EXHIBIT B

OCEAN
COUNTY COLLEGE

BOARD OF TRUSTEES

Bylaw, Policy, and Curriculum Committee Agenda Items

To: Board of Trustees

From: Office of the President

Date: May 21, 2015

The following Bylaw, Policy, and Curriculum Committee items are recommended to the Ocean County College Board of Trustees for approval at its meeting on **Tuesday, May 26, 2015**:

1. Recommend approval of the following items as accepted by the College Senate at its meeting on May 6, 2015:

    a. New Courses

        1) FILM 153, Screenwriting **(Exhibit B-1)**

        2) HEBR 251, Intermediate Modern Hebrew I **(Exhibit B-2)**

        3) HEBR 252, Intermediate Modern Hebrew II **(Exhibit B-3)**

    b. Revised Courses

        1) ENGL 227, Introduction to Jewish and Holocaust Literature **(Exhibit B-4)**

        2) HUMN 251, Study Abroad Seminar: Modern Middle East **(Exhibit B-5)**

c. New Degree Programs

  1) A.S. Degree in Hospitality, Recreation, and Tourism Management **(Exhibit B-6)**

  2) A.A. Degree in Fine Arts **(Exhibit B-7)**

d. Revised Degree Program

  1) A.S. Degree in Engineering **(Exhibit B-8)**

e. New Certificate Program

  1) Certificate of Proficiency in Middle Eastern Studies **(Exhibit B-9)**

EXHIBIT B-1

OCEAN COUNTY COLLEGE
OFFICIAL COURSE DESCRIPTION
SCHOOL OF LANGUAGE AND THE ARTS

1. COURSE NUMBER AND TITLE: FILM 153: Screenwriting

2. SEMESTER HOURS: 3   CONTACT HOURS: (3 + 0)
                                                Lecture   Lab

3. CATALOG DESCRIPTION:

This course examines the fundamental elements of screenwriting for narrative film and television. The course stresses the development of skills in story, structure, character, scene writing, and dialogue through a combination of lectures, workshops, class discussions, writing assignments, and screenings. Students are expected to watch and analyze films, read and critique scripts, and write their own screenplays.

4. PREREQUISITES: ENGL 151   COREQUISITES:

5. MAXIMUM CLASS SIZE: 20   COURSE FEE CODE: N/A
DIFFERENTIAL FUNDING CATEGORY: A

COURSE TYPE FOR PERKINS REPORTING:
     ___vocational (approved for Perkins funding)
     _x_ non-vocational (not approved for Perkins funding)

6. JUSTIFICATION:

a. Describe the need for this course.

For many years, students have been able to study film, take creative writing courses, create projects in video & television production, and take theater courses at Ocean County College. This course would add a much-needed component to their studies by allowing them to learn how to write for movies and television.

b. Relationship to courses within the College

i. Will the college submit this course to the statewide General Education Coordinating Committee for approval as a course which satisfies a general education requirement?   __ yes   _x__ no

If yes, mark with an "x" the appropriate category below.
___Communication   ___Social Science   ___History
___Humanities   ___Lab Science   ___Science (Non-Lab)
___Mathematics   ___Technology   ___Diversity
___Information Literacy   ___Ethical Reasoning/Action

ii. If the course does not satisfy a general education requirement, which of the following does it satisfy:

    ___   Program-specific requirement for the following degree program(s):
    _x_   Elective

c.   Related courses in other institutions

[NOTE: The two charts below need to be completed when submitting a new course proposal. They do not need to be completed for most course revisions, unless an Official Course Description is so old that the course's transferability needs to be reconsidered, as in the case of an obsolete course which may be reactivated.]

i.   List any comparable course(s) at other community colleges by completing the table below. Insert "None" if there are no comparable courses.

Comparable Courses at NJ Community Colleges				
Institution (ex., Brookdale CC, Mercer CC, Atlantic Cape	Course Title	Course Number	Number of Credits	Comments
Mercer CC	Screenwriting	CMN 144	3	

ii.   If "None" was inserted, please explain.
iii.   Complete the table below. The four-year institutions listed below comprise the top six institutions queried on NJTransfer by OCC students.

Transferability of Proposed Course				
Institution	Course Code, Title, and Credits	Transfer Category (Major, General Ed., or Elective)	Will NOT Transfer (Place an "x" in box)	Unable to Determine Status (Place "U" in box)
Georgian Court University	EC (Elective Credit) 3 cr.	Elective		
Kean University	COMM3602, "K1, K3", 3 cr.	K1-must receive prior approval. K3-elective		
Monmouth University	CO365, Screenwriting, 3 cr.	Major, Communication		
Richard Stockton College	COMM 2306, Screenwriting, 3 cr.	Gen Ed: Humanities		
Rowan University	INTR 99070, Free Elective, 3 cr.	Free Elective		

2

Rutgers – New Brunswick	01354EC (English: Film Studies Elective) 3 cr.	Elective		

    iv. If a "U" was inserted above, document the course transferability by providing either (a) the name of a contact person at the four-year institution, or (b) an email from the contact person (attach to this proposal).

    v. If not transferable to any institution, explain.

d. Consistency with the vision and mission statements, the Academic Master Plan, and the strategic initiatives of the College:

- This course will help the college to fulfill its mission of fostering excellence by offering comprehensive programs that develop intentional learners of all ages.
- This course is consistent with the following goals of the college as expressed in the Academic Master Plan:

    o   Provide a challenging, coherent, and integrated curriculum, including high quality instructional and cultural programs for a diverse population of students

    o   Establish a shared commitment to high and meaningful educational and ethical standards.

    o   Prepare students for successful transfer to other educational institutions.

    o   Prepare students for a rewarding life marked by personal growth and life long learning.

e. Mark with an "x" the General Education goal(s) addressed by this course:

x 1. Communication – Written and Oral   x 6. Humanistic Perspective
_ 2. Quantitative Knowledge and Skills   _ 7. Historical Perspective
_ 3. Scientific Knowledge and Reasoning   _ 8. Global and Cultural Awareness
_ 4. Technological Competency/Info Literacy   _ 9. Ethical Reasoning and Action
_ 5. Society and Human Behavior   x 10. Independent/Critical Thinking

7. SPECIFIC COURSE LEARNING OBJECTIVES:

Students who successfully complete this course will be able to:

a.   Formulate and implement the constraints of screenplay format
b.   Write for all forms of screenwriting, including the short film, the feature film, and television
c.   Define a greater understanding of story, drama, and conflict
d.   Write intriguing and sub textual forms of dialogue
e.   Explain the studio system and learn about the different aspects of Hollywood such as agents, managers, producers, and studio executives.
f.   Analyze the structure of a film (the beginning, middle, end – Act I, Act II, Act III)

g. Apply realistic and intriguing characters
h. Formulate the process of rewriting and the screenplay development process.
i. Write beat sheets, outlines, step outlines, and treatments
j. Classify good films vs. bad films, strictly from a screenwriter's perspective

8. METHODS OF INSTRUCTION:

a. Weekly film viewings
b. Lectures – instructions on how to write films and follow-ups c. Discussions – various topics related to screenwriting
c. Workshops – read, analyze, and critique student scripts and scenes
d. Readings – supplement readings on screenwriting as well as screenplays themselves
e. Writing Assignments – weekly writing assignments, exercises, or essays to hone the craft of screenwriting
f. Examinations – a midterm and final project ·

9. INSTRUCTIONAL MATERIALS / TECHNOLOGY NEEDS / HUMAN RESOURCE NEEDS (PRESENTLY EMPLOYED VS. NEW FACULTY):

a. Selected films
b. Text: An appropriate textbook will be selected. Please contact the department for current adoptions.
c. Supplemental reading handouts
d. Library reserve readings
e. A smart room – a computer with access to play clips via the internet & run/demonstrate screenwriting software, read email attachments, a DVD player.

10. TENTATIVE TOPICAL OUTLINE:

a. Screenplay format – using Celtx software
b. The short film – One Froggy Evening (Jones), Spider (Edgerton)
c. Dialogue – The Dark Knight (Nolan), Ocean's Eleven (Soderbergh), Crazy Stupid Love (Ficarra & Requa)
d. The Development Process – The Devil Wears Prada (Frankel)
e. Story Structure – Office Space (Judge)
f. Rewriting – Role Models (Wain)
g. Character – Taken (Morel)
i. The One Hour Drama – Breaking Bad (Gilligan)
j. The Half Hour Comedy – The Office (Daniels), The Simpsons (Groening)
k. Outlines vs. Beat Sheets vs. Treatments
l. Pitching your project
m. Final scripts

11. GRADE DETERMINANTS:

The final grade in the course will be the cumulative grade based on the following letter grades or their numerical equivalents for the course assignments and examinations:

A	Excellent	C	Average	I	Incomplete
B+	Very Good	D	Below Average	W	Withdrawn
B	Good	F	Failure	R	Audit
C+	Above Average	P	Passing	NC	No Credit

12. NUMBER OF PAPERS AND EXAMINATIONS:

Sample: A minimum of two major written projects (with the option of a rewrite), one major examination

APPROVAL PROCESS FOR REVISED COURSE PROPOSALS

In order to maintain a central file of current course documents on Ocean Cruiser, any changes to the Course Proposal Format or to an Official Course Description must be sent to the Curriculum Committee, College Senate, and Board of Trustees for action or "For Information Only." This process will ensure that current course information is accessible to Advising, Financial Aid, and the college community and that accurate information will appear in the OCC College Catalog.

Revisions to the following items must receive action by the Curriculum Committee,	Revisions to the following items must be sent "For Information Only" to the Curriculum
#1 Course Number & Title	#5 Maximum Class Size / Course Fee Code / Differential Funding Category
#2 Semester Hours/Contact Hours	#8 Methods of Instruction
#3 Catalog Description	#9 Instructional Materials
#4 Prerequisites & Corequisites	#10 Tentative Topical Outline
#6 Justification	#11 Grade Determinants
#7 Course Objectives	#12 Number of Papers and Examinations

Board of Trustees Approval Date: March 26, 2012
PLT Approval of Form: May 22, 2012

EXHIBIT B-2

OCEAN COUNTY COLLEGE
COURSE PROPOSAL FORM #7100-1 / OFFICIAL COURSE DESCRIPTION
SCHOOL OF LANGUAGE AND THE ARTS

1. COURSE NUMBER AND TITLE: HEBR 251: Intermediate Modern Hebrew I

2. SEMESTER HOURS: 3   CONTACT HOURS: (3 + 0)
                                              Lecture   Lab

3. CATALOG DESCRIPTION

    This course is a continuation of elementary Modern Hebrew II which will consolidate
    foundations built in the last two semesters. The course will further develop proficiencies in
    linguistic abilities, vocabulary acquisition, and writing, listening, speaking, and reading at the
    intermediate to advanced levels. Additionally, the course will further contextualize language
    fluency by enhancing student awareness of Jewish culture and Israeli society.

4. PREREQUISITES: HEBR 152   COREQUISITES: NONE

5. MAXIMUM CLASS SIZE: 25   COURSE FEE CODE: NONE
    DIFFERENTIAL FUNDING CATEGORY: A

    COURSE TYPE FOR PERKINS REPORTING:
    ____vocational (approved for Perkins funding)
    _x_ non-vocational (not approved for Perkins funding)

6. JUSTIFICATION:

    a. Describe the need for this course.

        The increasing diversity of American society brings the need for greater understanding of
        and proficiency in world languages and cultures. Currently, OCC is one of the few
        community colleges in NJ offering a one year program in Elementary Modern Hebrew. This
        course will enable students to advance from the rudimentary reading, listening and speaking
        skills acquired through the first year to a level with increased emphasis on an immersive
        environment which fosters language proficiency. This course will be of particular interest to
        OCC and Kean students and to the general community of learners who have an interest in
        Middle Eastern and/or Jewish history, politics, and current events, as well as those
        contemplating the pursuit of degrees in Global Studies and/or our new Certificate in Middle
        Eastern Studies. Furthermore, the course will fulfill the objectives and priorities stipulated in
        the grant for a Middle Eastern Center at OCC by offering 2 year sequences in Middle
        Eastern languages.

    b. Relationship to courses within the College

i. Will the college submit this course to the statewide General Education Coordinating Committee for approval as a course which satisfies a general education requirement?
_x_ yes **(pending NJCCC approval)**   ___ no

> If yes, mark with an "x" the appropriate category below.
> ___ Communication   ___ Social Science   ___ History
> _x_ Humanities   ___ Lab Science   ___ Science (Non-Lab)
> ___ Mathematics   ___ Technology   _x_ Diversity
> ___ Information Literacy   ___ Ethical Reasoning/Action

ii. If the course does not satisfy a general education requirement, which of the following does it satisfy:

> ___ Program-specific requirement for the following degree program(s):
>
> _____
>
> ___ Elective

c.   Related courses in other institutions

> [NOTE: The two charts below need to be completed when submitting a new course proposal. They do not need to be completed for most course revisions, unless an Official Course Description is so old that the course's transferability needs to be reconsidered, as in the case of an obsolete course which may be reactivated.]

> i. List any comparable course(s) at other community colleges by completing the table below. Insert "None" if there are no comparable courses.

Comparable Courses at NJ Community Colleges				
Institution (ex., Brookdale CC, Mercer CC, Atlantic Cape CC, etc.)	Course Title	Course Number	Number of Credits	Comments
County College of Morris	Intermediate Modern Hebrew I	HBR 211	3	
Mercer Community College	Intermediate Modern Hebrew I	HBR 280	3	

> ii. If "None" was inserted, please explain.
> iii. Complete the table below. The four-year institutions listed below comprise the top six institutions queried on NJTransfer by OCC students.

Transferability of Proposed Course				
Institution	Course Code, Title, and Credits	Transfer Category (Major, General Ed., or Elective)	Will NOT Transfer (Place an "x" in	Unable to Determine Status (Place "U" in box)

			box)	
Georgian Court University	No course code or title listed – 3 cr.	Gen. Ed. Elective		
Kean University	GENED "57", 3 cr.	Elective		
Monmouth University	FO 002 (200 Level Language Elective) 3 cr.	Elective		
Richard Stockton College	LANG2EC (Other For Lang- INT LEVEL II) 3 cr.	Gen. Ed. Humanities and Multicultural		
Rowan University	LANG 05076 (GE Language Elect) 3 cr.	Gen. Ed. Humanities and Language		
Rutgers – New Brunswick	Not Yet Evaluated			

    iv. If a "U" was inserted above, document the course transferability by providing either (a) the name of a contact person at the four-year institution, or (b) an email from the contact person (attach to this proposal).

    v. If not transferable to any institution, explain.

d. Consistency with the vision and mission statements, the Academic Master Plan, and the strategic initiatives of the College:

OCC is committed to celebrating diversity and equipping our students with the knowledge and skills necessary for personal and professional success by offering challenging, coherent, and integrated curriculum. OCC embraces higher education's growing interest in, and concern with, the languages, culture, and politics of the Middle East as evidenced by our current offerings in Arabic language, Arabic History, History of Israel, Jewish Literature, History and Culture of the Jewish People, Elementary Hebrew I and II. This course will add a new dimension to and complement our current and growing offerings in Western, Far Eastern, and Middle Eastern Languages

e. Mark with an "x" the General Education goal(s) addressed by this course:

x 1. Communication – Written and Oral   x 6. Humanistic Perspective
_ 2. Quantitative Knowledge and Skills   _ 7. Historical Perspective
_ 3. Scientific Knowledge and Reasoning   x 8. Global and Cultural Awareness
_ 4. Technological Competency/Info Literacy   _ 9. Ethical Reasoning and Action
_ 5. Society and Human Behavior   _ 10. Independent/Critical Thinking

7. SPECIFIC COURSE LEARNING OBJECTIVES
Students who successfully complete this course will be able to:

a. Engage in communicative exchanges in a variety of situations.

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b. Read (including out loud) passages and other texts at the beginning to intermediate level with increasing comprehension.

c. Listen to and understand at the beginning to intermediate levels, directions, texts, and conversations.

d. Read and comprehend, contextually, information in Hebrew passages and various dialogues with increased fluency and improved pronunciation.

e. Write short compositions (dialogues, letters, paragraphs, and journal entries) applying more advanced linguistic abilities.

f. Identify and demonstrate ability to utilize the following parts of speech: nouns, pronouns, adjectives, regular and irregular verbs, adverbs, prepositions, infinitives, and possessives.

g. Utilize the Internet and other media to reinforce the reading, pronunciation, and vocabulary skills, and to learn more about Israeli society and culture.

h. Demonstrate knowledge of the basic aspects of Israeli and Hebrew culture and have a basic understanding of and appreciation for diversity in Israeli society.

8. METHODS OF INSTRUCTION

An appropriate textbook with exercises will be selected, along with a dictionary. Contact the department for current course adoptions.

9. INSTRUCTIONAL MATERIALS / TECHNOLOGY NEEDS / HUMAN RESOURCE NEEDS (PRESENTLY EMPLOYED VS. NEW FACULTY)

Lecture, audio, interactive conversations, handouts, drills in listening, reading, and writing.

10. TENTATIVE TOPICAL OUTLINE

Unit One: The learning environment: at school and university
Present tense; interrogatives; demonstratives/pronouns and nouns; Hebrew verbs: root, root categories, paradigm, tense, infinitive; numbers; vowel reduction and stress.

Unit Two: The living environment: where students live and what they have in their apartments; getting around Israel: map of Israel; major cities in Israel; kibbutz; weather
Preposition "to"; possessive "have" and "don't have"; numbers continued; weak verbs present tense.

Unit Three: Foods and Israeli cuisine: in the grocery store; reading menus and ordering food in restaurants; paying for food; Israeli currency. Verbs; infinitive – strong verbs; contextual prepositions, adjectives.

Unit Four: Home and family (family members, relatives; marriage, life cycles): hobbies; clothing; time; final project.

11. GRADE DETERMINANTS

The final grade in the course will be the cumulative grade based on the following letter grades or their numerical equivalents for the course assignments and examinations.

A	Excellent	C	Average	I	Incomplete

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B+	Very Good	D	Below Average	W	Withdrawn
B	Good	F	Failure	R	Audit
C+	Above Average	P	Passing	NC	No Credit

12. NUMBER OF PAPERS AND EXAMINATIONS

Minimum of four major examinations and one final writing project or equivalent.

APPROVAL PROCESS FOR REVISED COURSE PROPOSALS

In order to maintain a central file of current course documents on Ocean Cruiser, any changes to the Course Proposal Format or to an Official Course Description must be sent to the Curriculum Committee, College Senate, and Board of Trustees for action or "For Information Only." This process will ensure that current course information is accessible to Advising, Financial Aid, and the college community and that accurate information will appear in the OCC College Catalog.

Revisions to the following items must receive action by the Curriculum Committee, College Senate, and Board of Trustees.	Revisions to the following items must be sent "For Information Only" to the Curriculum Committee, College Senate, and Board of Trustees.
#1 Course Number & Title	#5 Maximum Class Size / Course Fee Code / Differential Funding Category
#2 Semester Hours/Contact Hours	#8 Methods of Instruction
#3 Catalog Description	#9 Instructional Materials
#4 Prerequisites & Corequisites	#10 Tentative Topical Outline
#6 Justification	#11 Grade Determinants
#7 Course Objectives	#12 Number of Papers and Examinations

Board of Trustees Approval Date: March 26, 2012
PLT Approval of Form: May 22, 2012

EXHIBIT B-3

OCEAN COUNTY COLLEGE
COURSE PROPOSAL FORM #7100-1 / OFFICIAL COURSE DESCRIPTION
SCHOOL OF LANGUAGE AND THE ARTS

1. COURSE NUMBER AND TITLE: HEBR 252: Intermediate Modern Hebrew II

2. SEMESTER HOURS: 3   CONTACT HOURS: (3 + 0)
                                                  Lecture   Lab

3. CATALOG DESCRIPTION

    This course is a continuation of Intermediate Modern Hebrew I which will consolidate
    foundations of listening, speaking, reading, and writing built in the last three semesters to
    progress into more complex grammatical structures and communicative skills at the
    advanced intermediate level. Exposure to contemporary Israeli readings will enhance
    linguistic fluency and further develop students' knowledge of Israeli society and culture.

4. PREREQUISITES: HEBR 251   COREQUISITES: NONE

5. MAXIMUM CLASS SIZE: 25   COURSE FEE CODE: NONE
    DIFFERENTIAL FUNDING CATEGORY: A

    COURSE TYPE FOR PERKINS REPORTING:
        ___ vocational (approved for Perkins funding)
        _x_ non-vocational (not approved for Perkins funding)

6. JUSTIFICATION

    a. Describe the need for this course.

    Currently, OCC is one of the few community colleges in NJ offering a one year program
    in Elementary Modern Hebrew and this course will enable students to advance from the
    rudimentary reading, listening and speaking skills acquired through the first year to a
    level with increased emphasis on an immersive environment which fosters language
    proficiency. This course will be of particular interest to OCC and Kean students and to
    the general community of learners who have an interest in Middle Eastern and/or Jewish
    history, politics, and current events, as well as those contemplating the pursuit of degrees
    in Global Studies and/or our new Certificate in Middle Eastern Studies. Furthermore, the
    course will fulfill the objectives and priorities stipulated in the grant for a Middle Eastern
    Center at OCC by offering 2 year sequences in Middle Eastern languages.

    b. Relationship to courses within the College

        i. Will the college submit this course to the statewide General Education
            Coordinating Committee for approval as a course which satisfies a general
            education requirement? _x_ yes (pending NJCCC approval)   ___ no

                If yes, mark with an "x" the appropriate category below.
                ___ Communication   ___ Social Science   ___ History
                _x_ Humanities   ___ Lab Science   ___ Science (Non-Lab)

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___ Mathematics   ___ Technology   x Diversity
___ Information Literacy   ___ Ethical Reasoning/Action

ii. If the course does not satisfy a general education requirement, which of the following does it satisfy:

    ___   Program-specific requirement for the following degree program(s):

    _____

    ___   Elective

c.   Related courses in other institutions

[NOTE: The two charts below need to be completed when submitting a new course proposal. They do not need to be completed for most course revisions, unless an Official Course Description is so old that the course's transferability needs to be reconsidered, as in the case of an obsolete course which may be reactivated.]

i. List any comparable course(s) at other community colleges by completing the table below. Insert "None" if there are no comparable courses.

Comparable Courses at NJ Community Colleges				
Institution (ex., Brookdale CC, Mercer CC, Atlantic Cape CC, etc.)	Course Title	Course Number	Number of Credits	Comments
None				

ii. If "None" was inserted, please explain.
iii. Complete the table below. The four-year institutions listed below comprise the top six institutions queried on NJTransfer by OCC students.

Transferability of Proposed Course				
Institution	Course Code, Title, and Credits	Transfer Category (Major, General Ed., or Elective)	Will NOT Transfer (Place an "x" in box)	Unable to Determine Status (Place "U" in box)
Georgian Court University	Elective, 3 cr	Elective		
Kean University	Elective, 3 cr.	Elective		
Monmouth University	Elective, 3 cr	Elective		
Richard Stockton College	Elective, 3 cr	Elective		
Rowan University	Elective, 3 cr	Elective		
Rutgers – New Brunswick	Elective, 3 cr	Elective		

     iv. If a "U" was inserted above, document the course transferability by providing either (a) the name of a contact person at the four-year institution, or (b) an email from the contact person (attach to this proposal).

     v. If not transferable to any institution, explain.

d. Consistency with the vision and mission statements, the Academic Master Plan, and the strategic initiatives of the College:

OCC is committed to celebrating diversity and equipping our students with the knowledge and skills necessary for personal and professional success by offering challenging, coherent, and integrated curriculum. OCC embraces higher education's growing interest in, and concern with, the languages, culture, and politics of the Middle East as evidenced by our current offerings in Arabic language, Arabic History, History of Israel, Jewish Literature, History and Culture of the Jewish People, Elementary Modern Hebrew I and II. This course sequence will add a new dimension to and complement our current and growing offerings in Western, Far Eastern, and Middle Eastern Languages

e. Mark with an "x" the General Education goal(s) addressed by this course:

x 1. Communication – Written and Oral   x 6. Humanistic Perspective
_ 2. Quantitative Knowledge and Skills   _ 7. Historical Perspective
_ 3. Scientific Knowledge and Reasoning   x 8. Global and Cultural Awareness
_ 4. Technological Competency/Info Literacy   _ 9. Ethical Reasoning and Action
_ 5. Society and Human Behavior   _ 10. Independent/Critical Thinking

7. SPECIFIC COURSE LEARNING OBJECTIVES

Students who successfully complete this course will be able to:

a. Demonstrate the ability to read, write, and converse in Modern Hebrew on a variety of subjects from everyday life, in an immersive environment and at the higher Intermediate level.
b. Understand and translate short texts and current articles from Modern Hebrew to English and English to Modern Hebrew.
c. Read and comprehend, contextually, information in Hebrew passages and various dialogues with increased fluency and improved pronunciation.
d. Write longer papers (dialogues, letters, current topics) applying more advanced grammatical usage, vocabulary, syntax, and more complex sentence structure.
e. Apply linguistic rules to speaking and writing in Modern Hebrew at the advanced Intermediate level.
f. Contextualize language acquisition and development within the broader framework of Israeli society and culture.
g. Utilize the Internet and other media to reinforce the reading, pronunciation, and vocabulary skills, and to learn more about Israeli society and culture.
h. Demonstrate advanced proficiency in knowledge of Israeli and Hebrew culture and current issues in Israeli society.

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8. METHODS OF INSTRUCTION

   Lecture, audio, interactive conversations, handouts, drills in listening, reading, and writing.

9. INSTRUCTIONAL MATERIALS / TECHNOLOGY NEEDS / HUMAN RESOURCE NEEDS (PRESENTLY EMPLOYED VS. NEW FACULTY)

   Text: An appropriate textbook with exercises will be selected, along with a dictionary. Please contact the department for current adoptions.

10. TENTATIVE TOPICAL OUTLINE

   Unit One: Reading and translating articles on contemporary Israeli current events. New verbs and vocabulary. Written responses to readings. Class discussion in Hebrew. Grammar and conversational drills.

   Unit Two: Reading and translating short writings. New verbs and vocabulary. Written responses to readings. Class discussion in Hebrew. Grammar and conversational drills.

   Unit Three: Reading and translating Israeli readings. New verbs and vocabulary. Written responses to readings. Class discussion in Hebrew. Grammar and conversational drills.

   Unit Four: Exposure to Israeli music, art and film. Discussion, written responses. New verbs and vocabulary. Class discussion in Hebrew. Grammar and conversational drills.

11. GRADE DETERMINANTS

   The final grade in the course will be the cumulative grade based on the following letter grades or their numerical equivalents for the course assignments and examinations:

A	Excellent	C	Average	I	Incomplete
B+	Very Good	D	Below Average	W	Withdrawn
B	Good	F	Failure	R	Audit
C+	Above Average	P	Passing	NC	No Credit

12. NUMBER OF PAPERS AND EXAMINATIONS

   Sample: A minimum of three major examinations and one major written assignment, or the equivalents

APPROVAL PROCESS FOR REVISED COURSE PROPOSALS

In order to maintain a central file of current course documents on Ocean Cruiser, any changes to the Course Proposal Format or to an Official Course Description must be sent to the Curriculum Committee, College Senate, and Board of Trustees for action or "For Information Only." This process will ensure that current course information is accessible to Advising, Financial Aid, and the college community and that accurate information will appear in the OCC College Catalog.

Revisions to the following items must receive action by the Curriculum Committee, College Senate, and Board of Trustees.	Revisions to the following items must be sent "For Information Only" to the Curriculum Committee, College Senate, and Board of Trustees.
#1 Course Number & Title	#5 Maximum Class Size / Course Fee Code / Differential Funding Category
#2 Semester Hours/Contact Hours	#8 Methods of Instruction
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Board of Trustees Approval Date: March 26, 2012
PLT Approval of Form: May 22, 2012

EXHIBIT B-4

OCEAN COUNTY COLLEGE
OFFICIAL COURSE DESCRIPTION
SCHOOL OF LANGUAGE AND THE ARTS

1. COURSE NUMBER AND TITLE: ENGL 227: Introduction to Jewish and Holocaust Literature

2. SEMESTER HOURS   3   CONTACT HOURS: (3 + 0)
                                                 Lecture + Lab

3. CATALOG DESCRIPTION:

~~With particular attention to common themes of exile, assimilation, identity, marginality, and persecution, this course traces the rich tradition of Jewish literature beginning with the Hebrew Bible and Hasidic, kabbalistic, and Rabbinical folktales. Culturally diverse writers representing America, central and eastern Europe, and the Middle East will then provide an historical context for exploring immigrant poetry and prose, Holocaust literature, and contemporary Jewish storytellers.~~ *Within a historical framework, and beginning with stories from the Hebrew Bible and Talmud, this survey course traces the literary development of Jewish literature (poetry, drama, fiction) including Hasidic tales and folklore. Students will read works by the masters of Jewish storytelling such as Peretz, Roth, Bellow, Babel, Malamud, and Singer. Holocaust poetry and survivor stories will also be examined.*

4. PREREQUISITES: ENGL 151   COREQUISITES: None

5. MAXIMUM CLASS SIZE: 35   COURSE FEE CODE: 0
   DIFFERENTIAL FUNDING CATEGORY: A

   COURSE TYPE FOR PERKINS REPORTING:
   ____ vocational (approved for Perkins funding)
   _x_ non-vocational (not approved for Perkins funding)

6. JUSTIFICATION:

a. Describe the need for this course:

The shifting demographics of Ocean County are reflected in our rapidly changing and diverse student body. ~~Of more significance, the course, formerly ENGL 299C,~~.*With the establishment of OCC's Center for Middle Eastern Studies, and emphasis on degree and certificate programs in global and Middle East studies, this course will enable students of all ethnic backgrounds to have a deeper and more nuanced understanding of Jewish texts, not only as an ethnic literature, but one whose themes are universal to the human condition.*

b. Relationship to courses within the college:

    i. Will the college submit this course to the statewide General Education Coordinating
        Committee for approval as a course which satisfies a general education requirement?
        _x_ yes   ___ no

            If yes, mark with an "x" the appropriate category below.
            ___ Communication ___ Social Science   ___ History

_x_ Humanities   ___ Lab Science   ___ Science (Non-Lab)
___ Mathematics   ___ Technology   _x_ Diversity
___ Information Literacy   ___ Ethical Reasoning/Action

    ii. If the course does not satisfy a general education requirement, which of the following does it satisfy:

      ___   Program-specific requirement for the following degree program(s):

           _____

      ___   Elective

c. Related courses in other institutions:

    i. List any comparable course(s) by completing the table below. Insert "None" if there are no comparable courses.

Comparable Courses at NJ Community Colleges				
Institution	Course Title	Course Number	Number of Credits	Comments
Burlington	None			
Mercer	None			
Bergen	None			
Brookdale	None			

    ii. If "None" was inserted, please explain.
    iii. Complete the chart below. The four-year institutions listed below comprise the top six institutions queried on NJTransfer by OCC students.

Ocean County College is presently developing its course offerings in Middle Eastern literature and history, largely in response to the cultural diversity of Ocean County and to community interest in these areas of study. Also, as noted above, the college is developing these course offerings in accordance with the mission of the Center for Peace, Genocide, and Holocaust Studies.

Transferability of Proposed Course				
Institution	Course Code, Title, and Credits	Transfer Category (Major, General Ed., or Elective)	Will NOT Transfer (Place an "x" in box)	Unable to Determine Status (Place "U" in box)
Georgian Court Univesity	*EC (ELECTIVE CREDIT), 3 cr.*	*Elective*		
Kean University	*ENGX2200 (ENGLISH MAJOR-LITERATURE), 3 cr.*	*Major, Elective*		
Monmouth University	*EN002 (200 LEVEL ENGLISH ELECT), 3 cr.*	*Elective*		
Richard Stockton	*LITTEC (LITERATURE*	*Gen Ed:*		

2

College	ELECTIVE), 3 cr.	Humanities, International/Multicultural Course		
Rowan University	ENGL02071 ENGL MJR 200 LVL ELE), 3 cr.	Elective		
Rutgers – New Brunswick	01563EC (JEWISH STUDIES ELECTIVE), 3 cr.	Elective		

iv. If a "U" was inserted above, document the course transferability by providing either (a) the name of a contact person at the four-year institution, or (b) an email from the contact person (attach to this proposal).

v. If not transferable to any institution, explain.

c. Consistency with the mission, Academic Master Plan, and strategic initiatives of the College:

In concert with the college's other ethnic literature course offerings, this course will help foster an understanding of diversity issues and the relationship between literature and culture. It will also serve to define American ethnic literature as a product of a variously imagined American heritage. This course supports the Academic Master Plan's intent to develop learners who appreciate diversity and who are gaining "a deep understanding of one's self and respect for complex identities, histories, and cultures of others."

d. Mark with an "x" the General Education goal(s) addressed by this course:

x 1. Communication – Written and Oral
_ 2. Quantitative Knowledge and Skills
_ 3. Scientific Knowledge and Reasoning
_ 4. Technological Competency/Info Literacy
x 5. Society and Human Behavior

x 6. Humanistic Perspective
x 7. Historical Perspective
x 8. Global and Cultural Awareness
_ 9. Ethical Reasoning and Action
x 10. Independent/Critical Thinking

7. SPECIFIC COURSE LEARNING OBJECTIVES:

Students who successfully complete this course will be able to:

a. Define a canon of "Jewish literature," understand its evolution, and gain a deeper and more nuanced understanding of a cross section of Jewish literature – poetry, fiction, prose, memoirs – from Biblical narratives and Middle European Yiddish masters (in translation) through the mid twentieth century writers.

b. Describe Jewish literature as a legitimate field of academic study and as a genre having a rich literary heritage with recurring ethnic (and often universal) themes including assimilation, cultural and political marginality, alienation, war, and "other."

c. Explain how Jewish ~~American~~ literature has chronicled and paralleled the Jewish ~~American~~ experience; identify the relationship of literary works to their socio-economic, cultural, political, and historical contexts.

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d. Discuss the dimensions and implications of the Nazi genocide by reading a broad variety of "Holocaust literature" including diaries, stories, testimonies, and poems; make personal connections with characters (real and fictional); and humanize the victims and survivors as individuals with dreams, passions, and agonies.

e. Describe how Jewish writers have recorded and imagined the experiences of immigration, assimilation, linguistic disorientation, catastrophe, and cultural and political marginality; explain how ~~American~~ the Jewish people have responded to the collision between tradition and the American dream; and describe how their literature has been defined by, and has significantly reshaped, the American literary landscape.

f. Demonstrate literary analysis in discussion, written presentation, and research.

g. Describe how the characters and concerns of modern authors reflect (a) the growing distance between first and second generation Jews; (b) the growing distance between flight and return; (c) the grating of the new world against the old, and (d) the frequent attempt to bash the mores, limitations and restrictions of Jewish life.

h. ~~Discuss issues of gender, ethnicity, and identity as a Jew and as a woman in America as seen in the works of women writers; discuss how their writings differ from male writers of the second generation in terms of cultural content and concerns.~~

8. METHOD OF INSTRUCTION:

Lectures, discussion, research, film~~, media presentation, speakers~~

9. INSTRUCTIONAL MATERIALS/TECHNOLOGY NEEDS/HUMAN RESOURCE NEEDS (PRESENTLY EMPLOYED VS. NEW FACULTY

~~Instructor handouts of rare and out of print materials (short stories, poetry, proverbs)~~
~~VHS/DVD players~~
Appropriate texts will be provided. Please contact the department for current adoptions.

10. TENTATIVE TOPICAL OUTLINE

~~I. In the Beginning: Biblical narratives, folk tales, Yiddish proverbs (in translation) including Rabbi Nachman of~~

~~II. 1660-1850: First Arrivals in America Commentaries, discourses, letters, and other writings by DeLucena, Moise, Gratz, Menken, Leese~~

~~III. . Between Two Worlds: The Great Yiddish Masters (Abromovitz, Aleichem, Sforim and Peretz) in translation~~

~~IV: . 1880-1920: Farewell to Europe: The Great Tide of Immigration to the Lower East Side: Poets, writers, and radicals including Shapiro, Babel, Halpern, Reisin, Lazarus, Cahan, Yezierska, Glatstein~~

4

~~V. Bearing Witness: Literature of the Holocaust. Readings by Weisel, Oziek, Rosenfarb, Sachs, Kosinski, Frank.~~

~~VI. From Margin to Mainstream: Writing Beyond Alienation by Levin, Bellow, Shaw, Singer, Grade, Gold, Perelman, et al.~~

~~VII. Shaping Identity as a Jew and Woman and Poet: Poetic works by women in 18th, 19th, and early 20th centuries and how they reflect gender differences and cultural concerns~~

Unit One: Introduction to ancient Judaism and the Hebrew Bible; readings: stories from Hebrew Bible, Apocrypha, Talmudic Midrash.

Unit Two: Talmudic stories, wisdom literature, Hasidic tales, kabalistic stories, legends and folktales –all framed within their historical and cultural context.

Unit Three: Eastern European literature from the Shtetl. Readings of stories of family and village life in the ghettos the beginning of pogroms and persecution. Stories from master Yiddish storytellers framed within their historical, social, cultural context.

Unit Four: From Shtetl to the Promised Land: Immigrant Literature from the Late 19th and Early 20th Centuries. Themes include economic hardships, assimilation, identity, alienation, conflicts between old world and new world, changes in parent/child relationships.

Unit Five: The next generation: Holocaust literature and readings of classical Jewish writers from the 50's through modern writers in the 21st Century.

11. GRADE DETERMINANTS:

The final grade in the course will be the cumulative grade based on the following letter grades or their numerical equivalents for the course assignments and examinations:

A	Excellent	C	Average	I	Incomplete
B+	Very Good	D	Below Average	W	Withdrawn
B	Good	F	Failure	R	Audit
C+	Above Average	P	Passing	NC	No Credit

12. NUMBER OF PAPERS AND EXAMINATIONS:

A minimum of two major written assignments and two exams.

APPROVAL PROCESS FOR REVISED COURSE PROPOSALS

In order to maintain a central file of current course documents on Ocean Cruiser, any changes to the Course Proposal Format or to an Official Course Description must be sent to the Curriculum Committee, College Senate, and Board of Trustees for action or "For Information Only." This process will ensure that current course information is accessible to Advising, Financial Aid, and the college community and that accurate information will appear in the OCC College Catalog.

Revisions to the following items must receive action by the Curriculum Committee, College Senate, and Board of Trustees.	Revisions to the following items must be sent "For Information Only" to the Curriculum Committee, College Senate, and Board of Trustees.
#1 Course Number & Title	#5 Maximum Class Size / Course Fee Code / Differential Funding Category
#2 Semester Hours/Contact Hours	#8 Methods of Instruction
#3 Catalog Description	#9 Instructional Materials
#4 Prerequisites & Corequisites	#10 Tentative Topical Outline
#6 Justification	#11 Grade Determinants
#7 Course Objectives	#12 Number of Papers and Examinations

Board of Trustees Approval Date: December 1, 2008
Board of Trustees Approval Date: June 28, 2010
Board of Trustees Approval Date: March 26, 2012
PLT Approval of Form: May 22, 2012

EXHIBIT B-5

OCEAN COUNTY COLLEGE
OFFICIAL COURSE DESCRIPTION
SCHOOL OF LANGUAGE AND THE ARTS

1. COURSE NUMBER AND TITLE: HUMN 251: Study Abroad Seminar: Modern
    Middle East

2. SEMESTER HOURS: 4   CONTACT HOURS: (3 + 2̶-0̶ + *3*)
                                                Lecture   Lab   **Practicum**

3. CATALOG DESCRIPTION

This study abroad seminar offers students an intensive three-week study program in
Arabic/Hebrew language and culture conducted in a Middle Eastern Country. Students
will live with a Middle Eastern family and be thoroughly immersed in the Middle Eastern
world. In addition, a three-week course meeting two hours per day will help students with
language skills in Arabic/Hebrew and will introduce students to all of the main aspects of
the culture. Housing arrangements and the classroom experiences are arranged by
AMIDEAST. The Seminar includes a week of intensive interdisciplinary instruction
prior to the trip and a week of assessment and sharing presentation after the trip.

4. PREREQUISITES: None   COREQUISITES: None

5. MAXIMUM CLASS SIZE: 15   COURSE FEE CODE: 0
    DIFFERENTIAL FUNDING CATEGORY: A

    COURSE TYPE FOR PERKINS REPORTING:
    ___ vocational (approved for Perkins funding)
    _x_ non-vocational (not approved for Perkins funding)

6. JUSTIFICATION

    a. Describe the need for this course.

        Given the importance of the Arab world these days, we need to provide our
        students with an introduction to the Middle East through a program that allows
        them to learn about a culture and be immersed in the culture experience first-
        hand. The opportunity to hear a language daily will help students who enter the
        course with some classroom experience in Arabic and will encourage and build
        the confidence of those for whom Arabic is a new experience.
        This course is partially supported by funding by the U.S. Department of State via
        a UISFL Grant.

    b. Relationship to courses within the College

        i. Will the college submit this course to the statewide General Education
            Coordinating Committee for approval as a course which satisfies a general
            education requirement?   ___ yes   _x_ no

            If yes, mark with an "x" the appropriate category below.

1

___ Communication   ___ Social Science   ___ History
___ Humanities   ___ Lab Science   ___ Science (Non-Lab)
___ Mathematics   ___ Technology   ___ Diversity
___ Information Literacy   ___ Ethical Reasoning/Action

ii. If the course does not satisfy a general education requirement, which of the following does it satisfy:

   ___   Program-specific requirement for the following degree program(s):

   _x_   Elective

c.   Related courses in other institutions

This course is comparable to other study abroad opportunities offered at NJ community colleges. This course is expected to transfer as a free elective to baccalaureate institutions.

[NOTE: The two charts below need to be completed when submitting a new course proposal. They do not need to be completed for most course revisions, unless an Official Course Description is so old that the course's transferability needs to be reconsidered, as in the case of an obsolete course which may be reactivated.]

i. List any comparable course(s) at other community colleges by completing the table below. Insert "None" if there are no comparable courses.

Comparable Courses at NJ Community Colleges				
Institution (ex., Brookdale CC, Mercer CC, Atlantic Cape CC, etc.)	Course Title	Course Number	Number of Credits	Comments
None				

ii. If "None" was inserted, please explain.
iii. Complete the table below. The four-year institutions listed below comprise the top six institutions queried on NJTransfer by OCC students.

Transferability of Proposed Course				
Institution	Course Code, Title, and Credits	Transfer Category (Major, General Ed., or Elective)	Will NOT Transfer (Place an "x" in box)	Unable to Determine Status (Place "U" in box)
Georgian Court University				U
Kean University				U

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Monmouth University				U
Richard Stockton College				U
Rowan University				U
Rutgers – New Brunswick				U

    iv. If a "U" was inserted above, document the course transferability by providing either (a) the name of a contact person at the four-year institution, or (b) an email from the contact person (attach to this proposal).

    v. If not transferable to any institution, explain.

d. Consistency with the vision and mission statements, the Academic Master Plan, and the strategic initiatives of the College:

This study abroad seminar is consistent with the following goal/objective in the Academic Master Plan for 2012-2016:

    i. Goal III: Integrative, Multi-Disciplinary Learning Experiences within and beyond the Classroom

    ii. Objective f: Develop course offerings that reinforce the values inherent in cultural diversity and global perspective

e. Mark with an "x" the General Education goal(s) addressed by this course:

x 1. Communication – Written and Oral   x 6. Humanistic Perspective
_ 2. Quantitative Knowledge and Skills   x 7. Historical Perspective
_ 3. Scientific Knowledge and Reasoning   x 8. Global and Cultural Awareness
_ 4. Technological Competency/Info Literacy   x 9. Ethical Reasoning and Action
x 5. Society and Human Behavior   x10. Independent/Critical Thinking

7. SPECIFIC COURSE LEARNING OBJECTIVES

Students who successfully complete this course will be able to:

a. Develop an understanding of the patterns of life and culture within a Middle Eastern society.
    i. Explain the role and nature of family life within the Middle East.
    ii. Identify the traditions and customs of the Middle East.
    iii. Evaluate contemporary cultural events, including theatrical and musical performances
    iv. Discern the position of women in contemporary Middle Eastern cultures
    v. Explore the politics of the region
    vi. Explain the basics of the history of the region
    vii. Analyze with representatives of various NGOs how to better understand the relations between the Middle East and the West

3

   b. Develop and improve their language skills in Arabic/Hebrew:
      i. Learn the basic language skills needed to navigate the city.
      ii. Develop their oral proficiency skills and their ability to read foreign languages.
      iii. Discover the culture practices that nurture their communication skills at whatever level
      iv. Identify the idioms and concepts associated with the dialects of Arabic/Hebrew

8. METHODS OF INSTRUCTION

This is a study abroad experience. Prior to the travel, students will participate in a week-long intensive interdisciplinary instruction on the Region. During the trip, students will be housed with families selected by AMIDEAST, the leading NGO in the field of international study in the Middle East. AMIDEAST will be responsible for arranging language instruction with qualified instructors. In addition lectures by experts in various fields will address topics in art, religion, politics, and contemporary social issues such as the role of women in society. After the trip, students will engage in a week-Long assessment and presentation of the Experience

9. INSTRUCTIONAL MATERIALS / TECHNOLOGY NEEDS / HUMAN RESOURCE NEEDS (PRESENTLY EMPLOYED VS. NEW FACULTY)

Text: An appropriate textbook will be selected. Please contact the department for current adoptions.

10. TENTATIVE TOPICAL OUTLINE

Beginners Language component:
        Greetings; basic questions (name, etc.)
        Buying food (market, restaurant)
        Asking directions
        Family interactions
        Alphabet recognition
Intermediate/Advanced Beginners
        Reading practice
        Simple conversations
        Grammar skills
Culture, Society, and History
        Lectures on history of host country and region
        Guided tour of city and museum visit
        Lectures on forms of Arabic music and attendance at musical performance
        Lectures on art, architecture
        Lectures on contemporary issues on the politics of the Middle East

11. GRADE DETERMINANTS

The final grade in the course will be the cumulative grade based on the following letter grades or their numerical equivalents for the course assignments and examinations:

4

A	Excellent	C	Average	I	Incomplete
B+	Very Good	D	Below Average	W	Withdrawn
B	Good	F	Failure	R	Audit
C+	Above Average	P	Passing	NC	No Credit

12. NUMBER OF PAPERS AND EXAMINATIONS

A minimum of three major examinations and one major written assignment, or the equivalents

Students will be required to participate in on-site learning experiences and exercises and to complete a daily journal while traveling. Subsequently, each student will complete a 15 page research paper on a related cultural topic (with prior instructor approval of topic).

APPROVAL PROCESS FOR REVISED COURSE PROPOSALS

In order to maintain a central file of current course documents on Ocean Cruiser, any changes to the Course Proposal Format or to an Official Course Description must be sent to the Curriculum Committee, College Senate, and Board of Trustees for action or "For Information Only." This process will ensure that current course information is accessible to Advising, Financial Aid, and the college community and that accurate information will appear in the OCC College Catalog.

Revisions to the following items must receive action by the Curriculum Committee, College Senate, and Board of Trustees.	Revisions to the following items must be sent "For Information Only" to the Curriculum Committee, College Senate, and Board of Trustees.
#1 Course Number & Title	#5 Maximum Class Size / Course Fee Code / Differential Funding Category
#2 Semester Hours/Contact Hours	#8 Methods of Instruction
#3 Catalog Description	#9 Instructional Materials
#4 Prerequisites & Corequisites	#10 Tentative Topical Outline
#6 Justification	#11 Grade Determinants
#7 Course Objectives	#12 Number of Papers and Examinations

PLT Approval Date: February 17, 2015
Board of Trustees Approval Date: February 23, 2015

EXHIBIT B-6

Hospitality, Recreation and Tourism Management - A.S. Degree Program 2015-2016

The A.S. in Hospitality, Recreation and Tourism Management (HRTM) is designed to prepare students to begin a career in the creative, people-oriented HR&T industries, or to continue with their education toward a Bachelor's degree. The program provides a business planning and management foundation that examines industry trends, consumer behavior, guest services and other factors that influence HR&T development and promotion. Students acquire a specific mix of skills that focus on business knowledge and management interaction with the economy, environment, and people within the HR&T industries.

FIRST SEMESTER

ENGL 151	English I	3 cr.
MATH 156	Intro to Statistics or higher	3 cr.
CSIT 123	Integrated Office Software	3 cr.
COMM 154	Fundamentals of Public Speaking	3 cr.
HRTM 110	Intro to Hospitality, Recreation and Tourism	3 cr.
		15cr.

SECOND SEMESTER

ENGL 152	English II	3 cr.
ECON 151 or 152	Microeconomic Principles or Macroeconomic Principles	3 cr.
BUSN 271	Principles of Management	3 cr.
HRTM 120	Marketing for Hospitality and Tourism	3 cr.
HRTM 124	Quality Guest/Customer Service Management	3 cr.
_____	Humanities or Social Science Gen Ed Requirement	3 cr.
		18 cr.

THIRD SEMESTER

ACCT 161	Principles of Accounting 1	3 cr.
HRTM 212	Conferences, Conventions & Special Events Mgt.	3 cr.
HRTM 214	Supervision & Human Resource Management	3 cr.
_____	Foreign Language *	3 cr.
_____	Lab Science Gen Ed Requirement	4 cr.
		16 cr.

FOURTH SEMESTER

HRTM 220	Managerial Acct for Hospitality Industry	3 cr.
HRTM 225	Legal Aspects of Hosp., Rec., & Tourism	3 cr.
_____	Foreign Language*	3 cr.
_____	Free Elective	3 cr.
_____	Free Elective	3 cr.
		15 cr.

TOTAL CREDITS 64

*Note: cr. (credit) = semester credit hour
*Two semesters of the same foreign language are strongly recommended (i.e. SPAN 151 and SPAN 152)
*Course satisfying general education requirements must be selected from the list of Approved General Education Courses.

OCEAN
COUNTY COLLEGE

BOARD OF TRUSTEES

RESOLUTION

WHEREAS, Ocean County College desires to offer a new **Associate in Science degree program in Hospitality, Recreation, and Tourism Management**; and

WHEREAS, the Board of Trustees declares that this new program is within the institution's mission; and

WHEREAS, this new program is not unduly duplicative of other programs offered by New Jersey community colleges; and

WHEREAS, the operation of this new program is not unduly expensive;

NOW, THEREFORE, BE IT RESOLVED that the Ocean County College Board of Trustees, at its meeting on May 26, 2015, approves the Associate in Science degree program in Hospitality, Recreation, and Tourism Management.

Approved: May 26, 2015

_____
Stephan R. Leone
Secretary

EXHIBIT B-7

FINE ARTS – A.A. Degree Program – Effective Catalog Year 2016-2017

This program offers students the first two years of two-dimensional and three-dimensional design courses which prepare students to transfer to baccalaureate programs and to pursue careers in art and design. The focus of the program is on artistic development and technical training. The curriculum is designed to promote students' development of their academic and artistic potential.

FIRST SEMESTER

ENGL 151	English I	3 cr.
ARTS 183	Basic Drawing	3 cr.
ARTS 184	Two-Dimensional Design	3 cr.
_____	Math Gen Ed Requirement*	3 cr.
_____	Social Science Gen Ed Requirement	3 cr.
		15 cr.

SECOND SEMESTER

ENGL 152	English II	3 cr.
COMM 154	Fundamentals of Public Speaking	3 cr.
ARTS 185	Figure Drawing	3 cr.
ARTS 186	Three-Dimensional Design	3 cr.
_____	Humanities Gen Ed Requirement	3 cr.
		15 cr.

THIRD SEMESTER

_____	Art Elective (see list at end)	3 cr.
_____	History Gen Ed Requirement	3 cr.
_____	Humanities Gen Ed Requirement	3 cr.
_____	Social Science Gen Ed Requirement	3 cr.
_____	Lab Science Gen Ed Requirement*	4 cr.
		16 cr.

FOURTH SEMESTER

_____	Art Elective (see list at end)	3 cr.
_____	Technology Gen Ed Requirement*	3 cr.
_____	Math or Lab Science Gen Ed Requirement*	3 cr.
_____	History Gen Ed Requirement	3 cr.
_____	Humanities Gen Ed Requirement	3 cr.
_____	Diversity Gen Ed Requirement	3 cr.
		18 cr.

TOTAL CREDITS: 64

Note: cr. (credit) = semester credit hour

Courses satisfying general education requirements must be selected from the list of Approved General Education Courses. *It is recommended that students take any Art History course (such as ARTS 181, ARTS 182, ARTS 205 or ARTS 206) to fulfill Humanities Gen Ed Requirements.*

*Students must select one math course, one lab science course, and one technology course and complete the 12 credit requirement with any additional math or lab science course from the list of Approved General Education Courses. Students may attempt to "test out" of the technology requirement. If they succeed, they must take additional credits in math or lab science from the List of Approved General Education Courses.

Art Electives:

ARTS 170	Ceramics I	3 cr.
ARTS 270	Ceramics II	3 cr.
ARTS 271	Ceramics III	3 cr.
ARTS 286	Painting I	3 cr.
ARTS 287	Painting II	3 cr.
ARTS 296	Painting III	3 cr.
ARTS 297	Painting IV	3 cr.
COPH 181	Basic Photography	3 cr.
COPH 187	Experimental Photography	3 cr.
COPH 188	Intermediate Photography	3 cr.

OCEAN
COUNTY COLLEGE

BOARD OF TRUSTEES

RESOLUTION

WHEREAS, Ocean County College desires to offer a new **Associate in Arts degree program in Fine Arts**; and

WHEREAS, the Board of Trustees declares that this new program is within the institution's mission; and

WHEREAS, this new program is not unduly duplicative of other programs offered by New Jersey community colleges; and

WHEREAS, the operation of this new program is not unduly expensive;

NOW, THEREFORE, BE IT RESOLVED that the Ocean County College Board of Trustees, at its meeting on May 26, 2015, approves the Associate in Arts degree program in Fine Arts.

Approved: May 26, 2015

Stephan R. Leone
Secretary

EXHIBIT B-8

ENGINEERING - A.S. Degree Program – Effective Catalog Year ~~2015-2016~~ 2016-2017

The Associate in Science Engineering degree program is designed to prepare beginning engineering students to successfully transfer to baccalaureate engineering programs. Participants in the associate program will enroll in science, mathematics, and engineering courses that provide serious students with the knowledge and background necessary to take upper level courses in their chosen field of study.

FIRST SEMESTER

ENGR 101	*Introduction to Engineering*	*2 cr.*
~~ENGR 181~~	~~Graphics for Engineers~~	~~2 cr.~~
MATH 265	Calculus I	4 cr.
CHEM 181	General Chemistry I	4 cr.
~~PHYS 281~~	~~General Physics I~~	~~4 cr.~~
ENGL 151	English I	3 cr.
_____	*Social Science Gen Ed Requirement*	*3 cr.*
		16 cr.

SECOND SEMESTER

ENGR 181	*Graphics for Engineers*	*2 cr.*
ENGL 152	English II	3 cr.
MATH 266	Calculus II	4 cr.
CHEM 182	General Chemistry II	4 cr.
PHYS 281	*General Physics I*	*4 cr.*
~~PHYS 282~~	~~General Physics II~~	~~4 cr.~~
_____	~~Humanities Gen Ed Requirement~~	~~3 cr.~~
		~~18 cr.~~ 17 cr.

THIRD SEMESTER

ENGR 124	*Engineering Analysis*	*3 cr.*
ENGR 221	Engineering Statics	3 cr.
~~CSIT 165~~	~~Programming I~~	~~3 cr.~~
MATH 267	Calculus III	4 cr.
PHYS 282	*General Physics II*	*4 cr.*
_____	~~Engineering Elective~~	~~2-4 cr.~~
		~~13-14 cr.~~ 14 cr.

FOURTH SEMESTER

ENGR 222	Engineering Dynamics	3 cr.
_____	~~Engineering~~ *ENGR* Elective*	3-4 cr.
CSIT 165	*Programming I*	*4 cr.*
_____	*Humanities Gen Ed Requirement*	*3 cr.*
_____	~~Social Science Gen Ed Requirement~~	~~3 cr.~~
_____	*Social Science or Humanities* *Gen Ed Requirement*	*3 cr.*
_____	Elective *(to meet required 64 cr. If ENGR elective is 3 cr.)*	~~3 cr.~~ *0-1 cr.*
		~~14-16 cr.~~ *17 cr.*

TOTAL CREDITS 64 cr.

* Students should select electives relevant to the Engineering Bachelor's Degree concentration
Note: cr. (credit) = semester credit hour

Courses satisfying general education requirements must be selected from the list of Approved General Education Courses.

Students should check with their Engineering Advisor and with transfer institutions in selecting their engineering electives.

Engineering Electives:
ENGR 101 Introduction to Engineering   2 cr.
ENGR 124 Engineering Analysis   3 cr.
ENGR 225 Design of Material Structures   3 cr.
ENGR 251 Electrical Engineering I   4 cr.
ENGR 252 Electrical Engineering II   4 cr.
ENGR 290 Engineering Internship   3 cr.

Substitution courses for Engineering Electives may be granted with permission from the Program Chair.

Board of Trustees Approval Date: January 24, 2005
Board of Trustees Approval Date: August 27, 2007
Board of Trustees Approval Date: July 28, 2008
Board of Trustees Approval Date: December 1, 2008
Board of Trustees Approval Date: August 24, 2009
Board of Trustees Approval Date: November 2, 2009
Board of Trustees Approval Date: December 6, 2010
Board of Trustees Approval Date: August 27, 2012
Board of Trustees Approval Date: August 26, 2013
Board of Trustees Approval Date: April 28, 2014
PLT Approval Date:
Board of Trustees Approval Date:

EXHIBIT B-9

MIDDLE EASTERN STUDIES – Certificate of Proficiency – 2015-2016 Catalog Year

This Certificate of Proficiency offers the opportunity for students to study the languages, history, and culture of the Middle East in preparation for careers in business, homeland security, global studies or a wide-array of other options.

ENGL 151	English I	3 cr.
ARTS 191	The Arts of the Islamic World	3 cr.
COMM 202	Intercultural Communications	3 cr.
HIST185	Survey of the Middle East	3 cr.
HUMN 251	Study Abroad Seminar Middle East OR	
	Internship	3-4 cr.
POLI 101	Global Issues	3 cr.
POLI 263	Introduction to International Relations	3 cr.
_____	Foreign Language –Arabic or	
	Hebrew	3 cr.
_____	Foreign Language- Arabic or	
	Hebrew (continue sequence)	3 cr,
_____	Literature Elective from Middle Eastern	
	Course Selections*	3 cr.
_____	History Elective from Middle Eastern	
	Course Selections*	3 cr.
		33-34 cr.

TOTAL CREDITS 34

Middle Eastern Studies Course Selections*

Literature Electives
ENGL 226	Arabic Literature in Translation	3 cr..
ENGL 227	Jewish and Holocaust Literature	3 cr.

History Electives
HIST 268	History & Culture of the Jewish People	3 cr.
HIST 278	History of the Arab World Since World War I	3 cr.
HIST 282	Modern Israel	3 cr.

OCEAN
COUNTY COLLEGE

BOARD OF TRUSTEES

RESOLUTION

WHEREAS,   Ocean County College desires to offer a new **Certificate of Proficiency in Middle Eastern Studies**; and

WHEREAS,   the Certificate of Proficiency in Middle Eastern Studies is designed to provide opportunities for students to study the languages, history, and culture of the Middle East; and

WHEREAS,   this certificate program will prepare students for careers in business, homeland security, global studies, and a wide array of other career options; and

WHEREAS,   the credits from this certificate program may be applied toward an associate degree; and

WHEREAS,   this certificate program consists of 33-34 credits, 6 of which are in general education;

NOW, THEREFORE, BE IT RESOLVED that the Ocean County College Board of Trustees, at its meeting on May 26, 2015, approves the Certificate of Proficiency in Middle Eastern Studies.

May 26, 2015

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Stephan R. Leone
Secretary