

EXHIBIT A



**BOARD OF TRUSTEES
Business/Finance Committee Agenda Items**

To: Board of Trustees
From: Office of the President
Date: February 29, 2012

The following Finance Committee items are recommended to the Ocean County College Board of Trustees for approval at its meeting on **March 5, 2012**:

1. Recommend acceptance of the statement of income and expenditures as of January 31, 2012 (**Exhibit A-1**)
2. Recommend adoption of resolutions to award the following contracts:
 - a. For the renewal of a Fuel Cell maintenance service agreement for 2011-2012 (**Exhibit A-2**)
 - b. For additional bus trips offered by Ocean County College through the Student Life Department during 2011-2012 (**Exhibit A-3**)
3. Recommend that the following contracts be amended:
 - a. An additional \$5,500, for a maximum total of \$125,750, to Assessment Technologies Institute, Overland Park, Kansas, for additional tests for the Ocean County College Nursing Department (contract originally awarded at the May 23, 2011, Board meeting) (**Exhibit A-4**)
 - b. An additional \$16,500, for a maximum total of \$1,067,740, to Blackney Hayes Architects, Philadelphia, Pennsylvania, for schematic design services for the upper mall landscaping and upgrades associated with the Gateway Building and future upper mall expansion (contract originally awarded at the July 27, 2009, Board meeting) (**Exhibit A-5**)

- c. An additional \$8,594, for a maximum of \$5,644,474, to Santorini Construction Company, Neptune, New Jersey, for change orders for cable trays and conductors, excavation and cooling tower basin filter, and supports to protect piping as part of the construction of the Combined Heat and Power Plant (contract originally awarded at the March 28, 2011, Board meeting) (**Exhibit A-6**)
- 4. Recommend rejection of the following:
 - a. The two bids received on January 5, 2012, for the purchase of Pedia Sim ECS-Base Unit and accessories because the low bid vendor did not meet specifications and the second vendor was noncompliant with submitted forms (**Exhibit A-7**)
 - b. The three proposals received in response to the College's Request for Qualifications for Enrollment Management Services because the proposals did not meet the needs of the College (**Exhibit A-8**)

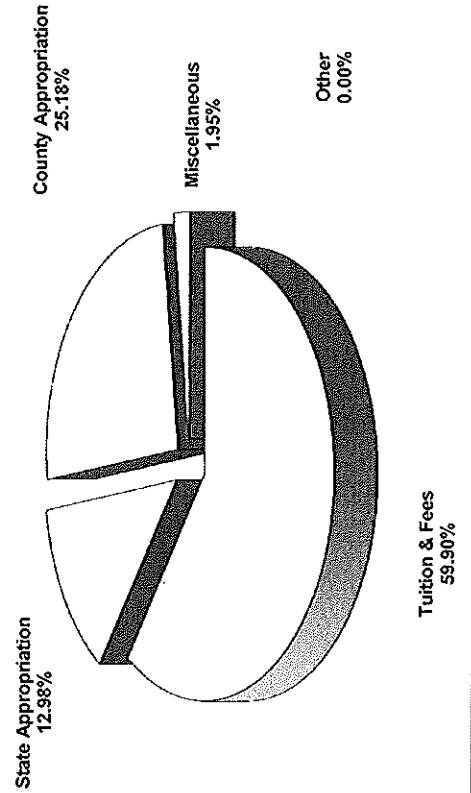
EXHIBIT A-1

EXHIBIT A
OCEAN COUNTY COLLEGE
STATEMENT OF CURRENT EXPENDITURES FY 2011-2012
For the Period Ending January 31, 2012 (not audited)

				AMENDED FY 11-12		(OVER) UNDER BUDGET	% BUDGET
	ACTUAL	ENCUMBRANCES	TOTAL	Nov. 7, 2011 BUDGET			
REVENUE:							
Tuition & Fees	32,313,469		32,313,469	34,971,241	2,657,772		92.40%
State Appropriation	4,419,093		4,419,093	7,575,585	3,156,492		58.33%
County Appropriation	11,025,194		11,025,194	14,700,259	3,675,065		75.00%
Miscellaneous	259,906		259,906	1,136,732	876,826		22.86%
Other	0		0	0	0		0.00%
Total Revenue:	48,017,662		48,017,662	58,383,817	10,366,155		82.24%

EXPENDITURES:							
Instruction	10,040,590	819,071	10,859,661	19,728,371	8,868,710		55.05%
Academic Support	5,201,771	404,581	5,606,352	10,454,116	4,847,764		53.63%
Student Services	2,588,421	153,785	2,742,206	5,561,733	2,819,527		49.30%
Institutional Support	6,941,420	1,608,858	8,550,278	10,722,358	2,172,080		79.74%
Plant Maint-Opr.	4,211,395	1,707,443	5,918,838	9,334,836	3,415,998		63.41%
Scholarships	426,492	0	426,492	582,403	155,911		73.23%
Debt Service	416,130	0	416,130	2,000,000	1,583,870		20.81%
Total Expenditures:	29,826,219	4,693,738	34,519,957	58,383,817	23,863,860		59.13%

FY 2012 BUDGET REVENUE SOURCES



01/31/12 YTD EXPENDITURES BY FUNCTION

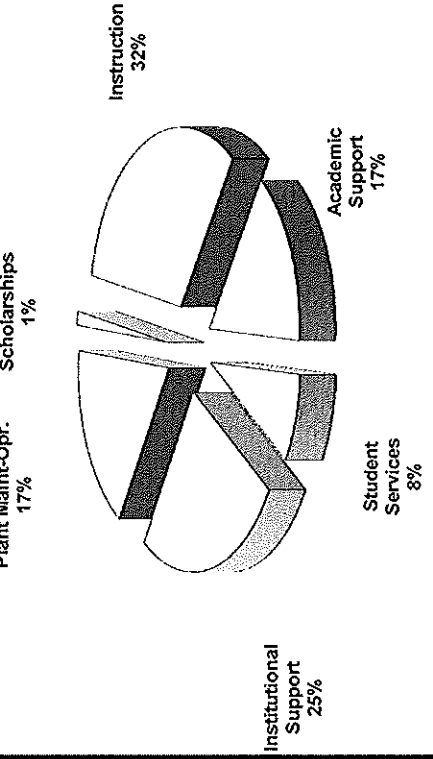


EXHIBIT A-2

OCEAN COUNTY COLLEGE

RESOLUTION

WHEREAS, the Board of Trustees of Ocean County College recognizes the need for the annual renewal of a Fuel Cell Maintenance Service Agreement for fiscal year 2011/2012 for Ocean County College; and

WHEREAS, the 2011/2012 contract in the prorated amount of \$56,250.00 is for a twelve (12) month term beginning July 01, 2011 through June 30, 2012. The monthly Fuel Cell maintenance service agreement is \$6,250.00 for an annual amount of \$75,000.00. The first three months of the 2011/2012 contract period (July, August and September, 2011) will be free of charge due to the extended outage of the fuel cell power plant during the module repair in 2010; and

WHEREAS, a Certificate has been provided by the Vice President of Finance of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Vice President of Finance; and

WHEREAS, the County College Contracts Law Chapter 64A of Title 18A of the New Jersey Statutes requires that the resolution authorizing award of contracts for this service without public bids, be made available for public inspection,

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to execute an agreement with **Fuel Cell Energy, Inc., 3 Great Pasture Road, Danbury, CT 06813-1305**, in the amount not to exceed: **\$56,250.00**
2. The contract period is effective July 1, 2011 through June 30, 2012.
3. This contract is awarded without public bidding in accordance with the provisions of the County College Contracts Law (18A:64A-25.5a (9)).
4. Specific line item against which this contract is to be charged is as follows:

**UTILITIES / FUEL CELL MAINTENANCE
F/Y 2011/2012**

BOARD MEETING: March 05, 2012
Par

RESOLUTION

CERTIFICATION OF THE VICE PRESIDENT OF FINANCE AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

PURCHASE OF FUEL CELL MAINTENANCE SERVICE AGREEMENT

VENDOR: Fuel Cell Energy, Inc.
3 Great Pasture Road
Danbury, CT 06813-1305

ACCOUNT: UTILITIES / FUEL CELL MAINTENANCE
F/Y 2011/2012

AMOUNT
NOT TO EXCEED: \$56,250.00

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2011/2012 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Vice President of Finance and Administration

BOARD MEETING: March 05, 2012
par

EXHIBIT A-3

OCEAN COUNTY COLLEGE

RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR

PURCHASE OF BUS TRIPS TO VARIOUS LOCATIONS
FOR THE STUDENT LIFE DEPARTMENT AT OCEAN COUNTY COLLEGE

WHEREAS, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5 et seq.; and

WHEREAS, the Vice President of Finance of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, a Certificate has been provided by the Vice President of Finance of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Vice President of Finance; and

WHEREAS, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

WHEREAS, Ocean County College wishes to award said contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A. 18A:64A-25.1 et seq., and the provisions of N.J.S.A. 19:44A-20.4 et seq.;

NOW THEREFORE, BE IT RESOLVED BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES as follows:

1. The Ocean County College Board of Trustees is hereby authorized and directed to enter into and execute an Agreement with **A-1 Limousine Inc., 2 Emmons Drive, Princeton, N.J. 08540** in the amount not to exceed: **\$20,973.06**. A **\$13,973.06** contract which was under the threshold and did not require board approval was awarded on June 01, 2011. Purchase order # B0005447 is for thirteen bus trips to various locations. An additional **\$7,000.00** is requested for a total of six bus trips: four to New York and two to Philadelphia.

BOARD MEETING: March 05, 2012
par

RESOLUTION

CERTIFICATION OF THE VICE PRESIDENT OF FINANCE AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

**PURCHASE OF BUS TRIPS TO VARIOUS LOCATIONS FOR THE
STUDENT LIFE DEPARTMENT AT OCEAN COUNTY COLLEGE
F/Y 2011/2012**

VENDOR: A-1 Limousine Inc.
2 Emmons Drive
Princeton, New Jersey 08540

ACCOUNT: Transportation / Student Clubs and Activities

TOTAL: \$20,973.06

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2011/2012 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Vice President of Finance and Administration

BOARD MEETING: March 05, 2012
par

EXHIBIT A-4

OCEAN COUNTY COLLEGE

AMENDMENT

**Purchase of Testing Materials and Nursing Entrance Exams
Nursing Program
Continuing Education Program
Testing Center**

WHEREAS, the Board of Trustees of Ocean County College recognizes the need to amend the **\$105,000.00** contract awarded by Resolution on May 23, 2011 to **Assessment Technologies Institute, 12603 Hemlock, Overland Park, KS 66213** for the purchase of "Custom Evaluation Tests" for the Nursing Department at Ocean County College and Southern Ocean County Hospital

WHEREAS, a Certificate has been provided by the Vice President of Finance of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Vice President of Finance; and

WHEREAS, the County College Contracts Law (Chapter 64A of Title 18A of the New Jersey Statutes) requires that the resolution authorizing an award of contract for this service without public bids, be made available for public inspections.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorized and directs the appropriate officials of the College to amend the contract with **Assessment Technologies Institute, 12603 Hemlock, Overland Park, KS 66213** in the additional amount of **\$5,500.00** for a total amount of **\$125,750.00**. The monies are needed for "tests" for the Nursing students at Ocean County College. The original contract in the amount of **\$105,000.00** for the Nursing department was awarded at the May 23, 2011 Board of Trustees meeting. An amendment in the amount of **\$9,000.00** for CPE was awarded at the July 25, 2011 Board of Trustees meeting and an amendment in the amount of **\$6,250.00** for Testing Center was awarded at the January 30, 2012 Board of Trustees meeting .

BOARD MEETING: March 05, 2012
par

RESOLUTION

CERTIFICATION OF THE VICE PRESIDENT OF FINANCE AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

PURCHASE OF TESTING MATERIALS

VENDOR:	ASSESSMENT TECHNOLOGIES INSTITUTE 12603 Hemlock Overlook Park, KS 66213		
ACCOUNT:	Nursing/Testing Material	OCC	\$90,000.00
	Southern Ocean County Hospital/		\$15,000.00
	Fees/Consultants / Continuing Professional Education		
	Testing Material / Testing Center		
ORIGINAL AMOUNT:	\$105,000.00	05/23/11	Nursing Program
AMENDMENT:	\$ 9,000.00	07/25/11	Continuing Education Program
AMENDMENT:	\$ 6,250.00	01/30/12	Testing Center
AMENDMENT:	\$ 5,500.00	03/05/12	Nursing Program
TOTAL:	<u>\$125,750.00</u>		

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2011/2012, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Vice President of Finance and Administration

BOARD MEETING: March 05, 2012
par

EXHIBIT A-5

AMENDMENT: Recommend the contract for the "Architectural and Engineering Services for the Gateway Building" be amended to **BLACKNEY HAYES ARCHITECTS**, for an additional amount of **\$16,500.00** for a total amount of **\$1,067,740.00**. The monies are needed for change order #15 (schematic design services only for upper mall landscaping and site upgrades associated with the Gateway Building and future upper mall expansion). The original contract in the amount of **\$734,650.00** was awarded at the July 27, 2009 Board of Trustees meeting. Amendments in the amount of **\$316,590.00** were also approved by the Board of Trustees

Said contract to be in accordance with proposal specifications and requirements received June 11, 2009

NATURE OF PROPOSAL:

Architectural and Engineering Services for the Gateway Building

PROPOSAL ITEM #1:

BASIC SERVICES FEE (lump sum total fee)

SOURCE OF FUNDS:

GATEWAY BUILDING/COLLEGE CENTER

PROPOSAL SUMMARY

Vendor	Proposal Item # 1
Blackney Hayes Architects* 150 S.Independence Mall Philadelphia, PA 19106	\$ 734,650.00
Cannon Design** 360 Madison Avenue New York, NY 10017	\$2,379,600.00
Clarke, Caton & Hintz 400 Sullivan Way Trenton, NJ 08628	\$1,499,000.00
Cubellis Architects** 1617 JFK Blvd Philadelphia, PA	\$1,242,000.00
DF Gibson Architects 36 West 37 th Street New York, NY 10018	\$1,568,000.00
D/H & K Architects 101 East Main Street Moorestown, NJ 08057	\$1,385,000.00
Dicaro / Rubino Architects 30 Galesi Drive Wayne, NJ 07470	\$1,100,000.00

* RECOMMENDED VENDOR ** Non-Compliant

DMR Architects 777 Terrace Avenue Hasbrouck Heights, NJ 07604	\$1,122,000.00
Faraday, Veisz & Fraytak Architects 1515 Lower Ferry Road Trenton, NJ 08618	\$1,499,900.00
Fletcher Thompson Architects 27 Schoolhouse Road Somerset, NJ 08873	\$1,295,000.00
Ford 3 Architects 32 Nassau Street Princeton, NJ 08542	\$1,345,000.00
Gensier Architects 1230 Ave of the Americas New York, NY 10020	\$1,355,000.00
Grad Architects 2 Gateway Centre Newark, NJ 07102	\$ 895,000.00
GYA Associates 1821 Ranstead Street Philadelphia, PA 19103	\$1,575,000.00
H2L2 Architects** 714 Market Street Philadelphia, PA 19106	\$1,295,000.00
H & G Architects 45 East 20 th Street New York, NY 10003	\$1,789,462.00
IKON 5 Architects 86 Mapleton Road Princeton, NJ 08540	\$1,350,000.00
KSS Architects 337 Witherspoon Street Princeton, NJ 08542	\$1,417,500.00
Michael Graves Associates 341 Nassau Street Princeton, NJ 08540	\$1,638,690.00
NK Architects 95 Washington Street Morristown, NJ 07960	\$1,257,800.00
PJAR Architects** 841 Broadway New York, NY 10003	\$1,785,000.00

* RECOMMENDED VENDOR

** Non-Compliant

Board Meeting: March 05, 2012

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P S & S Architects 67B Mountain Blvd Extension Warren, NJ 07059	\$1,096,000.00
Rivardo, Schnitzer & Capizzi 596 Anderson Avenue Cliffside Park, NJ 07010	\$ 989,000.00
Ronald Schmitt Associates 222 Grand Avenue Englewood, NJ 07631	\$1,181,200.00
Saphire & Albarran 20 North Mail Street Pennington, NJ 08534	\$1,190,000.00
Saylor Gregg Architects** 100 South Broad Philadelphia, PA 19110	\$1,862,595.00
SNS Architects** 1 Paragon Drive Montvale, NJ	\$1,174,500.00
SOSH Architects 1020 Atlantic Avenue Atlantic City, NJ 08401	\$1,489,650.00
UJMN Associates** 718 Arch Street Philadelphia, PA 19106	\$1,530,000.00
Voith Mactavish Architects 1616 Walnut Street Philadelphia, PA 19103	\$1,080,000.00
William Wolf Architects 50 Hawthorne Avenue Princeton, NJ 08540	\$2,191,000.00
Yezzi Associates 18 Washington Street Toms River, NJ 08754	\$1,995,950.00

* RECOMMENDED VENDOR

** Non-Compliant

All of the invited vendors are represented in the above bid summary.

Board Meeting: March 05, 2012
par

EXHIBIT A-6

OCEAN COUNTY COLLEGE

Combined Heat & Power Plant Project

EXHIBIT A - 6

AMENDMENT: Recommend the contract to Santorini Construction Co. be amended in the additional amount of **\$8,594.00** for a total amount of **\$5,644,474.00**. The monies are needed for change order # 6 (**\$5,190.00** cable trays and conductors, excavation and cooling tower basin filter) and change order # 7 (**\$3,404.00** pipe supports to protect piping entering Bldg. 9 through exterior wall penetration). The original contract in the amount of **\$5,550,000.00** was awarded at the March 28, 2011 Board of Trustees Meeting. Alternates E-1, E-2 and E-3 are not being accepted by Ocean County College. An amendment in the amount of **\$24,366.00** was awarded at the July 25, 2011 Board of Trustees meeting, an amendment in the amount of **\$24,496.00** was awarded at the November 07, 2011 Board of Trustees meeting, and an amendment in the amount of **\$37,018.00** was awarded at the December 03, 2012 Board of Trustees meeting.

Said contract to be in accordance with specifications and requirements dated February 25, 2011 and the proposal of the recommended vendor

NATURE OF BID: CONSTRUCTION OF COMBINED HEAT & POWER PLANT

Item 1	Base Bid-Single Prime & Trades
Alt. # C-1	Civil Additional Alternate
Alt. # M-1	Mechanical Additional Alternate
Alt. # E-1	Electrical Additional Alternate*OCC Not Accepting
Alt. # E-2	
A, b, c	Electrical Additional Alternate cost per linear foot*OCC Not Accepting
Alt. # E-3	Electrical Additional Alternate* OCC Not Accepting
Alt. # E-4	Electrical Additional Alternate
Alt. # E-5	Electrical Additional Alternate
Total	FINAL TOTALS WITH Alternate E-2,a,b & c at \$51,000.00

SOURCE OF FUNDS: GREEN POWER FACILITY/ CAPITAL ACCOUNT

BID (B-39) SUMMARY

VENDOR	Santorini Construction Co.* 1 So. Riverside Drive Neptune, NJ 07753	Gingerelli Brothers 2606 Route 37 East Toms River, NJ 08753	Niram Inc 91 Fulton Street Boonton, NJ 07005
Item 1	\$ 5,263,000.00	\$6,050,000.00	\$6,237,000.00
Alt. # C-1	\$ 130,000.00	\$ 80,000.00	\$ 65,000.00
Alt. # M-1	\$ 73,000.00	\$ 104,000.00	\$ 124,000.00
Alt. # E-1	Not Accepting	Not Accepting	Not Accepting
Alt. # E-2	Not Accepting	Not Accepting	Not Accepting
A, b, c			
Alt. # E-3	Not Accepting	Not Accepting	Not accepting
Alt. # E-4	\$ 20,000.00	\$ 13,750.00	\$ 38,000.00
Alt. # E-5	\$ 64,000.00	\$ 60,000.00	\$ 57,000.00
Total	\$5,550,000.00	\$6,307,750.00	\$6,521,000.00

Board Meeting: March 05, 2012

par

VENDOR	Lighton Industries 699 Cross Street Lakewood, NJ 08701	Hall Building Corp 33 Main Street Farmingdale, NJ 07727	Emcor Services/Fluids 9815 Roosevelt Blvd Philadelphia, PA 19114
Item 1	\$6,279,000.00	\$6,625,000.00	\$6,896,997.00
Alt. # C-1	\$ 105,000.00	\$ 168,000.00	\$ 253,000.00
Alt. # M-1	\$ 115,000.00	\$ 50,000.00	\$ 83,000.00
Alt. # E-1	Not Accepting	Not Accepting	Not Accepting
Alt. # E-2 A, b, c	Not Accepting	Not Accepting	Not Accepting
Alt. # E-3	Not Accepting	Not Accepting	Not accepting
Alt. # E-4	\$ 13,000.00	\$ 40,000.00	\$ 36,700.00
Alt. # E-5	\$ 88,000.00	\$ 66,000.00	\$ 38,600.00
Total	\$6,600,000.00	\$6,949,000.00	\$7,308,297.00

***RECOMMENDED VENDOR**

The following vendor submitted a bid late:

Binsky- Snyder Mechanical
281 Centennial Avenue
Piscataway, New Jersey 08854

BOARD MEETING: March 05, 2012
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EXHIBIT A-7

OCEAN COUNTY COLLEGE

REJECTION

RECOMMEND all bids (B-27 11/12) received on January 05, 2012 for the “**Purchase of Pedia Sim ECS-Base Unit and Accessories**” at Ocean County College be rejected in accordance with bid specifications and requirements dated December 14, 2011 and received on January 05, 2012. After reviewing the two submitted bids, it has been determined the lowest vendor did not meet the specifications and the second vendor was non compliant with the submitted forms.

BOARD MEETING: March 05, 2012
par

EXHIBIT A-8

OCEAN COUNTY COLLEGE

**REJECTION OF PROPOSALS
Q-11 F/Y 2011/2012
Enrollment Management Services**

RECOMMENDATION:

The three (3) proposals received in response to the College's Request for Qualifications for "Enrollment Management Services" be rejected. It was determined that the responses did not meet the needs of the College.

BOARD MEETING: March 05, 2012
par