

June 2013

## **FINANCE COMMITTEE**

Contact VP Sara Winchester x2062 for specific information

The following were accepted:

- The statement of income and expenditures as of May 31, 2013

The following contracts were awarded:

- To Success Advertising for the second year of a two-year agreement for media placement services at Ocean County College
- To D.A.K. Office Services for campus-wide copying services at Ocean County College
- To PIP Printing for campus-wide offset printing services at Ocean County College
- To Classic Cruisers Inc. for charter bus services for various Student Life trips at Ocean County College
- To Quality Cut for fertilization and weed control services at the Ocean County College Toms River campus and the Southern Education Center in Manahawkin
- To Automated Building Controls, Inc. for energy management system and integrated building control system support services at Ocean County College
- To All Seasons Maintenance Inc. for the first year of a two-year agreement for campus sweeping services at the Ocean County College Toms River campus and the Southern Education Center in Manahawkin
- To Howard J. Harrison, Inc. for the purchase of a boat for use by the Barnegat Bay Partnership at Ocean County College

The following resolutions were awarded:

- For the fourth year of a five-year agreement for the Campus Cruiser subscription at Ocean County College
- For cell phone services and accessories for use at Ocean County College
- For general liability insurance at Ocean County College
- For instructional design, enhancement, and support services for computer hardware, software, and system development at Ocean County College
- For the purchase of Internet database subscriptions through the Vale Consortium for the Library at Ocean County College

The following contracts were amended:

- Additional monies to Niram, Inc., Boonton, New Jersey, for change orders for revisions and upgrades to audio visual systems as part of the construction of the Gateway Building (contract originally awarded at the December 10, 2010, Board meeting)
- Additional monies to Perceptive Software, Shawnee, Kansas, for a license maintenance agreement for the Document Image-Now System at Ocean County College (contract originally awarded at the November 19, 2012, Board meeting)
- Additional monies to eCollege.com (dba Pearson eCollege, Centennial, Colorado, for a three-month extension to the agreement for services to advertise, promote, and market online programs at Ocean County College (contract originally awarded at the May 29, 2012, Board meeting)

The following contract was authorized:

- To apply for a \$514,209 Carl D. Perkins Career and Technical Education Grant from the New Jersey Department of Education for the purpose of developing more fully the academic, career, and technical skills of Ocean County College students through instruction, equipment and supplies, professional development, student travel and assessment, including Perkins faculty, administrators, and staff professional development, with emphasis on those Career Clusters that support workforce development, economic development, and stakeholder partnerships. Project Manager: Ms. Mary A. Burke, Associate Professor of Computer Studies. Funding Period: July 1, 2013, through June 30, 2014.

The following was rejected:

- Received on April 25, 2013, for the purchase of AV equipment for the Gateway Building at Ocean County College due to the lack of an affidavit of publication from New Jersey Press Media Solutions
- Received on June 13, 2013, for integrated pest management services at Ocean County College due to the noncompliance of one vendor and the over-budget proposal of the second vendor
- Received on April 23, 2013, for the marketing of e-Learning students at Ocean County College due to the reduction in the College's anticipated budget for the project
- Received on June 18, 2013, for locksmith services at Ocean County College due to the only vendor failing to sign the required Disclosure Statement

## **BUILDING AND GROUNDS COMMITTEE**

Contact Exec. VP James McGinty x2239 for specific information

Approved:

- The acceptance of the Facilities Engineering and Operations Status Report for June 2013.

## **BY LAW POLICY AND CURRICULUM COMMITTEE**

Contact VP Jianping Wang x503 for specific information

Approved:

- The Ocean County College 2014-2015 and 2015-2016 academic calendars

Revised:

- Policy #3076, Personnel, All Employees, Employment of Relatives

#### Obsolete Courses:

- CSIT 130, Web Site Design
- CSIT 161, Advanced Visual Basic
- CSIT 232, Server Program for the Web
- CSIT 270, Programming in Java
- MUSC 910, Community Chorus

#### Revised Courses

- CSIT 133, Web Development Fundamentals
- EDUC 175, Introduction to Teaching
- EDUC 178, Introduction to Education of the Exceptional Student

## PERSONNEL COMMITTEE

Contact Leslie Cohen x2962 for specific information

### EMPLOYMENT

#### Professional

Brian Merry	College Lecturer II Humanities & Fine Arts	8/15/13
Tracy Cole	Asst. Varsity Women's Soccer Coach	6/25/13
James Stockton	Asst. Varsity Men's Basketball Coach	6/25/13

#### Managerial/Technical

Debra Lee Vasquez	Enrollment Management Technician	7/8/13
Douglas Schaber	HVAC Lead Technician Physical Plant	7/22/13
Donald DeFalco	Helpdesk Specialist I	6/25/13

### CHANGE OF STATUS

#### Professional Educators

Erica Carboy	From: Adjunct II, English & Literature	
	To: College Lecturer II, English & Literature	8/15/13
Robert Marchie, Jr.	From: Adjunct II, Humanities	
	To: College Lecturer II Humanities & Fine Arts	8/15/13

**Administrative**

Arthur Criss

From: Interim Director of  
Recruitment

To: Director of Admissions 7/1/13

Jeffrey Harmon

From: Assoc. Director e-Learning

To: Director of e-Learning 7/1/13

Lenabell Manning

From: Human Resources Information  
Systems SpecialistTo: Human Resources Information  
Systems (HRIS) Supervisor 7/1/13

Lillian Morrocco

From: Human Resources Technician

To: Human Resources Department  
Supervisor 7/1/13

Peter Tomko

From: Interim Manager of Buildings  
& GroundsTo: Manager of Buildings  
& Grounds 7/1/13

Megan Springsted

From: Interim Asst. Director of  
Recruitment

To: Asst. Director of Admissions 7/1/13

Kevin Braendly

From: Video Operations Manager

To: Interim Planetarium Technical  
Director 7/1/13

Kathleen Calabrese

From: Adjunct II, Social Science

To: Interim Community Programs  
Administrator 6/17/13 to  
8/31/13**Professional**

Salvatore Colino

From: Asst. Varsity Men's  
Soccer Coach

To: Varsity Men's Soccer Coach 6/25/13

**Managerial/Technical**

Bridget Everett

From: Employee Relations Assistant

To: Interim Human Resources  
Staffing & Recruiting  
Technician6/25/13  
to 12/31/13

Christopher Graham

From: Reserve Library Admin. Asst.

To: Library Technician II

6/25/13

**RESIGNATION****Support Staff**

Kathleen Malone

P/T Medical Receptionist

6/7/2013

**PRESIDENTS REPORT**[http://www.ocean.edu/presidents\\_speeches/June\\_24\\_2013\\_President\\_Report.pdf](http://www.ocean.edu/presidents_speeches/June_24_2013_President_Report.pdf)