



BOARD OF TRUSTEES

AGENDA

May 29, 2012

12:30 p.m.

- I. CALL TO ORDER
- II. ANNOUNCEMENT OF PUBLIC MEETING
- III. ROLL CALL
- IV. RECOMMEND APPROVAL OF MINUTES OF THE APRIL 23, 2012,
BOARD OF TRUSTEES PUBLIC AND CLOSED SESSION MEETINGS *Bd. Action*
- V. COMMENDATIONS

VI. COMMITTEES

- A. **Finance Committee (Mr. Dasti, Chairperson)**
(Ms. Winchester, Vice President of Finance and Administration)
1. Recommend approval of business/finance actions as presented (Exhibit A) **Bd. Action**
- B. **Bylaw, Policy, and Curriculum Committee (Mr. Monahan, Chairperson)**
(Mr. Strada, Executive Vice President, Instructional)
1. Recommend approval of bylaw, policy, and curriculum actions as presented (Exhibit B) **Bd. Action**
- C. **Buildings and Grounds Committee (Mrs. Novak, Chairperson)**
(Dr. McGinty, Executive Vice President, Operational)
1. Recommend approval of buildings and grounds items as presented (Exhibit C) **Bd. Action**
- D. **Personnel Committee (Mr. Leone, Chairperson)**
(Ms. Winchester, Vice President of Finance and Administration)
1. Recommend approval of personnel actions as presented **Bd. Action**

VII. PRESIDENT'S REPORTVIII. MISCELLANEOUS

- A. **Recommend adoption of a resolution providing for a closed meeting to be held on Monday, June 25, 2012, at 11:00 a.m. for the purpose of discussing personnel action, collective bargaining, and pending and anticipated litigation, the results of which will be released to the public when the need for confidentiality no longer exists** **Bd. Action**

B. Next meetings of the Board of Trustees on**MONDAY, JUNE 25, 2012**

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|---|----------|---|
| 1. Finance Committee | Time: | 10:00 a.m. |
| | Place: | Business Conference Room |
| 2. Bylaw, Policy, and Curriculum Committee
(as needed) | Time: | 10:00 a.m. |
| | Place: | Academic Affairs Office |
| 3. Buildings and Grounds Committee | Time: | 10:30 a.m. |
| | Place: | Business Conference Room |
| 4. Personnel Committee | Time: | 10:30 a.m. |
| | Place: | President's Office |
| 5. Entire Board | Time: | 11:00 a.m. |
| | Place: | Boardroom |
| | Purpose: | Caucus Meeting—Personnel,
Pending Litigation, and
Collective Bargaining |
| 6. Entire Board | Time: | 12:30 p.m. |
| | Place: | Boardroom |
| | Purpose: | Regular Public Monthly Meeting |

IX. Adjournment

This agenda includes all items that are known at this time.



BOARD OF TRUSTEES

Regular Meeting

Minutes

April 23, 2012

The regularly scheduled monthly meeting of the Ocean County College Board of Trustees was called to order on Monday, April 23, 2012, by Mr. Carl V. Thulin, Chair, at 12:35 p.m. in the Boardroom of the Administration Building on the College campus.

Call to Order

The announcement of public meeting was made by Mrs. Connie Bello in compliance with the Open Public Meetings Act of 1975.

Public Meeting
Announcement

Those in attendance were: Mr. Carl V. Thulin, Mrs. Linda Novak, Mr. Stephan Leone, Mr. Frank Dupignac, Mrs. Joanne Pehlivanian, Dr. Wilda Smithers, Mr. Harvey York, Mr. Jack Sahradnik, Dr. Jon Larson, Executive Vice Presidents Jim McGinty and Richard Strada, and Vice Presidents Don Doran and Sara Winchester.

Attendance

The minutes of the March 26, 2012, Board of Trustees closed session and public meetings were approved upon unanimous roll call vote.

Minutes
Approved

Commendations

Ms. Jen Fazio, Director of Student Life, introduced the Ocean County College Viking Cheerleaders and their coach, Ms. Maureen Williams. The cheerleaders won first place in the Intermediate All-Girl II Division at the 32nd Annual National Cheerleaders Association/National Dancers Association Collegiate Cheer and Dance Championship, which was held from April 11th through 14th in Daytona Beach, Florida. The team outscored four-year university teams from North Carolina, Massachusetts, Georgia, and Texas. The cheerleaders worked hard practicing and fundraising during the past year, in addition to maintaining their grades and, in many cases, continuing their outside employment. The trustees were very impressed with the wonderful success of the Viking Cheerleaders.

Commendations

Dr. Robert Kleinschmidt, Acting Dean of the School of Language and the Arts, was commended by the trustees and Dr. Larson for the completion of the requirements for a Doctor of Philosophy Degree from Colorado State University.

Dr. Jennifer Dellner, Associate Professor of English and Literature, was congratulated by the trustees for her selection to receive a National Endowment for the Humanities Fellowship to attend a summer seminar for college and university teachers. She is the only community college professor selected to participate in the study of James Joyce's Ulysses: Text and Contexts in Dublin, Ireland, from June 18th through July 30th.

Finance Committee

The Board approved, upon unanimous roll call vote, the following recommendations from the Finance Committee:

- ◆ The statement of income and expenditures as of March 31, 2012, was accepted.
- ◆ The following contracts were awarded:
 - ◆ A maximum of \$25,535 to Allaire Electrical Contractors, Inc., Manasquan, New Jersey, for the installation of additional electricity to the baseball and softball fields at Ocean County College.
 - ◆ A maximum of \$28,610 to Classic Fitness Concepts, L.L.C., Lawrenceville, Georgia, for the purchase of portable referee and team shelters for the athletic fields at Ocean County College.
 - ◆ A maximum of \$10,500 to Ceridian Corporation, Minneapolis, Minnesota, for services to administer the 2012-2013 Section 125 Benefit Plan at Ocean County College.
 - ◆ A maximum of \$16,629 to Global Printing and Packaging, Southborough, Massachusetts, for the printing of the 2012-2013 Annual Calendar/Student Handbook at Ocean County College.
- ◆ Resolutions were adopted to award the following contracts:
 - ◆ A maximum of \$30,000 to BDI DATALYNK, L.L.C., Lago Vista, Texas, for educational services for fiber optic training classes for Verizon employees through Continuing and Professional Education at Ocean County College.
 - ◆ A maximum of \$21,362.12 to Engle Printing Company, Inc., Lancaster, Pennsylvania, for the printing of the Continuing and Professional Education brochures for Personal Enrichment and Summer Kids Camps programs at Ocean County College.
 - ◆ A maximum of \$18,309.95 to Contact Full Service Mailing, Toms River, New Jersey, for mail processing fees for various 2012 Ocean County College publications.

Income/
Expenditures
Accepted

Contracts
Awarded

Resolutions
Adopted for
Contract
Awards

◆ The following contracts were amended:

Contracts
Amended

- ◆ An additional \$19,682, for a maximum total of \$5,674,855, to Santorini Construction Company, Neptune, New Jersey, for change orders for the installation of chiller filter and piping, telephone wiring, and two cameras as part of the construction of a Combined Heat and Power Plant at Ocean County College (contract originally awarded at the March 28, 2011, Board meeting).
- ◆ An additional \$4,500, for a maximum total of \$1,072,240, to Blackney Hayes Architects, Philadelphia, Pennsylvania, for a change order for revisions to the fifth floor meeting room as part of the professional architectural and engineering services for the Gateway Building (contract originally awarded at the July 27, 2009, Board meeting).
- ◆ An additional \$30,000, for a maximum total of \$90,000, to My Restaurant Group, Inc., Jersey City, New Jersey, for additional on-campus catering during the first year of an agreement for food services and vending at Ocean County College (contract originally awarded at the May 23, 2011, Board meeting).
- ◆ An additional \$15,000, for a maximum total of \$55,000, to Atlas Elevator, Barnegat, New Jersey, for additional preventive maintenance and elevator services as part of the first year of a two-year agreement for elevator inspection, maintenance, and repair (contract originally awarded at the April 25, 2011, Board meeting).
- ◆ An additional \$81,031, for a maximum total of \$133,397.23, to Dell Marketing, Round Rock, Texas, for the purchase of additional computers for use at Ocean County College as part of the agreement for the renewal of Microsoft software maintenance and warranty/service extensions on Dell servers at Ocean County College (contract originally awarded at the November 7, 2011, Board meeting).
- ◆ An additional \$107,814, for a maximum total of \$24,587,674, to Niram, Inc., Boonton, New Jersey, for change orders for a fire pump upgrade, fiber optic conduits, window stud framing support, structural steel support for fire shutters, installation of LED lighting, and additional structural beams as part of the construction of the Gateway Building (contract originally awarded at the December 10, 2010, Board meeting).

- ◆ A resolution was adopted to authorize a professional services contract with the Borough of Lavallette, New Jersey, to undertake a project entitled "Sea Nettle Barriers at Brooklyn Avenue Beach," for which the Barnegat Bay Partnership will be compensated \$2,500.

Resolution
Adopted -
Barnegat Bay
Partnership

◆ The following grant awards were accepted:

- ◆ An additional \$181,221 for a third-year extension as a member of a consortium led by Tidewater Community College, for a total grant award of \$601,814

Grants
Accepted

for the three-year period, from the Office of the National Coordinator of Information Technology in the U.S. Department of Health and Human Services to provide certificate training programs in health information technology. Project period: April 2, 2012, through April 1, 2013. Project director: Ms. Deborah Robinson, Director of Continuing and Professional Education.

- ♦ \$7,500 from the Ocean County Cultural and Heritage Commission to support performing arts activities at Ocean County College. Project period: January 1, 2012, through December 31, 2012. Project director: Dr. Robert Kleinschmidt, Acting Dean of the School of Language and the Arts.
- ♦ \$5,499 from the Naval Air Warfare Center, Lakehurst, New Jersey, for the purpose of developing a design clinic and capstone practical project for Ocean County College Engineering students wherein they will create an engineering solution, prepare a written report, and design a presentation at the Lakehurst site. Funding period: July 1, 2011, to June 30, 2012. Project director: Mr. Neil Schiller, Associate Professor of Engineering.

Bylaw, Policy, and Curriculum Committee

Upon unanimous roll call vote, the following Committee recommendations were approved by the Board:

- ♦ The following policies were revised: Policies Revised
 - ♦ Policy #1252.4, Bylaws for the Operation of the Board of Trustees, Organization, Committees of the Board, Standing Committees, Personnel
 - ♦ Policy #3042, Personnel, All Employees, Physical Examination
 - ♦ Policy #3100, Personnel, Administrative, Job Description
- ♦ Policy #4125, Business, Revenues, Recreation Fee, was rescinded. Policy Rescinded
- ♦ The Board temporarily suspended Policy #3074, Alcohol- and Drug-Free Workplace, and Policy #5246.1, Campus Life, Drugs, during the hours of the 2012 Middle Atlantic Planetarium Society Conference Reception that is being held on the College campus on Wednesday, May 16, 2012. Policies Temporarily Suspended

Buildings and Grounds Committee

The tour of the Gateway Building and Combined Heat and Power Plant was rescheduled for May following the Board meeting.

Upon unanimous roll call vote, the Facilities Engineering and Operations Status Report for March 31, 2012, was accepted.

Facilities
Engineering
Report Accepted

Personnel Committee

The Personnel Report was approved as recommended upon unanimous roll call vote.

Personnel Report
Approved

President's Report

Mr. Jule Raichle, Manager of Safety and Environmental Compliance, reported that the New Jersey Department of Environmental Protection recognized Ocean County College as an Environmental Steward for having completed several activities to improve the environment in the Outreach Program, Green Building Implementation, and Renewable Energy Use categories. He cited some of the College's alternative energy projects that have been completed recently or are currently underway. This program was established by the NJDEP to acknowledge entities regulated by the Department for activities that go beyond the minimum requirements for environmental compliance, and participation is voluntary. The Board was commended for its commitment and support of projects that improve the environment.

President's
Report

Dr. Kate Pandolpho, Program Director of the Displaced Homemakers Program, and Ms. Eileen Burdge, Coordinator of the Program, shared with the trustees the impact the program is having on its participants as it assists them to become economically self-sufficient following events in their lives that cause them to lose their primary sources of income. There are 83 clients currently participating in the program.

The trustees adopted, upon unanimous roll call vote, the following resolution to proclaim May 2012 as Displaced Homemakers Awareness Month at Ocean County College:

Resolution
Adopted for
Displaced
Homemakers
Month

WHEREAS, the New Jersey Displaced Homemakers Act was signed into law by Governor Brendan Byrne in 1979; and

WHEREAS, the Displaced Homemakers Program of Ocean County, funded by a grant from the New Jersey Department of Community Affairs, Division on Women, has been at Ocean County College since 2007; and

WHEREAS, the Program currently provides services to many women who have lost their primary source of income, due to divorce, separation, death, or disability of a spouse, assisting them to become economically self-sufficient through career counseling, training, educational opportunities, and information/referrals to community resources and social services; and

WHEREAS, the Displaced Homemakers Program of Ocean County significantly impacted the lives of nearly 300 Ocean County women by helping them reach their full potential, gain self-confidence, and enhance their employability;

NOW, THEREFORE, BE IT RESOLVED, that the month of May 2012 be proclaimed as Displaced Homemakers Awareness Month at Ocean County College; and

BE IT FURTHER RESOLVED that the college community recognize the importance of the Displaced Homemakers Program as it provides women with the skills necessary to meet the challenges of the labor market so they can provide for themselves and their children.

Dr. Larson reviewed Commencement Week activities:

- ♦ Tuesday, May 22, 2012 – Nursing Pinning Ceremony at 7 p.m.
- ♦ Wednesday, May 23, 2012 – Awards Ceremony at 7 p.m.
- ♦ Thursday, May 24, 2012 – Commencement Ceremony at 6 p.m.

Miscellaneous

Upon unanimous roll call vote, a resolution was adopted to provide for a closed meeting to be held on **Tuesday, May 29, 2012**, at 11:00 a.m. for the purpose of discussing personnel action, collective bargaining, and pending and anticipated litigation.

Resolution
Adopted for
Closed Meeting-
May 29, 2012

The following meetings were scheduled:

Tuesday, May 29, 2012	10:00 a.m.	Finance Committee	Meetings Scheduled
	10:00 a.m.	Bylaw, Policy, and Curriculum Committee (As Needed)	
	10:30 a.m.	Buildings and Grounds Committee	
	10:30 a.m.	Personnel Committee	
	11:00 a.m.	Closed Session	
	12:30 p.m.	Regular Monthly Meeting	

Mr. Thulin invited comments from the public, asking those individuals who wished to address the Board to speak from the podium and to identify themselves by name and affiliation.

Public
Comments

Dr. Kathy Tietge, President of the Ocean County College Faculty Association, read and distributed a statement in which she informed the trustees that the faculty rejected the leadership of Dr. Larson. Through a no confidence resolution, the faculty asserted that Dr. Larson lacks the ability to effectively lead Ocean County College, allowed the College to engage in alleged questionable accounting and procurement practices, instituted a system of flawed management practices, and demonstrated misplaced educational priorities. The faculty asked the trustees to replace Dr. Larson as President.

Mr. York responded that he does not agree with Dr. Tietge or the faculty; he believes the College is headed in the right direction. Ocean County College offers a remarkable education for the resident of Ocean County at a very reasonable cost.

Mr. Leone objected to the fact that Dr. Tietge and the resolution made reference to a pending court case and that conclusions have been drawn relating to that case. He said it is inappropriate for the faculty to pre-judge that which a court of law will determine.

Mr. Mike Zahler, President of the Ocean County College Adjunct Faculty Association, who spoke on behalf of most of the 719 adjunct faculty, said the adjunct faculty are more than satisfied with Dr. Larson and his leadership of the College. Dr. Larson most definitely receives a vote of confidence from the Adjunct Faculty Association.

Mr. Herb Germann, former Professor of Social Science, said the faculty are the spirit of the College, and they are operating under a climate of intimidation and fear. He also said the trustees should undertake an objective investigation of faculty concerns.

Mr. York disputed Mr. Germann's statement; he said it is the students who are the spirit of the College, and the trustees are appointed to serve them. Mr. York also said his telephone number is listed if faculty want to contact him.

Mr. Leone found it offensive that Mr. Germann would accuse the trustees of not acting objectively when making decisions. Although Mr. Germann and others may not always agree with trustee actions, Mr. Leone assured him that he is never anything but objective and independent in his consideration of issues.

Dr. Ali Botein-Furrevig, Assistant Professor of English and Literature, has been a silent observer with regard to faculty issues, but she now wanted to address her faculty colleagues. She loathes the level to which her colleagues have reduced themselves by resorting to bullying, name calling, and personal attacks against anyone who disagrees with them.

With no further comments to be heard, the meeting adjourned at 1:20 p.m.

Adjournment

Respectfully submitted,

Stephan R. Leone
Secretary

Connie Bello
Recording Secretary