

EXHIBIT B



BOARD OF TRUSTEES

Bylaw, Policy, and Curriculum Committee Agenda Items

To: Board of Trustees
From: Office of the President
Date: July 25, 2016

The following Bylaw, Policy, and Curriculum Committee item is recommended to the Ocean County College Board of Trustees for approval at its meeting on **Thursday, July 28, 2016**:

1. Recommend adoption of a resolution to apply for “Eligible Organization” status with the New Jersey Division of Fire Safety in order to provide certified fire service training **(Exhibit B-1)**

In compliance with Policy #1370, Amendments to Bylaws, the following proposed Bylaw revision is being introduced in anticipation of formal approval at the August 25, 2016, Board Meeting: Revision to Policy #1311, Bylaws for the Operation of the Board of Trustees, Operation, Meetings, Regular, Annual, Retreats, and Special **(Exhibit B-2)**

EXHIBIT B-1



RESOLUTION OF THE BOARD OF TRUSTEES OF OCEAN COUNTY COLLEGE, COUNTY OF OCEAN, STATE OF NEW JERSEY, SEEKING DESIGNATION AS AN ELIGIBLE ORGANIZATION WITH THE NEW JERSEY DIVISION OF FIRE SAFETY SO AS TO ACHIEVE CERTIFICATION AS A DESIGNATED FIREFIGHTER PROGRAM PROVIDER.

WHEREAS, the State of New Jersey has created a voluntary program to certify firefighters on a local level; and

WHEREAS, the New Jersey Division of Fire Safety is accepting applications from higher education institutions which are accredited by the State, who seek designation as an "Eligible Organization" to provide the aforementioned certification program as recognized by the Division of Fire Safety; and

WHEREAS, upon being designated as an "Eligible Organization" capable of providing the aforementioned certification program, Ocean County College can thereafter be issued an Eligible Organization Number which will permit the college to conduct fire service certified training at a local level; and

WHEREAS, it is the intention of the Ocean County College Board of Trustees to apply for "Eligible Organization" status with the New Jersey Division of Fire Safety so that the college will be able to offer fire service certified training for Fire Inspector and Fire Official; and

WHEREAS, the Ocean County College Board of Trustees has reviewed, discussed, and evaluated the New Jersey State's Firefighter Certification Program, and has determined that the college should participate in this worthwhile endeavor for the betterment of the community; and

WHEREAS, it is the desire of the Ocean County College Board of Trustees to adopt this certification program should the college be recognized as an "Eligible Organization" upon the conclusion of the application process with the New Jersey Division of Fire Safety; and

WHEREAS, the Ocean County College Board of Trustees hereby appoints the Dean of the School of Business and Social Sciences, as the college liaison and Authorized Signatory to execute any and all documents deemed necessary to implement and conduct the firefighter certification program at Ocean County College.

NOW, THEREFORE, BE IT RESOLVED, by the Ocean County College Board of Trustees, County of Ocean, and State of New Jersey as follows:

1. That the governing body of Ocean County College hereby agrees to apply for certification status with the Division of Fire Safety; and
2. That Ocean County College shall complete the application process in a timely manner so that the Division of Fire Safety can make a determination as to whether the college is an "Eligible Organization" to provide the certification program; and
3. That should Ocean County College be deemed an "Eligible Organization," the college will implement and conduct the firefighter certification program to the local community; and
4. That a copy of this resolution shall be provided by the Ocean County College Board of Trustees to the New Jersey Division of Fire Safety.

CERTIFICATION

I, Stephan R. Leone, do hereby certify that the foregoing is a true copy of a resolution unanimously adopted by the Ocean County College Board of Trustees at a meeting held on the 28th day of July 2016.

Stephan R. Leone
Secretary

Ocean County College
Board of Trustees
Official Seal

EXHIBIT B-2

**Ocean County College
Board of Trustees**

**Recommendation to Revise
Bylaws for the Operation
of the
Board of Trustees**

(#1000 Series Policies)

Policy #1370, Amendments to Bylaws – An amendment to the Bylaws may be adopted at any regular or special meeting of the Board succeeding the meeting at which it was proposed. The proposed amendment must be shared with Board members at least ten calendar days before it is voted upon, together with a statement of the name of the introducer and of the meeting at which it is to be acted upon. No proposed amendment shall be adopted except upon the affirmative vote of a majority of the members of the Board.

Proposed Amendment to: Policy #1311, Meetings, Regular, Annual, Retreats, and Special (Attached)

Introduced By: Dr. Jon Larson, President

Date Introduced: Board of Trustees Meeting on July 28, 2016

For Formal Board Action: Board of Trustees Meeting on August 25, 2016

Rationale: The regularly scheduled monthly meetings are changing from Mondays to Thursdays beginning July 28, 2016.

Ocean County College, Toms River, NJ
BYLAWS FOR THE OPERATION
OF THE BOARD OF TRUSTEES
OPERATION
Meetings
Regular, Annual, Retreats, and Special #1311

BYLAW

The Board of Trustees shall meet and reorganize annually during the month of November and shall schedule at least nine additional meetings per year, normally on the fourth Thursday ~~Monday~~ of each month at a time to be determined at the reorganization meeting. All meetings shall be held at the college or at such other place as fixed by the majority members of the Board.

Board of Trustees retreats will be scheduled at least quarterly, normally on Fridays, with the dates and times to be determined at the reorganization meeting in November.

Special meetings shall be held on the call of the Chairman or on written request of four members. All meetings, ~~both~~ regular, annual, retreats, and special, shall be conducted in compliance with the Open Public Meeting Act of 1975 as enacted by the State of New Jersey.

ADOPTED: February 22, 1976
Revised: June 26, 1978
Revised: May 28, 1991
Revised:

BYLAW

An amendment to the Bylaws may be adopted at any regular or special meeting of the Board succeeding the meeting at which it was proposed. Copies of the proposed amendment must be mailed to each member of the Board at least ten calendar days before it is voted upon, together with a statement of the name of the introducer and of the meeting at which it is to be acted upon. No proposed amendment shall be adopted except upon the affirmative vote of a majority of the members of the Board.

ADOPTED: February 22, 1965

REVIEWED: March 5, 1991