly accepted nursing students.

POLICY (Cont'd)

2. Graduation and Certificate Fee
 A graduation fee is due at the time of application for graduation. \$25.00
 A cap & gown fee is charged to those students who plan to attend graduation..... 42.00
 A document preparation fee is charged students receiving certificates. \$10.00

3. Security Office

All parking violation fees will be collected by the Cashiers Office.

Vehicle Violation Ticket:.....\$15.00 /25.00/100.00

A \$15.00 vehicle violation ticket will be issued for the following vehicular violations:

1. Parking without a permit
12. Occupying more than one space
23. Parking in Faculty/Staff areas
34. Parking in a non-designated area

A \$25.00 ticket will be issued for the following violations:

1. Parking in a "No Parking" zone
2. Blocking or impeding traffic

A \$ 100.00 ticket will be issued for the following violation Effective 3/25/08:

1. Parking in a handicapped space without a handicap permit

4. Office of Student Life Emergency Loan Overdue Fees

The following penalties will be assessed to students who are delinquent in payment of the Office of Student Life Emergency Loans:

- 14-20 days overdue \$ 5.00
 21 or more days overdue \$10.00

5. Return Check Fee for any College Payment \$25.00

6. A \$20.00 registration fee is charged to all students for each registration term..... \$20.00
Excluding all online courses.

7. Post Registration Charge..... \$25.00
 All students are expected to comply with the schedule of registration as published in the college calendar. Post registration generally will be permitted during the first three days of classes for those who failed to do so during the regular registration period and a \$25.00 service fee will be charged.

8. Tuition Payment Plan.....\$30.00 (6-11 credits), \$50.00 (12+ credits)
 The college provides a payment plan for qualified students. A late payment or missed payment will incur a \$20.00 charge. Collection and/or attorney fees may also be charged.

9. Career Mobility Option Charges

- a. Medical Course Technician Option

Credit by Practical Examination Fee: \$250.00
plus mileage reimbursement for faculty travel

- b. Nursing - Profile Examination \$ 50.00
Challenges
Written exam (\$25.00 or same as #10)
Clinical Exam \$180.00/day
Lab Practicum Exam \$ 75.00

POLICY (Cont'd)

10. Credit by Examination Fee.
\$100.00 for 1st credit plus \$50.00 for each additional credit
11. Testing Center Fees (per test)
A. College Level Examination Program (CLEP) \$ 25.00
B. Defense Activity for Non-Traditional Education Support (DANTES) 35.00
C. Thomas Edison State College Tests 30.00
D. Accuplacer Tests
First time full test 20.00
Challenge full test 20.00
College level Math 5.00
E. Independent Study/Distance Learning 30.00
A fee charged to non-OCC students to proctor
independent study/distance learning course tests.
F. Technology Test-Computer Literacy Test 3045.00
G. TEAS Nursing Examination 50.00
H. Licensing Examination/Business Examination (3 hours) 45.00
Every hour after 3 hours 10.00

12. Course Fee

Code	Fee	Code	Fee	Code	Fee
1	\$10.00	4	\$ 75.00	7	\$750.00
2	\$ 25.00	5	\$125.00	8	\$1,000.00
3	\$ 50.00	6	\$300.00	9	\$1,500.00 [Nursing ONLY]
				10	\$100.00 Online Courses (Employees and Dependants Only)

13. Student Insurance

In accordance with NJ State Law, full-time students will be charged for health insurance unless the student can show proof of health coverage. Insurance for part-time students is offered to students as an option. Rates include a \$1.00 Administration Fee.

Date of Coverage	Cost Per Full-time Student	Cost Per Part-time Student
<u>Summer Terms</u>		
5/19/10 – 9/01/10	\$14.50	\$30.50
5/18/11 – 9/01/11	\$14.50	\$30.50
<u>Full-Year</u>		
9/01/09 – 9/01/10	\$26.00	\$52.00
9/01/10 – 9/01/11	\$26.00	\$52.00
<u>Spring Session</u>		
1/23/10 – 9/01/10	19.50	\$42.00
1/21/11 – 9/01/11	\$19.50	\$42.00

POLICY (Cont'd)

Adopted: December 12, 1994
 Revised: April 22, 1996
 Revised: June 23, 1998
 Revised: May 24, 1999
 Revised: January 25, 2000
 Revised: November 5, 2001
 Revised: May 28, 2002
 Revised: November 10, 2003
 Revised: September 27, 2004
 Revised: January 27, 2006
 Revised: August 28, 2006
 Revised: March 26, 2007
 Revised: April 27, 2009
 Revised: July 25, 2011

Revised: February 27, 1995
 Revised: June 24, 1996
 Revised: January 25, 1999
 Revised: September 27, 1999
 Revised: June 26, 2000
 Revised: January 25, 2002
 Revised: June 24, 2002
 Revised: January 29, 2004
 Revised: January 24, 2005
 Revised: April 26, 2006
 Revised: December 11, 2006
 Revised: January 28, 2008
 Revised: January 25, 2010

Revised: February 26, 1996
 Revised: April 28, 1997
 Revised: March 22, 1999
 Revised: November 4, 1999
 Revised: January 22, 2001
 Revised: April 15, 2002
 Revised: February 24, 2003
 Revised: May 4, 2004
 Revised: April 25, 2005
 Revised: June 26, 2006
 Revised: January 22, 2007
 Revised: March 24, 2008
 Revised: March 28, 2011

Ocean County College, Toms River, NJ

STUDENTS

TUITION AND FEES

Tuition/Fee Schedule #5300

POLICY (Cont'd)SCHEDULE OF TUITION AND FEES – INTERNATIONAL EDUCATIONTel Dor Israel: ANTH 250 (3 Credits) Summer July 5-25Ocean County Residents

Tuition.....	\$276.00
College/Student Fee	51.00
Registration Fee.....	20.00
Technology Fee	33.00
Program Costs*/Course Fee	4687.00
Total Program Costs	\$5067.00

Out-of-County

Tuition.....	\$378.00
College/Student Fee	51.00
Registration Fee.....	20.00
Technology Fee	33.00
Program Costs*/Course Fee	4687.00
Total Program Costs	\$5169.00

Out of State/Out of Country

Tuition.....	\$618.00
College/Student Fee	51.00
Registration Fee.....	20.00
Technology Fee	33.00
Program Costs*/Course Fee	4687.00
Total Program Costs	\$5409.00

Senior Citizens

Tuition.....	\$120.00
College/Student Fee	0
Registration Fee.....	20.00

Technology Fee	33.00
Program Costs*/Course Fee	4687.00
Total Program Costs	\$4860.00

*Inflation, currency fluctuation, and other factors may result in an adjustment to the Program Costs without notice

Adopted December 12, 1994	Revised: February 27, 1995	Revised: June 26, 1995
Revised: February 26, 1996	Revised: April 22, 1996	Revised: September 24, 1996
Revised: August 25, 1997	Revised: June 23, 1998	Revised: December 7, 1998
Revised: June 28, 1999	Revised: January 25, 2000	Revised: April 24, 2000
Revised: June 26, 2000	Revised: January 22, 2001	Revised: May 29, 2001
Revised: August 27, 2001	Revised: November 5, 2001	Revised: May 28, 2002
Revised: September 23, 2002	Revised: November 4, 2002	Revised: December 9, 2002
Revised: March 24, 2003	Revised: April 29, 2003	Revised: June 23, 2003
Revised: August 25, 2003	Revised: November 10, 2003	Revised: February 23, 2004
Revised: March 29, 2004	Revised: May 4, 2004	Revised: June 28, 2004
Revised: November 1, 2004	Revised: January 24, 2005	Revised: April 25, 2005
Revised: June 27, 2005	Revised: August 22, 2005	Revised: December 12, 2005
Revised: February 13, 2006	Revised: February 27, 2006	Revised: June 26, 2006
Revised: August 28, 2006	Revised: June 18, 2007	Revised: July 28, 2008
Revised: February 23, 2009		