

EXHIBIT A

EXHIBIT A



BOARD OF TRUSTEES Business/Finance Committee Agenda Items

To: Board of Trustees
From: Office of the President
Date: March 23, 2011

The following Finance Committee items are recommended to the Ocean County College Board of Trustees for approval at its meeting on **March 28, 2011**:

1. Recommend acceptance of the statement of income and expenditures as of February 28, 2011 **(Exhibit A-1)**
2. Recommend adoption of a resolution authorizing and directing the President to enter into and execute a five-year agreement with eCollege.com (Pearson eCollege) to work in partnership to develop and promote Ocean County College's online programs **(Exhibit A-2)**
3. Recommend that the following contracts be awarded:
 - a. For the construction of a combined Heat and Power Plant at Ocean County College **(Exhibit A-3)**
 - b. For a one-year agreement for student health and accident insurance, at no cost to Ocean County College **(Exhibit A-4)**
 - c. For the printing of the Summer 2011 Continuing and Professional Education brochures at Ocean County College **(Exhibit A-5)**
 - d. For the purchase and installation of a carillon system at Ocean County College **(Exhibit A-6)**

4. Recommend adoption of resolutions to award the following contracts:
 - a. For the purchase of a utility vehicle for use by the Security Department at Ocean County College (**Exhibit A-7**)
 - b. For the purchase of an HP base system server for use at Ocean County College (**Exhibit A-8**)
 - c. For the funding of a sub award agreement entitled "Development and Implementation of an Integrated Tidal Wetlands Monitoring and Assessment Program in the Barnegat Bay and Delaware Estuaries," to be administered through the Barnegat Bay Natural Estuary Program (**Exhibit A-9**)
5. Recommend that the following contracts be amended:
 - a. An additional \$18,549, for a maximum total of \$147,884, to Assessment Technologies Institute, Overland Park, Kansas, for the purchase of student national certification exams for the Continuing and Professional Education Department at Ocean County College (contract originally awarded at the June 28, 2010, Board meeting) (**Exhibit A-10**)
 - b. An additional \$1,690, for a maximum total of \$27,006, to Xerox Audio Visual Solutions, Mt. Union, Pennsylvania, for unpacking, assembling stands, aligning projector, and connecting all cables as part of the purchase and installation of an a Smart Board interactive whiteboard system at Ocean County College (contract originally awarded at the January 24, 2011, Board meeting) (**Exhibit A-11**)
6. Recommend acceptance of a \$70,000 amendment to the \$368,868 Carl D. Perkins Career and Technical Education grant award from the New Jersey Department of Education accepted by the Board at its December 6, 2010, meeting for the purpose of developing more fully the academic, career, and technical skills of Ocean County College students through instruction, equipment and supplies, professional development, student travel, and tutoring, with the emphasis for this funding cycle on those Career Clusters that support workforce development, economic development, and stakeholder partnerships. Project Manager: Ms. Mary A. Burke, Associate Professor of Computer Studies. Funding Cycle: July 1, 2010, through June 30, 2011.

Prior to taking action on the Ocean County College FY 2012 budget and Policy #5300, in accordance with New Jersey Public Law 94, Chapter 48, the Board of Trustees will conduct a public hearing for those members of the college community who wish to testify.

7. Recommend approval of the amended Ocean County College FY 2012 Budget (**Exhibit A-12**)
8. Recommend revision of Policy #5300, Students, Tuition and Fee Schedule (**Exhibit A-13**)

EXHIBIT A-1

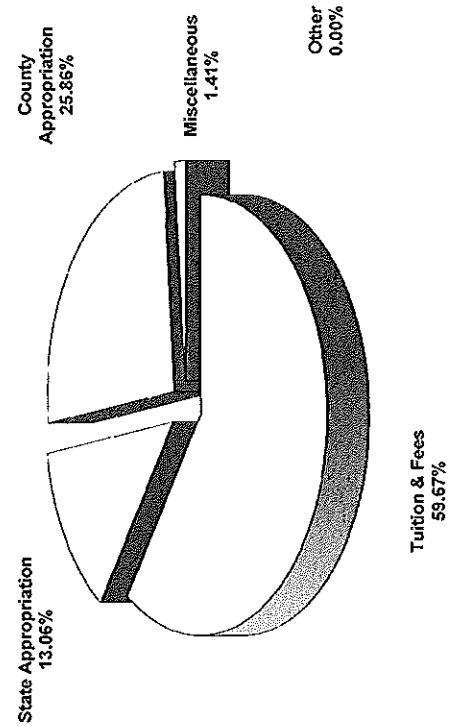
EXHIBIT A OCEAN COUNTY COLLEGE

STATEMENT OF CURRENT EXPENDITURES FY 2010-2011 For the Period Ending February 28, 2011 (not audited)

	ACTUAL	ENCUMBRANCES	TOTAL	Amended FY11 Sept. 27, 2010 BUDGET	(OVER) UNDER BUDGET	% BUDGET
REVENUE:						
Tuition & Fees	33,103,948		33,103,948	35,066,047	1,962,099	94.40%
State Appropriation	5,115,672		5,115,672	7,676,506	2,560,834	66.64%
County Appropriation	11,400,194		11,400,194	15,200,259	3,800,065	75.00%
Miscellaneous	495,630		495,630	826,754	331,124	59.95%
Other	0		0	0	0	0.00%
Total Revenue:	50,115,444		50,115,444	58,769,566	8,654,122	85.27%

EXPENDITURES:						
Instruction	11,850,367	1,191,811	13,042,178	19,402,929	6,360,751	67.22%
Academic Support	5,691,139	400,262	6,091,401	10,456,124	4,364,723	58.26%
Student Services	3,129,494	270,363	3,399,857	5,339,264	1,939,407	63.68%
Institutional Support	8,374,087	1,311,746	9,685,833	11,490,070	1,804,237	84.30%
Plant Maint-Oper.	5,834,587	3,733,487	9,568,074	9,699,045	130,971	98.65%
Scholarships	496,692	0	496,692	382,134	(114,558)	129.98%
Debt Service	565,636	0	565,636	2,000,000	1,434,364	28.28%
Total Expenditures:	35,942,002	6,907,669	42,849,671	58,769,566	15,919,895	72.91%

FY 2011 BUDGET REVENUE SOURCES



02/28/11 YTD EXPENDITURES BY FUNCTION

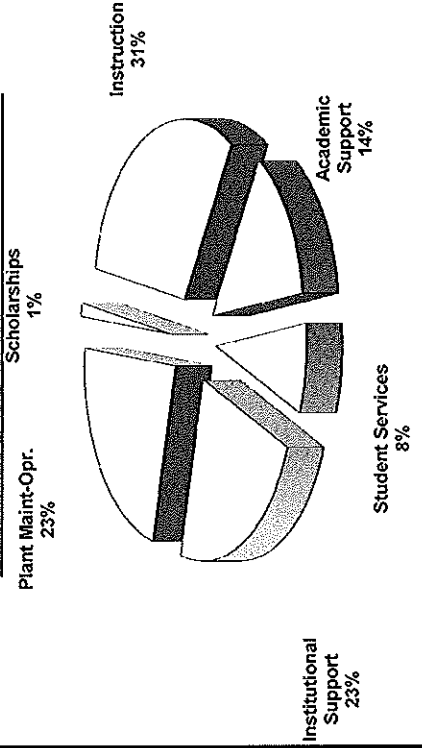


EXHIBIT A-2

OCEAN COUNTY COLLEGE

RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR
DISTANCE LEARNING CONSULTING SERVICES

WHEREAS, the Board of Trustees of Ocean County College has a need to acquire services to develop and promote OCC's online programs which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5 et seq.; and

WHEREAS, eCollege.com (d/b/a Pearson eCollege) 2154 E. Commons Avenue, Centennial, Co., 80122 shall be responsible for, and shall provide and perform at its sole cost and expense the following roles and responsibilities, as they relate to the Online Programs as set forth in the OCC/eCollege.com (d/b/a Pearson eCollege) Agreement and summarized below:

- a. LearningStudio Access
- b. Integration to OCC SIS System
- c. Learning Outcomes
- d. Enterprise Reporting Analytics
- e. ClassLive Pro
- f. Technical Support
- g. Operational Support
- h. Training
- i. Faculty Support
- j. General Management
- k. Student Recruitment
- l. Course Conversion
- m. Content Enhancement
- n. Commercial Content
- o. Student Support and Retention
- p. Implementation

WHEREAS, In consideration of eCollege.com (d/b/a Pearson eCollege) providing the Pearson Services to OCC, OCC shall pay eCollege.com (d/b/a Pearson College) for services rendered as set forth in the OCC/eCollege.com (d/b/a/Pearson eCollege) agreement and summarized below:

Set-up, Training and Implementation Fee. OCC hereby agrees to pay to eCollege.com (d/b/a Pearson eCollege) a one-time set-up and implementation fee of \$100,000.

Declared Revenue per Student Credit Hour. The payment owed by OCC to eCollege.com (d/b/a Pearson eCollege) for the Pearson eCollege Services performed under this Agreement will be based on a percentage of the distance learning tuition revenue per student credit hour basis for credit hours in excess of the established OCC base.

Tuition Percentage. The Tuition Percentage for each Contract Year shall be determined in accordance with the following:

Contract Year	Tuition Percentage
1	10%
2	15%
3	20%
4	25%
5	30%

WHEREAS, the Term of this Agreement commences on the April 1, 2011 and continues until March 31, 2016.

WHEREAS, the Vice President of Finance of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, a Certificate has been provided by the Vice President of Finance of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Vice President of Finance; and

WHEREAS, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

WHEREAS, Ocean County College wishes to award said contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A. 18A:64A-25.1 et seq., and the provisions of N.J.S.A. 19:44A-20.4 et seq.;

NOW THEREFORE, BE IT RESOLVED BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES as follows:

The President of Ocean County College is hereby authorized and directed to enter into and execute a five year Agreement with eCollege.com(Pearson eCollege) to work in partnership to develop and promote OCC's online programs.

RESOLUTION

CERTIFICATION OF THE VICE PRESIDENT OF FINANCE AS TO THE
AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE
OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Distance Learning / Academic Affairs
Fees
F/Y 2010/2011

VENDOR: eCollege.com (d/b/a Pearson eCollege)
2154 East Commons Avenue, #4000
Centennial, Co. 80122

ACCOUNT: Distance Learning / Academic Affairs
Fees
2010/2011

TOTAL: \$100,000.00
=====

I HEREBY CERTIFY that funds are available in the Ocean County College
Board of Trustees budget for 2010/2011, and the appropriation is sufficient to cover
this contract and the contract shall be encumbered against such appropriation.



Vice President of Finance

BOARD MEETING: March 28, 2011

EXHIBIT A-3

RECOMMENDATION: Recommend that a contract be awarded to Santorini Construction Co. 1 South Riverside Drive, Neptune, N.J. 07753 in the amount not to exceed: **\$5,550,000.00** for the construction of "The combined Heat & Power Plant Project" at Ocean County College. The contract shall include all alternates with the exception of alternate E-1, E-2 and E-3. Alternates E-1, E-2 and E-3 are not being accepted by Ocean County College.

Said contract to be in accordance with specifications and requirements dated February 25, 2011 and the proposal of the recommended vendor

NATURE OF BID: CONSRUCTION OF COMBINED HEAT & POWER PLANT

Item 1 Base Bid-Single Prime & Trades
 Alt. # C-1 Civil Additional Alternate
 Alt. # M-1 Mechanical Additional Alternate
 Alt. # E-1 Electrical Additional Alternate*OCC Not Accepting
 Alt. # E-2
 A, b, c Electrical Additional Alternate cost per linear foot*OCC Not Accepting
 Alt. # E-3 Electrical Additional Alternate* OCC Not Accepting
 Alt. # E-4 Electrical Additional Alternate
 Alt. # E-5 Electrical Additional Alternate
 Total FINAL TOTALS WITH Alternate E-2,a,b & c at \$51,000.00

SOURCE OF FUNDS: GREEN POWER FACILITY/ CAPITAL ACCOUNT
 BID (B-39)SUMMARY

VENDOR	Santorini Construction Co.* 1 So. Riverside Drive Neptune, NJ 07753	Gingerelli Brothers 2606 Route 37 East Toms River, NJ 08753	Niram Inc 91 Fulton Street Boonton, NJ 07005
Item 1	\$ 5,263,000.00	\$6,050,000.00	\$6,237,000.00
Alt. # C-1	\$ 130,000.00	\$ 80,000.00	\$ 65,000.00
Alt. # M-1	\$ 73,000.00	\$ 104,000.00	\$ 124,000.00
Alt. # E-1	Not Accepting	Not Accepting	Not Accepting
Alt. # E-2	Not Accepting	Not Accepting	Not Accepting
A, b, c			
Alt. # E-3	Not Accepting	Not Accepting	Not accepting
Alt. # E-4	\$ 20,000.00	\$ 13,750.00	\$ 38,000.00
Alt. # E-5	\$ 64,000.00	\$ 60,000.00	\$ 57,000.00
Total	\$5,550,000.00	\$6,307,750.00	\$6,521,000.00

VENDOR	Lighton Industries 699 Cross Street Lakewood, NJ 08701	Hall Building Corp 33 Main Street Farmingdale, NJ 07727	Emcor Services/Fluids 9815 Roosevelt Blvd Philadelphia, PA 19114
Item 1	\$6,279,000.00	\$6,625,000.00	\$6,896,997.00
Alt. # C-1	\$ 105,000.00	\$ 168,000.00	\$ 253,000.00
Alt. # M-1	\$ 115,000.00	\$ 50,000.00	\$ 83,000.00
Alt. # E-1	Not Accepting	Not Accepting	Not Accepting
Alt. # E-2	Not Accepting	Not Accepting	Not Accepting
A, b, c			
Alt. # E-3	Not Accepting	Not Accepting	Not accepting
Alt. # E-4	\$ 13,000.00	\$ 40,000.00	\$ 36,700.00
Alt. # E-5	\$ 88,000.00	\$ 66,000.00	\$ 38,600.00
Total	\$6,600,000.00	\$6,949,000.00	\$7,308,297.00

***RECOMMENDED VENDOR**

BOARD MEETING: March 28, 2011

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The following vendor submitted a bid late:

Binsky- Snyder Mechanical
281 Centennial Avenue
Piscataway, New Jersey 08854

EXHIBIT A-4

RECOMMENDATION: Recommend that a contract be awarded to **BOLLINGER INSURANCE SOLUTIONS, 101 JFK Parkway, Short Hills, N.J. 07078**, in the amount not to exceed: Zero Cost to College. Premiums are paid by the students for Student Health and Accident Insurance for the fiscal year 2010/2011. This is a one year contract with two permitted one year extensions.

Said contract to be in accordance with proposal specifications and requirements dated February 23, 2011 and proposals received March 10, 2011

NATURE OF PROPOSAL: Student Health & Accident Insurance

ITEM #1: Student Health & Accident Insurance Year one

- ITEM # 1A:** Fall Semester Full year 09/01/11-09/01/12 Full-Time Student
- ITEM # 1B:** Spring Semester Half Year 01/23/12 – 09/01/12 Full-Time Student
- ITEM # 1C:** Summer Only 05/21/12-09/01/12 Full-Time Student
- ITEM # 1D:** Fall Semester Full Year 09/01/11 – 09/01/12 Part-Time Student
- ITEM # 1E:** Spring Semester Half Year 01/23/12- 09/01/12 Part-Time Student
- ITEM # 1F:** Summer Only 05/21/12 – 09/01/12 Part-Time Student

ITEM # 2 Student Health & Accident Insurance Year Two

- ITEM # 2A:** Fall Semester Full Year 09/01/12 – 09/01/13 Full-Time Student
- ITEM # 2B:** Spring Semester Half Year 01/21/13-09/01/13 Full-Time Student
- ITEM # 2C:** Summer Only 05/18/13 – 09/01/13 Full-Time Student
- ITEM # 2D:** Fall Semester Full Year 09/01/12-09/01/13 Part-Time Student
- ITEM # 2E:** Spring Semester Half Year 01/21/13-09/01/13 Part-Time Student
- ITEM # 2F:** Summer Only 05/18/13-09/01/13 Part-Time Student

SOURCE OF FUNDS: Fund Group
Student Health & Accident Insurance coverage
(No cost to Ocean County College—Premiums are paid by the student)

BOARD MEETING: March 28, 2011
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PROPOSAL SUMMARY

Items	Coverage	Bollinger Insurance* 101 JFK Parkway Short Hills, NJ 07078	Maskin Group 2 Aquarium Drive Camden, NJ 08103
1A	Full-Time Student /Full Year Fall	\$26.00	\$22.00
1B	Full-Time Student/Half Year Spring	\$26.00	No bid
1C	Full-Time Student/Summer Only	\$19.50	\$16.50
1D	Part-Time Student/Full Year Fall	\$19.50	No bid
1E	Part-Time Student/Half Year Spring	\$14.50	\$12.50
1F	Part-Time Student/Summer Only	\$14.50	No bid
2A	Full-Time Student /Full Year Fall	\$52.00	\$22.00
2B	Full-Time Student/Half Year Spring	\$52.00	No bid
2C	Full-Time Student/Summer Only	\$42.00	\$16.50
2D	Part-Time Student/Full Year Fall	\$42.00	No bid
2E	Part-Time Student/Half Year Spring	\$30.50	12.50
2F	Part-Time Student/Summer Only	\$30.50	No bid

* RECOMMENDED VENDOR

The following is a list of vendors also invited to bid:

T.L. Groseclose Associates
190 Tamarack Circle
Skillman, N.J. 08858

Collegiate Risk Management
110 Athens Street
Tarpon Springs, FL 34689

Corporate Employee Benefits LLC
1413 Arctic Avenue
Atlantic City, N.J. 08407

G.R. Murray Insurance
707 State Road
Princeton, N.J. 08542

Consolidated Health Plans
2077 Roosevelt Avenue
Springfield, MA 01104

Conner Strong Companies
Barbara Travis
btravis@connerstrong.com

Employee Benefits
Property & Casualty Divisions
Brown & brown Befefit Advisors
1129 Board Street
Shrewsbury, N.J. 07702

BOARD MEETING: March 28, 2011
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EXHIBIT A-5

OCEAN COUNTY COLLEGE

RECOMMENDATION: Recommend that a contract be awarded to Engle Printing & Publishing Co., Inc. 1100 Corporate Blvd, Lancaster, PA 17601 in the amount not to exceed: **\$86,667.83** for the "Printing of the 2011 Summer Continuing & Professional Job Training Brochures" at Ocean County College.

Said contract to be in accordance with specifications and requirements dated March 11, 2011 and the proposal of the recommended vendor.

NATURE OF PROPOSAL: Printing of 2011 Summer Continuing & Professional Education Job Training Brochure

ITEM #1: 179,000 copies of seventy-two pages

ITEM #1A (option): Additional cost to add four pages

ITEM #1B (option): Additional cost for 1,000 more copies

ITEM #1C (option): Cost reduction for 1,000 less copies

SOURCE OF FUNDS: Credit Booklets / Continuing & Professional Education

PROPOSAL SUMMARY

VENDOR	Fort Nassau Graphics 1757 Imperial Way W. Deptford, NJ 08066	Engle Printing* 1100 Corporate Blvd Lancaster, PA 17601	Highroad Press 233 Spring Street New York, NY 10013	GraphicColor Corp 3490 North Mill Road Vineland, NJ 08360
ITEM #1	\$91,690.13	\$82,915.08	\$105,254.00	\$119,440.00
ITEM #1A	\$ 4,763.00	\$ 3,005.58	\$ 5,216.00	\$ 6,635.00
ITEM #1B	\$ 810.00	\$ 405.20	\$ 5,565.00	\$ 640.00
ITEM #1C	\$ 810.00	\$ 341.97	\$ 565.00	\$ 530.00
Total Price	\$98,073.13	\$86,667.83	\$116,600.00	\$127,245.00

RECOMMENDED VENDOR.

BOARD MEETING: March 28, 2011

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The following is a list of vendors also invited to submit proposals:

Creasey Printing Services
2700 W. Lawrence Avenue
Suite H
Springfield, IL 62704

A.F.L. Web Printing
2 Executive Drive
Voorhees, NJ 08043

Hawk Graphics Inc
P.O. Box 308
Mt. Freedom, NJ 07970

Reliance Graphics
80 Pompton Avenue
Verona, NJ 07444

BOARD MEETING: March 28, 2011
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EXHIBIT A-6

RECOMMENDATION: Recommend that a contract be awarded to Verdin Company, 413 Jean Drive, King of Prussia, PA 19406 in the amount not to exceed: **\$14,130.00** for the "Purchase and Installation of Carillon System" at Ocean County College.

Said contract to be in accordance with proposal specifications and requirements dated March 11, 2011, and proposal of the recommended vendor.

NATURE OF PROPOSAL Purchase & Installation of Carillon system

ITEM #1: Carillon System in accordance with specifications

ITEM #2: Installation of Carillon System

ITEM # 3: Additional Speakers to be connected to the Carillon System

ITEM # 4: Total Price

SOURCE OF FUNDS: Media Services
Minor Capital

PROPOSAL SUMMARY

ITEMS	Verdin Company* 413 Jean Drive King of Prussia, PA 19406	Schulmerch Bells Carillon Hill Sellersville, PA 18960
#1	Included in Total Price	\$13,963.00
#2	Included in Total Price	\$ 4,378.00
#3	Included in Total Price	\$ 8,750.00
Total Price	\$14,130.00	\$27,091.00

* RECOMMENDED VENDOR

Board Meeting: March 28, 2011
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The following is a list of vendors also invited to submit bids:

Coastal Clock & Chime Company
P.O. Box 2722
Cinnaminson, New Jersey 08077

Elderhorst Bills, Inc.
875 Gravel Pike
Palm, PA 18070

Chime Master Systems
P.O. Box 936
Lancaster, Ohio 43120

BOARD MEETING: March 28, 2011
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EXHIBIT A-7

OCEAN COUNTY COLLEGE

RESOLUTION

WHEREAS, the Board of Trustees of Ocean County College recognizes the need to purchase "One 2011 Ford Escape 4 Door Sport Utility Vehicle" for the Security Department at Ocean County College; and

WHEREAS, a Certificate has been provided by the Vice President of Finance of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Vice President of Finance; and

WHEREAS, the County College Contracts Law (Chapter 64A of Title 18A of the New Jersey Statutes) requires that the resolution authorizing an award of contract for this service without public bids, be made available for public inspection,

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to execute an agreement with **DFFLM, LLC T/A Ditschman/Flemington Ford** for the purchase of "One 2011 Ford Escape 4-Door Sport Utility Vehicle" for the Security Department at Ocean County College in the total amount not to exceed: **\$25,000.00**

2. This contract is awarded without public bidding as a purchase through the State Division of Purchase and Property in accordance with the provisions of the County College Contracts Law (18A:64A-25.9a).

3. Specific line item against which this contract is to be charged is as follows:

**Minor Capital / Vehicles
Security
F/Y 2010/2011**

BOARD MEETING: March 28, 2011
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RESOLUTION

CERTIFICATION OF THE VICE PRESIDENT OF FINANCE AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

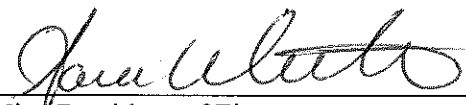
**Minor Capital / Vehicles
Security
F/Y 2010/2011**

VENDOR: DFFLM, LLC. T/A Ditschman/Flemington Ford
215 Route 202 & 31
PO Box 1007
Flemington, New Jersey 08822

ACCOUNT: Minor Capital / Vehicles
Security
2010/2011

TOTAL: \$25,000.00

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2010/2011, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Vice President of Finance

BOARD MEETING: March 28, 2011
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EXHIBIT A-8

OCEAN COUNTY COLLEGE

RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR

Purchase of HP Base System Server

WHEREAS, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5a(19), providing goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for the hardware; and

WHEREAS, the Vice President of Finance of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, a Certificate has been provided by the Vice President of Finance of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Vice President of Finance; and

WHEREAS, three quotes were secured, with the recommended vendor submitting the lowest price quote.

WHEREAS, the selected vendor has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

WHEREAS, Ocean County College wishes to award said contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A. 18A:64A-25.1 et seq., and the provisions of N.J.S.A. 19:44A-20.4 et seq.;

NOW THEREFORE, BE IT RESOLVED BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to execute an agreement with **AMERICAN DIGITAL CORPORATION**, 3030 Salt Creek Lane, Arlington heights, Il. 60005 for the purchase of "HP Base System Server" at Ocean County College in the amount not to exceed: **\$30,316.72**

BOARD MEETING: March 28, 2011

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RESOLUTION

Purchase of HP Base System Server

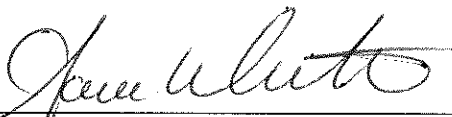
CERTIFICATION OF THE VICE PRESIDENT OF FINANCE AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

VENDOR: American Digital Corporation
3030 Salt Creek Lane
Arlington Heights, IL. 60005

ACCOUNT: Minor Capital / Computer
Office of Information Technology

TOTAL: \$30,316.72

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2010/2011, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Vice President of Finance

BOARD MEETING: March 28, 2011
par

EXHIBIT A-9

**OCEAN COUNTY COLLEGE
RESOLUTION
SUBAWARD PERIOD OF PERFORMANCE: 01/01/2010-12/31/2013**

WHEREAS, the Board of Trustees of Ocean County College recognizes the need to fund Subaward Agreement Prime Award No. RP 10-105 entitled "Development and Implementation of an Integrated Tidal Wetlands Monitoring and Assessment Program in Barnegat Bay and Delaware Estuaries (NJ Coastal Plain Region)-Supplemental Funding". The Program is administered through the Barnegat Bay Natural Estuary Program at Ocean County College; and

WHEREAS, a Certificate has been provided by the Vice President of Finance of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Vice President of Finance; and

WHEREAS, the County College Contracts Law (Chapter 64A of Title 18A of the New Jersey Statutes) requires that the resolution authorizing an award of contract for this service without public bids, be made available for public inspection,

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to execute an agreement with PARTNERSHIP FOR THE DELAWARE ESTUARY, One Riverwalk Plaza, 110 South Poplar Street, Wilmington, DE. 19801 for funding Subaward Agreement entitled "Development and Implementation of an Integrated Tidal Wetlands Monitoring and Assessment Program in Barnegat Bay and Delaware Estuaries (NJ Coastal Plain Region (supplemental funding)" for a total amount not to exceed: **\$227,914.00.**

2. This contract is awarded without public bidding as a purchase for professional services in accordance with the provisions of the County College Contracts Law (18A:64A-25a(1)).

3. The Partnership for the Delaware Estuary is a nonprofit organization established in 1996 to take a leadership role in protecting the Delaware Estuary. It is one of 28 Congressionally designated National Estuary Programs.

4. Informal competition was not solicited because the Grant Application submitted to EPA Region 2 identified the Partnership for the Delaware Estuary as the subawardee.

Specific line item against which this contract is to be charged is as follows:

**EPA R2 WPDG-2009/Barnegat Bay Partnership
CONTRACT PAYMENT
F/Y 2010/2011**

BOARD MEETING: March, 28, 2011
par

RESOLUTION


CERTIFICATION OF THE VICE PRESIDENT OF FINANCE AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

VENDOR: Partnership for the Delaware Estuary
One Riverwalk Plaza
110 South Poplar Street
Wilmington, DE 19801

ACCOUNT: EPA R2 WPDG-2009/Barnegat Bay Partnership
CONTRACT PAYMENT

TOTAL: \$227,914.00

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2010/2011, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Vice President of Finance

BOARD MEETING: March 28, 2011
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EXHIBIT A-10

OCEAN COUNTY COLLEGE

AMENDMENT

**Purchase of Student National Certifications Exams
Continuing Professional Education**

WHEREAS, the Board of Trustees of Ocean County College recognizes the need to amend the **\$95,000.00** contract awarded by Resolution on June 28, 2010 to **Assessment Technologies Institute, 12603 Hemlock, Overland Park, KS 66213** for the purchase of "Student National Certification Exams" through the Continuing Education Program at Ocean County College

WHEREAS, a Certificate has been provided by the Vice President of Finance of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Vice President of Finance; and

WHEREAS, the County College Contracts Law (Chapter 64A of Title 18A of the New Jersey Statutes) requires that the resolution authorizing an award of contract for this service without public bids, be made available for public inspections.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorized and directs the appropriate officials of the College to amend the contract with **Assessment Technologies Institute, 12603 Hemlock, Overland Park, KS 66213** in the additional amount of **\$18,549.00** for a total amount of **\$147,884.00**. The monies are needed for "Student National Certification Exams" for the Continuing Education Program at Ocean County College. The original contract in the amount of **\$95,000.00** was awarded at the June 28, 2010 Board of Trustees meeting. Amendments totaling **\$34,335.00** were awarded at the December 06, 2010 and February 28, 2011 Board of Trustees Meetings

BOARD MEETING: March 28, 2011
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RESOLUTION

CERTIFICATION OF THE VICE PRESIDENT OF FINANCE AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

PURCHASE OF STUDENT NATIONAL CERTIFICATION EXAMS

VENDOR: ASSESSMENT TECHNOLOGIES INSTITUTE
12603 Hemlock
Overlook Park, KS 66213

ACCOUNT: Fees/Consultants
Continuing Professional Education

ORIGINAL AMOUNT: \$ 95,000.00 06/28/2010


AMENDMENT: \$ 19,960.00 12/06/2010

AMENDMENT: \$ 14,375.00 02/28/2011

AMENDMENT: \$ 18,549.00 03/28/2011

TOTAL: \$147,884.00

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2010/2011, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Vice President of Finance

BOARD MEETING: March 28, 2011
par

EXHIBIT A-11

AMENDMENT: Recommend that the contract to XEROX AUDIO VISUAL SOLUTIONS, be amended in the additional amount of \$1,690.00 for a total amount of \$27,006.00. The additional amount of \$1,690.00 is needed to unpack, assemble stand, mount board to stand, align projector, and connect all cable for five smart boards. Four of the smart boards are located on the Toms River Campus, and one is located on the Southern Education Center. The original contract for the purchase of "Smart Boards Interactive Whiteboard System" was awarded at the January 24, 2011 Board of Trustees meeting and totaled \$25,316.00.

Said contract to be in accordance with proposal specifications and requirements dated December 13, 2010 and proposals received January 04, 2011.

NATURE OF PROPOSAL: Purchase of Smart Boards

ITEM # 1: Smart Board Interactive Whiteboard System

ITEM # 2: Smart Mobile Height Floor Stand

ITEM # 3: Shipping

SOURCE OF FUNDS: Minor Capital/Computer Perkins Grant 2010/2011

PROPOSAL SUMMARY

	Concate Technologies, Inc.** 607 E Louis Drive Warminster, PA 18974	Xerox Audio Visual Solutions* 14779 Croghan Pike Mt Union, PA 17066	Video Corp. of America 7 Veronica Avenue Somerset, NJ 08875	Logical Choice Technologies** 1045 Progress Circle Lawrenceville, GA 30043
Item 1	\$23,500.00	\$18,720.00	\$19,875.00	\$20,683.35
Item 2	pricing included above	\$ 6,040.00	\$ 6,675.00	pricing included above
Item 3	00	\$ 556.00	\$ 560.00	00
Total	\$23,500.00	\$25,316.00	\$27,110.00	\$20,683.35
	Total Video Products Inc. 414 Southgate Ct. Mickleton, NJ 08056	Transnet Corporation 45 Columbia Road Somerville, NJ 08876	Visual Sound 485 Park Way Broomall, PA 19008	CDW 230 N. Milwaukee Avenue Vernon Hills, IL 60061
Item 1	\$20,995.00	\$20,810.00	NO BID	NO BID
Item 2	\$ 6,750.00	\$ 6,495.00		
Item 3	00	00		
Total	\$27,745.00	\$27,855.00	NO BID	NO BID
		New Age Learning** 106 Apple Street Tinton Falls, NJ 07724		
Item 1		\$17,495.00		
Item 2		\$ 3,500.00		
Item 3				
Total		\$20,995.00		

* Recommended Vendor—provided the specified products

** Lowest price-- vendor quoted alternate products which do not meet the specifications

BOARD MEETING: March 28, 2011

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Below is a list of vendors also invited to submit proposals:

Wilray Audio Visual
615 Jackson Valley Road
Port Murray, New Jersey 07865

Sarcom
150 Brick Blvd.
Brick, New Jersey 08723

LS Computer Solutions
P.O. Box 541
Oceanport, New Jersey 07757

Open Systems Integrators, Inc.
207-D Woodward Road
Manalapan, New Jersey 07727

Ricoh Business Solutions
485 Route 1 South
Iselin, New Jersey 08830

Education Intelligence Inc.
2517 Lebanon Pike
Nashville, TN 37214

Valiant
55 Ruta Court
South Hackensack, New Jersey 07606

BOARD MEETING; March 28, 2011
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EXHIBIT A-12

Ocean County College
Proposed Budget Revision Request
Fiscal Year 2011-2012
March 28, 2011

	BOARD APPROVED BUDGET	BUDGET REVISION REQUEST	CHANGES Increase (Decrease)
<u>REVENUE:</u>			
Tuition and Fees	\$34,915,834	\$34,915,834	\$0
State of NJ	7,289,831	7,575,585	285,754
County of Ocean	14,700,259	14,700,259	0
Miscellaneous	929,273	929,273	0
	<hr/>	<hr/>	<hr/>
TOTAL OPERATING REVENUE	\$57,835,197	\$58,120,951	\$ 285,754
<u>EXPENDITURES:</u>			
Instruction	\$16,491,576	\$16,523,576	\$32,000
Academic Support	8,272,644	8,357,222	84,578
Student Service	4,395,446	4,327,940	(67,506)
Institutional Support	17,328,535	17,386,977	58,442
Operation & Maint. Of Plant	8,764,593	8,942,833	178,240
Scholarships	582,403	582,403	0
Debt Service	2,000,000	2,000,000	0
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TOTAL OPERATING EXPENDITURES	\$57,835,197	\$58,120,951	\$285,754

sw:9/21/10

Ocean County College Proposed Revised Budget Request FY 2011-2012 Current Operating Revenue						
	Actual 6/30/2010 FY 09 - 10	Revised Budget FY 10 - 11	Original Budget FY 11 - 12	Revised Budget FY 11 - 12	Increase (Decrease)	% of Budget
Tuition	22,874,480	22,645,735	22,645,735	22,645,735	-	39.0%
Fees:						
College	3,724,811	3,687,563	3,687,563	3,687,563	-	
Course	2,861,978	2,833,358	2,833,358	2,833,358	-	
Technology Fee	2,695,624	2,668,668	2,668,668	2,668,668	-	
Payment Plan/Late Fees	328,616	288,833	288,833	288,833	-	
Registration Fee	578,555	584,649	584,649	584,649	-	
Subtotal All Fees:	10,189,584	10,063,071	10,063,071	10,063,071	-	17.3%
Total Credit Tuition & Fees	33,064,064	32,708,807	32,708,807	32,708,807	-	56.3%
Continuing Education	1,945,057	1,653,298	1,653,298	1,653,298	-	
Customized Training	100,141	100,141	90,127	90,127	-	
Academy for Lifelong Learning	274,451	219,561	197,605	197,605	-	
School Relations	74,820	137,982	68,991	68,991	-	
Alternate Route	203,725	246,258	197,006	197,006	-	
Total Tuition & Fees	35,662,258	35,066,047	34,915,834	34,915,834	-	60.1%
State Support	8,001,763	7,676,506	7,289,831	7,575,585	285,754	13.0%
County Support						
General Operations	14,589,622	15,100,259	14,600,259	14,600,259	-	
Nursing Program Support	100,000	100,000	100,000	100,000	-	
Total County Support	14,689,622	15,200,259	14,700,259	14,700,259	-	25.3%
Other Income:						
Interest	373,136	165,624	207,030	207,030	-	
Restr. Foundation contract	49,592	50,000	50,000	50,000	-	
Miscellaneous	895,157	611,130	672,243	672,243	-	
Total Other Income	1,317,885	826,754	929,273	929,273	-	1.6%
Total Current Operating Revenue:	59,671,528	58,769,566	57,835,197	58,120,951	285,754	100.0%

EXHIBIT A-13

POLICY

1. Public Hearing

Prior to adoption of the college's tuition/fee schedule the Board of Trustees shall conduct a public hearing so that an opportunity to be heard will be afforded those members of the college community who wish to address the proposed tuition/fee revisions. The public hearing may be scheduled to occur during a previously scheduled public meeting of the Board of Trustees. Not less than seven days in advance of the public hearing the Secretary of the Board shall provide notice of the hearing by posting announcements on bulletin boards in college buildings, by publicizing in the OCC Viking News (when possible), and/or by forwarding an interoffice memo to college employees.

2. Schedule of Tuition and Fees

The tuition and fee rates for credit courses applicable to all students are set forth on the attached schedule effective as of the date indicated. In order to recover costs not paid for by appropriations from Ocean County, out-of-county students not enrolled under chargeback certification are required to pay higher tuition charges; out-of-state students pay even higher tuition charges in order to recover costs not paid for by appropriations from Ocean County and the State of New Jersey.

3. College/Student Fee

This fee is established as a per credit charge and partially covers expenses that include student government, student clubs and organizations, student publications, student social activities, student health services, counseling services, transfer and placement services, financial aid services, admissions and records services, and intercollegiate athletics. Out-of-county, out-of-state, and out-of-country students pay the same college/student fee as county residents. Students enrolling for New Jersey Virtual Community College distance education courses are exempt from this fee for each NJVCC distance education course.

4. Course Fees

A course fee as listed on the attached schedule will be required of all students enrolled in certain designated courses. Fee categories appear in the college catalog at the conclusion of the applicable course descriptions. Students enrolling for New Jersey Virtual Community College distance education courses are exempt from this fee for each NJVCC distance education course.

5. Ocean County Senior Citizen Tuition Rate

Eligible Ocean County senior residents (see policy 5325 for eligibility criteria) may enroll in any college credit course on a space available basis at a reduced rate tuition as shown on the attached schedule. Senior residents shall pay course fees, and other required fees as provided in the approved schedule of tuition and fees, except for the college/student fee.

6. National Guard Tuition Waiver

Eligible NJ National Guard and their surviving spouses and children (see policy 5335 for eligibility criteria) will be permitted to enroll in any college credit course (not to exceed 15 credits per semester) without payment of tuition charges. However, students enrolled under this waiver will be required to pay all college/student fees, course fees, late fees and other fees listed on the schedule of tuition and fees.

7. Tuition Waiver for Eligible Participants in Job Training Programs

Eligible New Jersey Job Training Program Participants (see policy 5340 for eligibility criteria) will be entitled to waiver of payment of that portion of tuition from the program which is not covered by financial aid. The program participant will be required to pay all other applicable fees.

POLICY (Cont'd)

8. Volunteer Fire, First Aid and Rescue Squad Tuition Waiver
Eligible volunteer fire, first aid and rescue squad volunteers, dependent children and spouse (see policy 5345 for eligibility criteria) will be permitted to enroll on a space available basis, in any college credit course and receive up to \$600 in tuition credit per year, not to exceed \$2,400 for the member, children and spouse collectively over a four-year period. Students enrolled under this waiver shall pay all college/student fees, course fees, late fees and other fees listed on the schedule of tuition and fees.
9. International Education Schedule of Tuition and Fees
The current tuition and fee rates applicable for international education courses and programs are set forth on the attached schedule.
10. Ocean County Academy for Lifelong Learning Students
Eligible Ocean County Academy for Lifelong Learning students (see policy 5326 for eligibility criteria) may enroll in college credit courses at a reduced tuition rate as shown on the attached schedule. Eligible students shall pay no college/student fees.
11. Eligible Ocean County High School Students
Eligible currently enrolled Ocean County high school students (see policy 5122 for admission criteria and policy 5327 for eligibility criteria) may enroll in college credit courses and receive a Board of Trustees scholarship award as shown on the attached schedule. Eligible high school students shall pay no college/student fees.

Revision Dates for Tuition and Fee Schedules are shown on attached Schedules.

Adopted: December 12, 1994
Revised: May 24, 1999
Revised: September 27, 1999
Revised: November 5, 2001
Revised: February 25, 2002

POLICY (Cont'd)

TUITION AND FEES PER CREDIT - Effective Summer 2010

Ocean County Residents

Tuition per credit.....	\$ 94.00
College/student fee per credit.....	17.00
Technology fee.....	11.00
Total per credit	\$ 122.00

Out-of-State Residents

Tuition per credit.....	\$ 206.00 215.00
College/student fee per credit.....	17.00
Technology fee.....	11.00
Total per credit	\$ 234.00 243.00

Eligible Ocean County Silver Edge Senior Citizens

Tuition per credit.....	\$ 44.00
College/student fee per credit.....	0.00
Technology fee.....	11.00
Total per credit	\$ 55.00

**Eligible New Jersey National Guard Members/
Surviving Spouse/Surviving Children**

Tuition (up to 15 cr.)	\$ 0.00
College/student fee per credit.....	17.00
Technology fee.....	11.00
Total per credit	\$ 28.00

Tuition (above 15 cr.) per cr.....	\$ 94.00
College/student fee per credit.....	17.00
Technology fee.....	11.00
Total per credit above 15....	\$ 122.00

Eligible New Jersey Job Training Program Participants

Tuition per credit.....	\$ 0.00
College/Student fee per credit	0.00
Technology fee.....	11.00
Total per credit	\$ 11.00

Eligible Volunteer Fire, First Aid and Rescue Squad Members/Spouse/Children

Tuition Credit up to \$600.00 per year (July 1 - June 30) to a maximum of \$2,400 for the member, children and spouse collectively over a four-year period.

College/student fee per credit.....	\$ 17.00
Technology fee.....	11.00
Total per credit	\$ 28.00(within above limits)

OTHER FEES

1. Tuition Deposit (Nursing Students Only) \$200.00
A nonrefundable deposit is required of newly accepted nursing students.

Out-of-County Residents

Tuition per credit	\$ 126.00
College/student fee per credit.....	17.00
Technology fee	11.00
Total per credit	\$ 154.00

Distance Education Courses

Tuition per credit	\$ 94.00 150.00
College/student fee per credit.....	17.00
Technology fee	11.00
Total per credit	\$ 122.00 150.00

**Distance Education Courses Ocean County
Residents**

Tuition per credit	\$ 215.00
College/student fee per credit.....	0.00
Technology fee	0.00
Total per credit	\$ 215.00

**Eligible Ocean County HS Jump Start Students (1-6)
Credits), 12th Grade Initiative Students (1-11 Credits)**

Tuition per credit	\$ 94.00
College/student fee per credit.....	0.00
Technology fee	11.00
Trustee Discount	\$ 39.00 35.00
Total per credit	\$ 66.00 70.00

**Ocean County High School Early Admission Students
(12 or more credits)**

See Ocean County Resident Rate

POLICY (Cont'd)

2. Graduation and Certificate Fee

A graduation fee is due at the time of application for graduation. \$25.00
A cap & gown fee is charged to those students who plan to attend graduation 42.00
A document preparation fee is charged students receiving certificates. \$10.00

3. Security Office

All parking violation fees will be collected by the Cashiers Office.

Vehicle Violation Ticket: \$15.00 /25.00/100.00

A \$15.00 vehicle violation ticket will be issued for the following vehicular violations:

1. Parking without a permit
2. Occupying more than one space
3. Parking in Faculty/Staff areas
4. Parking in a non-designated area

A \$25.00 ticket will be issued for the following violations:

1. Parking in a "No Parking" zone
2. Blocking or impeding traffic

A \$ 100.00 ticket will be issued for the following violation Effective 3/25/08:

1. Parking in handicapped space without permit

4. Office of Student Life Emergency Loan Overdue Fees

The following penalties will be assessed to students who are delinquent in payment of the Office of Student Life Emergency Loans:

14-20 days overdue \$ 5.00
21 or more days overdue \$10.00

5. Return Check Fee for any College Payment \$25.00

6. A \$20.00 registration fee is charged to all students for each registration term \$20.00

7. Post Registration Charge \$25.00

All students are expected to comply with the schedule of registration as published in the college calendar. Post registration generally will be permitted during the first three days of classes for those who failed to do so during the regular registration period and a \$25.00 service fee will be charged.

8. Tuition Payment Plan \$30.00 (6-11 credits), \$50.00 (12+ credits)

The college provides a payment plan for qualified students. A late payment or missed payment will incur a \$20.00 charge. Collection and/or attorney fees may also be charged.

9. Career Mobility Option Charges

a. Medical Course Technician Option

Credit by Practical Examination Fee: \$250.00
plus mileage reimbursement for faculty travel

b. Nursing - Profile Examination \$ 50.00
Challenges

Written exam (\$25.00 or same as #10)

Clinical Exam \$180.00/day

Lab Practicum Exam \$ 75.00

Ocean County College, Toms River, NJ

STUDENTS
TUITION AND FEES
Tuition/Fee Schedule #5300

POLICY (Cont'd)10. Credit by Examination Fee.

\$50.00 **\$100.00** for 1st credit plus \$25.00 **\$50.00** for each additional credit

11. Testing Center Fees (per test)

- A. College Level Examination Program (CLEP)\$15.00 **25.00**
 B. Defense Activity for Non-Traditional Education Support (DANTES)35.00
 C. Thomas Edison State College Tests25.00 **30.00**
 D. Accuplacer Tests and for each subtest challenged5.00
 First time full test..... **20.00**
 Challenge full test..... **20.00**
 College level Math..... **5.00**
 E. Independent Study/Distance Learning30.00
 A fee charged to non-OCC students to proctor
 independent study/distance learning course tests.
 F. Computer Literacy Test15.00
 G. TEAS Nursing Examination30.00 **50.00**
 H. Licensing Examination/Business Examination (3 hours)45.00
 Every hour after 3 hours10.00

12. Course Fee

Code	Fee	Code	Fee	Code	Fee
1	\$10.00	4	\$ 75.00	7	\$750.00
2	\$ 25.00	5	\$125.00	8	\$1,000.00
3	\$ 50.00	6	\$300.00	9	\$1,500.00 [Nursing ONLY]
Distance Learning (DL) Sections Only					\$100.00
The DL fee will be applied to a maximum of three courses Per term.					
On-site, on-line (OSOL) hybrid course fee					\$ 50.00

13. Student Insurance

In accordance with NJ State Law, full-time students will be charged for health insurance unless the student can show proof of health coverage. Insurance for part-time students is offered to students as an option. Rates include a \$1.00 Administration Fee.

Date of Coverage	Cost Per Full-time Student	Cost Per Part-time Student
<u>Summer Terms</u>		
5/19/10 – 9/01/10	\$14.50	\$30.50
5/18/11 – 9/01/11	\$14.50	\$30.50
<u>Full-Year</u>		
9/01/09 – 9/01/10	\$26.00	\$52.00
9/01/10 – 9/01/11	\$26.00	\$52.00

EXHIBIT A-13

Date of Coverage	Cost Per Full-time Student	Cost Per Part-time Student
<u>Spring Session</u>		
1/23/10 – 9/01/10	19.50	\$42.00
1/21/11 – 9/01/11	\$19.50	\$42.00

Ocean County College, Toms River, NJ

STUDENTS
TUITION AND FEES
Tuition/Fee Schedule #5300

POLICY (Cont'd)

Adopted: December 12, 1994
Revised: April 22, 1996
Revised: June 23, 1998
Revised: May 24, 1999
Revised: January 25, 2000
Revised: November 5, 2001
Revised: May 28, 2002
Revised: November 10, 2003
Revised: September 27, 2004
Revised: January 27, 2006
Revised: August 28, 2006
Revised: March 26, 2007
Revised: April 27, 2009

Revised: February 27, 1995
Revised: June 24, 1996
Revised: January 25, 1999
Revised: September 27, 1999
Revised: June 26, 2000
Revised: January 25, 2002
Revised: June 24, 2002
Revised: January 29, 2004
Revised: January 24, 2005
Revised: April 26, 2006
Revised: December 11, 2006
Revised: January 28, 2008
Revised: January 25, 2010

Revised: February 26, 1996
Revised: April 28, 1997
Revised: March 22, 1999
Revised: November 4, 1999
Revised: January 22, 2001
Revised: April 15, 2002
Revised: February 24, 2003
Revised: May 4, 2004
Revised: April 25, 2005
Revised: June 26, 2006
Revised: January 22, 2007
Revised: March 24, 2008
Revised: March 28, 2011